




Asheville
REGIONAL AIRPORT


Proposed 2018/2019
Budget


Greater Asheville Regional Airport Authority
February 16, 2018





Agenda


-  **General Statistics**


-  **Proposed FY 2018/2019 Operating Budget**

-  **Proposed FY 2018/2019 Capital Budget**

