



**Asheville**  
REGIONAL AIRPORT


**Proposed 2019/2020  
Budget**

Greater Asheville Regional Airport Authority  
February 15, 2019




# Agenda


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-  **General Statistics**


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-  **Proposed FY 2019/2020 Operating Budget**


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-  **Proposed FY 2019/2020 Capital Budget**


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-  **Proposed FY 2019/2020 Reserve Funds**


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-  **Proposed FY 2019/2020 Estimated Cash Balance**

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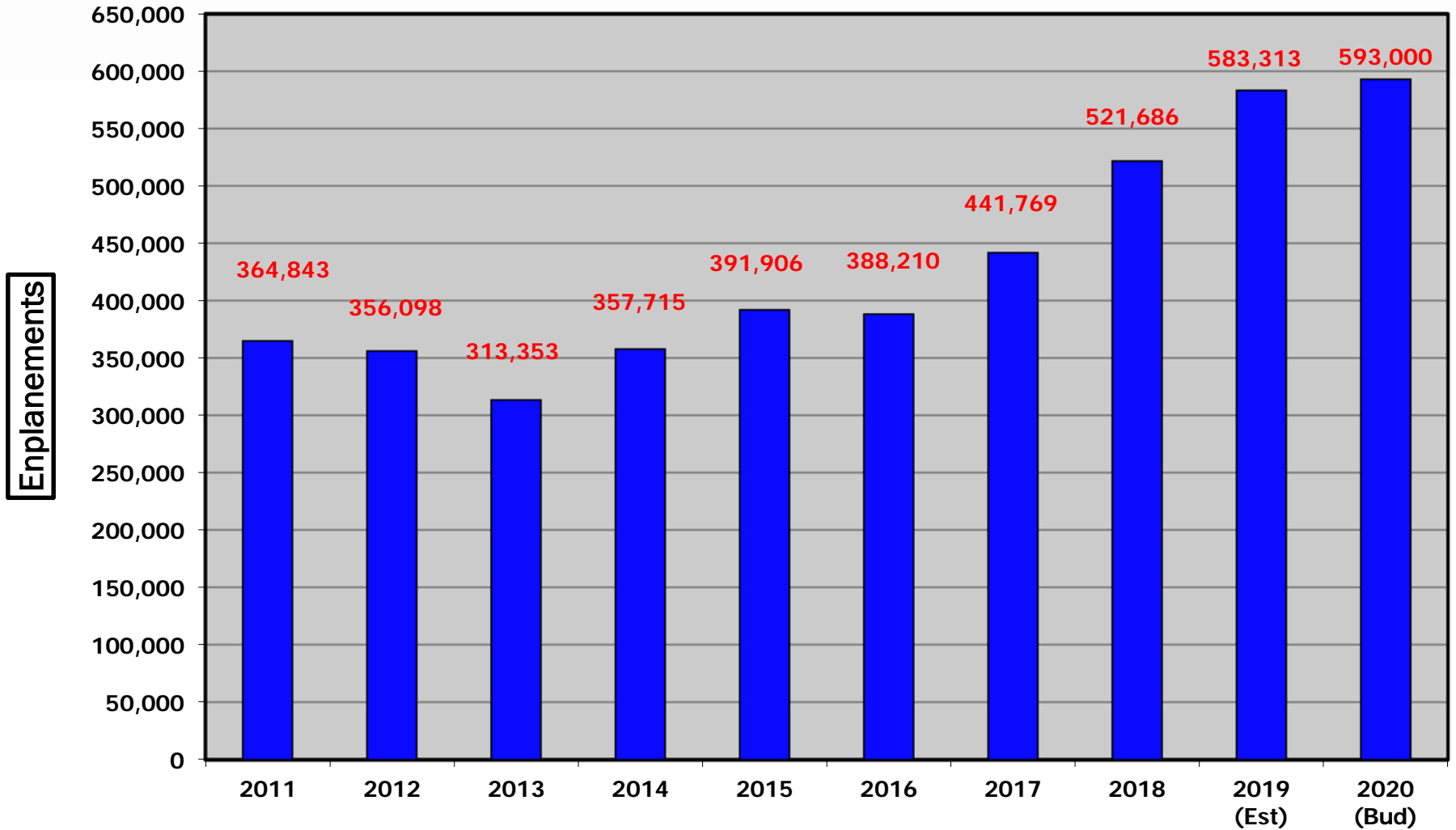
-  **Proposed FY 2019/2020 Supplemental Fees**

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-  **Questions and Comments**

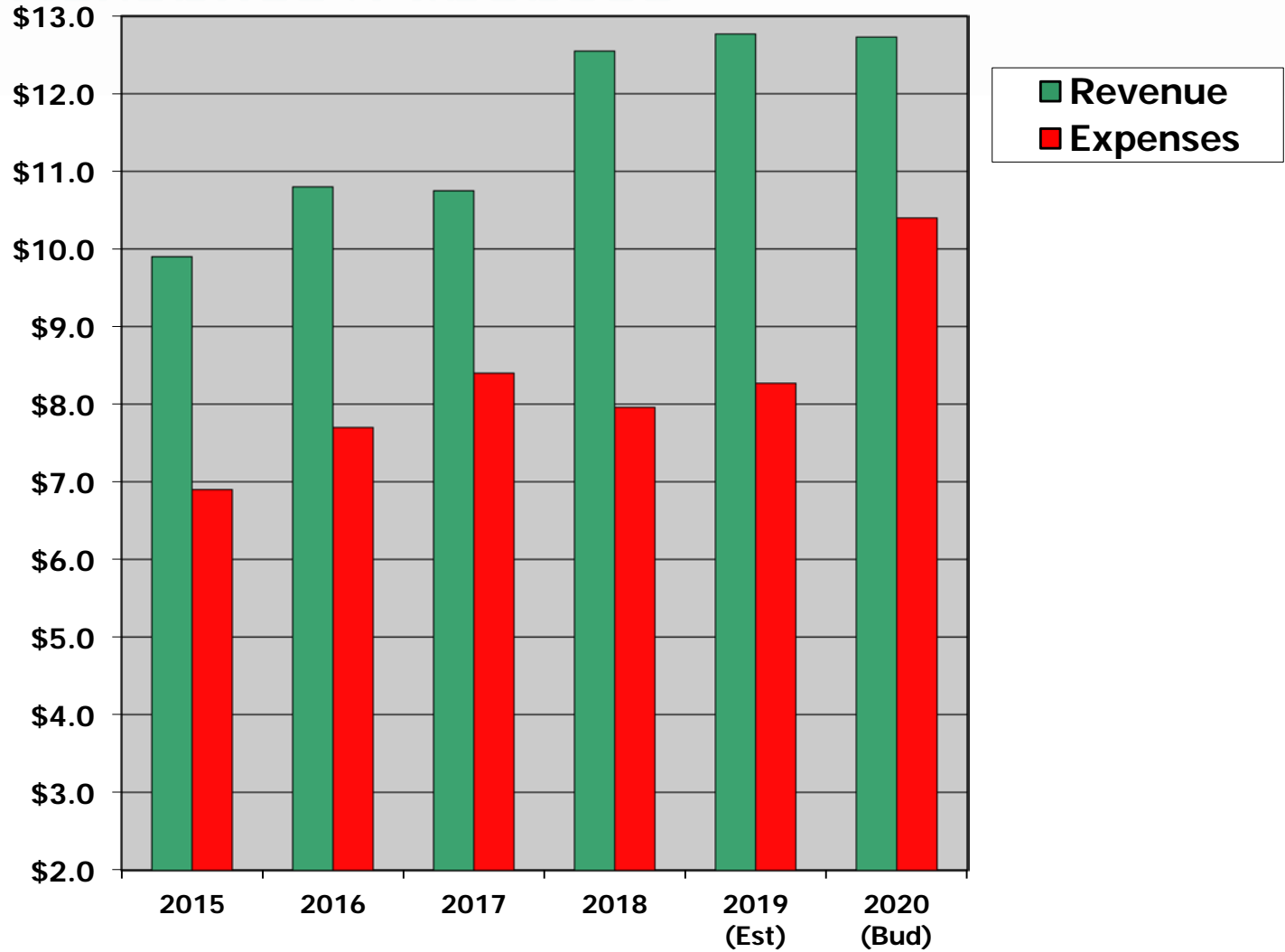
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# Passenger Traffic

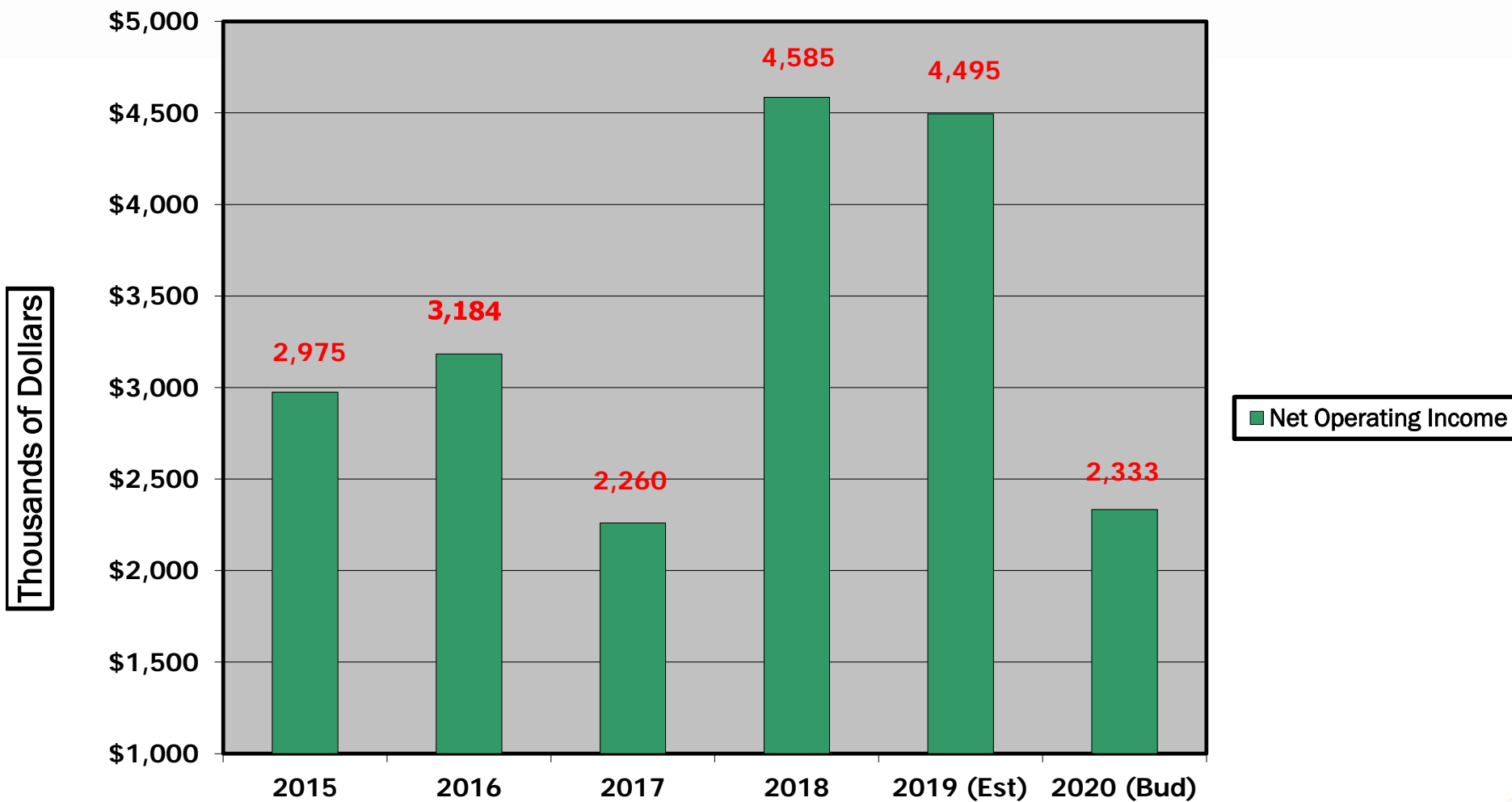


# Operating Revenues/Expenses

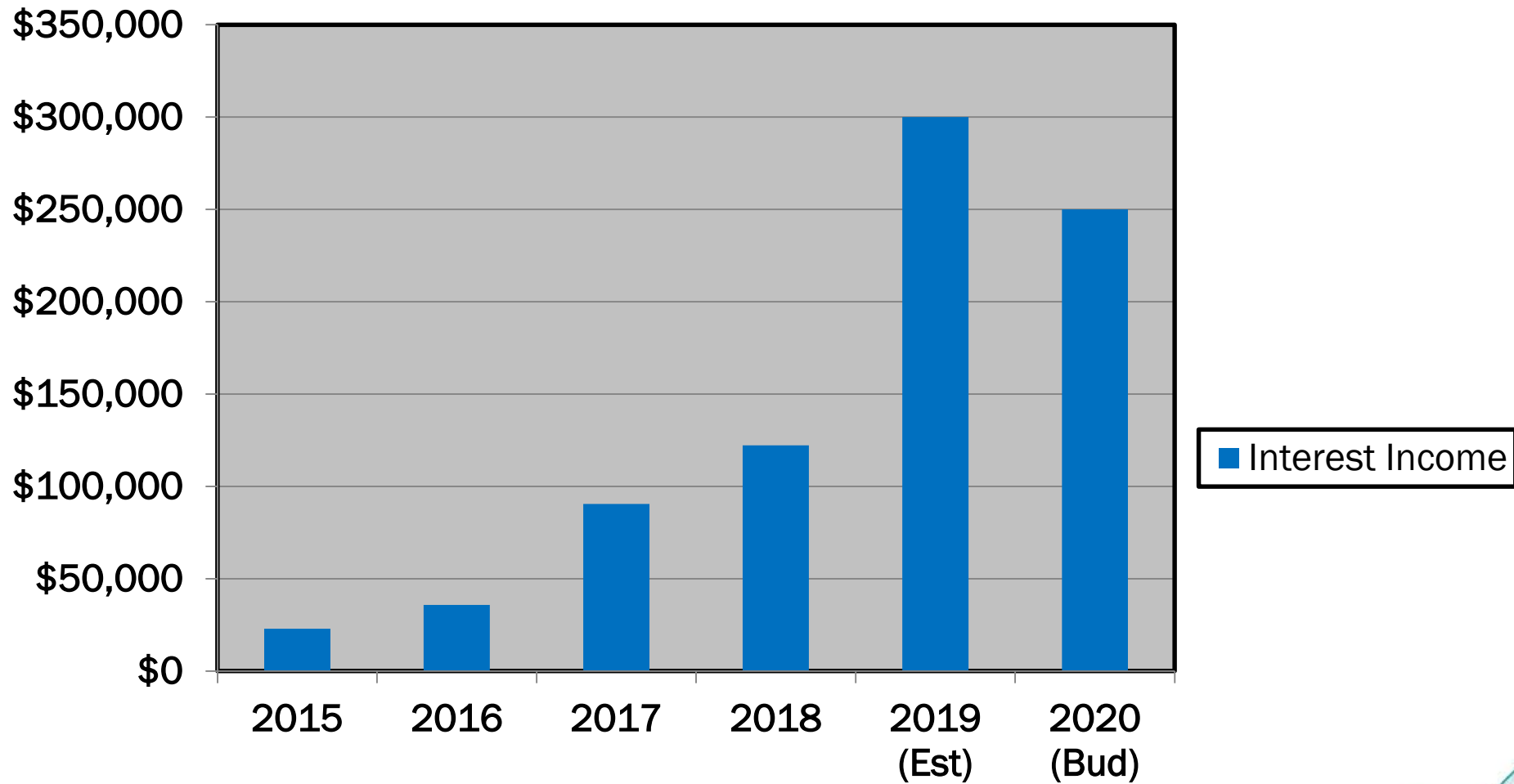
Millions of Dollars



# Net Operating Income



# Interest Income



# Proposed Operating Budget

# Basic Operating Budget Assumptions

## OPERATING REVENUES:

- Passenger enplanements – 593,000
- Airline revenue is conservative using the rates by ordinance model.
- Ground transportation revenue increase due to per trip fees from transportation network companies.
- Parking revenue increase as result of high utilization of parking facilities.
- Food and Beverage revenue increase due to increase in enplanements and additional food and beverage options.



# Basic Operating Budget Assumptions (cont'd)

## OPERATING EXPENSES:

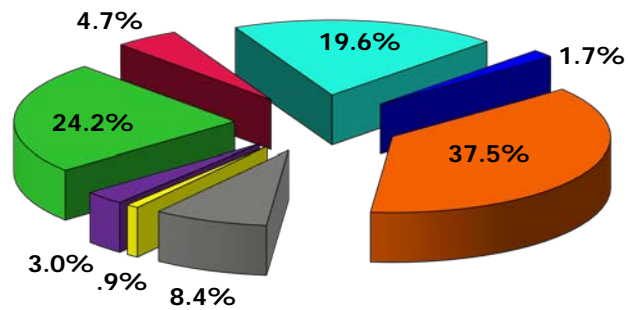
- Salary adjustment pool budgeted at 4.0%, with anticipation of 3.5% salary increases. Additional positions are also budgeted.
- Increase in contractual services due to parking garage cleaning (rental cars) and service agreements for new accounting, properties and operations software.

# Proposed Operating Budget

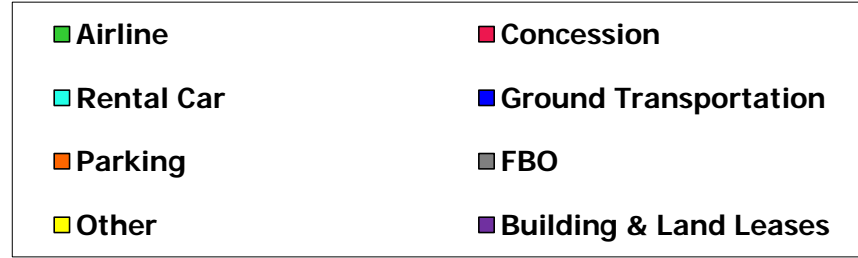
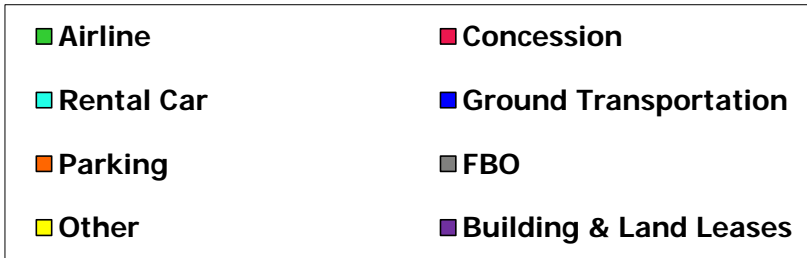
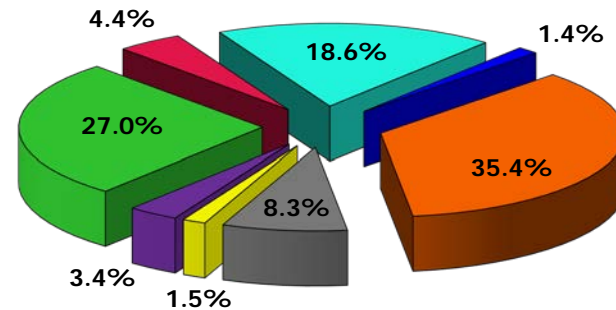
	Budget Amounts			Percent Change
	FY2018/2019	FY2019/2020	Difference	
<b><u>Revenues</u></b>				
Operating Revenues	\$10,974,714	\$12,734,740	\$ 1,760,027	16.0%
Investment Income	35,000	250,000	215,000	714.3%
<b>Total Operating &amp; Investment Revenues</b>	<b>11,009,714</b>	<b>12,984,740</b>	<b>1,975,027</b>	<b>17.9%</b>
<b><u>Expenses</u></b>				
Operating Expenses	9,216,930	10,402,184	1,185,254	12.9%
<b>Total Operating Expenses</b>	<b>9,216,930</b>	<b>10,402,184</b>	<b>1,185,254</b>	<b>12.9%</b>
<b>Net Operating &amp; Investment Income</b>	<b>\$ 1,792,784</b>	<b>\$ 2,582,556</b>	<b>\$ 789,773</b>	<b>44.1%</b>

# Sources of Operating Revenue

FY 2019 (Est)

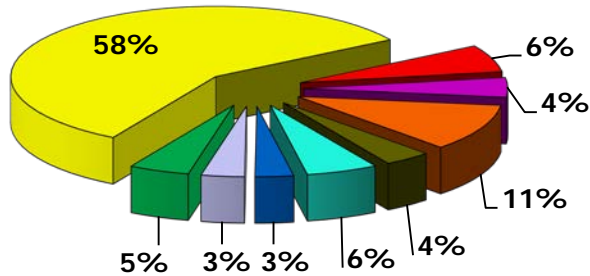


FY 2020 (Bud)

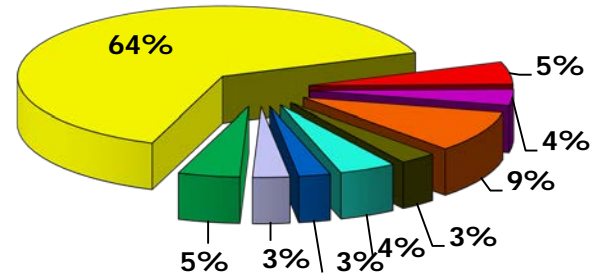


# Operating Expenses by Category

**FY 2019 (Est)**



**FY 2020 (Bud)**

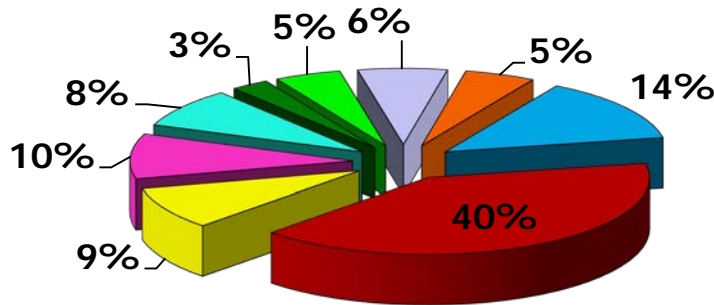


- Salaries & Benefits
- Professional Services
- Maintenance & Repair
- Insurance
- Other
- Utilities
- Contractual Services
- Supplies
- Promotional Activities

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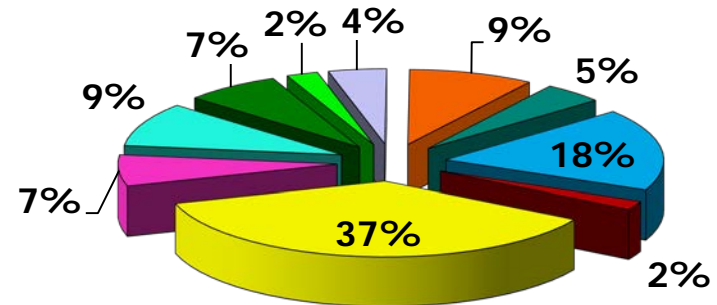
# Operating Expenses By Department

FY 2019 (Est)



- Public Safety
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development

FY 2020 (Bud)



- Public Safety
- Properties & Contracts
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development



# Proposed Capital Budget

# Proposed Capital Budget

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
CAPITAL BUDGET  
FISCAL YEAR 2019/2020

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
-	-	-	-	-	-	-
<b>Capital Improvements (1)</b>	-					-
Terminal Apron Expansion - South	\$ 10,664,537					\$ 10,664,537
Terminal Rehab/Expansion – Phase 1	25,000,000					25,000,000
<b>Total Capital Improvements</b>	<b>\$ 35,664,537</b>					<b>\$ 35,664,537</b>

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

# Proposed Capital Budget (cont'd)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
CAPITAL BUDGET  
FISCAL YEAR 2019/2020**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
<b><u>Renewal and Replacement</u></b>						
Battery Backup – Public Safety Building	30,000					30,000
EASE PC Upgrade	24,000					24,000
Campus Structured Cabling	30,000					30,000
Tractor Replacement	30,000					30,000
Mower Replacement	55,000					55,000
Trailer Replacement	6,500					6,500
Floor Machines Replacement	27,000					27,000
Concrete Sidewalk Repair	25,000					25,000
Vehicle Replacements	80,048					80,048
Roof Repair	25,000					25,000
SCBA Cylinder Replacements	13,760					13,760
<b>Total Renewal and Replacement</b>	<b>346,308</b>	-	-	-	-	<b>346,308</b>
<b>Total</b>	<b>\$ 36,010,845</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,010,845</b>



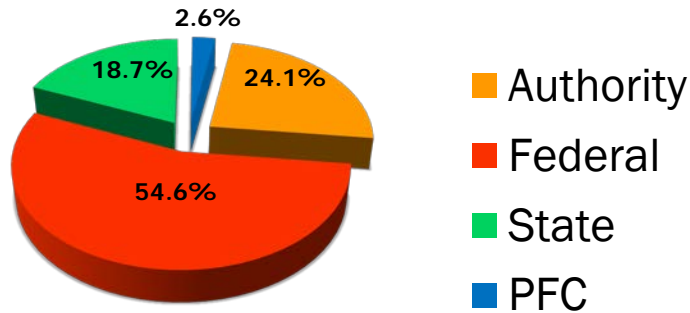
# Carry-Over Capital Projects

Description	Amount	Estimated Spending Through	Estimated Balance to	FAA-AIP	FAA-AIP	NC DOT	PFCs Currently	Airport
	Authorized	6/30/2019	Carryover	Entitlement	Discretionary	Grants	Approved	Funds
Snow Removal Equipment	2,400,000	-	2,400,000	1,825,000	-			575,000
Airfield Redevelopment-Bid Package 4 (1)	34,703,096	20,000,000	14,703,096		200,000		2,920,813	11,582,283
<b>TOTAL CARRYOVER</b>	<b>\$ 37,103,096</b>	<b>\$ 20,000,000</b>	<b>\$ 17,103,096</b>	<b>\$ 1,825,000</b>	<b>\$ 200,000</b>		<b>\$ 2,920,813</b>	<b>\$ 12,157,283</b>

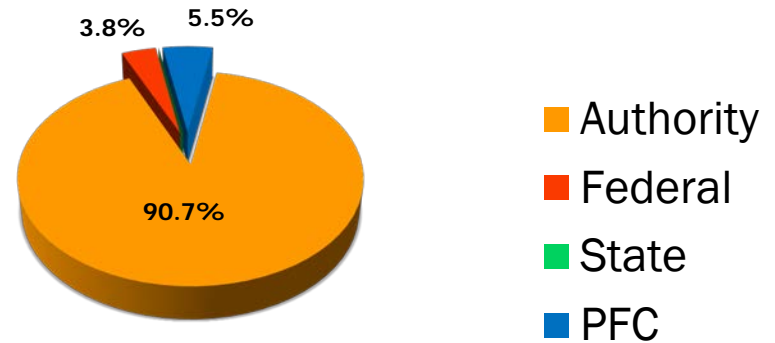
(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

# Capital Funding Sources

FY 2019 (Est)



FY 2020 (Bud)



**Authority's Contribution - \$4,684,655**

**Authority's Contribution - \$48,168,128**

# Reserve Funds

# Operations & Maintenance Reserve

- **Description and Justification**
  - Established to cover fluctuations in cash flow and provide quick access to additional operational cash.
- **Equivalent to 6 months of budgeted FY 2019/2020 operating expenses.**
  - \$5,201,092 for FY 2019/2020

# Emergency Repair Reserve

- **Description and Justification**
  - Established to cover emergency repairs and provide ready access to the required cash.
- **\$650,000 for FY 2019/2020**

# Estimated Cash Balance

# Cash Balance

	<u>Amount</u>	
<b>Estimated Cash &amp; Investment Balance at June 30, 2019</b>		<b>\$ 38,000,000</b>
Plus: Net Operating & Investment Revenues		2,582,556
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	<u>(1,685,074)</u>	(2,085,074)
Plus Non-Operating Revenues:		
Passenger Facility Charges	2,250,000	
Customer Facility Charges	<u>1,600,000</u>	3,850,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	1,825,000	
Federal Grants - AIP Discretionary Funds	200,000	
NC DOT Grants	<u>0</u>	2,025,000

# Cash Balance (cont'd)

## Less Capital Costs:

Capital Improvements	(35,664,537)	
Equipment and Small Capital Outlay Fund	0	
Renewal and Replacements	(346,308)	
Carryover Projects From FY2017	<u>(17,103,096)</u>	(53,113,941)
<b>Estimated Cash &amp; Investment Balance at June 30, 2020</b>		<u><b>(8,741,459)</b></u>

**Estimated Restricted Cash at June 30, 2020** **500,000**

## Reserves:

<b>Operations &amp; Maintenance Reserve (6 Months)</b>	<b>5,201,092</b>
<b>Emergency Repair Reserve</b>	<b>650,000</b>

**Estimated Unrestricted Undesignated Cash & Investments at June 30, 2020** **\$(15,092,551)\***

\*Deficit cash balance is a result of projected expenditures for the terminal rehabilitation and expansion in the amount of \$25,000,000. At this time, staff has not confirmed funding sources for this project, but anticipate bond funding as well as federal and state grant funding. Once funding sources are determined, the estimated cash balance at June 30, 2020 will be revised to reflect a positive balance.



# Supplemental Fees

# Proposed FY 2019/2020 Fees

	FY 2018/2019 Current Fees		FY 2019/2020 Proposed Fees	
	Cost	Per	Cost	Per
<b><u>Maintenance</u></b>				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 45.00	hour

# Proposed FY 2019/2020 Fees (cont'd)

	FY 2018/2019 Current Fees		FY 2019/2020 Proposed Fees	
	Cost	Per	Cost	Per
<b><u>Department of Public Safety</u></b>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<b><u>Information Technology (IT) Department</u></b>				
IT Labor Rate - Non-Network (1)	\$ 40.00	hour	\$ 60.00	hour
IT Labor Rate - Network Related (1)	\$ 60.00	hour	\$ 80.00	hour
<del>Cable Television (CATV) Signal Transport Fee</del>	<del>\$ 10.00</del>	<del>month</del>	<del>\$ 10.00</del>	<del>month</del>
<del>Cable Television 150+ Channels (2 &amp; 3)</del>	<del>\$ 45.00</del>	<del>month</del>	<del>\$ 45.00</del>	<del>month</del>
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month
<del>Wi-Fi &amp; SSID (required for Wi-Fi Access) (2)</del>	<del>\$ 70.00</del>	<del>month</del>	<del>\$ 70.00</del>	<del>month</del>
<del>Internet Bandwidth Not Dedicated (2 MB) (2)</del>	<del>\$ 50.00</del>	<del>month</del>	<del>\$ 50.00</del>	<del>month</del>
<del>Internet Bandwidth Not Dedicated (5 MB) (2)</del>	<del>\$ 70.00</del>	<del>month</del>	<del>\$ 70.00</del>	<del>month</del>
<del>Internet Bandwidth Not Dedicated (10 MB) (2)</del>	<del>\$ 125.00</del>	<del>month</del>	<del>\$ 125.00</del>	<del>month</del>

# Proposed FY 2019/2020 Fees (cont'd)

<u>Information Technology (IT) Department</u>	<u>FY 2018/2019</u>		<u>FY 2019/2020</u>	
	Cost	Per	Cost	Per
<del>Internet Bandwidth Not Dedicated (15 MB) (2)</del>	\$ 170.00	month	<del>\$ 170.00</del>	<del>month</del>
<del>Internet Bandwidth Not Dedicated (20 MB) (2)</del>	\$ 200.00	month	<del>\$ 200.00</del>	<del>month</del>
Telephone Service – Per Telephone Number	\$ 50.00	month	\$ 50.00	month
Fax Service – Per Fax Machine/Phone Number	\$ 22.13	month	\$ 22.13	month
Cisco IP Phone – Model 7911G	\$ 5.67	month	\$ 5.67	month
Cisco IP Phone – Model 7945G	\$ 11.57	month	\$ 11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$ 4.86	month	\$ 4.86	month
Cisco 2 Port Analog Line Converter VG202	\$ 22.13	month	\$ 22.13	month
AirIT Shared Use Network Charge – Per Airline	\$ 50.00	month	\$ 50.00	month

## Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

# Proposed FY 2019/2020 Fees (cont'd)

<b>Identification Badge Fees and Charges</b>	<b>FY 2018/2019 Current Fees</b>		<b>FY 2019/2020 Proposed Fees</b>	
	<b>Cost</b>	<b>Per</b>	<b>Cost</b>	<b>Per</b>
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 37.00 / \$ 45.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 37.00 / \$ 45.00	
<b>Security Escort Training</b>	\$ 25.00		\$ 40.00	
<b>Lock-out Service (7)</b>	\$ 25.00		\$ 40.00	

## **Notes:**

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge  
(5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.  
(6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.  
(7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

# Proposed FY 2019/2020 Fees (cont'd)

<u>Identification Badge Fees and Charges</u>	FY 2018/2019 Current Fees			FY 2019/2020 Proposed Fees		
	Cost	Per		Cost	Per	
<b>Parking</b>						
<del>Long term</del> <del>Surface Lot</del> Daily	\$	2.00	hour	\$	2.00	hour
	\$	9.00	day	\$	9.00	day
	\$	54.00	week	\$	54.00	week
Parking Garage	\$	2.00	hour	\$	2.00	hour
	\$	12.00	day	\$	12.00	day
	\$	72.00	week	\$	72.00	week
<del>Short term</del> Hourly	\$	1.00	1/2 hour	\$	1.00	1/2 hour
	\$	20.00	day	\$	<b>25.00</b>	day
Employee Parking Rate		\$ 60 / \$ 50	new/renewal		\$ 60 / \$ 50	new/renewal
Commuter Parking Rate		\$ 290 / \$ 275	new/renewal		\$ 290 / \$ 275	new/renewal
Non-Tenant Aviation Commuter	\$	900.00	annual	\$	900.00	annual
Fines		up to \$1,000	day		up to \$1,000	day
<b>Ground Transportation</b>						
Charter Bus Company (8)	\$	4000.00	annual	\$	4000.00	annual
Airport Ground Transportation Permit (9)	\$	50.00	annual	\$	50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$	2.50	per trip	\$	2.50	per trip
Transp. Network Company (TNC) Pick-up Fee	\$	2.50	per trip	\$	2.50	per trip
Transp. Network Company (TNC) Drop-off Fee	\$	.50	per trip	\$	.50	per trip
Off-Airport Rental Car Fee		7.50%	of gross revenue		7.50%	of gross revenue

- Notes:
- (8) Companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.
- (9) All Ground Transportation operators except TNCs and charter bus companies

QUESTIONS?

March 8, 2019

## **BUDGET MESSAGE**

To: Members of the Greater Asheville Regional Airport Authority

From: Lew S. Bleiweis, A.A.E., Executive Director

The attached budget for the fiscal year ending June 30, 2020 has been prepared with special consideration given to the safeguarding of the Greater Asheville Regional Airport Authority's assets and the reliability of the Authority's financial records, while maintaining the flexibility to allow the airport staff the tools to provide outstanding service to our passengers and tenants and the general public.

We are custodians of public funds and public funds should not be convenient to spend. With this in mind, every employee will follow the requirements of the Authority's Policies and Procedures and the approved budget when purchasing goods and services.

The intended goals of the operations set forth in the attached budget are to continue the excellent safety record at the Asheville Regional Airport and to provide the best facilities possible to enhance the growth of the Airport and to thereby benefit the entire community served by the Airport.

The following narrative contains brief explanations and insights related to the preparation of this budget:

### **ASSUMPTIONS**

Operating revenues are budgeted to increase 17.9% from the prior year's budget. Passenger enplanements are projected to increase 14.9% from 516,000 budgeted for FY2018/2019 to 593,000 budgeted for FY2019/2020.

Airline revenue is projected to increase with the budgeted increase in enplanements.

Parking revenue is expected to increase significantly due to the high utilization of the parking facilities.

Budgeted operating expenses are expected to increase 12.7%. A salary adjustment pool of 4.0% is budgeted with the anticipation of 3.5% salary increases. Six additional staff positions are also included.



## **OPERATING REVENUE**

### **Investment Income:**

Interest rates are assumed to increase slightly in FY2019/2020, and funds are being invested to maximize interest earnings.

### **Space Rent-Non Airline:**

All line items listed are at the lease rates in effect for the new fiscal year.

### **Space Rent-Airline:**

Airline space rentals are at the rates in effect for the new fiscal year.

### **Concessions:**

Revenue from food and beverage sales budgeted to increase due to increase in enplanements and additional food and beverage options. The other line items are based on current agreements and/or historical averages.

### **Auto Parking:**

Public Parking is budgeted to increase due to the high utilization of the parking facilities.

### **Rental Car-Car Rentals:**

Rental car concessions budgets are based on amounts at 90% of the of the previous year's commissionable receipts.

### **Rental Car-Facility Rent:**

Budget estimates are based on the current rental car agreements. The current contracts provide that these facility rents be increased annually by the greater of the CPI or 3.5%. The Common Area Maintenance (CAM) fees are based on those included in the Operations Department budget.

### **Commercial Ground Transportation:**

The revenues from Ground Transportation Fees are budgeted to increase due to the agreements with the transportation network companies. Employee Parking and Commuter Parking are based on Staff estimates.

### **Landing Fees:**

Landing Fees are estimated based on landed weights projected by the airlines. Landing Fees are charged based on 1,000 pounds of airlines gross landed weight.

### **FBOs:**

The FBO fees are based on the current agreements with Signature Flight Support.

**Building Leases:**

All estimates are backed by current leases in place.

**Land Leases:**

All estimates are backed by current leases in force.

**Other Leases/Fees:**

LEO Services are based on actual hours and the \$20 hourly rate currently contracted with TSA. Airline Security Fees are budgeted to increase with the budgeted increase in LEO personnel costs. Telecommunication Fees are based on estimated tenant usage of Authority provided phone, data and cable service. Other items are estimates based on historical data.

**OPERATING EXPENSES****Personnel Services:**

Payroll costs are based on current salaries for all employees, plus estimated longevity bonuses. A salary adjustment pool of 4.0% is budgeted for FY2019/2020, with the anticipation of 3.5% salary increases. Overtime is estimated by Department Directors based on historical amounts. Benefits are estimated for each benefit type to better manage benefit costs. Total benefits are averaged at approximately 50% of payroll. Budgeted FTEs for FY2019/2020 increase by 6 positions.

**Professional Services:**

Professional Services are estimated by staff based on known events and historical data.

**Contractual Services:**

Contractual Services includes the cost of the parking management, maintenance agreements, uniform cleaning services, and other contractual services. Budgeted amounts are estimated based on agreements and/or historical data. Increases are primarily due to new service agreements for accounting software and maintenance agreement for cleaning of parking garage.

**Travel and Training:**

The estimate for employee training and various educational conferences has been prepared by each Department Director using known facts and historical information.

**Communications and Freight:**

Telecommunications and Postage expense are estimated by Staff using known facts and historical information.

**Rents and Leases:**

The estimate for rents and leases is based on current copier and postage machine lease agreements.

**Insurance:**

Overall costs of business insurance premiums are expected to increase over current year costs.

**Utility Services:**

Utility Services are estimated based on the latest historical data.

**Repairs and Maintenance:**

This line item, the timing and amount of which is always difficult to predict, has been estimated by the Director of Operations and other department heads to account for repairs and maintenance anticipated for FY2019/2020.

**Printing and Binding:**

This estimate is based on known needs and historical data.

**Promotional Activities:**

These activities represent media advertising, community sponsorships, and tenant and employee events, and are based on planned activities for FY2019/2020.

**Other Current Charges and Obligation:**

This estimate includes bank fees, in-house advertising expenses, legal notices and advertising, and Board meeting expenses. It is estimated based on historical data.

**Operating Supplies:**

This estimate is prepared by each Department Director based on known events and historical data.

**Books, Publications, Subscriptions, Memberships:**

This estimate is prepared by each Department Director using historical data and known events and facts.

**EMERGENCY REPAIR**

This is an estimate to cover any unplanned, emergency repairs. The amount is based on historical costs.

**CONTINGENCY**

This is an estimate to cover any unknown expense. The amount is determined by the Executive Director.

## **CAPITAL BUDGET**

The Capital Budget items were generated by the Department Directors and include those capital improvement projects in the approved five-year capital improvement plan for FY2019/2020. Explanations and justifications for new capital projects are included on the Capital Budget Request sheets.

Any capital improvement project will be subject to final approval by the Board prior to project initiation, in accordance with the Authority's Policies and Procedures.

## **DEBT SERVICE**

Debt Service represents payments required by our bond agreement for the Parking Garage.

## **BUSINESS DEVELOPMENT**

Business Development represents costs to provide incentives for advertising, waiver of fees, etc. to airlines for new air service.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
2019-2020  
BUDGET ORDINANCE**

**BE IT ORDAINED** by the Greater Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2019-2020 Budget Ordinance of the Airport Authority is hereby set forth as follows:

**Section 1.** The following amounts are hereby appropriated for the operation of the Greater Asheville Regional Airport Authority for the fiscal year beginning July 1, 2019 and ending June 30, 2020 in accordance with the following schedules:

**EXPENDITURES**

Administration Department	\$ 961,521
Development Department	468,894
Executive Department	696,354
Finance Department	445,574
Guest Services Department	241,545
Information Technology Department	986,458
Marketing Department	736,913
Operations Department	3,778,746
Properties & Contracts	198,921
Public Safety Department	1,837,258
Emergency Repair Costs	50,000
Carry-over Capital Expenditures from Prior Year	17,103,096
Capital Improvement	35,664,537
Equipment and Small Capital Outlay	-
Renewal and Replacement	346,308
Business Development	300,000
Debt Service	1,685,074
Contingency	100,000
<b>Total Expenditures</b>	<u><u>\$65,601,199</u></u>

**Section 2.** It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

**REVENUES**

Administration (Interest Income)	\$ 250,000
Terminal	5,632,571
Airfield	1,177,046
General Aviation	1,056,304
Parking Lot	4,688,500
Other	180,319
Passenger Facility Charges	2,250,000
Customer Facility Charges	1,600,000
Federal Grants – AIP Entitlements	1,825,000
Federal Grants – AIP Discretionary Funds	200,000
NC Department of Transportation Grants	-
Transfer from GARAA Cash/Investments	46,741,459
<b>Total Revenues</b>	<u><u>\$65,601,199</u></u>

**Section 3.** The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a budget ordinance line item without limitation and without a report being required. These changes should not result in increased recurring obligations such as salaries.
- b. He may transfer amounts up to \$60,000 from contingency appropriations to other budget ordinance line items within the same fund. He must make an official report on such transfers at the next regular meeting of the board.

**Section 4.** This Budget Ordinance shall be entered in the minutes of the Greater Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Clerk to the Board of the Greater Asheville Regional Airport Authority as described in G.S. 159-13.

**Section 5.** This ordinance shall become effective on July 1, 2019.

Adopted this 12th day of April, 2019

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Matthew C. Burril, Chair

Attested by:

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Ellen Heywood, Clerk to the Board

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**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
OPERATING SUMMARY  
FY 2019/2020 BUDGET**

	Budget Amounts			Percent Change
	FY2018/2019	FY2019/2020	Difference	
<b>Revenues</b>				
Operating Revenues	\$ 10,974,713	\$ 12,734,740	\$ 1,760,027	16.0%
Investment Income	35,000	250,000	\$ 215,000	714.3%
<b>Total Operating &amp; Investment Revenues</b>	<b>11,009,713</b>	<b>12,984,740</b>	<b>1,975,027</b>	17.9%
<b>Expenses</b>				
Operating Expenses	9,216,930	10,402,184	\$ 1,185,254	12.9%
<b>Total Operating Expenses</b>	<b>9,216,930</b>	<b>10,402,184</b>	<b>1,185,254</b>	12.9%
<b>Net Operating &amp; Investment Income</b>	<b>\$ 1,792,783</b>	<b>\$ 2,582,556</b>	<b>\$ 789,773</b>	44.1%



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2019-2020**

Revenue Sources	Historical, Actual Revenue			FY 2018-2019			Proposed Budget Fiscal Year 2019-2020	Difference Est FY18-19 To Budget FY19-20	Difference Bud FY18-19 To Budget FY19-20	% Change Bud FY18-19 To Budget FY19-20
	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019 Budget	10/31/18 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
<b>Investment Income</b>										
Interest Income	\$ 35,760	\$ 90,543	\$ 122,155	35,000	\$ 78,762	\$ 300,000	250,000	(50,000)	215,000	614.3%
<b>Total Investment Income</b>	<b>35,760</b>	<b>90,543</b>	<b>122,155</b>	<b>35,000</b>	<b>78,762</b>	<b>300,000</b>	<b>250,000</b>	<b>(50,000)</b>	<b>215,000</b>	<b>614.3%</b>
<b>Terminal Space Rentals - Non-Airline</b>										
FAA Tower Rent	130,686	145,154	160,151	159,817	52,748	159,817	163,013	3,196	3,196	2.0%
TSA Space	85,521	84,474	86,306	88,032	29,006	88,032	89,793	1,761	1,761	2.0%
Federal Express	60	60	60	60	20	60	60	-	-	0.0%
<b>Total Terminal Space Rentals - Non-Airline</b>	<b>216,267</b>	<b>229,688</b>	<b>246,517</b>	<b>247,909</b>	<b>81,774</b>	<b>247,909</b>	<b>252,866</b>	<b>4,957</b>	<b>4,957</b>	<b>2.0%</b>
<b>Terminal Space Rentals - Airline</b>										
Facility/Services/Hold Room Charges	-	-	-	-	-	-	-	-	-	0.0%
Terminal Rental - Departures	372,651	406,931	(15,913)	-	-	-	-	-	-	0.0%
Terminal Rental - Enplanements	711,828	725,294	(24,955)	-	-	-	-	-	-	0.0%
Loading Bridge Fees (includes FGP & PC Air)	443	-	73,795	74,970	27,375	73,986	72,715	(1,271)	(2,255)	-3.0%
Gate Area (per enplanement)	-	-	858,986	743,040	293,032	791,978	889,500	97,522	146,460	19.7%
Gate Area (per airline)	-	-	125,048	131,220	40,601	129,924	156,196	26,272	24,976	19.0%
Bag Makeup (per bag)	-	-	342,630	292,058	108,597	293,505	346,605	53,100	54,547	18.7%
Bag Makeup (per airline)	-	-	48,952	51,368	15,893	50,860	61,144	10,284	9,776	19.0%
Apron Fees	1,843	-	-	-	-	-	-	-	-	0.0%
American (Counter/Office/Queue)	99,803	92,074	90,035	100,454	33,156	99,468	119,575	20,107	19,121	19.0%
Delta Air Lines (Counter/Office/Queue)	111,341	112,764	109,439	122,127	40,309	120,927	145,373	24,446	23,246	19.0%
United/SkyWest/Continental (Counter/Office/Queue)	53,261	58,201	69,442	74,568	24,481	73,443	88,762	15,319	14,194	19.0%
Allegiant (Counter/Office/Queue)	97,480	35,711	37,160	38,993	19,571	58,713	92,439	33,726	53,446	137.1%
Worldwide (Office)	5,613	6,133	6,117	6,413	2,302	6,906	8,971	2,065	2,558	39.9%
Common Use (Counter/Queue)	32,553	63,409	72,634	86,400	-	-	-	-	(86,400)	-100.0%
Checkpoint Lane Fees	-	-	-	-	30,780	83,189	-	(83,189)	-	0.0%
Turn Fees-Non-Scheduled Airlines	-	-	21,725	-	5,168	5,168	-	(5,168)	-	0.0%
Airline Waived Fees	-	-	(22,794)	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Term Rentals Depart	81,639	41,459	-	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Term Rentals Enplane	126,203	63,674	-	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Fixed Rent	5,036	26,363	-	-	-	-	-	-	-	0.0%
Non-Signatory Premiums-Fixed Rent Refund to Sig	60,000	-	-	-	-	-	-	-	-	0.0%
<b>Total Terminal Space Rentals - Airline</b>	<b>1,759,694</b>	<b>1,632,012</b>	<b>1,792,301</b>	<b>1,721,611</b>	<b>641,265</b>	<b>1,788,068</b>	<b>1,981,281</b>	<b>193,213</b>	<b>259,670</b>	<b>15.1%</b>
<b>Concessions</b>										
Food & Beverage, Gift, Info	162,254	189,943	242,615	170,000	81,438	220,103	240,000	19,897	70,000	41.2%
Advertising	294,742	313,819	327,708	280,000	111,818	335,454	280,000	(55,454)	-	0.0%
Brochure Sales	30,538	36,425	41,590	38,000	12,590	37,770	30,000	(7,770)	(8,000)	-21.1%
Merchandise Sales	-	-	-	-	-	-	6,240	6,240	6,240	100.0%
Guest Services	2,892	2,657	2,406	2,000	978	2,643	2,000	(643)	-	0.0%
Art in the Airport	(2,748)	339	399	-	432	432	-	(432)	-	0.0%
Optiwash Station	-	-	466	-	383	1,035	-	(1,035)	-	0.0%
Sanitary Machines	51	66	44	80	33	89	80	(9)	-	0.0%
ATM	882	713	595	700	212	573	700	127	-	0.0%
<b>Total Concessions</b>	<b>488,611</b>	<b>543,962</b>	<b>615,823</b>	<b>490,780</b>	<b>207,884</b>	<b>598,099</b>	<b>559,020</b>	<b>(39,079)</b>	<b>68,240</b>	<b>13.9%</b>
<b>Auto Parking</b>										
Public Parking	3,192,023	3,452,911	4,352,156	3,600,000	1,866,954	4,787,062	4,500,000	(287,062)	900,000	25.0%
Commuter Parking	17,173	8,484	13,367	8,500	681	8,500	8,500	-	-	0.0%
<b>Total Auto Parking</b>	<b>3,209,196</b>	<b>3,461,395</b>	<b>4,365,523</b>	<b>3,608,500</b>	<b>1,867,635</b>	<b>4,795,562</b>	<b>4,508,500</b>	<b>(287,062)</b>	<b>900,000</b>	<b>24.9%</b>
<b>Rental Car</b>										
<b>Rental Car - Car Rentals</b>										
Avis MAG (Avis/Budget FY2020)	244,000	244,000	244,000	167,000	70,486	204,226	341,151	136,925	174,151	104.3%
Dollar/Thrifty	-	-	-	-	-	-	50,000	50,000	50,000	100.0%
Hertz MAG	422,500	422,500	422,500	348,000	117,735	337,807	330,108	(7,699)	(17,892)	-5.1%
Enterprise MAG	250,538	271,196	325,196	335,000	125,515	387,283	392,652	5,369	57,652	17.2%
Budget MAG	161,100	161,100	161,100	130,000	48,560	142,254	-	(142,254)	(130,000)	-100.0%
National/Alamo MAG	246,284	339,743	480,866	525,000	189,776	588,024	597,372	9,348	72,372	13.8%

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2019-2020**

Revenue Sources	Historical, Actual Revenue			FY 2018-2019			Proposed Budget Fiscal Year 2019-2020	Difference Est FY18-19 To Budget FY19-20	Difference Bud FY18-19 To Budget FY19-20	% Change Bud FY18-19 To Budget FY19-20
	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019 Budget	10/31/18 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
Avis %				-	-	-	-	-	-	0.0%
Hertz %				-	-	-	-	-	-	0.0%
Enterprise %	64,302	69,921	105,117	-	65,544	65,544	-	(65,544)	-	0.0%
Budget %	18,037	-	-	-	-	-	-	-	-	0.0%
National/Alamo %	220,430	101,815	216,107	-	111,865	111,865	-	(111,865)	-	0.0%
Off Airport % - Thrifty	14,909	27,388	26,328	17,000	10,526	26,990	-	(26,990)	(17,000)	-100.0%
Off Airport % - Dollar	7,779	12,091	8,144	8,000	98	251	-	(251)	(8,000)	-100.0%
<b>Subtotal Car Rentals</b>	<b>1,649,879</b>	<b>1,649,754</b>	<b>1,989,358</b>	<b>1,530,000</b>	<b>740,105</b>	<b>1,864,244</b>	<b>1,711,283</b>	<b>(152,961)</b>	<b>181,283</b>	<b>11.8%</b>
<b>Rental Car - Facility Rent</b>										
Avis (Counter & Office) (Avis/Budget FY2020)	35,167	35,924	39,449	39,037	10,225	29,088	29,202	114	(9,835)	-25.2%
Dollar/Thrifty (Counter & Office)				-	-	-	31,142	31,142	31,142	100.0%
Hertz (Counter & Office)	40,542	42,007	43,120	45,003	11,788	33,534	33,665	131	(11,338)	-25.2%
Enterprise (Counter & Office)	31,545	32,225	34,294	35,017	9,172	26,092	26,194	102	(8,823)	-25.2%
Vanguard/National/Alamo (Counter & Office)	40,659	41,534	44,201	45,133	11,822	33,630	33,761	131	(11,372)	-25.2%
Budget (Counter & Office)	37,355	38,311	38,856	41,631	10,905	31,021	-	(31,021)	(41,631)	-100.0%
Avis (Ready/Return) (Avis/Budget FY2020)	7,505	7,542	7,918	8,195	3,731	11,915	17,574	5,659	9,379	114.4%
Dollar/Thrifty (Ready/Return)				-	0	-	6,130	6,130	6,130	100.0%
Hertz (Ready/Return)	13,162	12,110	12,141	12,566	6,064	19,528	17,165	(2,363)	4,599	36.6%
Enterprise (Ready/Return)	10,823	10,815	11,893	12,020	5,624	18,031	20,026	1,995	8,006	66.6%
Vanguard/National/Alamo (Ready/Return)	13,794	15,596	17,364	17,483	8,639	27,911	30,653	2,742	13,170	75.3%
Budget (Ready/Return)	7,354	7,542	7,918	8,195	2,840	8,648	-	(8,648)	(8,195)	-100.0%
Avis (Service Facility) (Avis/Budget FY2020)	34,023	33,911	35,600	36,846	10,910	32,070	32,759	689	(4,087)	-11.1%
Dollar/Thrifty (Service Facility)				-	-	-	24,467	24,467	24,467	100.0%
Hertz (Service Facility)	61,200	58,759	59,924	62,022	18,365	53,982	55,141	1,159	(6,881)	-11.1%
Enterprise (Service Facility)	50,915	51,321	57,547	57,817	17,119	50,322	51,402	1,080	(6,415)	-11.1%
Budget (Service Facility)	30,280	28,277	26,590	27,520	8,149	23,953	-	(23,953)	(27,520)	-100.0%
Vanguard/National/Alamo (Service Facility)	66,438	75,795	84,916	85,337	25,268	74,276	75,870	1,594	(9,467)	-11.1%
Avis CAM fee (Avis/Dollar FY2020)	8,207	11,454	9,344	5,406	5,663	11,559	12,119	560	6,713	124.2%
Dollar/Thrifty				-	-	-	9,051	9,051	9,051	100.0%
Hertz CAM fee	14,690	16,852	17,762	9,100	8,134	19,457	20,399	942	11,299	124.2%
Enterprise CAM fee	12,244	12,197	14,006	8,483	7,141	18,138	19,016	878	10,533	124.2%
Vanguard/National/Alamo CAM fee	17,378	19,404	21,151	12,521	14,146	26,771	28,067	1,296	15,546	124.2%
Budget CAM fee	10,617	7,573	7,180	4,038	2,859	8,633	-	(8,633)	(4,038)	-100.0%
Common Area Maintenance (Service Facility)				-	-	-	-	-	-	0.0%
<b>Subtotal Facility Rent</b>	<b>543,898</b>	<b>559,149</b>	<b>591,174</b>	<b>573,370</b>	<b>198,564</b>	<b>558,560</b>	<b>573,803</b>	<b>15,244</b>	<b>433</b>	<b>0.1%</b>
<b>Total Rental Car</b>	<b>2,193,777</b>	<b>2,208,903</b>	<b>2,580,532</b>	<b>2,103,370</b>	<b>938,669</b>	<b>2,422,804</b>	<b>2,285,086</b>	<b>(137,718)</b>	<b>181,716</b>	<b>8.6%</b>
<b>Commercial Ground Transportation</b>										
Employee Parking	34,848	42,051	51,719	30,000	6,435	30,000	30,000	-	-	0.0%
Ground Transportation Fees	52,125	46,475	65,610	56,000	72,985	187,141	150,000	(37,141)	94,000	167.9%
<b>Total Commercial Ground Transportation</b>	<b>86,973</b>	<b>88,526</b>	<b>117,329</b>	<b>86,000</b>	<b>79,420</b>	<b>217,141</b>	<b>180,000</b>	<b>(37,141)</b>	<b>94,000</b>	<b>109.3%</b>
<b>Landing Fees</b>										
Delta Air Lines	247,991	236,179	248,192	257,681	92,398	236,918	246,623	9,705	(11,058)	-4.3%
Air Tran				-	-	-	-	-	-	0.0%
US Airways				-	-	-	-	-	-	0.0%
SkyWest / United	64,642	106,093	154,332	173,397	54,694	140,241	126,237	(14,004)	(47,160)	-27.2%
Allegiant	190,392	4,712	305,757	272,000	129,441	331,900	371,304	39,404	99,304	36.5%
American	173,064	179,217	220,531	200,960	92,370	236,846	284,516	47,670	83,556	41.6%
Elite				-	1,429	1,429	2,566	1,137	2,566	0.0%
Total Scheduled Carriers			5,957	-	-	-	-	-	-	0.0%
Charter Fees / General			166	-	-	-	-	-	-	0.0%
Airline Landing Fees Waived			(7,574)	-	-	-	-	-	-	0.0%
Landing Fee Overage Refunded (Rate reduced)	82,860			-	-	-	-	-	-	0.0%
Non-Signatory Premium (to Signatory Carrier)	119,440	66,363		-	-	-	-	-	-	0.0%
<b>Total Landing Fees</b>	<b>878,389</b>	<b>592,564</b>	<b>927,361</b>	<b>904,038</b>	<b>370,332</b>	<b>947,334</b>	<b>1,031,246</b>	<b>83,912</b>	<b>127,208</b>	<b>14.1%</b>

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2019-2020**

Revenue Sources	Historical, Actual Revenue			FY 2018-2019			Proposed Budget Fiscal Year 2019-2020	Difference Est FY18-19 To Budget FY19-20	Difference Bud FY18-19 To Budget FY19-20	% Change Bud FY18-19 To Budget FY19-20
	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019 Budget	10/31/18 FYTD Actual Revenue	5 Projection for Full Fiscal Year				
<b>FBOs</b>										
Percentage Fee	23,556	11,825	6,166	10,000	9,719	29,157	12,000	(17,157)	2,000	20.0%
T-Hangar	83,001	84,083	85,548	86,793	28,931	87,430	88,703	1,273	1,910	2.2%
Bulk Hangar #1	118,486	117,934	119,989	121,736	40,579	122,629	124,414	1,785	2,678	2.2%
Bulk Hangar #2	219,490	222,349	226,224	229,518	76,506	231,201	234,567	3,366	5,049	2.2%
Land Rent	469,635	470,956	477,094	486,138	161,000	486,540	493,620	7,080	7,482	1.5%
Apron Rent	-	-	-	-	-	-	-	-	-	0.0%
Option Parcel Fee	8,712	8,712	2,904	-	-	-	-	-	-	0.0%
Fuel Flowage Fee	67,999	74,117	82,239	90,000	35,714	107,142	90,000	(17,142)	-	0.0%
<b>Subtotal FBOs</b>	<b>990,879</b>	<b>989,976</b>	<b>1,000,164</b>	<b>1,024,185</b>	<b>352,449</b>	<b>1,064,099</b>	<b>1,043,304</b>	<b>(20,795)</b>	<b>19,119</b>	<b>1.9%</b>
<b>Belle Aircraft Maintenance</b>										
Percentage Fee	10,454	13,989	14,861	14,000	4,334	13,002	13,000	(2)	(1,000)	-7.1%
<b>Total FBOs/SASOs</b>	<b>1,001,333</b>	<b>1,003,965</b>	<b>1,015,025</b>	<b>1,038,185</b>	<b>356,783</b>	<b>1,077,101</b>	<b>1,056,304</b>	<b>(20,797)</b>	<b>18,119</b>	<b>1.7%</b>
<b>Building Leases</b>										
Rental Houses	20,750	22,332	22,250	22,433	5,072	15,193	20,800	5,607	(1,633)	-7.3%
Airport Support Bldg	-	-	27,621	-	-	-	22,500	22,500	22,500	100.0%
SmarTrac	46,929	82,059	19,978	-	-	-	-	-	-	0.0%
Lacy Griffin Building (WNC Aviation)	19,441	19,623	-	20,008	6,810	20,522	20,569	47	561	2.8%
Cargo Building (Allegiant)	-	-	-	30,756	7,833	31,546	31,617	71	861	2.8%
Cargo Building (US Airways)	24,904	30,037	30,662	-	-	-	-	-	-	0.0%
<b>Total Building Leases</b>	<b>112,024</b>	<b>154,051</b>	<b>100,511</b>	<b>73,197</b>	<b>19,715</b>	<b>67,261</b>	<b>95,486</b>	<b>28,225</b>	<b>22,289</b>	<b>30.5%</b>
<b>Land Leases</b>										
Pasture Rent & Misc Land Leases	700	700	700	600	200	600	600	-	-	0.0%
Lamar (Billboard)	3,525	3,500	3,500	3,500	1,167	3,501	3,500	(1)	-	0.0%
Optional Parcel Fee - Gravel Lot	-	-	-	-	-	-	-	-	-	0.0%
US Forest Service - Tanker	10,593	15,122	11,353	11,389	3,824	11,662	11,716	54	327	2.9%
Waddell/Triangle Stop	32,779	32,779	32,779	32,779	11,746	35,784	36,057	273	3,278	10.0%
Waddell - Fuel Fee	-	-	-	-	-	-	19,000	19,000	19,000	100.0%
Golf Center	11,277	11,411	11,651	11,693	1,949	11,915	11,960	45	267	2.3%
<b>Total Land Leases</b>	<b>58,874</b>	<b>63,512</b>	<b>59,983</b>	<b>59,961</b>	<b>18,886</b>	<b>63,462</b>	<b>82,833</b>	<b>19,371</b>	<b>22,872</b>	<b>38.1%</b>
<b>Other Leases/Fees</b>										
LEO Services (TSA)	117,120	115,840	116,800	116,800	39,360	116,800	116,800	-	-	0.0%
Shared Terminal Services - Airlines on Airt	3,332	-	-	-	-	-	-	-	-	0.0%
Security Fee (Airlines)	326,256	303,859	359,757	345,720	137,295	352,038	426,960	74,922	81,240	23.5%
Security Fee (Rental Car)	73,027	72,053	74,081	73,642	25,726	77,965	78,358	393	4,716	6.4%
Security Fee (ID Media)	29,681	29,458	37,901	29,000	18,085	29,000	29,000	-	-	0.0%
Telecommunication Fees (Voice/Data)	48,416	50,930	46,940	46,000	15,686	47,058	46,000	(1,058)	-	0.0%
Sale of Assets	201	58,732	-	-	-	-	-	-	-	0.0%
Misc	167,284	18,509	70,804	2,000	(77,274)	(77,274)	2,000	79,274	-	0.0%
Tenant Services/Assessment Fees	17,355	9,150	22,134	6,000	1,145	3,435	3,000	(435)	(3,000)	-50.0%
Annual Event Fees/Sponsorships	-	-	-	22,000	-	-	-	-	(22,000)	-100.0%
Non-Signatory Security Fee Premium	57,615	26,885	-	-	-	-	-	-	-	0.0%
<b>Total Other Leases</b>	<b>840,287</b>	<b>685,416</b>	<b>728,417</b>	<b>641,162</b>	<b>160,023</b>	<b>549,022</b>	<b>702,118</b>	<b>153,096</b>	<b>60,956</b>	<b>9.5%</b>
<b>Total Revenue</b>	<b>\$ 10,881,185</b>	<b>\$ 10,754,537</b>	<b>\$ 12,671,477</b>	<b>\$ 11,009,713</b>	<b>\$ 4,821,148</b>	<b>\$ 13,073,763</b>	<b>\$ 12,984,740</b>	<b>\$ (89,023)</b>	<b>\$ 1,975,027</b>	<b>17.9%</b>
								-0.7%	17.9%	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2019-2020**

Expenses	Historical, Actual Expenses			FY 2018-2019			Proposed Budget Fiscal Year 2019-2020	Difference Est FY18-19 To Budget FY19-20	Difference Bud FY18-19 To Budget FY19-20	% Change Bud FY18-19 To Budget FY19-20
	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019 Budget	10/31/18 FYTD Actual Expenses	Projection for Full Fiscal Year				
<b>PERSONNEL SERVICES</b>										
Regular Salaries	\$ 3,055,513	\$ 3,176,717	\$ 3,096,606	\$ 3,534,400	\$ 1,001,654	\$ 3,145,491	\$ 4,012,022	\$ 866,531	\$ 477,622	13.5%
Overtime	124,713	117,826	103,471	115,900	35,199	105,560	115,900	10,340	-	
Salary Adjustment/Bonus Pool	-	-	-	141,750	-	-	220,127	220,127	78,377	55.3%
Internship				3,000		4,356	3,000	(1,356)	-	
LEO Special Separation Allowance	21,834	(335)	-	13,662	4,729	4,729	14,707	9,978	1,045	7.6%
Longevity	49,871	49,709	48,885	53,088	16,809	53,258	51,013	(2,245)	(2,075)	-3.9%
Unemployment Claims	(3,737)	1,888	-	14,000	-	14,000	14,000	-	-	
Holiday Pay				15,160	-	14,944	16,678	1,734	1,518	10.0%
Auto Allowance				28,200	9,500	31,500	33,600	2,100	5,400	19.1%
Rewards Program				1,000		1,000	1,000	-	-	
Gym Membership Reimbursements				14,400		14,400	14,400	-	-	
Service Awards				1,300	100	525	1,300	775	-	
Retiree Health	37,161	22,514	-	6,497	6,903	16,568	24,852	8,284	18,355	282.5%
Benefits	1,380,315	1,425,358	1,287,363	1,810,013	387,976	1,385,223	2,135,172	749,949	325,159	18.0%
<b>Total Personnel Services</b>	<b>4,665,670</b>	<b>4,793,677</b>	<b>4,536,325</b>	<b>5,752,370</b>	<b>1,462,870</b>	<b>4,791,554</b>	<b>6,657,771</b>	<b>1,866,217</b>	<b>905,401</b>	<b>15.7%</b>
<b>OPERATING EXPENSES</b>										
<b>Professional Services</b>										
Professional Services - General	114,361	254,562	95,364	147,250	9,521	148,450	185,500	37,050	38,250	26.0%
Professional Services - Legal	53,928	152,930	118,214	75,000	(12,370)	100,000	50,000	(50,000)	(25,000)	-33.3%
Artwork and Creative Production	27,110	10,117	41,502	35,000	279	35,000	28,000	(7,000)	(7,000)	-20.0%
Surveys, Reports & Data	39,913	240	-	15,500	-	36,692	34,500	(2,192)	19,000	122.6%
Physicals & Drug Screens	4,826	4,537	2,811	9,800	279	2,000	3,000	1,000	(6,800)	-69.4%
Fit for Duty Physicals				-		3,500	6,800	3,300	6,800	100.0%
Website Maintenance	4,996	3,786	-	1,700	-	1,700	3,500	1,800	1,800	105.9%
Auditors	12,800	9,900	20,200	20,200	12,150	20,200	23,650	3,450	3,450	17.1%
Temporary Help	65,575	73,006	48,472	83,000	-	25,000	50,000	25,000	(33,000)	-39.8%
<b>Total Professional Services</b>	<b>323,509</b>	<b>509,078</b>	<b>326,563</b>	<b>387,450</b>	<b>9,859</b>	<b>372,542</b>	<b>384,950</b>	<b>12,408</b>	<b>(2,500)</b>	<b>-0.6%</b>
<b>Contractual Services</b>										
Computer Technical Support	9,960	15,124	14,405	15,000	4,012	16,000	18,000	2,000	3,000	20.0%
Landscaping	9,420	7,850	9,759	9,420	2,355	9,420	9,420	-	-	
Parking Management Contract	446,369	417,605	510,370	550,205	40,086	550,205	567,237	17,032	17,032	3.1%
Parking Management Shuttle	90,673	531,868	318,020	-	-	-	-	-	-	
Other Contractual Services	173,251	218,156	196,058	232,998	66,417	297,673	362,889	65,216	129,891	55.7%
Elevator Maintenance Contract	1,840	2,837	2,609	5,000	591	5,000	7,000	2,000	2,000	40.0%
Fire Alarm Systems Contract	15,319	11,977	19,337	14,100	-	14,100	14,100	-	-	
<b>Total Contractual Services</b>	<b>746,832</b>	<b>1,205,417</b>	<b>1,070,558</b>	<b>826,723</b>	<b>113,461</b>	<b>892,398</b>	<b>978,646</b>	<b>86,248</b>	<b>151,923</b>	<b>18.4%</b>
<b>Travel and Training</b>										
Travel & Per Diem	165,371	144,073	160,775	171,125	30,380	160,925	217,550	56,625	46,425	27.1%
Training & Education	23,153	20,068	25,010	29,950	3,988	27,400	43,300	15,900	13,350	44.6%
<b>Total Travel and Training</b>	<b>188,524</b>	<b>164,141</b>	<b>185,785</b>	<b>201,075</b>	<b>34,368</b>	<b>188,325</b>	<b>260,850</b>	<b>72,525</b>	<b>59,775</b>	<b>29.7%</b>
<b>Communications and Freight</b>										
Postage	3,891	4,249	3,702	4,000	1,004	4,000	4,000	-	-	
Express Mail Delivery	551	1,182	951	1,000	163	1,000	2,000	1,000	1,000	100.0%
Telecommunications	74,057	65,875	83,637	55,350	13,953	56,530	57,090	560	1,740	3.1%
Online Services	662	-	-	2,500	-	680	2,500	1,820	-	
<b>Total Communications and Freight</b>	<b>79,161</b>	<b>71,306</b>	<b>88,290</b>	<b>62,850</b>	<b>15,120</b>	<b>62,210</b>	<b>65,590</b>	<b>3,380</b>	<b>2,740</b>	<b>4.4%</b>
<b>Rentals and Leases</b>										
Rentals & Leases	11,751	23,559	20,938	13,600	2,412	13,400	14,100	700	500	3.7%
<b>Total Rentals and Leases</b>	<b>11,751</b>	<b>23,559</b>	<b>20,938</b>	<b>13,600</b>	<b>2,412</b>	<b>13,400</b>	<b>14,100</b>	<b>700</b>	<b>500</b>	<b>3.7%</b>
<b>Insurance</b>										
Property & Casualty	48,044	48,944	39,909	47,000	15,800	63,200	51,700	(11,500)	4,700	10.0%
General Liability	34,607	28,352	28,352	35,000	7,088	35,000	36,750	1,750	1,750	5.0%
Auto Liability	20,201	15,457	16,323	18,000	4,223	18,000	21,780	3,780	3,780	21.0%
Other Insurance & Bonds	38,397	36,935	43,135	39,000	10,369	41,477	42,900	1,423	3,900	10.0%
Worker's Compensation Insurance	62,004	67,900	73,524	95,000	34,529	93,451	107,470	14,019	12,470	13.1%
<b>Total Insurance</b>	<b>203,253</b>	<b>197,588</b>	<b>201,243</b>	<b>234,000</b>	<b>72,009</b>	<b>251,128</b>	<b>260,600</b>	<b>9,472</b>	<b>26,600</b>	<b>11.4%</b>
<b>Utility Services</b>										
Electric Service	324,546	289,989	305,524	404,267	61,787	400,000	405,367	5,367	1,100	0.3%
Gas Service	30,002	21,777	35,001	48,500	(125)	45,000	54,200	9,200	5,700	11.8%

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2019-2020**

Expenses	Historical, Actual Expenses			FY 2018-2019			Proposed Budget Fiscal Year 2019-2020	Difference Est FY18-19 To Budget FY19-20	Difference Bud FY18-19 To Budget FY19-20	% Change Bud FY18-19 To Budget FY19-20
	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019 Budget	10/31/18 FYTD Actual Expenses	Projection for Full Fiscal Year				
Water/Sewer Service	47,520	60,029	71,821	72,700	13,215	75,000	80,300	5,300	7,600	10.5%
<b>Total Utility Services</b>	<b>402,068</b>	<b>371,795</b>	<b>412,346</b>	<b>525,467</b>	<b>74,877</b>	<b>520,000</b>	<b>539,867</b>	<b>19,867</b>	<b>14,400</b>	<b>2.7%</b>
<b>Repairs and Maintenance</b>										
Other Repairs & Maintenance	16,306	25,900	21,735	30,200	3,672	25,000	22,200	(2,800)	(8,000)	-26.5%
Terminal, Buildings and Grounds	165,840	169,916	195,816	151,500	29,866	151,500	152,500	1,000	1,000	0.7%
Vehicles and Heavy Equipment	63,128	90,266	39,617	69,500	19,944	69,500	69,500	-	-	
Airport and Airfield Equipment	9,922	9,159	6,836	11,000	4,485	11,000	11,000	-	-	
<b>Total Repairs and Maintenance</b>	<b>255,196</b>	<b>295,241</b>	<b>264,004</b>	<b>262,200</b>	<b>57,967</b>	<b>257,000</b>	<b>255,200</b>	<b>(1,800)</b>	<b>(7,000)</b>	<b>-2.7%</b>
<b>Printing &amp; Binding</b>										
Printing & Binding	8,679	9,338	7,651	8,050	2,734	8,331	19,200	10,869	11,150	138.5%
Banners	528	680	702	-	-	-	-	-	-	
<b>Total Printing &amp; Binding</b>	<b>9,207</b>	<b>10,018</b>	<b>8,353</b>	<b>8,050</b>	<b>2,734</b>	<b>8,331</b>	<b>19,200</b>	<b>10,869</b>	<b>11,150</b>	<b>138.5%</b>
<b>Promotional Activities</b>										
Radio	10,746	27,996	36,145	22,000	6,000	25,000	22,000	(3,000)	-	
Billboards	25,200	34,050	41,025	32,500	-	30,000	32,500	2,500	-	
Print	13,658	15,334	11,926	12,100	-	12,100	12,100	-	-	
TV	66,350	50,075	106,929	75,000	-	65,000	75,000	10,000	-	
Web Advertising	41,432	33,237	39,762	59,440	882	59,440	63,750	4,310	4,310	7.3%
Air Service Development	1,152	19,797	824	2,300	593	2,300	2,300	-	-	
Other Promotional Events/Sponsorships	14,205	2,000	3,500	3,500	293	6,000	6,500	500	3,000	85.7%
Community Events/Exhibits/Sponsorships	41,120	39,051	42,781	80,000	23,238	50,300	56,800	6,500	(23,200)	-29.0%
Employee/Tenant Events	29,631	28,297	31,620	26,050	5,303	27,186	28,350	1,164	2,300	8.8%
Wellness	6,164	5,558	5,037	4,500	567	4,500	4,500	-	-	
<b>Total Promotional Activities</b>	<b>249,658</b>	<b>255,395</b>	<b>319,549</b>	<b>317,390</b>	<b>36,876</b>	<b>281,826</b>	<b>303,800</b>	<b>21,974</b>	<b>(13,590)</b>	<b>-4.3%</b>
<b>Other Current Charges and Obligations</b>										
Legal Notices & Advertising	4,337	2,110	7,287	3,000	2,009	2,927	8,000	5,073	5,000	166.7%
Credit Card & Bank Fees	85,208	104,943	91,141	35,000	12,524	60,000	60,600	600	25,600	73.1%
Other Current Charges & Obligations	5,106	6,812	8,570	8,500	253	-	9,000	9,000	500	5.9%
In Terminal Advertising	4,879	7,555	7,636	7,500	-	7,500	7,500	-	-	
<b>Total Other Current Charges and Obligations</b>	<b>99,530</b>	<b>121,420</b>	<b>114,634</b>	<b>54,000</b>	<b>14,786</b>	<b>70,427</b>	<b>85,100</b>	<b>14,673</b>	<b>31,100</b>	<b>57.6%</b>
<b>Operating Supplies</b>										
Office Supplies	7,989	6,662	6,687	8,000	892	5,500	8,000	2,500	-	
Vehicle Fuel	26,926	60,062	50,686	40,000	8,085	40,000	40,000	-	-	
Shop Supplies	3,975	4,535	3,034	3,000	126	3,000	3,000	-	-	
Other Operating Supplies	61,258	79,875	71,037	87,450	12,355	83,450	88,950	5,500	1,500	1.7%
Art Program Supplies	1,400	1,050	1,014	1,000	251	1,000	1,000	-	-	
Promotional Supplies	14,855	15,497	14,226	13,200	4,978	13,200	16,200	3,000	3,000	22.7%
Holiday Decorations	604	5,080	4,116	5,000	-	5,000	4,800	(200)	(200)	-4.0%
Chemicals and Safety	44,533	5,617	6,562	76,600	1,211	76,800	76,600	(200)	-	
Small Tools and Equipment	20,312	6,373	20,662	10,500	623	22,500	8,000	(14,500)	(2,500)	-23.8%
Custodial Supplies	23,751	5,136	8,544	20,000	3,668	20,000	26,500	6,500	6,500	32.5%
Custodial Consumables	35,954	47,317	40,608	40,000	8,512	40,000	51,000	11,000	11,000	27.5%
Operating Furniture, Fixtures, Equipment and Software	88,068	82,624	93,362	134,975	9,819	130,175	93,660	(36,515)	(41,315)	-30.6%
Uniforms	11,448	12,168	13,221	24,500	2,245	22,800	22,400	(400)	(2,100)	-8.6%
Firefighter Equipment	714	-	3,093	3,200	-	3,000	24,500	21,500	21,300	665.6%
<b>Total Operating Supplies</b>	<b>341,787</b>	<b>331,996</b>	<b>336,852</b>	<b>467,425</b>	<b>52,765</b>	<b>466,425</b>	<b>464,610</b>	<b>(1,815)</b>	<b>(2,815)</b>	<b>-0.6%</b>
<b>Books,Publications,Subscriptions &amp; Memberships</b>										
Books, Publications, Compact Disks, Videos & Subscriptions	5,643	4,224	1,930	5,850	901	2,630	7,800	5,170	1,950	33.3%
Dues & Memberships	38,688	46,353	44,143	47,700	2,335	49,385	52,820	3,435	5,120	10.7%
Licenses and Certification Fees	120	307	120	780	-	780	1,280	500	500	64.1%
<b>Total Books,Publications,Subscriptions &amp; Mem.</b>	<b>44,451</b>	<b>50,884</b>	<b>46,193</b>	<b>54,330</b>	<b>3,236</b>	<b>52,795</b>	<b>61,900</b>	<b>9,105</b>	<b>7,570</b>	<b>13.9%</b>
<b>Emergency Repair</b>	<b>40,757</b>	<b>2,499</b>	<b>32,184</b>	<b>50,000</b>	<b>1,299</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	
<b>TOTAL SERVICES &amp; MATERIALS</b>	<b>2,995,684</b>	<b>3,610,337</b>	<b>3,427,492</b>	<b>3,464,560</b>	<b>491,769</b>	<b>3,486,807</b>	<b>3,744,413</b>	<b>257,606</b>	<b>279,853</b>	<b>8.1%</b>
<b>TOTAL OPERATING EXPENSES, INCLUDING EMERGENCY REPAIR EXPENSE</b>	<b>\$ 7,661,354</b>	<b>\$ 8,404,014</b>	<b>\$ 7,963,817</b>	<b>\$ 9,216,930</b>	<b>\$ 1,954,639</b>	<b>\$ 8,278,361</b>	<b>\$ 10,402,184</b>	<b>\$ 2,123,823</b>	<b>\$ 1,185,254</b>	<b>12.9%</b>
								25.7%	12.9%	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Administrative**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	15		

<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>

**PERSONNEL SERVICES**

10.15.10.100.500000	Salaries - Admin	140,178	226,608
10.15.75.100.500000	Salaries - Safety	86,430	
10.15.10.100.501000	Internships	3,000	3,000
10.15.10.100.502000	Salary Adjustment Pool	220,127	220,127
10.15.75.100.503000	Longevity - Safety	2,903	2,903
10.15.10.100.504000	Unemployment Claims	14,000	14,000
10.15.10.100.506000	Holiday Pay	433	650
10.15.75.100.506000	Holiday Pay - Safety	217	
10.15.10.100.507000	Auto Allowance	2,400	2,400
10.15.10.100.507100	Rewards Program	1,000	1,000
10.15.10.100.507200	Gym Membership Reimbursements	14,400	14,400
10.15.10.100.507300	Service Awards	1,300	1,300
	LEO Special Separation Allowance		-
10.15.10.100.521000	Retiree Health	24,852	24,852
	<b>Benefits:</b>		111,116
10.15.10.100.510000	FICA Taxes	13,275	
10.15.75.100.510000	FICA Taxes - Safety	6,850	
10.15.10.100.511000	LGERS retirement	11,312	
10.15.75.100.511000	LGERS retirement - Safety	7,209	
10.15.10.100.511200	401k	7,009	
10.15.75.100.511200	401k - Safety	4,467	
10.15.10.100.520000	Medical & ACA Reinsurance Fees	31,683	
10.15.75.100.520000	Group Insurance - Safety	16,675	
10.15.10.100.522000	Dental	2,007	
10.15.75.100.522000	Dental - Safety	705	
10.15.10.100.523000	Vision	139	
10.15.75.100.523000	Vision - Safety	70	
10.15.10.100.524000	Life Insurance	620	
10.15.75.100.524000	Life Insurance - Safety	389	
10.15.10.100.525000	Disability	1,167	
10.15.75.100.525000	Disability - Safety	775	
10.15.10.100.530000	Tuition Reimbursement	3,500	
10.15.10.100.531000	Cell Phone Allowance	1,632	
10.15.75.100.531000	Cell Phone Allowance - Safety	1,632	

622,356

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Administrative**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	15		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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<b>OPERATING EXPENSES</b>			
10.15.10.100.600000	Professional Services - General		1,500
	Infinisource - COBRA Administration	1,500	
10.15.10.100.604000	Physicals and Drug Screens		3,000
	Physicals & Drug Screens	2,000	
	Medical Tests for Safety Program	1,000	
10.15.10.100.605000	Fit for Duty Physicals		6,800
	Fit for Duty Physicals	6,800	
10.15.10.100.620000	Travel, Per Diem, Conference Registration		7,600
	HR Conference	3,000	
	Benefit Conference	2,500	
	Applicant Travel	2,100	
10.15.10.100.621000	Training & Education		1,500
	HR Training/HR Laws Update/HR Education	1,500	
10.15.10.100.700000	Postage		4,000
	Postage	4,000	
10.15.10.100.701000	Express Mail Delivery		2,000
	Express mail (includes IT shipments)	2,000	
10.15.10.100.740000	Rentals and Leases		400
	Neopost postage machine rental	400	
10.15.10.100.750000	Property Insurance		51,700
	Property insurance	51,700	
10.15.10.100.751000	General Liability		36,750
	General liability insurance	36,750	
10.15.10.100.751500	Auto Liability		21,780
	Auto liability insurance	21,780	
10.15.10.100.752000	Other Insurance and Bonds		42,900
	Public officials insurance	24,200	
	Police professional liability insurance	17,600	
	Crime insurance	1,100	
10.15.10.100.752500	Worker's Compensation Insurance		107,470
	Workers' compensation insurance	107,470	
10.15.10.100.630000	Printing & Binding		300
	Printing and Binding	300	
10.15.10.100.646000	Community Events/Exhibits/Sponsorships		500
	United Way campaign	500	
10.15.10.100.647000	Employee/Tenant Appreciation		16,300
	Employee birthday coupons	1,000	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Administrative**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	15		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
	Employee picnic	4,500	
	Employee flowers (funeral/hospital)	1,000	
	Employee holiday gift cards	5,300	
	Employee holiday lunches	3,500	
	Employee Retirement	1,000	
10.15.10.100.648000	Wellness		4,500
	Wellness	2,500	
	Fit bit replacements	2,000	
10.15.10.100.650000	Legal Notices & Placements		3,000
	Employment advertising/Legal Notices	3,000	
10.15.10.100.667000	Office Supplies		8,000
	Office supplies	8,000	
10.15.10.100.661500	Operating Supplies		2,500
	Administrative supplies	2,500	
10.15.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		4,000
	HR furniture & equipment	4,000	
10.15.10.100.670000	Dues & Memberships		2,090
	SHRM	375	
	WNCHR	195	
	NC PRIMA	50	
	IPMA-HR	150	
	WCI	1,100	
	PRIMA	220	
10.15.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		250
	HR Books/Publications	250	
<b>SAFETY</b>			
10.15.75.100.620000	Travel, Per Diem, Conference Registration		6,600
	Safety - Incident Investigation - 1	550	
	Safety - OSHA 10 Hour General industry - 10	1,100	
	Safety - NC Safety & Health Congress - 1	900	
	Safety - Summit on Safety Leadership - 1	1,100	
	Safety - Job Safety Analysis - 1	550	
	Safety - Safety Inspections - 1	550	
	Safety - Ergonomics - 1	550	
	Safety - Arc Flash - 1	450	
	Safety - Personal Protective Equipment - 1	500	
	Safety - Hazard Communication - 1	350	



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Administrative**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	15		
<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>
10.15.75.100.621000	Training & Education		800
	Safety Program - Training Materials	300	
	Safety Program - Professional Development	500	
10.15.75.100.630000	Printing & Binding		250
	Safety - Training Posters, Handouts, etc.	250	
10.15.75.100.661500	Operating Supplies		1,300
	Safety - Incentives	1,300	
10.15.75.100.670000	Dues & Memberships		1,375
	SEC - AAAE - 1	35	
	NCAA - 1	40	
	National Safety Council - 1	450	
	Family Safety & Health Magazine-All GARAA Employees	850	
<b>TOTAL OPERATING EXPENSES</b>			<b>339,165</b>
<b>SECTION TOTAL</b>			<b>961,521</b>

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**Administrative**  
**Fiscal Year 2019/2020**  
**Variance Analysis**

Acct #	Description	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY 2017
		FY 2020 Budget	FY 2019 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2019 4 Months Estimate	FY 2019 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2018 Actual	Increase/Decrease Amount	Increase/Decrease Percent	FY 2017 Actual
500000	Salaries	226,608	124,698	101,910	81.73%	29,830	117,533	109,075	92.80%	119,418	107,190	89.76%	117,192
501000	Internship	3,000	3,000	0	0.00%	4,356	4,356	(1,356)	-31.13%	0	3,000	100%	0
502000	Salary Adjustment Pool	220,127	141,750	78,377	55.29%	0	0	220,127	100%	0	220,127	100%	0
503000	Longevity	2,903	2,573	330	12.83%	2,663	2,663	240	9.01%	1,660	1,243	74.88%	1,660
504000	Unemployment Claims	14,000	14,000	0	0.00%	0	14,000	0	0.00%	0	14,000	100%	1,888
506000	Holiday Pay	650	433	217	50.12%	0	433	217	50.12%	0	650	100%	0
507000	Auto Allowance	2,400	2,400	0	0.00%	400	2,000	400	20.00%	0	2,400	100%	0
507100	Rewards Program	1,000	1,000	0	0.00%	0	1,000	0	0.00%	0	1,000	100%	0
507200	Gym Membership Reimbursements	14,400	14,400	0	0.00%	0	14,400	0	0.00%	0	14,400	100%	0
507300	Service Awards	1,300	1,300	0	0.00%	525	525	775	147.62%	0	1,300	100%	0
	LEO Special Separation Allowance	0	0	0	100%	0	0	0	100%	39,195	(39,195)	-100.00%	0
521000	Retiree Health	24,852	6,497	18,355	282.52%	9,287	16,568	8,284	50.00%	0	24,852	100%	22,514
510000	FICA Taxes	20,125	12,288	7,837	63.78%	2,462	9,528	10,597	111.21%	9,512	10,613	111.57%	9,231
511000	LGERS retirement	18,521	9,953	8,568	86.08%	2,441	10,051	8,470	84.26%	0	18,521	100%	8,230
511200	401k	11,476	6,364	5,112	80.33%	1,553	6,228	5,248	84.28%	6,096	5,380	88.25%	5,857
520000	Medical & ACA Reinsurance Fees	48,358	16,975	31,383	184.88%	5,781	23,626	24,732	104.68%	16,732	31,626	189.02%	16,709
522000	Dental	2,712	1,044	1,668	159.77%	379	1,286	1,426	110.89%	780	1,932	247.69%	1,488
523000	Vision Insurance	209	139	70	50.36%	35	109	100	91.74%	110	99	90.00%	141
524000	Life Insurance	1,009	430	579	134.65%	125	418	591	141.39%	578	431	74.57%	463
525000	Disability	1,942	983	959	97.56%	204	738	1,204	163.14%	740	1,202	162.43%	908
530000	Tuition Reimbursement	3,500	3,500	0	0.00%	2,500	2,500	1,000	40.00%	0	3,500	100%	0
531000	Cell Phone Allowance	3,264	1,632	1,632	100.00%	408	1,360	1,904	140.00%	0	3,264	100%	0
	Total Benefits	111,116	53,308	57,808	108.44%	12,980	55,844	55,272	98.98%	34,548	76,568	221.63%	43,027
	<b>Total Personal Services</b>	<b>622,356</b>	<b>365,359</b>	<b>256,997</b>	<b>70.34%</b>	<b>62,949</b>	<b>229,322</b>	<b>393,034</b>	<b>171.39%</b>	<b>194,821</b>	<b>420,771</b>	<b>215.98%</b>	<b>186,281</b>
600000	Professional Services - General	1,500	5,000	(3,500)	-70.00%	1,305	3,000	(1,500)	-50.00%	920	580	63.04%	5,176
604000	Physicals and Drug Screens	3,000	9,800	(6,800)	-69.39%	465	2,000	1,000	50.00%	2,811	189	6.72%	4,537
605000	Fit for Duty Physicals	6,800	0	6,800	100%	0	3,500	3,300	94.29%	0	6,800	100%	0
620000	Travel, Per Diem, Conference Registration	7,600	7,600	0	0.00%	714	2,500	5,100	204.00%	6,808	792	11.63%	7,378
621000	Training & Education	1,500	1,500	0	0.00%	0	500	1,000	200.00%	1,763	(263)	-14.92%	3,775
700000	Postage	4,000	4,000	0	0.00%	2,004	4,000	0	0.00%	3,702	298	8.05%	4,249
701000	Express Mail Delivery	2,000	1,000	1,000	100.00%	605	1,000	1,000	100.00%	951	1,049	110.30%	1,182
740000	Rentals and Leases	400	400	0	0.00%	158	400	0	0.00%	530	(130)	-24.53%	256
750000	Property and Casualty Insurance	51,700	47,000	4,700	10.00%	21,067	63,200	(11,500)	-18.20%	39,909	11,791	29.54%	48,944
751000	General Liability	36,750	35,000	1,750	5.00%	9,451	35,000	1,750	5.00%	28,352	8,398	29.62%	28,352
751500	Auto Liability	21,780	18,000	3,780	21.00%	5,630	18,000	3,780	21.00%	16,323	5,457	33.43%	15,457
752000	Other Insurance & Bonds	42,900	39,000	3,900	10.00%	13,826	41,477	1,423	3.43%	43,135	(235)	-0.54%	36,935
752500	Worker's Compensation Insurance	107,470	95,000	12,470	13.13%	40,919	93,451	14,019	15.00%	73,524	33,946	46.17%	67,900
630000	Printing & Binding	300	300	0	0.00%	527	527	(227)	-43.07%	152	148	97.37%	196
646000	Other Community Events/Exhibits/Sponsorships	500	500	0	0.00%	0	300	200	66.67%	432	68	15.74%	395
647000	Employee/Tenant Appreciation	16,300	15,800	500	3.16%	13,307	15,000	1,300	8.67%	25,195	(8,895)	-35.30%	22,879
648000	Wellness	4,500	4,500	0	0.00%	1,566	4,500	0	0.00%	5,037	(537)	-10.66%	5,558
650000	Legal Notices & Advertising	3,000	3,000	0	0.00%	2,927	2,927	73	2.49%	7,317	(4,317)	-59.00%	2,110
667000	Office Supplies	8,000	8,000	0	0.00%	3,208	5,500	2,500	45.45%	6,687	1,313	19.64%	6,662
661500	Operating Supplies	2,500	2,500	0	0.00%	1,278	2,100	400	19.05%	2,893	(393)	-13.58%	1,937
665500	Operating Furniture, Fixtures and Equipment	4,000	2,000	2,000	100.00%	0	2,000	2,000	100.00%	1,211	2,789	230.31%	2,597
670000	Dues & Memberships	2,090	990	1,100	111.11%	0	2,000	90	4.50%	644	1,446	224.53%	534
671000	Books & Publications	250	250	0	0.00%	0	0	250	100%	0	250	100%	115
620000	Travel, Per Diem, Conference Reg (Safety)	6,600	0	6,600	100%	0	2,000	4,600	230.00%	0	6,600	100%	0
621000	Training & Education (Safety)	800	0	800	100%	0	300	500	166.67%	0	800	100%	0
630000	Printing & Binding (Safety)	250	0	250	100%	0	200	50	25.00%	0	250	100%	0
661500	Operating Supplies (Safety)	1,300	0	1,300	100%	0	1,000	300	30.00%	0	1,300	100%	0
670000	Dues & Memberships (Safety)	1,375	0	1,375	100%	0	1,375	0	0.00%	0	1,375	100%	0
	<b>Total Services &amp; Mat'ls.</b>	<b>339,165</b>	<b>301,140</b>	<b>27,700</b>	<b>9.20%</b>	<b>118,957</b>	<b>307,757</b>	<b>25,958</b>	<b>8.43%</b>	<b>268,296</b>	<b>60,544</b>	<b>22.57%</b>	<b>267,124</b>
	<b>Department Total</b>	<b>961,521</b>	<b>666,499</b>	<b>284,697</b>	<b>42.72%</b>	<b>181,906</b>	<b>537,079</b>	<b>418,992</b>	<b>78.01%</b>	<b>463,117</b>	<b>481,315</b>	<b>103.93%</b>	<b>453,405</b>

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY			
ASHEVILLE REGIONAL AIRPORT			
Development			
BASIC OPERATING BUDGET			
FY 2019-2020			
Department #	20		
New World Account Numbers	Description	Item Amount	Summary Amount
<b>PERSONNEL SERVICES</b>			
10.20.10.100.500000	Salaries	287,037	287,037
10.20.10.100.503000	Longevity	4,101	4,101
10.20.10.100.505000	Overtime	500	500
10.20.10.100.506000	Holiday Pay	650	650
10.20.10.100.507000	Auto Allowance	5,400	5,400
	<u>Benefits:</u>		123,596
10.20.10.100.510000	FICA Taxes	22,807	
10.20.10.100.511000	LGERS Retirement	23,535	
10.20.10.100.511200	401k	14,582	
10.20.10.100.520000	Medical	53,273	
10.20.10.100.522000	Dental	2,996	
10.20.10.100.523000	Vision	208	
10.20.10.100.524000	Life Insurance	1,026	
10.20.10.100.525000	Disability	1,905	
10.20.10.100.531000	Cell Phone Allowance	3,264	
			421,284
<b>OPERATING EXPENSES</b>			
10.20.10.100.600000	Professional Services - General		25,000
	Surveys, Appraisals, Reports, Consultant Svcs, Misc.	25,000	
10.20.10.100.620000	Travel, Per Diem, Conference Registration		18,400
	AAAE NAC	3,500	
	SEC- F&A Conference	1,200	
	SEC - AAAE Annual Conference	1,900	
	AAAE Annual Conference	3,000	
	ACI CEO Forum	2,200	
	NCAA Annual Conference - 1	800	
	FAA & Other Meetings	2,200	
	AAAE Chapter Officers Meeting	1,200	
	NBAA	1,900	
	Business Meeting Expenses	500	
10.20.10.100.621000	Training & Education		2,000
	Professional Development (ADA/DBE/Misc. Cert.)	2,000	
10.20.10.100.702000	Telecommunications/Online Services		560
	Internet Broadband Services	560	
10.20.10.100.630000	Printing & Binding		-
	Development Marketing Materials & Supplies	-	
10.20.10.100.661500	Operating Supplies		500
	General Supplies	500	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY			
ASHEVILLE REGIONAL AIRPORT			
Development			
BASIC OPERATING BUDGET			
FY 2019-2020			
Department #	20		
New World Account Numbers	Description	Item Amount	Summary Amount
10.20.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		500
	Operating Furniture, Fixtures, Equip up to \$5K	500	
10.20.10.100.670000	Dues & Memberships		650
	AAAE - 1	275	
	SEC-AAAE - 1	35	
	NCAA - 1	40	
	DBE, ADA & Other	300	
			47,610
			468,894

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Development

Fiscal Year 2019/2020

Variance Analysis

Acct #	Description	FY 2020 Budget	FY2019 Budget		FY2019 Estimated Actual				FY2018 Actual			FY 2017	
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	287,037	264,857	22,180	8.37%	81,112	253,172	33,865	13.38%	256,673	30,364	11.83%	253,655
500016	Longevity	4,101	6,707	(2,606)	-38.85%	0	6,707	(2,606)	-38.85%	6,259	(2,158)	-34.48%	6,048
500020	Overtime	500	500	0	0.00%	0	0	500	100%	0	500	100%	0
500023	Holiday Pay	650	650	0	0.00%	0	650	0	0.00%	0	650	100%	0
500025	Auto Allowance	5,400	5,400	0	0.00%	1,800	5,400	0	0.00%	0	5,400	100%	0
500050	FICA Taxes	22,807	21,309	1,498	7.03%	6,174	19,930	2,877	14.43%	19,654	3,153	16.04%	18,874
500070	LGERS retirement	23,535	21,275	2,260	10.62%	6,507	21,025	2,510	11.94%	0	23,535	100%	18,571
500080	401k	14,582	13,603	979	7.20%	4,056	13,026	1,556	11.94%	12,956	1,626	12.55%	12,552
500160	Medical	53,273	46,233	7,040	15.23%	12,781	38,342	14,931	38.94%	40,720	12,553	30.83%	38,366
500260	Dental	2,996	2,284	712	31.17%	939	2,816	180	6.38%	2,087	909	43.56%	2,087
500265	Vision Insurance	208	208	0	0.00%	73	218	(10)	-4.71%	213	(5)	-2.35%	213
500360	Life Insurance	1,026	839	187	22.29%	353	1,059	(33)	-3.12%	890	136	15.28%	1,020
500460	Disability	1,905	2,196	(291)	-13.25%	698	2,094	(189)	-9.04%	1,996	(91)	-4.56%	1,996
500500	Cell Phone Allowance	3,264	3,264	0	0.00%	1,046	3,264	0	0.00%	0	3,264	100%	0
	Total Benefits	123,596	111,211	12,385	11.14%	32,626	101,776	21,820	21.44%	78,516	45,080	57.42%	93,679
	<b>Total Personal Services</b>	<b>421,284</b>	<b>389,325</b>	<b>31,959</b>	<b>8.21%</b>	<b>115,538</b>	<b>367,705</b>	<b>53,579</b>	<b>14.57%</b>	<b>341,448</b>	<b>79,836</b>	<b>23.38%</b>	<b>353,382</b>
604000	Professional Services - General	25,000	25,000	0	0.00%	5,290	25,000	0	0.00%	9,981	15,019	150.48%	15,000
650000	Travel, Per Diem, Conference Registration	18,400	24,275	(5,875)	-24.20%	8,662	24,275	(5,875)	-24.20%	26,024	(7,624)	-29.30%	23,616
651000	Training & Education	2,000	2,000	0	0.00%	843	1,700	300	17.65%	1,078	922	85.53%	1,318
662000	Telecommunications	560	560	0	0.00%	200	560	0	0.00%	480	80	16.67%	400
730000	Printing & Binding	0	250	(250)	-100.00%	0	0	0	100%	501	(501)	-100.00%	921
770300	Operating Supplies	500	2,300	(1,800)	-78.26%	189	1,500	(1,000)	-66.67%	168	332	197.62%	395
771000	Operating Furniture, Fixtures and Equipment	500	4,000	(3,500)	-87.50%	0	4,150	(3,650)	-87.95%	0	500	100%	0
780100	Dues & Memberships	650	1,675	(1,025)	-61.19%	1,125	1,675	(1,025)	-61.19%	1,650	(1,000)	-60.61%	1,950
	<b>Total Services &amp; Mat'ls.</b>	<b>47,610</b>	<b>60,060</b>	<b>(12,450)</b>	<b>-20.73%</b>	<b>16,309</b>	<b>58,860</b>	<b>(11,250)</b>	<b>-19.11%</b>	<b>39,882</b>	<b>7,728</b>	<b>19.38%</b>	<b>43,600</b>
	<b>Department Total</b>	<b>468,894</b>	<b>449,385</b>	<b>19,509</b>	<b>4.34%</b>	<b>131,847</b>	<b>426,565</b>	<b>42,329</b>	<b>9.92%</b>	<b>381,330</b>	<b>87,564</b>	<b>22.96%</b>	<b>396,982</b>

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

Development

**CAPITAL BUDGET / PERSONNEL REQUEST**  
**FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	20
<input checked="" type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Airport Development Manager	\$142,000

Addition of an Airport Development Manager to directly supervise, oversee, and coordinate airport capital design projects, and conduct project management and daily inspections of airport construction projects. This position will be necessary as the Authority designs and constructs the terminal building renovation and expansion project, south apron project, and other projects listed in the CIP. This position would also be responsible for in-house CAD support of various projects, plan diagrams, and other related support of all departments. The salary amount identified may require upward adjustment to meet market demands at the time the position is filled.

Salary: \$68,000 - \$100,000  
Benefits: \$35,000 - \$42,000

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Executive**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	30		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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**PERSONNEL SERVICES**

10.30.10.100.500000	Salaries	301,816	301,816
10.30.10.100.503000	Longevity	7,734	7,734
10.30.10.100.506000	Holiday Pay	433	433
10.30.10.100.507000	Auto Allowance	7,200	7,200
	<u>Benefits:</u>		110,771
10.30.10.100.507400	Allocated Benefits	1,000	
10.30.10.100.510000	FICA Taxes	24,943	
10.30.10.100.511000	LGERS retirement	24,981	
10.30.10.100.511100	457 Retirement	8,069	
10.30.10.100.511200	401k	15,478	
10.30.10.100.520000	Medical	29,615	
10.30.10.100.522000	Dental	1,770	
10.30.10.100.523000	Vision	138	
10.30.10.100.524000	Life Insurance	964	
10.30.10.100.525000	Disability	2,181	
10.30.10.100.531000	Cell Phone Allowance	1,632	
			427,954

**OPERATING EXPENSES**

10.30.10.100.600000	Professional Services - General		70,000
	Various	70,000	
10.30.10.100.601000	Professional Services - Legal		50,000
	Paltra, Straus, Robinson & Moore	50,000	
10.30.10.100.603000	Surveys, Reports & Data		-
	Diio	-	
10.30.10.100.620000	Travel, Per Diem, Conference Registration		88,500
	AAAE/ACI Summer Legislative Mtg	2,000	
	ACI Annual Conf	3,000	
	ACI Regional Assembly - World Board (2)	20,000	
	AAAE Aviation Issues Conf	8,000	
	ACI Winter Board Meeting / CEO Forum	4,000	
	US Chamber Aviation Summit	1,500	
	ACI-AAAE Spring Legislative Conf	2,000	
	ACI Commissioners Conf	3,000	
	AAAE Annual Conf	3,500	
	NCAA Annual Conf/Legislative Reception	1,500	
	ACI Business of Airports Conf	3,000	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Executive**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	30		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>	
	SEC-AAAE Annual Conf	1,500		
	Allegiant Conf	2,000		
	ACI Summer Board Meeting	5,000		
	ACI Small Airports Conf	2,000		
	Chamber Raleigh Legislative Visit/Intercity Visit	1,500		
	Airline & FAA Meetings	5,000		
	Misc ACI Chair Travel	5,000		
	Board Travel	15,000		
10.30.10.100.621000	Training & Education			500
	General Professional Development	500		
	NC Notary Reappointment	-		
10.30.10.100.702000	Online Services		500	
	MiFi 3G	500		
10.30.10.100.630000	Printing & Binding		500	
	General	500		
10.30.10.100.645000	Other Promotional Events/Sponsorships		5,000	
	Airport Conference Sponsorships	5,000		
10.30.10.100.647000	Employee/Tenant Appreciation		2,500	
	Tenant/Employee Lunch	2,500		
10.30.10.100.651000	Other Current Charges and Obligations		9,000	
	Business Meeting Expenses	3,000		
	Misc Board Expenses	1,000		
	Annual Board Holiday Reception	5,000		
10.30.10.100.661500	Operating Supplies		350	
	Misc Supplies	350		
10.30.10.100.662500	Promotional Items		1,500	
	Special Promo Items	1,500		
10.30.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		1,000	
	Admin Equipment	1,000		
10.30.10.100.670000	Dues & Memberships		38,550	
	AAAE Annual Membership	275		
	SEC-AAAE Annual Membership	35		
	NCAA Annual Membership	40		
	Vistage	18,000		



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Executive**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	30		
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
	Small Airport Coalition	5,000	
	ACI / AAAB Airport Membership	15,000	
	WNC Pilots Association	200	
	WNC Human Resource Association	-	
10.30.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		500
	General Subscriptions	500	
			268,400
			696,354

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Executive

Fiscal Year 2019/2020

Variance Analysis

Acct #	Description	FY 2020 Budget	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY 2017 Actual
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease			
				Amount	Percent			Amount	Percent		Amount	Percent		
500000	Salaries	301,816	341,911	(40,095)	-11.73%	104,543	321,580	(19,764)	-6.15%	258,058	43,758	16.96%	283,314	
503000	Longevity	7,734	7,437	297	3.99%	1,683	7,437	297	3.99%	6,898	836	12.12%	4,737	
506000	Holiday Pay	433	650	(217)	-33.38%	0	434	(1)	-0.23%	0	433	100%	0	
507000	Auto Allowance	7,200	7,200	0	0.00%	2,400	8,400	(1,200)	-14.29%	0	7,200	100%	0	
507400	Allocated Benefits	1,000	1,000	0	0.00%	0	1,000	0	0.00%	0	1,000	100%	0	
510000	FICA Taxes	24,943	27,676	(2,733)	-9.87%	3,623	25,203	(260)	-1.03%	14,033	10,910	77.75%	16,380	
511000	LGERS retirement	24,981	27,319	(2,338)	-8.56%	8,331	26,587	(1,606)	-6.04%	6,812	18,169	266.72%	25,312	
511100	457 Retirement	8,069	3,692	4,377	118.55%	2,744	8,069	0	0.00%	0	8,069	100%	0	
511200	401k	15,478	17,467	(1,989)	-11.39%	5,311	16,473	(995)	-6.04%	12,687	2,791	22.00%	14,382	
520000	Medical	29,615	50,923	(21,308)	-41.84%	7,854	34,724	(5,109)	-14.71%	25,849	3,766	14.57%	30,519	
522000	Dental	1,770	2,927	(1,157)	-39.53%	691	2,665	(895)	-33.58%	1,647	123	7.47%	1,887	
523000	Vision Insurance	138	208	(70)	-33.65%	44	167	(29)	-17.19%	196	(58)	-29.59%	166	
524000	Life Insurance	964	903	61	6.76%	279	1,011	(47)	-4.65%	703	261	37.13%	779	
525000	Disability	2,181	2,506	(325)	-12.97%	606	2,195	(14)	-0.63%	1,733	448	25.85%	1,733	
531000	Cell Phone Allowance	1,632	2,607	(975)	-37.40%	544	2,448	(816)	-33.33%	0	1,632	100%	0	
	Total Benefits	110,771	134,621	(23,850)	-17.72%	30,027	120,540	(9,769)	-8.10%	63,660	47,111	74.00%	91,158	
	<b>Total Personal Services</b>	<b>427,954</b>	<b>494,426</b>	<b>(66,472)</b>	<b>-13.25%</b>	<b>138,653</b>	<b>458,391</b>	<b>(29,738)</b>	<b>-6.46%</b>	<b>328,616</b>	<b>97,706</b>	<b>29.73%</b>	<b>379,209</b>	
600000	Professional Services - General	70,000	60,000	10,000	16.67%	25,869	50,000	20,000	40.00%	36,424	33,576	92.18%	197,723	
601000	Professional Services - Legal	50,000	75,000	(25,000)	-33.33%	58,259	100,000	(50,000)	-50.00%	118,214	(68,214)	-57.70%	152,930	
603000	Surveys, Reports & Data	0	0	0	100%	0	0	0	100%	0	0	100%	0	
620000	Travel, Per Diem, Conference Registration	88,500	82,500	6,000	7.27%	17,902	75,000	13,500	18.00%	70,806	17,694	24.99%	66,395	
621000	Training & Education	500	550	(50)	-9.09%	0	500	0	0.00%	295	205	69.49%	0	
	Telecommunications	0	0	0	100%	120	120	(120)	-100.00%	615	(615)	-100.00%	605	
702000	Online Services	500	500	0	0.00%	0	0	500	100%	0	500	100%	0	
630000	Printing & Binding	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	0	
645000	Promotional Events/Sponsorships	5,000	2,000	3,000	150.00%	0	5,000	0	0.00%	3,500	1,500	42.86%	1,000	
647000	Employee/Tenant Appreciation	2,500	2,500	0	0.00%	238	2,500	0	0.00%	2,269	231	10.18%	1,477	
651000	Other Current Charges & Obligations	9,000	8,500	500	5.88%	375	0	9,000	100%	8,541	459	5.37%	6,697	
661500	Operating Supplies	350	350	0	0.00%	0	350	0	0.00%	146	204	139.73%	152	
662500	Promotional Items	1,500	1,000	500	50.00%	0	1,000	500	50.00%	3,998	(2,498)	-62.48%	672	
665500	Operating Furniture, Fixtures and Equipment	1,000	1,250	(250)	-20.00%	4,537	5,000	(4,000)	-80.00%	0	1,000	100%	0	
670000	Dues & Memberships	38,550	34,050	4,500	13.22%	19,918	34,000	4,550	13.38%	31,739	6,811	21.46%	35,368	
671000	Books & Publications	500	500	0	0.00%	158	350	150	42.86%	432	68	15.74%	384	
	<b>Total Services &amp; Mat'ls.</b>	<b>268,400</b>	<b>269,200</b>	<b>(800)</b>	<b>-0.30%</b>	<b>127,377</b>	<b>274,320</b>	<b>(5,943)</b>	<b>-2.16%</b>	<b>276,979</b>	<b>(8,579)</b>	<b>-3.10%</b>	<b>463,403</b>	
	<b>Department Total</b>	<b>696,354</b>	<b>763,626</b>	<b>(66,272)</b>	<b>-8.68%</b>	<b>266,029</b>	<b>732,711</b>	<b>(35,541)</b>	<b>-4.85%</b>	<b>605,595</b>	<b>89,127</b>	<b>14.72%</b>	<b>842,612</b>	

Comments:

For FY2019 Estimates for Salaries & Benefits,  
I calculated costs for the new position for  
5 months (February - June 2019)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Finance**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	40		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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<b>PERSONNEL SERVICES</b>			
10.40.10.100.500000	Salaries	232,042	232,042
10.40.10.100.503000	Longevity	3,133	3,133
10.40.10.100.506000	Holiday Pay	650	650
10.40.10.100.507000	Auto Allowance	2,400	2,400
	<u>Benefits:</u>		103,449
10.40.10.100.510000	FICA Taxes	18,310	
10.40.10.100.511000	LGERS Retirement	18,979	
10.40.10.100.511200	401k	11,759	
10.40.10.100.520000	Medical	46,700	
10.40.10.100.522000	Dental	2,712	
10.40.10.100.523000	Vision	208	
10.40.10.100.524000	Life Insurance	1,082	
10.40.10.100.525000	Disability	2,067	
10.40.10.100.531000	Cell Phone Allowance	1,632	
			341,674
<b>OPERATING EXPENSES</b>			
10.40.10.100.600000	Professional Services - General		10,400
	Software Consultants	-	
	Actuary Report-Retiree Health / LEO SSA	10,400	
10.40.10.100.607000	Auditing Services		23,650
	Annual Financial Audit	16,700	
	Audit - Major Programs	2,950	
	Rental Car Audit	4,000	
10.40.10.100.616000	Other Contractual Services		-
	Shredding	-	
10.40.10.100.620000	Travel, Per Diem, Conference Registration		5,500
	Financial System Workshop/Conference	3,000	
	AAAE Conference or Other Airport Conference	2,500	
10.40.10.100.621000	Training & Education		1,000
	CPE	1,000	
10.40.10.100.653000	Credit Card Fees & Bank Charges		60,600

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Finance**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	40		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
	Credit Card Fees	1,500	
	Trustee Fees	4,100	
	Bank Charges & Trustee fees	55,000	
10.40.10.100.661500	Operating Supplies		1,000
	Checks, Envelopes, W-2's & PO's	1,000	
10.40.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		500
	Finance Equipment	500	
10.40.10.100.670000	Dues & Memberships		830
	SEC-AAAE	35	
	NCAA	40	
	AICPA	295	
	NCACPA - 2	460	
10.40.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		300
	Professional Books & Subscriptions	300	
10.40.10.100.672000	Licenses & Certifications		120
	CPA Certificate Renewal	120	
			103,900
			445,574

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

FINANCE

Fiscal Year 2019/2020

Variance Analysis

Acct #	Description	FY 2020 Budget	FY2019 Budget		FY2019 Estimated Actual				FY2018 Actual			FY 2017	
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	232,042	220,057	11,985	5.45%	67,566	212,094	19,948	9.41%	214,968	17,074	7.94%	206,178
503000	Longevity	3,133	1,075	2,058	191.44%	1,112	1,112	2,021	181.74%	1,075	2,058	191.44%	0
506000	Holiday Pay	650	650	0	0.00%	0	650	0	0.00%	0	650	100%	0
507000	Auto Allowance	2,400	2,400	0	0.00%	800	2,400	0	0.00%	0	2,400	100%	0
510000	FICA Taxes	18,310	17,236	1,074	6.23%	5,109	16,360	1,950	11.92%	15,770	2,540	16.11%	14,988
511000	LGERS retirement	18,979	17,292	1,687	9.76%	5,391	17,258	1,721	9.97%	0	18,979	100%	14,804
511200	401k	11,759	11,057	702	6.35%	3,434	10,693	1,066	9.97%	10,561	1,198	11.34%	10,056
520000	Medical	46,700	45,742	958	2.09%	12,353	37,058	9,642	26.02%	40,049	6,651	16.61%	37,261
522000	Dental	2,712	2,582	130	5.03%	1,058	3,173	(461)	-14.52%	2,353	359	15.26%	2,342
523000	Vision Insurance	208	208	0	0.00%	70	211	(3)	-1.63%	218	(10)	-4.59%	262
524000	Life Insurance	1,082	689	393	57.04%	290	870	212	24.37%	731	351	48.02%	731
525000	Disability	2,067	1,638	429	26.19%	521	1,562	505	32.33%	1,488	579	38.91%	1,488
531000	Cell Phone Allowance	1,632	1,632	0	0.00%	544	1,632	0	0.00%	0	1,632	100%	0
	Total Benefits	103,449	98,076	5,373	5.48%	28,770	88,818	14,631	16.47%	71,170	32,279	45.35%	81,932
	<b>Total Personal Services</b>	<b>341,674</b>	<b>322,258</b>	<b>19,416</b>	<b>6.02%</b>	<b>98,248</b>	<b>305,074</b>	<b>36,600</b>	<b>12.00%</b>	<b>287,213</b>	<b>54,461</b>	<b>18.90%</b>	<b>288,110</b>
600000	Professional Services - General	10,400	6,250	4,150	66.40%	165	6,250	4,150	66.40%	1,674	8,726	521.27%	619
607000	Auditors	23,650	20,200	3,450	17.08%	19,100	20,200	3,450	17.08%	20,200	3,450	17.08%	9,900
616000	Contractual Services	0	0	0	100%	0	0	0	100%	0	0	100%	581
620000	Travel, Per Diem, Conference Registration	5,500	4,500	1,000	22.22%	8,000	3,000	2,500	83.33%	2,500	3,000	120.00%	6,200
621000	Training & Education	1,000	1,000	0	0.00%	843	1,000	0	0.00%	543	457	84.16%	448
653000	Bank Charges & Credit Card Fees	60,600	35,000	25,600	73.14%	22,081	60,000	600	1.00%	91,141	(30,541)	-33.51%	104,943
661500	Operating Supplies	1,000	2,000	(1,000)	-50.00%	233	2,000	(1,000)	-50.00%	617	383	62.07%	1,034
665500	Operating Furniture, Fixtures and Equipment	500	1,000	(500)	-50.00%	472	1,000	(500)	-50.00%	504	(4)	-0.79%	489
670000	Dues & Memberships	830	830	0	0.00%	0	830	0	0.00%	745	85	11.41%	460
671000	Books & Publications	300	300	0	0.00%	0	0	300	100%	0	300	100%	0
672000	Licenses & Certifications	120	120	0	0.00%	0	120	0	0.00%	120	0	0.00%	120
	<b>Total Services &amp; Mat'ls.</b>	<b>103,900</b>	<b>71,200</b>	<b>32,700</b>	<b>45.93%</b>	<b>50,894</b>	<b>94,400</b>	<b>9,500</b>	<b>10.06%</b>	<b>118,044</b>	<b>(14,144)</b>	<b>-11.33%</b>	<b>124,794</b>
	<b>Department Total</b>	<b>445,574</b>	<b>393,458</b>	<b>52,116</b>	<b>13.25%</b>	<b>149,143</b>	<b>399,474</b>	<b>46,100</b>	<b>11.54%</b>	<b>405,257</b>	<b>40,317</b>	<b>9.76%</b>	<b>412,904</b>

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Guest Services**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	50		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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**PERSONNEL SERVICES**

10.50.10.100.500000	Salaries	157,767	157,767
10.50.10.100.503000	Longevity	1,685	1,685
10.50.10.100.505000	Overtime	2,400	2,400
10.50.10.100.506000	Holiday Pay	1,516	1,516
10.50.10.100.507000	Auto Allowance	3,000	3,000
	<u>Benefits:</u>		
10.50.10.100.510000	FICA Taxes	12,762	53,417
10.50.10.100.511000	LGERS retirement	8,078	
10.50.10.100.511200	401k	5,005	
10.50.10.100.520000	Medical	24,376	
10.50.10.100.522000	Dental	783	
10.50.10.100.523000	Vision	139	
10.50.10.100.524000	Life Insurance	512	
10.50.10.100.525000	Disability	787	
10.50.10.100.531000	Cell Phone Allowance	975	

**OPERATING EXPENSES**

10.50.10.100.608000	Temporary Help		-
	Express Staffing	-	
10.50.10.100.620000	Travel, Per Diem, Conference Registration		2,250
	AAAE Customer Service or Sales Conference (Supervisor)	2,250	
10.50.10.100.621000	Training & Education		1,000
	Pet therapy training / materials	300	
	Training - Staff/Volunteers	700	
10.50.10.100.630000	Printing & Binding		650
	Advertising sales materials - need updated	650	
10.50.10.100.647000	Employee/Tenant Appreciation		5,700
	Volunteer appreciation - annual banquet, snacks	3,000	
	Tenant customer service incentives	2,700	
10.50.10.100.652000	In Terminal Advertising		7,500
	In-terminal advertising - sales supplies	775	
	In-terminal advertising - cleaning/R&M	500	
	In-terminal advertising - business development/meetings	225	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Guest Services**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	50		
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
	In-terminal advertising - additional displays under \$5,000	6,000	
10.50.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		350
	Misc equipment	350	
10.50.10.100.666500	Uniforms		4,000
	New pet therapy program supplies/uniforms for dogs	3,000	
	Apparel for G.S. Staff/volunteers	1,000	
10.50.10.100.670000	Dues & Memberships		310
	AAAE	275	
	AAAE - SE Chapter	35	
10.50.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		-
	Misc. publications		
			21,760
			241,545

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**GUEST SERVICES**  
Fiscal Year 2019/2020  
Variance Analysis

Acct #	Description	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY 2017
		FY 2020 Budget	FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	157,767	155,466	2,301	1.48%	50,953	152,858	4,909	3.21%	128,365	29,402	22.90%	129,168
500016	Longevity	1,685	1,620	65	4.01%	0	1,620	65	4.01%	1,222	463	37.89%	1,236
500020	Overtime	2,400	2,400	0	0.00%	615	1,845	555	30.09%	2,173	227	10.45%	3,206
500023	Holiday Pay	1,516	1,516	0	0.00%	0	1,516	0	0.00%	0	1,516	100%	0
507000	Auto Allowance	3,000	0	3,000	100%	500	2,500	500	20.00%	0	3,000	100%	0
500050	FICA Taxes	12,762	12,352	410	3.32%	3,908	12,075	687	5.69%	9,813	2,949	30.05%	10,273
500070	LGERS retirement	8,078	7,579	499	6.58%	2,716	8,147	(69)	-0.85%	0	8,078	100%	7,366
500080	401k	5,005	4,817	188	3.90%	1,729	5,187	(182)	-3.50%	4,411	594	13.47%	4,743
500160	Medical	24,376	23,853	523	2.19%	6,558	19,675	4,701	23.89%	20,828	3,548	17.03%	19,183
500260	Dental	783	746	37	4.96%	423	1,269	(486)	-38.29%	1,149	(366)	-31.85%	1,201
500265	Vision Insurance	139	139	0	0.00%	48	144	(5)	-3.31%	141	(2)	-1.42%	130
500360	Life Insurance	512	298	214	71.81%	144	432	80	18.52%	363	149	41.05%	387
500460	Disability	787	685	102	14.89%	208	623	164	26.32%	594	193	32.49%	603
500500	Cell Phone Allowance	975	1,632	(657)	-40.26%	325	1,632	(657)	-40.26%	0	975	100%	0
	Total Benefits	53,417	52,101	1,316	2.53%	16,058	49,183	4,234	8.61%	37,299	16,118	43.21%	43,886
	<b>Total Personal Services</b>	<b>219,785</b>	<b>213,103</b>	<b>7,339</b>	<b>3.44%</b>	<b>68,126</b>	<b>209,522</b>	<b>10,920</b>	<b>5.21%</b>	<b>169,059</b>	<b>49,751</b>	<b>29.43%</b>	<b>177,496</b>
641000	Temporary Help	0	8,000	(8,000)	-100.00%	0	0	0	100%	12,110	(12,110)	-100.00%	9,889
650000	Travel, Per Diem, Conference Registration	2,250	2,000	250	12.50%	209	2,250	0	0.00%	2,224	26	1.17%	2,007
651000	Training & Education	1,000	1,000	0	0.00%	0	500	500	100.00%	153	847	553.59%	0
730000	Printing & Binding	650	500	150	30.00%	604	604	46	7.62%	1,021	(371)	-36.34%	0
740115	Employee/Tenant Appreciation	5,700	4,900	800	16.33%	1,844	4,900	800	16.33%	805	4,895	608.07%	1,967
750200	In Terminal Advertising	7,500	7,500	0	0.00%	6	7,500	0	0.00%	7,636	(136)	-1.78%	7,555
771000	Operating Furniture, Fixtures and Equipment	350	350	0	0.00%	0	0	350	100%	96	254	264.58%	227
771500	Uniforms	4,000	4,000	0	0.00%	605	4,000	0	0.00%	1,690	2,310	136.69%	829
780100	Dues & Memberships	310	460	(150)	-32.61%	0	310	0	0.00%	35	275	785.71%	435
780500	Books & Publications	0	50	(50)	-100.00%	0	0	0	100%	0	0	100%	0
	<b>Total Services &amp; Mat'ls.</b>	<b>21,760</b>	<b>28,760</b>	<b>(7,000)</b>	<b>-24.34%</b>	<b>3,268</b>	<b>20,064</b>	<b>1,696</b>	<b>8.45%</b>	<b>25,770</b>	<b>(4,010)</b>	<b>-15.56%</b>	<b>22,909</b>
	<b>Department Total</b>	<b>241,545</b>	<b>241,863</b>	<b>339</b>	<b>0.14%</b>	<b>71,394</b>	<b>229,586</b>	<b>12,616</b>	<b>5.50%</b>	<b>194,829</b>	<b>45,741</b>	<b>23.48%</b>	<b>200,405</b>

**Comments**

Removed temp help - need to make sure salaries are appropriately budgeted (no longer recruit through temp agency)



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**ASHEVILLE REGIONAL AIRPORT**  
**Information Technology**  
**BASIC OPERATING BUDGET**  
**FY 2019-2020**

Department #	60			
<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>	
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>	
<b>PERSONNEL SERVICES</b>				
10.60.10.100.500000	Salaries	327,558	327,558	
10.60.10.100.503000	Longevity	2,599	2,599	
10.60.10.100.506000	Holiday Pay	1,083	1,083	
10.60.10.100.507000	Auto Allowance	2,400	2,400	
	<u>Benefits:</u>			
10.60.10.100.510000	FICA Taxes	25,583		
10.60.10.100.511000	LGERS retirement	26,644		
10.60.10.100.511200	401k	16,508		
10.60.10.100.520000	Medical	84,972		
10.60.10.100.522000	Dental	4,586		
10.60.10.100.523000	Vision	346		
10.60.10.100.524000	Life Insurance	1,564		
10.60.10.100.525000	Disability	2,769		
10.60.10.100.531000	Cell Phone Allowance	6,189		
				502,801
<b>OPERATING EXPENSES</b>				
10.60.10.100.600000	Professional Services - General			15,000
	Professional Services - Network Support	15,000		
10.60.10.100.606000	Website Maintenance			3,500
	Website Hosting and Support	3,500		
10.60.10.100.610000	Computer Technical Support			18,000
	Cisco - SmartNet Agreement (Network/Firewall/Telephone Equipment)	18,000		
10.60.10.100.616000	Other Contractual Services			112,047
	APC - Battery Backup Maintenance Agreement	2,500		
	Internet Fax Service (3 lines)	330		
	VMWare - Annual Support Agreement	7,000		
	Flightview - Real Time Flight Map (Website and Terminal)	3,100		
	GCR-Airport IQ	31,542		
	Flightview - Annual Support Agreement	1,700		
	Image Solutions - Printer Service and Repair Agreement	3,400		
	Spatco - GasBoy Service Agreement	700		
	SoftTime Service Agreement (Time & Attendance)	-		
	Remote Access Software - ScreenConnect - GARAA Network	300		
	Remote Access Software - LogMeIn - PCI Network	850		
	Kimball - Call Recording Software Support Agreement	1,100		
	Harris Integrated Solutions - HVAC Software Agreement	1,200		
	Nutanix- Virtual Server Appliance - Annual Support	15,650		
	Infotel / ISI - Call Accounting Service Agreement	2,000		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY				
ASHEVILLE REGIONAL AIRPORT				
Information Technology				
BASIC OPERATING BUDGET				
FY 2019-2020				
Department #	60			
New World Account Numbers	Description	Item Amount	Summary Amount	
	WebRoot - Antivirus and Malware Protection (Qty:145)	2,900		
	Microsoft Office 365 w/ Email (75 Users)	16,150		
	Tyler Technologies - ERP Service Agreement	21,000		
	ESI - Plumblne Fixed Asset Support Agreement	625		
10.60.15.100.616000	Other Contractual Services-Terminal			100,185
	AirIT EASE Master Service Agreement	43,000		
	ComNet - FIDS Service Agreement	19,500		
	ComNet - PA Service Agreement	11,000		
	Schneider - CCTV / Access Control Support	10,000		
	Pandora - Terminal Music	360		
	CrossMatch - Fingerprint Scanner Warranty (Software Only)	850		
	Vaisala-Runway Scan System	9,500		
	Bridgeway Solutions - ID Badge Printer Service Agreement	475		
	AAAE - IET Training Terminals - Maintenance Agreement (4 Terminals)	5,500		
10.60.10.100.620000	Travel, Per Diem, Conference Registration			9,800
	ACI - Business Information Technology Conference	3,000		
	ASIS Security Conference (Shane and James)	3,500		
	NCLGISA	1,000		
	Other Meetings	1,500		
	NCAA	800		
10.60.10.100.621000	Training & Education			4,500
	Online IT Courses	500		
	Management Courses	2,500		
	DELL Tech Direct	1,500		
10.60.10.100.702000	Telecommunications			56,450
	ERC Broadband - Primary Internet Circuit (100MB)	13,200		
	AT&T - Redundant Voice Circuit (PRI)	19,000		
	Charter - Redundant Internet Circuit	1,700		
	AT&T Long Distance	2,100		
	Charter - Cable TV	2,500		
	AT&T - Analog Lines (Qty: 9)	9,000		
	Verizon - AVL Mobile Phones (Ops, DPS, IT)	1,400		
	Sprint - Emergency Notification System	1,150		
	RingFree - Conference Bridge	400		
	Cisco - 7821 IP Phones (Qty 20)	2,200		
	Cisco - 8841 IP Phones (Qty:20)	3,800		
10.60.10.100.740000	Rentals and Leases			13,700
	Sharp - Office Copiers Lease Agreement	13,700		

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**ASHEVILLE REGIONAL AIRPORT**  
**Information Technology**  
**BASIC OPERATING BUDGET**  
**FY 2019-2020**

New World Account Numbers	Description	Item Amount	Summary Amount
Department #	60		
10.60.10.100.760000	General Repairs and Maintenance		19,000
	Access Control/Security System Repairs and Maintenance	9,500	
	PARCS Repairs and Maintenance	3,000	
	FIDS/PA Repairs & Maintenance	1,500	
	Audio / Visual Equipment Repairs	2,500	
	EASE Repairs and Maintenance	2,500	
10.60.10.100.661500	Operating Supplies		23,800
	Operating Supplies	12,000	
	UPS Battery Backup Units (Client Computers Qty: 20)	2,000	
	UPS Units for Remote Communication Closets (Qty: 5)	3,000	
	Plotter Ink Cartridges and Print Heads	1,200	
	Small Tools, Equipment, Inventory	5,000	
	Apparel - Staff	600	
10.60.15.100.661500	Operating Supplies-Terminal		28,000
	EASE Stock - Boarding Passes, Bag Tags, Toner, Paper	28,000	
10.60.10.100.665500	Operating Furniture, Fixtures, Equipment and Software		76,250
	Greater than \$100 & up to \$5,000		
	Desktops (Qty: 13)	18,200	
	Laptops (Qty: 4)	11,500	
	Monitors (Qty: 6)	1,200	
	EASE MAP Printers (Qty: 3)	8,600	
	iPads (6)	3,600	
	TV - gate areas	2,400	
	DPS Projector	3,000	
	DPS 65" LED monitor	3,500	
	Network Switches	9,000	
	Adobe Creative Cloud (4 Subscriptions)	3,600	
	Adobe Acrobat Standard (Qty: 15)	4,700	
	RS Technologies - ALIER CAD Custom Reports	1,800	
	Network Software and Utilities	2,800	
	Office Furniture	1,000	
	AutoCad - Development and IT	1,350	
10.60.10.100.670000	Dues & Memberships		425
	NCAA	175	
	Experts-Exchange Subscription	250	
10.60.10.100.671000	Books, Publications, & Subscriptions		3,000
	Network Solutions - Domain Name / SSL Renewals	2,500	
	Books & Subscriptions	500	
			483,657
			986,458

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
**Information Technology**  
 Fiscal Year 2019/2020  
 Variance Analysis

Acct #	Description	FY 2020 Budget	FY2019 Budget			FY2019 Estimated Actual				FY2018 Actual			FY 2017
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	327,558	283,030	44,528	15.73%	74,894	261,168	66,390	25.42%	236,247	91,311	38.65%	271,184
503000	Longevity	2,599	1,415	1,184	83.67%	1,458	1,458	1,141	78.26%	2,707	(108)	-3.99%	2,659
506000	Holiday Pay	1,083	866	217	25.06%	0	866	217	25.06%	0	1,083	100%	0
507000	Auto Allowance	2,400	2,400	0	0.00%	800	2,400	0	0.00%	0	2,400	100%	0
510000	FICA Taxes	25,583	22,070	3,513	15.92%	5,696	20,157	5,426	26.92%	18,509	7,074	38.22%	19,837
511000	LGERS retirement	26,644	22,244	4,400	19.78%	5,990	21,264	5,380	25.30%	0	26,644	100%	19,215
511200	401k	16,508	14,222	2,286	16.07%	3,818	13,175	3,333	25.30%	12,231	4,277	34.97%	13,120
520000	Medical	84,972	60,304	24,668	40.91%	11,570	34,710	50,262	144.80%	36,070	48,902	135.58%	38,949
522000	Dental	4,586	3,128	1,458	46.61%	1,072	3,216	1,370	42.62%	2,030	2,556	125.91%	2,202
523000	Vision Insurance	346	277	69	24.91%	75	225	121	53.98%	238	108	45.38%	305
524000	Life Insurance	1,564	915	649	70.93%	338	1,014	550	54.24%	1,029	535	51.99%	1,071
525000	Disability	2,769	2,178	591	27.13%	610	1,831	938	51.26%	1,739	1,030	59.23%	1,980
531000	Cell Phone Allowance	6,189	5,214	975	18.70%	1,432	5,214	975	18.70%	0	6,189	100%	0
	<b>Total Benefits</b>	<b>169,161</b>	<b>130,552</b>	<b>38,609</b>	<b>29.57%</b>	<b>30,602</b>	<b>100,805</b>	<b>68,356</b>	<b>67.81%</b>	<b>71,846</b>	<b>97,315</b>	<b>135.45%</b>	<b>96,679</b>
	<b>Total Personal Services</b>	<b>502,801</b>	<b>418,263</b>	<b>83,563</b>	<b>19.98%</b>	<b>107,753</b>	<b>366,697</b>	<b>135,129</b>	<b>36.85%</b>	<b>310,800</b>	<b>185,812</b>	<b>59.79%</b>	<b>370,522</b>
600000	Professional Services - General	15,000	15,000	0	0.00%	10,681	15,000	0	0.00%	9,118	5,882	64.51%	25
606000	Website Maintenance	3,500	1,700	1,800	105.88%	37	1,700	1,800	105.88%	0	3,500	100%	3,786
610000	Computer Tech. Support	18,000	15,000	3,000	20.00%	4,012	16,000	2,000	12.50%	14,405	3,595	24.96%	15,124
616000	Other Contractual Services	212,232	137,315	74,917	54.56%	54,886	130,000	82,232	63.26%	118,912	93,320	78.48%	132,842
620000	Travel, Per Diem, Conference Registration	9,800	9,000	800	8.89%	3,014	8,500	1,300	15.29%	7,502	2,298	30.63%	6,301
621000	Training & Education	4,500	4,500	0	0.00%	200	4,000	500	12.50%	2,754	1,746	63.40%	4,436
702000	Telecommunications	56,450	55,350	1,100	1.99%	18,927	56,000	450	0.80%	80,421	(23,971)	-29.81%	63,012
740000	Rentals and Leases	13,700	13,200	500	3.79%	4,673	13,000	700	5.38%	12,409	1,291	10.40%	12,303
760000	General Repairs and Maintenance	19,000	27,000	24,800	91.85%	9,329	22,000	29,800	135.45%	19,510	32,290	165.50%	15,511
661500	Operating Supplies	51,800	53,800	22,450	41.73%	10,494	50,000	26,250	52.50%	41,807	34,443	82.39%	40,021
665500	Operating Furniture, Fixtures and Equipment	76,250	113,350	(37,100)	-32.73%	10,746	105,000	(28,750)	-27.38%	85,931	(9,681)	-11.27%	72,938
670000	Dues & Memberships	425	1,500	(1,075)	-71.67%	200	1,200	(775)	-64.58%	300	125	41.67%	40
671000	Books & Publications	3,000	3,000	0	0.00%	300	300	2,700	900.00%	410	2,590	631.71%	2,347
	<b>Total Services &amp; Mat'ls.</b>	<b>483,657</b>	<b>449,715</b>	<b>91,192</b>	<b>20.28%</b>	<b>127,498</b>	<b>422,700</b>	<b>118,207</b>	<b>27.96%</b>	<b>393,479</b>	<b>147,428</b>	<b>37.47%</b>	<b>368,686</b>
	<b>Department Total</b>	<b>986,458</b>	<b>867,978</b>	<b>174,755</b>	<b>20.13%</b>	<b>235,251</b>	<b>789,397</b>	<b>253,336</b>	<b>32.09%</b>	<b>704,279</b>	<b>333,240</b>	<b>47.32%</b>	<b>739,208</b>

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Information Technology**

**CAPITAL BUDGET / PERSONNEL REQUEST**

**FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	60
<input checked="" type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Systems Technician	\$76,220

The Airport has experienced significant growth in recent years. As a result, there is a need for additional staffing within the Information Technology Department to keep up with current workloads and future initiatives. The primary responsibilities of this new position would include Tier 2 application support and administration of the Airport's 36 servers. The recommended salary range for this position is \$41,500-\$58,000 / Pay Grade 5.

Salary     \$41,500  
Benefits   \$34,720

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Marketing & Public Relations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	70		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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**PERSONNEL SERVICES**

10.70.10.100.500000	Salaries	197,675	197,675
10.70.10.100.503000	Longevity	3,093	3,093
	Overtime	-	-
10.70.10.100.506000	Holiday Pay	650	650
10.70.10.100.507000	Auto Allowance	3,600	3,600
	<u>Benefits:</u>		81,730
10.70.10.100.510000	FICA Taxes	15,715	
10.70.10.100.511000	LGERS retirement	16,202	
10.70.10.100.511200	401k	10,038	
10.70.10.100.520000	Medical	32,121	
10.70.10.100.522000	Dental	2,085	
10.70.10.100.523000	Vision	208	
10.70.10.100.524000	Life Insurance	980	
10.70.10.100.525000	Disability	1,774	
10.70.10.100.531000	Cell Phone Allowance	2,607	
			286,748

**OPERATING EXPENSES**

10.70.10.100.600000	Professional Services - General		53,600
	GRM Survey services for ASQ	17,600	
	Air service development consulting - Ailevon	36,000	
10.70.10.100.602000	Artwork and Creative Production		28,000
	Creative production (tv, radio, pr videos, digital collateral)	18,000	
	Website updates (maintenance)	10,000	
10.70.10.100.603000	Surveys, Reports & Data		34,500
	Focus groups/internal research	10,000	
	ASQ contract fee - customer service survey reports	9,500	
	Leakage study	15,000	
10.70.10.100.620000	Travel, Per Diem, Conference Registration		30,000
	ACI Marketing conference - Nov 2019 - 2 attendees	4,400	
	Routes Americas Air Service Conference - Feb 2020	5,000	
	ACI JumpStart - June 2020	2,500	
	NCAA meetings and annual conference	1,600	
	Design conference - A Bradley	2,500	
	Allegiant Air annual meeting - Oct 2019 -LAS	2,000	
	Airline meeting travel expenses	1,800	
	Roundtable	1,800	
	AAAE Conference or SE Chapter Conference	2,200	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**ASHEVILLE REGIONAL AIRPORT**  
**Marketing & Public Relations**  
**BASIC OPERATING BUDGET**  
**FY 2019-2020**

Department #	70		

New World Account Numbers	Description	Item Amount	Summary Amount
	Cust Svc ACI and ACI Annual - Steering Comm	4,400	
	Adobe After Effects training conference - S Fender	1,800	
10.70.10.100.621000	Training & Education		-
10.70.10.100.702000	Telecommunications		640
	Dept cell phone monthly fee	640	
10.70.10.100.760000	General Repairs and Maintenance		1,200
	Piano tuning - monthly	1,200	
10.70.10.100.630000	Printing & Binding		5,000
	Miscellaneous projects - annual report, brochures, etc.	3,000	
	In-terminal displays & PR materials	2,000	
10.70.10.100.631000	Banners		-
		-	
10.70.10.100.640000	Radio		22,000
	Misc. radio	22,000	
10.70.10.100.641000	Billboards		32,500
	Billboard leases (outdoor, cinema screens, etc.)	30,000	
	Production costs	2,500	
10.70.10.100.642000	Print		12,100
	AVL-CVB Asheville Magazine-Journal Communications	2,100	
	Magazines & newspapers	10,000	
10.70.10.100.643000	TV		75,000
	WLOS & other networks	75,000	
10.70.10.100.644000	Web Advertising		63,750
	Web ads	40,000	
	Business to business marketing via email/web/Constant Contact	4,800	
	Co Schedule monthly social media scheduling tool	950	
	Social media advertising	18,000	
10.70.10.100.649000	Air Service Development		2,300
	Fam tour costs - for network planner visits to AVL	2,000	
	Misc - thank you gifts, presentations, etc	300	
10.70.10.100.645000	Other Promotional Events/Sponsorships		1,500
	Flyaways or contest prizes	1,500	
10.70.10.100.646000	Community Events/Exhibits/Sponsorships		56,300
	Sponsorships/events (FRP, Tourists ,Wings for Aut, other)	22,000	
	Henderson Chamber sponsorships	5,500	
	Asheville Chamber sponsorships - including \$4,000 for 5x5	10,500	
	Inaugural event(s)	3,000	
	Blue Ridge Honor Flight	3,500	
	Customer appreciation events	5,000	
	Acts of kindness (58th birthday) - 1/2 in FY20 = 29x\$200	5,800	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Marketing & Public Relations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	70		
<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>
	Henderson County Partnership for Econ Devel	1,000	
10.70.10.100.647000	Employee/Tenant Appreciation		3,250
	Tenant prizes for holiday décor contest	250	
	Internal PR plan - collateral	1,000	
	Tenant lunch	2,000	
10.70.10.100.662000	Art Program Supplies		1,000
	Supplies, promotional materials	1,000	
10.70.10.100.662500	Promotional Items		14,700
	Small items/large quantities - general, 1st Class Program, events	3,500	
	Employee appreciation	1,500	
	Carolina West	1,000	
	Apparel - promotional	2,500	
	Apparel - staff - restock	1,200	
	Merchandise (to be sold)	2,500	
	Large items / small quantities	2,500	
10.70.10.100.663000	Holiday Decorations		4,800
	New décor/replacement lights, supplies	2,800	
	4 additional wooden display stands	2,000	
10.70.10.100.665500	Operating Furniture, Fixtures, Equipment and Software		2,560
	Greater than \$100 & up to \$5,000		
	Gimble (video)	140	
	Display case for merchandising in Guest Services	2,000	
	Updated Square for GS - for merchandise sales	420	
10.70.10.100.670000	Dues & Memberships		3,715
	Asheville Chamber	-	
	Haywood Chamber	580	
	Hendersonville Chamber	495	
	Jackson Chamber	210	
	Madison Chamber	300	
	McDowell Chamber	205	
	Mitchell County Chamber	350	
	Polk Chamber	325	
	Rutherford Chamber	250	
	Transylvania/Brevard Chamber	365	
	Yancey Chamber	280	
	AAAE	275	
	SEC AAAE	35	
	NCAA	45	
10.70.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		1,750
	Photos, music, animations - royalty free	1,500	
	Citizen-Times online subscription	250	



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Marketing & Public Relations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	70			
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>	
				450,165
				736,913

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**Marketing & Public Relations**  
**Fiscal Year 2019/2020**  
**Variance Analysis**

Acct #	Description	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY 2017
		FY 2020 Budget	FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	197,675	193,527	4,148	2.14%	57,245	181,277	16,398	9.05%	149,672	48,003	32.07%	145,561
503000	Longevity	3,093	3,011	82	2.72%	2,164	3,011	82	2.72%	2,080	1,013	48.70%	3,055
505000	Overtime	0	0	0	100%	0	0	0	100%	0	0	100%	0
506000	Holiday Pay	650	650	0	0.00%	0	650	0	0.00%	0	650	100%	0
507000	Auto Allowance	3,600	3,600	0	0.00%	1,200	3,600	0	0.00%	0	3,600	100%	0
510000	FICA Taxes	15,715	15,392	323	2.10%	4,556	14,148	1,567	11.08%	11,466	4,249	37.06%	11,114
511000	LGERS retirement	16,202	15,369	833	5.42%	4,575	14,924	1,278	8.56%	0	16,202	100%	10,614
511200	401k	10,038	9,827	211	2.15%	2,969	9,247	791	8.56%	7,439	2,599	34.94%	7,210
520000	Medical	32,121	44,893	(12,772)	-28.45%	7,879	23,636	8,485	35.90%	20,079	12,042	59.97%	19,355
522000	Dental	2,085	2,854	(769)	-26.94%	775	2,326	(241)	-10.35%	1,467	618	42.13%	1,474
523000	Vision Insurance	208	208	0	0.00%	61	184	24	13.31%	138	70	50.72%	145
524000	Life Insurance	980	715	265	37.06%	253	758	223	29.37%	504	476	94.44%	793
525000	Disability	1,774	1,757	17	0.97%	442	1,326	448	33.76%	1,051	723	68.79%	1,051
531000	Cell Phone Allowance	2,607	2,607	0	0.00%	842	2,525	82	3.24%	0	2,607	100%	0
	<b>Total Benefits</b>	<b>81,730</b>	<b>93,622</b>	<b>(11,892)</b>	<b>-12.70%</b>	<b>22,352</b>	<b>69,074</b>	<b>12,656</b>	<b>18.32%</b>	<b>42,144</b>	<b>39,586</b>	<b>93.93%</b>	<b>51,756</b>
	<b>Total Personal Services</b>	<b>286,748</b>	<b>294,410</b>	<b>(7,662)</b>	<b>-2.60%</b>	<b>82,960</b>	<b>257,612</b>	<b>29,055</b>	<b>11.28%</b>	<b>193,896</b>	<b>90,245</b>	<b>46.54%</b>	<b>200,372</b>
600000	Professional Services - General	53,600	36,000	17,600	48.89%	33,000	49,200	4,400	8.94%	37,248	16,352	43.90%	36,020
602000	Artwork and Creative Production	28,000	35,000	(7,000)	-20.00%	6,458	35,000	(7,000)	-20.00%	41,502	(13,502)	-32.53%	10,117
603000	Surveys, Reports & Data	34,500	15,500	19,000	122.58%	36,692	36,692	(2,192)	-5.97%	0	34,500	100%	240
620000	Travel, Per Diem, Conference Registration	30,000	23,200	6,800	29.31%	10,753	25,000	5,000	20.00%	20,638	9,362	45.36%	17,813
621000	Training & Education	0	500	(500)	-100.00%	0	0	0	100%	297	(297)	-100.00%	0
702000	Telecommunications	640	0	640	100%	0	0	640	100%	0	640	100%	0
760000	General Repairs and Maintenance	1,200	1,200	0	0.00%	923	1,200	0	0.00%	1,141	59	5.17%	1,328
630000	Printing & Binding	5,000	5,000	0	0.00%	2,137	5,000	0	0.00%	4,082	918	22.49%	5,037
631000	Banners	0	0	0	100%	0	0	0	100%	702	(702)	-100.00%	680
640000	Radio	22,000	22,000	0	0.00%	16,400	25,000	(3,000)	-12.00%	34,925	(12,925)	-37.01%	27,996
641000	Billboards	32,500	32,500	0	0.00%	12,512	30,000	2,500	8.33%	41,025	(8,525)	-20.78%	34,050
642000	Print	12,100	12,100	0	0.00%	11,134	12,100	0	0.00%	11,926	174	1.46%	15,334
643000	TV	75,000	75,000	0	0.00%	19,600	65,000	10,000	15.38%	106,929	(31,929)	-29.86%	50,075
644000	Web Advertising	63,750	59,440	4,310	7.25%	18,579	59,440	4,310	7.25%	39,762	23,988	60.33%	33,237
649000	Air Service Development	2,300	2,300	0	0.00%	593	2,300	0	0.00%	824	1,476	179.13%	19,797
645000	Promotional Events/Sponsorships	1,500	1,500	0	0.00%	293	1,000	500	50.00%	0	1,500	100%	1,000
646000	Other Community Events/Exhibits/Sponsorships	56,300	79,500	(23,200)	-29.18%	27,394	50,000	6,300	12.60%	42,349	13,951	32.94%	38,656
647000	Employee/Tenant Appreciation	3,250	2,250	1,000	44.44%	4,186	4,186	(936)	-22.36%	2,770	480	17.33%	1,700
662000	Art Program	1,000	1,000	0	0.00%	251	1,000	0	0.00%	1,014	(14)	-1.38%	1,050
662500	Promotional Items	14,700	12,200	2,500	20.49%	7,580	12,200	2,500	20.49%	10,228	4,472	43.72%	14,825
663000	Holiday Decorations	4,800	5,000	(200)	-4.00%	0	5,000	(200)	-4.00%	4,116	684	16.62%	5,080
665500	Operating Furniture, Fixtures and Equipment	2,560	7,025	(4,465)	-63.56%	3,494	7,025	(4,465)	-63.56%	128	2,432	1900.00%	4,156
670000	Dues & Memberships	3,715	4,445	(730)	-16.42%	855	4,445	(730)	-16.42%	5,350	(1,635)	-30.56%	4,700
671000	Books & Publications	1,750	750	1,000	133.33%	1,098	1,500	250	16.67%	645	1,105	171.32%	1,362
	<b>Total Services &amp; Mat'ls.</b>	<b>450,165</b>	<b>433,410</b>	<b>16,755</b>	<b>3.87%</b>	<b>213,934</b>	<b>432,288</b>	<b>17,877</b>	<b>4.14%</b>	<b>407,601</b>	<b>42,564</b>	<b>10.44%</b>	<b>324,253</b>
	<b>Department Total</b>	<b>736,913</b>	<b>727,820</b>	<b>9,093</b>	<b>1.25%</b>	<b>296,894</b>	<b>689,900</b>	<b>46,932</b>	<b>6.80%</b>	<b>601,497</b>	<b>132,809</b>	<b>22.08%</b>	<b>524,625</b>

Professional Services - increased to account for GRM survey services for ASQ \$17,600 increase  
 Surveys, reports & data - increased for ASQ, leakage study (it is time to update) \$43,500 increase  
 Other increases due to growth, focus on internal PR plan, passenger appreciation

We are contracted for ASQ - these expenses have not been budgeted before

Removed Runway 5K (not feasible any longer)

Included costs to start a "fan" store - would be managed in Guest Services, but items sold developed by marketing - should these costs be in the Guest Services budget instead? (merchandising)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Operations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	80		
<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>
<b>PERSONNEL SERVICES</b>			
10.80.15.100.500000	Salaries	1,181,739	1,181,739
10.80.15.100.503000	Longevity	14,357	14,357
10.80.15.100.505000	Overtime	45,000	45,000
10.80.15.100.506000	Holiday Pay	6,064	6,064
10.80.15.100.507000	Auto Allowance	2,400	2,400
	<u>Benefits:</u>		694,330
10.80.15.100.510000	FICA Taxes	95,976	
10.80.15.100.511000	LGERS retirement	100,156	
10.80.15.100.511200	401k	62,055	
10.80.15.100.520000	Medical	388,098	
10.80.15.100.522000	Dental	24,730	
10.80.15.100.523000	Vision	1,944	
10.80.15.100.524000	Life Insurance	6,779	
10.80.15.100.525000	Disability	10,515	
10.80.15.100.531000	Cell Phone Allowance	4,077	
			1,943,890
<b>OPERATING EXPENSES</b>			
10.80.15.100.608000	Temporary Help		50,000
	Temporary Help	50,000	
10.80.60.100.611000	Landscaping		9,420
	RAC Contract	9,420	
10.80.80.100.612000	Parking Management Contract		567,237
	Payroll, Benefits & Operating Expenses	499,379	
	Management Fee	67,858	
10.80.15.100.616000	Other Contractual Services		140,847
	Automatic Door Contract	7,000	
	Uniform Cleaning & Mats (Maintenance & Janitori	19,000	
	Loading Bridge Maintenance Contract	4,100	
	Load Bank Generator Test	4,000	
	Fire Sprinkler Inspections/Backflow/Halation/Cran	4,300	
	Halon Fire Suppression Inspection	1,300	
	Waste Removal & Recycling	15,525	
	RAC Waste Removal and Recycling	3,400	
	Pest Control	1,750	
	Rental Car Consolidated Maintenance	44,039	
	RAC Pest Control	533	
	Wildlife Program	12,000	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Operations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	80		
<b>New World</b>	<b>Description</b>	<b>Item</b>	<b>Summary</b>
<b>Account Numbers</b>		<b>Amount</b>	<b>Amount</b>
	MSE Wall Monitoring	10,000	
	Window Washing	9,400	
	Lobby Plants	4,500	
10.80.15.100.614000	Elevator Maintenance Contract		7,000
	Elevator Maintenance Contract	7,000	
10.80.15.100.615000	Fire Alarm Systems Contract		14,100
	Fire Alarm Systems-Infinity & Monitoring fees	1,000	
	Fire Alarm Systems-Siemens	13,100	
10.80.15.100.620000	Travel, Per Diem, Conference Registration		16,100
	SEC Annual Conference	1,900	
	NCAA Conference (2)	1,600	
	FAA Communications Conference (2)	1,600	
	AAAE Conference	3,000	
	ARFF Vehicle Maintenance (Rosenbauer)	2,500	
	Annual Snow Symposium (2)	4,000	
	ASOCS 139 APP Conference	1,500	
10.80.15.100.621000	Training & Education		13,400
	Professional Development	500	
	AAAE	500	
	ASOS (2)	3,000	
	ACE (3)	7,500	
	AGTA Annual Conference	1,900	
	Electricity - All Locations		405,367
10.80.80.100.712500	Electricity Parking Garage		
	61 Terminal Dr	45,000	
10.80.15.100.715000	Electricity TA8918 Terminal 208		
	61 Terminal Dr (727 171 5729)	144,700	
10.80.15.100.710500	Electricity TH4698 Landside Restaurant & GRAA Storage areas		
	61 Terminal Dr (183 474 0183)	4,943	
	Airside Restaurant and Freezer	16,724	
10.80.20.100.714500	Electricity TR2714 DPS Bldg New		
	136 Wright Brother Way (640-377-9462)	20,000	
10.80.20.100.713000	Electricity TK0203 Maint Bldgs		
	15 Aviation Way (590 232 5728)	12,900	
10.80.20.100.715500	Electricity W10456 Vgate-8AW		
	21 Aviation Way (798 342 2663)	450	
10.80.20.100.710000	Electricity S93746 GA Sewer Lift		
	1 Aviation Way (153 235 5813)	750	
10.80.20.100.712000	Electricity TF3027 480V TAFRDP		
	61 Terminal Dr (447 711 2884)	135,000	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Operations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	80		
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
	Electricity YK5320 Cargo Bldg		54,200
	41 Terminal Dr (527 340 0993)	-	
10.80.60.100.711500	Electricity RAC CAM S83383		12,400
	87 Rental Car Dr (319 694 7927)	12,400	
10.80.80.100.711000	Electricity TH6583 WBW St Light		7,000
	Wright Brothers Way (317 794 7458)	7,000	
10.80.80.100.713500	Electricity YT5631 LowerOverflow		2,500
	(606 016 2549)	2,500	
10.80.20.100.714000	Electricity TJ0142		3,000
	134 Wright Brothers Way (635 739 7972)	3,000	
	Natural Gas - All Locations		24,000
10.80.15.100.721500	Nat Gas 635822 Terminal		
	61 Terminal Dr (3-1981-0349-9500)	24,000	
10.80.20.100.721000	Nat Gas 568135 Operations Office Bldg A (East)		12,000
	15 Aviation Way (2-2100-7146-7120)	12,000	
10.80.20.100.722000	Nat Gas 446155 Main Bldg B (West)		6,200
	15 Aviation Way (8-1981-0349-9521)	6,200	
10.80.20.100.720000	Nat Gas 508999/509070 DPS Bldg New		7,000
	136 Wright Brothers Way (2-2101-0054-6410)	7,000	
10.80.20.100.720500	Nat Gas		5,000
	134 Wright Brothers Way (2-21010-1438-6501)	5,000	
	Water - All Locations		35,000
10.80.15.100.733000	Water 11946022/12642942 Term		
	61 Terminal Dr (2111887-1140018)	35,000	
10.80.20.100.731000	Water - Deicing Truck Water Station		2,000
	61 Terminal Dr (2111887-103231)	2,000	
	Water 47313873 Maint Bldg A E		-
	15 Aviation Way (2111879-1339978)	-	
10.80.20.100.730000	Water 102059 Public Saf Bldg-New (211887/102059)		4,800
	136 Wright Brothers Way (1264268/13942887)	4,800	
	Water 12439009 Air Cargo Bldg		-
	41 Terminal Dr (2111885-1140008)	-	
10.80.20.100.733500	Water 11459507/70162311 New Maint Bldg (East)		5,000
	15 Aviation Way (2111887-1580708)	5,000	
10.80.60.100.734000	Water 11946005/70182576 RAC		28,500
	65 Rental Car Dr (2293169-1587918)	28,500	
10.80.80.100.731500	Water 1013844 Toll Plaza Office		2,000
	70 Terminal Dr	2,000	
10.80.80.100.732000	Water Garage (2111887/104501)		1,000
	61 Terminal Dr	1,000	
			80,300

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Operations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	80		
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
10.80.20.100.732500	Water (2111887/1139948)		
	134 Wright Brothers Way	2,000	
10.80.15.100.761000	Terminal, Buildings and Grounds		151,500
	Terminal, Building & Grounds General Repairs	22,000	
	Hardware/Equipment	12,000	
	Forbo Replacement	5,000	
	Terminal & Grounds Lighting Fixtures and bulbs	12,000	
	Baggage Belts	5,000	
	Equipment Rental	1,500	
	Roofing Maintenance	5,000	
	HVAC Repairs	11,000	
	Lime, Fertilizer, Mulch & Plants	13,000	
	Loading Bridges, PC Air/GPU's	13,000	
	RAC Light Poles, Fencing, Backflow/Fire Line & Bt	11,000	
	Light Poles, Fencing.	5,000	
	Crosswalk Sealing (1)	10,000	
	Sewer Cleanout & Repair	4,000	
	Pavement Maintenance Program	13,000	
	Rental Homes, Advantage West, DPS, CAP, & WN	9,000	
10.80.15.100.770500	Permits, Licenses & Fees		1,000
	Permits, Licenses & Fees	1,000	
10.80.20.100.770000	Vehicles and Heavy Equipment		69,500
	Airfield Vehicles & Heavy Equipment	50,000	
	Landside Vehicles & Heavy Equipment	15,000	
	Authority Vehicle Tax & Tags	4,500	
10.80.20.100.771000	Airport and Airfield Equipment		11,000
	Airfield Lighting, Runway Painting, & Electrical Va	11,000	
10.80.15.100.630000	Printing & Binding		2,500
	Printing & Binding, Forms/Permits/	2,500	
10.80.15.100.647000	Employee/Tenant Appreciation		600
	Employee/Conference Hosting/Snow Team Food	600	
10.80.15.100.660000	Vehicle Fuel		40,000
	Vehicle Fuel	40,000	
10.80.15.100.661000	Shop Supplies		3,000
	Shop Supplies	3,000	
10.80.15.100.661500	Operations Supplies		24,000

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Operations**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	80			
<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>	
	Operating Supplies	8,000		
	Rap Back Program	2,000		
	Finger Print/Badging	14,000		
10.80.15.100.663500	Chemicals & Safety		74,600	
	Chemicals & Safety	4,100		
	De-icing Chemicals	68,000		
	Safety Program Supplies	2,500		
10.80.15.100.664000	Small Tools and Equipment			5,000
	Small Tools & Equipment	5,000		
10.80.15.100.664500	Custodial Supplies			26,500
	Cleaning Supplies/Mop Heads/Trash Can Liners et	26,500		
10.80.15.100.665000	Custodial Consumables			51,000
	Soap/Paper Towels/Toilet Paper/Seat Covers	51,000		
10.80.15.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000			4,500
		4,500		
10.80.15.100.666500	Uniforms			8,400
	Employee Shoe Allowance	1,000		
	Clothing	2,000		
	PPE for Maintenance Personnel	5,000		
	Prescription Safety Glasses	400		
10.80.15.100.670000	Dues & Memberships			2,125
	AAAE-4	1,100		
	SEC-7	245		
	AGTA	500		
	NCAA Annual Dues 7	280		
10.80.15.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		500	
		500		
10.80.15.100.672000	Licenses & Certifications			1,160
	CDL Licenses	1,000		
	NC Fire Sprinkler Licenses	160		
			1,834,856	
			3,778,746	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**Operations**  
**Fiscal Year 2019/2020**  
**Variance Analysis**

Acct #	Description	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY 2017 Actual
		FY 2020 Budget	FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	1,181,739	1,123,888	57,851	5.15%	322,206	1,004,928	176,811	17.59%	998,794	182,945	18.32%	1,022,085
503000	Longevity	14,357	15,509	(1,152)	-7.43%	5,485	15,509	(1,152)	-7.43%	12,806	1,551	12.11%	17,428
505000	Overtime	45,000	45,000	0	0.00%	14,845	44,536	464	1.04%	38,188	6,812	17.84%	41,713
506000	Holiday Pay	6,064	5,847	217	3.71%	0	5,847	217	3.71%	0	6,064	100%	0
507000	Auto Allowance	2,400	2,400	0	0.00%	800	2,400	0	0.00%	0	2,400	100%	0
510000	FICA Taxes	95,976	91,616	4,360	4.76%	27,792	81,918	14,058	17.16%	78,398	17,578	22.42%	79,624
511000	LGERS retirement	100,156	92,620	7,536	8.14%	45,086	86,415	13,741	15.90%	604	99,552	16482.12%	81,740
511200	401k	62,055	59,220	2,835	4.79%	18,530	53,541	8,514	15.90%	53,274	8,781	16.48%	54,020
520000	Medical	388,098	371,826	16,272	4.38%	69,403	208,208	179,890	86.40%	264,507	123,591	46.73%	250,405
522000	Dental	24,730	20,578	4,152	20.18%	6,952	20,855	3,875	18.58%	15,258	9,472	62.08%	15,759
523000	Vision Insurance	1,944	1,868	76	4.07%	563	1,690	254	15.06%	1,535	409	26.64%	1,528
524000	Life Insurance	6,779	4,688	2,091	44.60%	2,005	6,016	763	12.68%	4,359	2,420	55.52%	4,136
525000	Disability	10,515	9,089	1,426	15.69%	2,795	8,386	2,129	25.38%	7,464	3,051	40.88%	7,744
531000	Cell Phone Allowance	4,077	4,317	(240)	-5.56%	1,816	4,317	(240)	-5.56%	0	4,077	100%	0
	Total Benefits	694,330	655,822	38,508	5.87%	174,942	471,346	222,984	47.31%	425,399	268,931	63.22%	494,956
	<b>Total Personal Services</b>	<b>1,943,890</b>	<b>1,848,466</b>	<b>95,664</b>	<b>5.18%</b>	<b>518,278</b>	<b>1,544,566</b>	<b>399,564</b>	<b>25.87%</b>	<b>1,475,187</b>	<b>464,626</b>	<b>31.50%</b>	<b>1,576,182</b>
608000	Temporary Help	50,000	75,000	(25,000)	-33.33%	0	25,000	25,000	100.00%	36,362	13,638	37.51%	63,117
611000	Landscaping	9,420	9,420	0	0.00%	9,420	9,420	0	0.00%	9,759	(339)	-3.47%	7,850
612000	Parking Management Contract	567,237	550,205	17,032	3.10%	148,904	550,205	17,032	3.10%	510,370	56,867	11.14%	417,605
	Parking Management - Shuttle	0	0	0	100%	0	0	0	100%	318,020	(318,020)	-100.00%	531,868
616000	Other Contractual Services	140,847	85,873	54,974	64.02%	74,856	157,873	(17,026)	-10.78%	68,208	72,639	106.50%	76,325
614000	Elevator Maintenance Contract	7,000	5,000	2,000	40.00%	1,183	5,000	2,000	40.00%	2,609	4,391	168.30%	2,837
615000	Fire Alarm Systems Contract	14,100	14,100	0	0.00%	13,568	14,100	0	0.00%	19,337	(5,237)	-27.08%	11,977
620000	Travel, Per Diem, Conference Registration	16,100	6,400	9,700	151.56%	2,123	6,400	9,700	151.56%	11,009	5,091	46.24%	5,914
621000	Training & Education	13,400	6,300	7,100	112.70%	468	6,300	7,100	112.70%	4,457	8,943	200.65%	2,871
702000	Telecommunications	0	0	0	100%	170	170	(170)	-100.00%	560	(560)	-100.00%	369
0	Rentals and Leases	0	0	0	100%	0	0	0	100%	8,000	(8,000)	-100.00%	11,000
710000	Electricity - All	405,367	404,267	1,100	0.27%	119,027	400,000	5,367	1.34%	305,524	99,843	32.68%	289,989
720000	Natural Gas - All	54,200	48,500	5,700	11.75%	2,281	45,000	9,200	20.44%	35,001	19,199	54.85%	21,777
730000	Water - All	80,300	72,700	7,600	10.45%	28,992	75,000	5,300	7.07%	71,821	8,479	11.81%	60,029
761000	Terminal, Buildings and Grounds	151,500	151,500	0	0.00%	71,429	151,500	0	0.00%	195,816	(44,316)	-22.63%	169,916
770500	Permits, Licenses & Fees	1,000	0	1,000	100%	0	0	1,000	100%	0	1,000	100%	0
770000	Vehicles and Heavy Equipment	69,500	69,500	0	0.00%	31,565	69,500	0	0.00%	39,617	29,883	75.43%	90,266
771000	Airport and Airfield Equipment	11,000	11,000	0	0.00%	6,010	11,000	0	0.00%	6,836	4,164	60.91%	9,159
630000	Printing & Binding	2,500	1,500	1,000	66.67%	128	1,500	1,000	66.67%	1,896	604	31.86%	2,956
647000	Employee/Tenant Appreciation	600	600	0	0.00%	62	600	0	0.00%	581	19	3.27%	274
660000	Vehicle Fuel	40,000	40,000	0	0.00%	8,085	40,000	0	0.00%	50,686	(10,686)	-21.08%	60,010
661000	Shop Supplies	3,000	3,000	0	0.00%	130	3,000	0	0.00%	3,034	(34)	-1.12%	4,535
661500	Operating Supplies	24,000	19,000	5,000	26.32%	13,198	19,000	5,000	26.32%	16,851	7,149	42.42%	21,171
663500	Chemicals & Safety	74,600	74,600	0	0.00%	1,748	74,600	0	0.00%	3,580	71,020	1983.80%	4,231
664000	Small Tools and Equipment	5,000	7,500	(2,500)	-33.33%	1,201	7,500	(2,500)	-33.33%	4,974	26	0.52%	2,681
664500	Custodial Supplies	26,500	20,000	6,500	32.50%	7,177	20,000	6,500	32.50%	8,544	17,956	210.16%	5,136
665000	Custodial Consumables	51,000	40,000	11,000	27.50%	13,287	40,000	11,000	27.50%	40,608	10,392	25.99%	47,317
665500	Operating Furniture, Fixtures and Equipment	4,500	2,000	2,500	125.00%	0	2,000	2,500	125.00%	1,639	2,861	174.56%	168
666500	Uniforms	8,400	10,500	(2,100)	-20.00%	3,004	10,500	(2,100)	-20.00%	3,063	5,337	174.24%	3,031
670000	Dues & Memberships	2,125	1,350	775	57.41%	355	1,350	775	57.41%	430	1,695	394.19%	1,195
671000	Books & Publications	500	500	0	0.00%	0	0	500	100%	0	500	100%	0
672000	Licenses & Certifications	1,160	660	500	75.76%	0	660	500	75.76%	0	1,160	100%	187
	<b>Total Services &amp; Mat'ls.</b>	<b>1,834,856</b>	<b>1,730,975</b>	<b>103,881</b>	<b>6.00%</b>	<b>558,373</b>	<b>1,747,178</b>	<b>87,678</b>	<b>5.02%</b>	<b>1,779,192</b>	<b>55,664</b>	<b>3.13%</b>	<b>1,925,761</b>
	<b>Department Total</b>	<b>3,778,746</b>	<b>3,579,441</b>	<b>199,545</b>	<b>5.57%</b>	<b>1,076,651</b>	<b>3,291,744</b>	<b>487,242</b>	<b>14.80%</b>	<b>3,254,379</b>	<b>520,290</b>	<b>15.99%</b>	<b>3,501,943</b>

Comments:



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Properties & Contracts**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	85		

<b>New World Account Numbers</b>	<b>Description</b>	<b>Item Amount</b>	<b>Summary Amount</b>
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<b>PERSONNEL SERVICES</b>			
10.85.10.100.500000	Salaries	99,990	99,990
10.85.10.100.503000	Longevity	-	-
10.85.10.100.506000	Holiday Pay	217	217
10.85.10.100.507000	Auto Allowance	2,400	2,400
	<u>Benefits:</u>		47,464
10.85.10.100.510000	FICA Taxes	7,856	
10.85.10.100.511000	LGERS Retirement	8,069	
10.85.10.100.511200	401k	5,000	
10.85.10.100.520000	Medical	22,325	
10.85.10.100.522000	Dental	1,302	
10.85.10.100.523000	Vision	69	
10.85.10.100.524000	Life Insurance	383	
10.85.10.100.525000	Disability	828	
10.85.10.100.531000	Cell Phone Allowance	1,632	
			<b>150,071</b>

<b>OPERATING EXPENSES</b>			
10.85.10.100.600000	Professional Services - General		10,000
	Consultant - Market Study (Land)	10,000	
10.85.10.100.616000	Other Contractual Services		-
10.85.10.100.620000	Travel, Per Diem, Conference Registration		17,500
	NAC Essentials Airport Business Management (NAC) Oct 6-8, SAT	2,500	
	ACI - Business of Airports (PHX) June	2,500	
	NBAA-BACE Aviation Convention Oct 2019 - LAS	2,500	
	ACI - Risk Management	2,500	
	ACI Air Cargo Conference	2,500	
	AAAE/ACI Airport Customer Experience Symposium	2,500	
	Business Development Conference/Site Visits	2,500	
10.85.10.100.621000	Training & Education		5,000
	AAAE Certification Loretta Scott AAAE	5,000	
10.85.10.100.630000	Printing & Binding		10,000
	Marketing Materials - Land Development (Brochure)	10,000	
10.85.10.100.650000	Legal Notices & Placements		5,000
	Advertising: RFPs (Local/Nat'l); Outreach efforts	5,000	
10.85.10.100.661500	Operating Supplies		-
		-	

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**

**ASHEVILLE REGIONAL AIRPORT**

**Properties & Contracts**

**BASIC OPERATING BUDGET**

**FY 2019-2020**

Department #	85		

New World Account Numbers	Description	Item Amount	Summary Amount
10.85.10.100.665500	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		-
		-	
10.85.10.100.670000	Dues & Memberships		350
	AAAE Membership	275	
	AAAE SW Membership	35	
	NCAA Chapter	40	
10.85.10.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		1,000
	ARN Fact Book	500	
	Real Estate Publications	500	
10.85.10.100.672000	Licenses & Certifications		-
		-	
			48,850
			198,921

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
**PROPERTIES & CONTRACTS**  
 Fiscal Year 2019/2020  
 Variance Analysis

Acct #	Description	FY 2020 Budget	FY2019 Budget		FY2019 Estimated Actual				FY2018 Actual			FY 2017	
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	99,990	0	99,990	100%	0	0	99,990	100%	0	99,990	100%	0
503000	Longevity	0	0	0	100%	0	0	0	100%	0	0	100%	0
506000	Holiday Pay	217	0	217	100%	0	0	217	100%	0	217	100%	0
507000	Auto Allowance	2,400	0	2,400	100%	0	0	2,400	100%	0	2,400	100%	0
510000	FICA Taxes	7,856	0	7,856	100%	0	0	7,856	100%	0	7,856	100%	0
511000	LGERS retirement	8,069	0	8,069	100%	0	0	8,069	100%	0	8,069	100%	0
511200	401k	5,000	0	5,000	100%	0	0	5,000	100%	0	5,000	100%	0
520000	Medical	22,325	0	22,325	100%	0	0	22,325	100%	0	22,325	100%	0
522000	Dental	1,302	0	1,302	100%	0	0	1,302	100%	0	1,302	100%	0
523000	Vision Insurance	69	0	69	100%	0	0	69	100%	0	69	100%	0
524000	Life Insurance	383	0	383	100%	0	0	383	100%	0	383	100%	0
525000	Disability	828	0	828	100%	0	0	828	100%	0	828	100%	0
531000	Cell Phone Allowance	1,632	0	1,632	100%	0	0	1,632	100%	0	1,632	100%	0
	Total Benefits	47,464	0	47,464	100%	0	0	47,464	100%	0	47,464	100%	0
	<b>Total Personal Services</b>	<b>150,071</b>	<b>0</b>	<b>150,071</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>150,071</b>	<b>N/A</b>	<b>0</b>	<b>150,071</b>	<b>N/A</b>	<b>0</b>
600000	Professional Services - General	10,000	0	10,000	100%	0	0	10,000	100%	0	10,000	100%	0
616000	Contractual Services	0	0	0	100%	0	0	0	100%	0	0	100%	0
620000	Travel, Per Diem, Conference Registration	17,500	0	17,500	100%	0	0	17,500	100%	0	17,500	100%	0
621000	Training & Education	5,000	0	5,000	100%	0	0	5,000	100%	0	5,000	100%	0
630000	Printing & Binding	10,000	0	10,000	100%	0	0	10,000	100%	0	10,000	100%	0
650000	Legal Notices & Placements	5,000	0	5,000	100%	0	0	5,000	100%	0	5,000	100%	0
661500	Operating Supplies	0	0	0	100%	0	0	0	100%	0	0	100%	0
665500	Operating Furniture, Fixtures and Equipment	0	0	0	100%	0	0	0	100%	0	0	100%	0
670000	Dues & Memberships	350	0	350	100%	0	0	350	100%	0	350	100%	0
671000	Books & Publications	1,000	0	1,000	100%	0	0	1,000	100%	0	1,000	100%	0
672000	Licenses & Certifications	0	0	0	100%	0	0	0	100%	0	0	100%	0
	<b>Total Services &amp; Mat'ls.</b>	<b>48,850</b>	<b>0</b>	<b>48,850</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>48,850</b>	<b>N/A</b>	<b>0</b>	<b>48,850</b>	<b>N/A</b>	<b>0</b>
	<b>Department Total</b>	<b>198,921</b>	<b>0</b>	<b>198,921</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>198,921</b>	<b>N/A</b>	<b>0</b>	<b>198,921</b>	<b>N/A</b>	<b>0</b>

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY			
ASHEVILLE REGIONAL AIRPORT			
Public Safety			
BASIC OPERATING BUDGET			
FY 2019-2020			
Department #	90		
New World Account Numbers		Item Amount	Summary Amount
<b>PERSONNEL SERVICES</b>			
10.90.20.100.500000	Salaries	999,790	999,790
10.90.20.100.503000	Longevity	11,408	11,408
10.90.20.100.505000	Overtime	68,000	68,000
10.90.20.100.506000	Holiday Pay	4,765	4,765
10.90.20.100.507000	Auto Allowance	2,400	2,400
10.90.20.100.511300	LEO Special Separation Allowance	14,707	14,707
	<u>Benefits:</u>		640,138
10.90.20.100.510000	FICA Taxes	84,445	
10.90.20.100.511000	LGERS retirement	94,430	
10.90.20.100.511200	401k	53,960	
10.90.20.100.520000	Medical	367,396	
10.90.20.100.522000	Dental	22,172	
10.90.20.100.523000	Vision	1,522	
10.90.20.100.524000	Life Insurance	5,436	
10.90.20.100.525000	Disability	8,410	
10.90.20.100.531000	Cell Phone Allowance	2,367	
			1,741,208
<b>OPERATING EXPENSES</b>			
10.90.20.100.616000	Other Contractual Services		9,810
	Police Info Computer (NCIC) & Mobile Data	1,200	
	Fire Extinguisher Service	5,000	
	SCBA Inspection	1,100	
	AED Inspection	660	
	Firearms Qualification (Fall)		
	SCBA Compressor Testing	1,500	
	Range Membership	350	
10.90.20.100.620000	Travel, Per Diem, Conference Registration		15,300
	AAAE Chief's Conference (2 people)	4,000	
	ARFF Working Group	2,000	
	NC Assoc. Chief's of Police	800	
	Business Meeting Expenses	500	
	AAAE Emergency Preparedness Conference (2 people)	4,000	
	ALEAN Conference (Spring and Fall)	4,000	
10.90.20.100.621000	Training & Education		13,600
	FAR 139 Compliance (Live burn, drills, etc)	11,000	
	Professional Development (1000 Airport Master Firefighte	1,600	
	Fire & LEO Local Training (Community Colleges)	1,000	
10.90.20.100.702000	Online Services		1,440
	Broadband Service for 3 Toughbook Laptops	1,440	
10.90.20.100.760000	General Repairs and Maintenance		2,000
	Maintenance	2,000	
10.90.20.100.661500	Operating Supplies		7,500

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY			
ASHEVILLE REGIONAL AIRPORT			
Public Safety			
BASIC OPERATING BUDGET			
FY 2019-2020			
Department #	90		
New World Account Numbers		Item Amount	Summary Amount
		First Aid Supplies	3,500
		Training Supplies (ammunition, foam, etc)	4,000
10.90.20.100.663500	Chemicals & Safety		2,000
		Chemicals & Safety	2,000
10.90.20.100.664000	Small Tools and Equipment		3,000
		Small Tools & Equipment	3,000
10.90.20.100.665500	Operating Furniture, Fixtures, Equipment and Software		4,000
	Greater than \$100 & up to \$5,000		
		Station Furniture	1,000
		Radio Equipment	3,000
10.90.20.100.666500	Uniforms		10,000
		Uniforms (Police and Fire Class A's and Utility)	8,560
		Duty Boots	1,440
10.90.20.100.666000	Firefighter Equipment		24,500
		Turnout Gear & SCBA Masks (New Hire or Damage)	6,500
		Gear - Additional positions	18,000
10.90.20.100.670000	Dues & Memberships		2,400
		ALEAN	450
		ARFFWG	300
		AAAE	275
		NCAA	45
		SEC AAAE	35
		Buncombe Co FF Assoc	150
		Buncombe Co Fire Chief's Assoc	150
		NFPA Membership and code access	
		Henderson Co FF Assoc	150
		NC Fire Chiefs Association	125
		International Assoc of Chief's of Police	170
		NC Association of Chief's of Police	150
		NC Assoc of Rescue Squads and EMS	400
10.90.20.100.671000	Books, Publications, Compact Disks, Videos & Subscriptions		500
		Books, Publications, Compact Disks, Videos & Subscrip.	500
			96,050
			1,837,258

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**Public Safety**  
**Fiscal Year 2019/2020**  
**Variance Analysis**

Acct #	Description	FY 2020 Budget	FY2019 Budget				FY2019 Estimated Actual				FY2018 Actual			FY2017
			FY 2019 Budget	Increase/Decrease		FY 2019 Actual 4 Months	FY 2019 Estimate	Increase/Decrease		FY 2018 Actual	Increase/Decrease		FY 2017 Actual	
				Amount	Percent			Amount	Percent		Amount	Percent		
500000	Salaries	999,790	826,966	172,824	20.90%	212,119	640,881	358,909	56.00%	734,411	265,379	36.13%	760,161	
503000	Longevity	11,408	13,741	(2,333)	-16.98%	2,245	13,741	(2,333)	-16.98%	14,178	(2,770)	-19.54%	12,886	
505000	Overtime	68,000	68,000	0	0.00%	19,726	59,179	8,821	14.91%	63,110	4,890	7.75%	72,726	
506000	Holiday Pay	4,765	3,898	867	22.24%	0	3,898	867	22.24%	0	4,765	100%	0	
507000	Auto Allowance	2,400	2,400	0	0.00%	800	2,400	0	0.00%	0	2,400	100%	0	
511300	LEO Special Separation Allowance	14,707	13,662	1,045	7.65%	4,729	4,729	9,978	211.00%	0	14,707	100%	37,780	
510000	FICA Taxes	84,445	70,187	14,258	20.31%	16,757	54,904	29,541	53.80%	63,477	20,968	33.03%	64,510	
511000	LGERS retirement	94,430	77,240	17,190	22.26%	19,647	62,799	31,631	50.37%	0	94,430	100%	63,567	
511200	401k	53,960	45,435	8,525	18.76%	11,644	35,885	18,075	50.37%	41,051	12,909	31.45%	41,667	
520000	Medical	367,396	257,296	110,100	42.79%	49,767	149,300	218,096	146.08%	192,322	175,074	91.03%	198,492	
522000	Dental	22,172	14,718	7,454	50.65%	4,586	13,757	8,415	61.17%	11,658	10,514	90.19%	12,277	
523000	Vision Insurance	1,522	1,246	276	22.15%	277	832	690	82.85%	1,124	398	35.41%	1,320	
524000	Life Insurance	5,436	3,217	2,219	68.98%	1,061	3,184	2,252	70.74%	3,024	2,412	79.76%	3,163	
525000	Disability	8,410	6,387	2,023	31.67%	1,603	4,809	3,601	74.87%	5,158	3,252	63.05%	5,504	
531000	Cell Phone Allowance	2,367	2,367	0	0.00%	800	2,367	0	0.00%	0	2,367	100%	0	
	<b>Total Benefits</b>	<b>640,138</b>	<b>478,093</b>	<b>162,045</b>	<b>33.89%</b>	<b>106,142</b>	<b>327,837</b>	<b>312,301</b>	<b>95.26%</b>	<b>317,814</b>	<b>322,324</b>	<b>101.42%</b>	<b>390,500</b>	
	<b>Total Personal Services</b>	<b>1,741,208</b>	<b>1,406,760</b>	<b>334,448</b>	<b>23.77%</b>	<b>345,762</b>	<b>1,052,665</b>	<b>688,543</b>	<b>65.41%</b>	<b>1,129,513</b>	<b>611,695</b>	<b>54.16%</b>	<b>1,274,053</b>	
616000	Other Contractual Services	9,810	9,810	0	0.00%	1,288	9,800	10	0.10%	6,564	3,246	49.45%	8,408	
620000	Travel, Per Diem, Conference Registration	15,300	11,650	3,650	31.33%	4,390	12,000	3,300	27.50%	12,398	2,902	23.41%	8,448	
621000	Training & Education	13,600	12,600	1,000	7.94%	6,098	12,600	1,000	7.94%	13,670	(70)	-0.51%	7,221	
702000	Telecommunications/Online Services	1,440	1,440	0	0.00%	360	360	1,080	300.00%	1,560	(120)	-7.69%	1,441	
760000	General Repairs and Maintenance	2,000	2,000	0	0.00%	393	1,800	200	11.11%	1,083	917	84.67%	9,111	
	Printing & Binding	0	0	0	100%	0	0	0	100%	0	0	100%	228	
661500	Operating Supplies	7,500	7,500	0	0.00%	2,618	7,500	0	0.00%	8,555	(1,055)	-12.33%	15,215	
663500	Chemicals & Safety	2,000	2,000	0	0.00%	851	2,200	(200)	-9.09%	2,982	(982)	-32.93%	1,386	
664000	Small Tools and Equipment	3,000	3,000	0	0.00%	13,393	15,000	(12,000)	-80.00%	15,689	(12,689)	-80.88%	3,691	
665500	Operating Furniture, Fixtures and Equipment	4,000	4,000	0	0.00%	0	4,000	0	0.00%	3,851	149	3.87%	2,049	
666500	Uniforms	10,000	10,000	0	0.00%	3,353	8,300	1,700	20.48%	8,468	1,532	18.09%	8,308	
666000	Firefighter Equipment	24,500	3,200	21,300	665.63%	0	3,000	21,500	716.67%	3,093	21,407	692.11%	0	
670000	Dues & Memberships	2,400	2,400	0	0.00%	600	2,200	200	9.09%	3,250	(850)	-26.15%	1,671	
671000	Books & Publications	500	500	0	0.00%	234	480	20	4.17%	444	56	12.61%	131	
	<b>Total Services &amp; Mat'ls.</b>	<b>96,050</b>	<b>70,100</b>	<b>25,950</b>	<b>37.02%</b>	<b>33,578</b>	<b>79,240</b>	<b>16,810</b>	<b>21.21%</b>	<b>81,607</b>	<b>14,443</b>	<b>17.70%</b>	<b>67,308</b>	
	<b>Department Total</b>	<b>1,837,258</b>	<b>1,476,860</b>	<b>360,398</b>	<b>24.40%</b>	<b>379,339</b>	<b>1,131,905</b>	<b>705,353</b>	<b>62.32%</b>	<b>1,211,120</b>	<b>626,138</b>	<b>51.70%</b>	<b>1,341,361</b>	

**Comments:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Public Safety**

**CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020**

**JUSTIFICATION SCHEDULE**

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
_____	Renewal and Replacement	Department Number	90
X _____	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	4 Public Safety Officers	\$ 299,000

4 Public Safety Officer (67,300) slots to be filled as able and associated gear (4500).

As the fastest growing Small Hub airport in the nation AVL has had 80% growth in non stop destinations, 5 consecutive years of record breaking growth, and 62% passenger growth since 2013. This has caused an increase in calls for service, yet DPS staffing has remained the same since 2013. Since July 2018, AVL's enplanements have increased an average of 15.64% over the previous year and seats have increased 19.78%. This increase in passenger traffic also provides for an increase in calls for service to the Public Safety Department in the form of assisting passengers, medical responses, and traffic control.

4 PSO slots allows for one additional officer per shift.

Salaries	\$152,000
Benefits	\$129,000
Gear	\$18,000

NOTE:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
FY2019/2020 PROJECTED CAPITAL CARRYOVER**

Description	Amount Authorized	Estimated Spending Through 6/30/2019	Estimated Balance to Carryover	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFCs Currently Approved	Airport Funds
Airfield Redevelopment-Bid Package 4 (1) Snow Removal Equipment	34,703,096 2,400,000	20,000,000 -	14,703,096 2,400,000	1,825,000	200,000		2,920,813	11,582,283 575,000
<b>TOTAL CARRYOVER</b>	<b>\$ 37,103,096</b>	<b>\$ 20,000,000</b>	<b>\$ 17,103,096</b>	<b>\$ 1,825,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 2,920,813</b>	<b>\$ 12,157,283</b>

(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
CAPITAL BUDGET  
FISCAL YEAR 2019/2020**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
<b><u>Capital Improvements (1)</u></b>						
Terminal Apron Expansion - South	\$ 10,664,537					\$ 10,664,537
Terminal Rehab/Expansion - Phase 1	25,000,000					25,000,000
<b>Total Capital Improvements</b>	<b>35,664,537</b>	-	-	-	-	<b>35,664,537</b>
<b><u>Equipment and Small Capital Outlay</u></b>						
	-					-
<b>Total Equipment and Small Capital Outlay</b>	-	\$ -	\$ -	\$ -	\$ -	-
<b><u>Renewal and Replacement</u></b>						
Battery Backup - Public Safety Bldg	30,000					30,000
EASE PC Upgrade	24,000					24,000
Campus Structured Cabling	30,000					30,000
Tractor Replacement	30,000					30,000
Mower Replacement	55,000					55,000
Trailer Replacement	6,500					6,500
Floor Machines Replacement	27,000					27,000
Concrete/Sidewalk Repair	25,000					25,000
Vehicle Replacements	80,048					80,048
Roof Repair	25,000					25,000
SCBA Cylinder Replacements	13,760					13,760
<b>Total Renewal and Replacement</b>	<b>346,308</b>	-	-	-	-	<b>346,308</b>
<b>Total</b>	<b>\$ 36,010,845</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,010,845</b>

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Development

**CAPITAL BUDGET / PERSONNEL REQUEST**  
**FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input checked="" type="checkbox"/>	Capital Improvement	Fund	GARAA
<input type="checkbox"/>	Equipment and Small Capital Outlay	Department Number	20
<input type="checkbox"/>	Renewal and Replacement		
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Terminal Apron Expansion South	\$10,664,537

Design and construction of the south expansion of the air carrier terminal apron to support additional RON parking of commercial aircraft, and in preparation for terminal building and gate expansion.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Development

CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020

**JUSTIFICATION SCHEDULE**

<input checked="" type="checkbox"/>	Capital Improvement	Fund	GARAA
<input type="checkbox"/>	Equipment and Small Capital Outlay	Department Number	20
<input type="checkbox"/>	Renewal and Replacement		
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Terminal Rehab/Expansion Ph1	\$25,000,000

Phase 1 design and construction of the re-habilitation and expansion of the terminal building to support current needs and continuing growth.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Information Technology**

**CAPITAL BUDGET / PERSONNEL REQUEST**

**FY 2019-2020**

**JUSTIFICATION SCHEDULE**

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u>  X  </u>	Renewal and Replacement	Department Number	<b>60</b>
_____	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
GARAA	Battery Backup	\$30,000

The Public Safety Building houses Police, Fire, and Airport Communications. This building also serves as the Airports EOC during an emergency. While the building is equipped with a backup generator, the generator is only started in the event of a complete loss of power. Staff consistently experiences power interruptions during inclement weather causing many of their critical systems to reboot and / or become unavailable. It is the recommendation of the IT Department to install a single 15kVA battery backup unit to provide uninterrupted power to the Airports Communication Center, EOC and IT Communication Closet

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2019-2020

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	60
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	EASE PC Upgrade	\$24,000

The Airports Common Use Network (EASE) consist of 18 client workstations utilized by the Airlines for passenger processing. These workstations are outdated and reaching the end of their useful life. In addition, the computers are currently operating on Microsoft Windows 7 which will no longer be supported on January 14, 2020. It is the recommendation of the IT Department to replace these computers to improve performance and support future releases of the Common Use software.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2019-2020

**JUSTIFICATION SCHEDULE**

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u>  X  </u>	Renewal and Replacement	Department Number	60
_____	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Campus Structured Cabling	\$30,000

The fiberoptic and copper network cabling across the campus is unstructured, outdated and extremely difficult to manage. This cabling serves a critical role as it provides voice and data connectivity for all staff, tenants and customers. It is the recommendation of the Information Technology Department to continue remediation and expansion of our fiberoptic and copper infrastructure to improve performance, redundancy, response times and scale for future growth.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Operations

CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Tractor Replacement	\$30,000

Airport Maintenance is requesting replacement of the 2005 Ventrac tractor. This piece of equipment has reached its useful life and requires extensive maintenance to keep operational for its year-round use. This tractor is used for summer and winter operations both airside and landside.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Operations**

**CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<u>          </u>	Capital Improvement		
<u>          </u>	Equipment and Small Capital Outlay	Fund	GARAA
<u>  X  </u>	Renewal and Replacement	Department Number	<b>80</b>
<u>          </u>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Mower Replacement	\$ 55,000

Airport Maintenance is requesting to replace the 1999 Kubota mid-size tractor and rotary cutting deck. This piece of equipment has reached its useful life due to age and the extensive maintenance that is required to keep it operational for its year-round use. The equipment is not only used for landscaping , but also during snow removal operations, both airside and landside.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**



**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST**  
**FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Trailer Replacement	\$ 6,500

Airport Maintenance is requesting to replace the existing Anderson Trailer with a new Hawke Hydraulic lift trailer. The Anderson Trailer can only haul a few select pieces of equipment. A new trailer will allow for hauling of any airport equipment that does not exceed 14,000 pounds. This piece of equipment is necessary to haul the scissor lift to other areas on the airport as well as other equipment for landscaping needs, airfield painting equipment and supplies, and miscellaneous material that may need to be hauled.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Operations**

**CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Floor Machine Replacement	\$ 27,000

Custodial Department is requesting to replace the 2008 Tennant Floor Scrubbing Machine. The existing machine has reached its useful life and requires extensive maintenance to keep it running. This machine is used to maintain all flooring, except carpet areas. A new Tennant T600/T600e is requested to replace the existing machine at a cost of \$13,500.

Custodial Department is requesting to replace the 2008 Tennant Carpet Cleaning Machine. The existing machine has reached its useful life and requires extensive maintenance to keep it running. This machine is used to maintain the floor areas that have carpet. A new Tennant 1610 Dual Mode Extractor is requested at a cost of \$13,500.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Operations

CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Concrete/Sidewalk Repair	\$ 25,000

There are several roadway and sidewalk areas around the airport campus in need of repair. Airport Maintenance can replace many of the smaller areas but the larger concrete sections, especially around the terminal, would be requested to be replaced by an outside contractor. Maintenance is requesting \$25,000.00 to complete these necessary repairs.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT**

**Operations**

**CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020**

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	<b>80</b>
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Vehicle Replacement	\$ 80,048

Department of Public Safety is requesting to replace Unit #6, 2015 Ford Expedition, which is used as the Command Vehicle for Police and Fire Emergency Services. Airport cost is \$44,820.00 less \$21,000.00 trade value for the 2015 Ford Expedition. Total cost would be \$23,820.00.

Airport Administration is requesting to replace Unit #4, 2013 Ford Explorer, to conform with the vehicle replacement policy. This vehicle is used as the Airport Pool Vehicle for all departments. Airport cost is \$31,975.00, less \$10,000.00 trade for the 2013 Ford Explorer. Total cost for this vehicle would be \$21,975.00.

Airport Development is requesting to replace Unit #2, 2007 Ford Expedition, to conform with the vehicle replacement policy. This vehicle is used by the Development Department. Airport cost is \$44,820.00, less \$10,567.00 trade value. Total cost for this vehicle would be \$34,253.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Operations

CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020

**JUSTIFICATION SCHEDULE**

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement	Department Number	80
<input type="checkbox"/>	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	Roof Repair	\$ 25,000

Many sections of the terminal roof area needs maintenance, especially around the tower section. Airport Maintenance is requesting \$25,000 for an outside contractor to patch roof areas.

NOTE: If this request relates to recently approved personnel, please complete the following:

**TITLE:**

**HIRE DATE:**

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
ASHEVILLE REGIONAL AIRPORT

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST  
FY 2019-2020

**JUSTIFICATION SCHEDULE**

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u>  X  </u>	Renewal and Replacement	Department Number	90
_____	Personnel Request		

**DESCRIPTION & JUSTIFICATION**

Fund	Description	Amount
GARAA	SCBA Cylinder Replacements	\$ 13,760

Phase 2 of 2 to replace end of life SCBA cylinders. Purchase of 16, 4500 psi Scott SCBA bottles at 860.00 each.

NOTE:

**TITLE:**

**HIRE DATE:**

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY**  
**ESTIMATED CASH & INVESTMENT BALANCE**  
**As of June 30, 2020**

		<b>Amount</b>
<b>Estimated Cash &amp; Investment Balance at June 30, 2019</b>		<b>\$ 38,000,000</b>
Plus: Net Operating & Investment Revenues		2,582,556
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	(1,685,074)	(2,085,074)
Plus Non-Operating Revenues:		
Passenger Facility Charges	2,250,000	
Customer Facility Charges	1,600,000	3,850,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	1,825,000	
Federal Grants - AIP Discretionary Funds	200,000	
NC DOT Grants	-	2,025,000
Less Capital Costs:		
Capital Improvements	(35,664,537)	
Equipment and Small Capital Outlay Fund	-	
Renewal and Replacements	(346,308)	
Carryover Projects From FY2018	(17,103,096)	(53,113,941)
<b>Estimated Cash &amp; Investment Balance at June 30, 2020</b>		<b>(8,741,459)</b>
<b>Estimated Restricted Cash at June 30, 2020</b>		<b>500,000</b>
<b><u>Reserves:</u></b>		
<b>Operations &amp; Maintenance Reserve (6 Months)</b>		<b>5,201,092</b>
<b>Emergency Repair Reserve</b>		<b>650,000</b>
<b>Estimated Unrestricted Undesignated Cash &amp; Investments at June 30, 2020</b>		<b>\$ (15,092,551) *</b>

\* Deficit cash balance is a result of projected expenditures for the terminal rehabilitation and expansion in the amount of \$25,000,000. At this time, staff has not confirmed funding sources for this project, but anticipate bond funding as well as federal and state grant funding. Once funding sources are determined, the estimated cash balance at June 30, 2020 will be revised to reflect a positive balance.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
SUPPLEMENTAL FEES AND CHARGES  
FY 2019/2020 ANNUAL BUDGET**

	FY 2018/2019			FY 2019/2020		
	Current Fees			Proposed Fees		
	Cost		Per	Cost		Per
<b><u>Maintenance</u></b>						
Scissor Lift	\$	100.00	day	\$	100.00	day
Large ADA Ramp Rental	\$	100.00	use	\$	100.00	use
Air Stair Rental	\$	100.00	use	\$	100.00	use
Volvo Wheel Loader	\$	150.00	use	\$	150.00	use
Fork-lift	\$	100.00	use	\$	100.00	use
Pallet Jack	\$	50.00	use	\$	50.00	use
Tenant Sweeper	\$	125.00	hour	\$	125.00	hour
Service Truck	\$	50.00	hour	\$	50.00	hour
Backhoe	\$	100.00	hour	\$	100.00	hour
Lighted X	\$	200.00	day	\$	200.00	day
Light Tower	\$	150.00	day	\$	150.00	day
Paint Stripper	\$	100.00	hour	\$	100.00	hour
Large Aircraft Removal Dolly	\$	200.00	day	\$	200.00	day
Small Aircraft Removal Dolly	\$	100.00	day	\$	100.00	day
Aircraft Jack	\$	100.00	use	\$	100.00	use
Cores	\$	40.00	each	\$	40.00	each
Keys	\$	12.00	each	\$	12.00	each
Large Dump Truck	\$	200.00	hour	\$	200.00	hour
Small Broom	\$	200.00	hour	\$	200.00	hour
Large Broom	\$	300.00	hour	\$	300.00	hour
Pressure Washer	\$	125.00	hour	\$	125.00	hour
Maintenance Labor Rate (1)	\$	45.00	hour	\$	45.00	hour
Security Escort Rate (1)	\$	45.00	hour	\$	45.00	hour
<b><u>Department of Public Safety</u></b>						
ARFF Apparatus for 1500 gal. or greater	\$	250.00	hour	\$	250.00	hour
ARFF Apparatus for less than 1500 gal.	\$	150.00	hour	\$	150.00	hour
Command, Police, and Ops support vehicles	\$	100.00	hour	\$	100.00	hour
Aircraft recover dolly	\$	150.00	day	\$	150.00	day
Maintenance Labor Rate (1)	\$	45.00	hour	\$	45.00	hour
Mutual Aid Agencies collected on their behalf			as incurred			as incurred
Replacement charges for AVL equipment/supplies			as incurred			as incurred
<b><u>Information Technology (IT) Department</u></b>						
<b>IT Labor Rate - Non-Network (1)</b>	\$	40.00	hour	\$	<b>60.00</b>	<b>hour</b>
<b>IT Labor Rate - Network Related (1)</b>	\$	60.00	hour	\$	<b>80.00</b>	<b>hour</b>
<b>Cable Television (CATV) Signal Transport Fee</b>	\$	10.00	month	<del>\$ 10.00</del>	<b>month</b>	
<b>Cable Television 150+ Channels (2 &amp; 3)</b>	\$	45.00	month	<del>\$ 45.00</del>	<b>month</b>	
Dark Fiber per strand per 0-1000 ft	\$	20.00	month	\$	20.00	month
Dark Fiber per strand per 0-2000 ft	\$	22.00	month	\$	22.00	month
Dark Fiber per strand per 0-3000 ft	\$	24.00	month	\$	24.00	month
<b>WiFi &amp; SSID (required for WiFi Access) (2)</b>	\$	70.00	month	<del>\$ 70.00</del>	<b>month</b>	
<b>Internet Bandwidth Not Dedicated (2 MB) (2)</b>	\$	50.00	month	<del>\$ 50.00</del>	<b>month</b>	
<b>Internet Bandwidth Not Dedicated (5 MB) (2)</b>	\$	70.00	month	<del>\$ 70.00</del>	<b>month</b>	
<b>Internet Bandwidth Not Dedicated (10 MB) (2)</b>	\$	125.00	month	<del>\$ 125.00</del>	<b>month</b>	
<b>Internet Bandwidth Not Dedicated (15 MB) (2)</b>	\$	170.00	month	<del>\$ 170.00</del>	<b>month</b>	
<b>Internet Bandwidth Not Dedicated (20 MB) (2)</b>	\$	200.00	month	<del>\$ 200.00</del>	<b>month</b>	
Telephone Service - Per Telephone Number	\$	50.00	month	\$	50.00	month
Fax Service - Per Fax Machine/Phone Number	\$	22.13	month	\$	22.13	month
Cisco IP Phone - Model 7911G	\$	5.67	month	\$	5.67	month
Cisco IP Phone - Model 7945G	\$	11.57	month	\$	11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$	4.86	month	\$	4.86	month
Cisco 2 Port Analog Line Converter-VG202	\$	22.13	month	\$	22.13	month
AirIT Shared Use Network Charge - Per Airline	\$	50.00	month	\$	50.00	month

**Notes:**

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.



<b>Identification Badge Fees and Charges</b>	<b>FY 2018/2019 Current Fees</b>		<b>FY 2019/2020 Proposed Fees</b>	
	<b>Cost</b>	<b>Per</b>	<b>Cost</b>	<b>Per</b>
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
<b>Security Escort Training</b>	\$ 25.00		\$ 40.00	
<b>Lock-out Service (7)</b>	\$ 25.00		\$ 40.00	

**Notes:**

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge.  
(5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.  
(6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.  
(7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

**Parking**

<b>Long term – Surface Lot</b>	<b>Daily</b>				
		\$ 2.00	hour	\$ 2.00	hour
		\$ 9.00	day	\$ 9.00	day
		\$ 54.00	week	\$ 54.00	week
Parking Garage		\$ 2.00	hour	\$ 2.00	hour
		\$ 12.00	day	\$ 12.00	day
		\$ 72.00	week	\$ 72.00	week
<b>Short term</b>	<b>Hourly</b>	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
		\$ 20.00	day	\$ 25.00	day
Employee Parking Rate		\$ 60 / \$50	new/renewal	\$ 60 / \$50	new/renewal
Commuter Parking Rate		\$ 290 / \$275	new/renewal	\$ 290 / \$275	new/renewal
Non-Tenant Aviation Commuter		\$ 900.00	annual	\$ 900.00	annual
Fines		up to \$1,000	day	up to \$1,000	day

**Ground Transportation**

Charter Bus Company (8)	\$ 4,000.00	annual	\$ 4,000.00	annual
Airport Ground Transportation Permit (9)	\$ 50.00	annual	\$ 50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Pick-up Fee	\$ 2.50	per trip	\$ 2.50	per trip
Transp. Network Company (TNC) Drop-off Fee	\$ 0.50	per trip	\$ 0.50	per trip
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

**Notes:**

- (8) Companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.  
(9) All Ground Transportation operators except TNCs and charter bus companies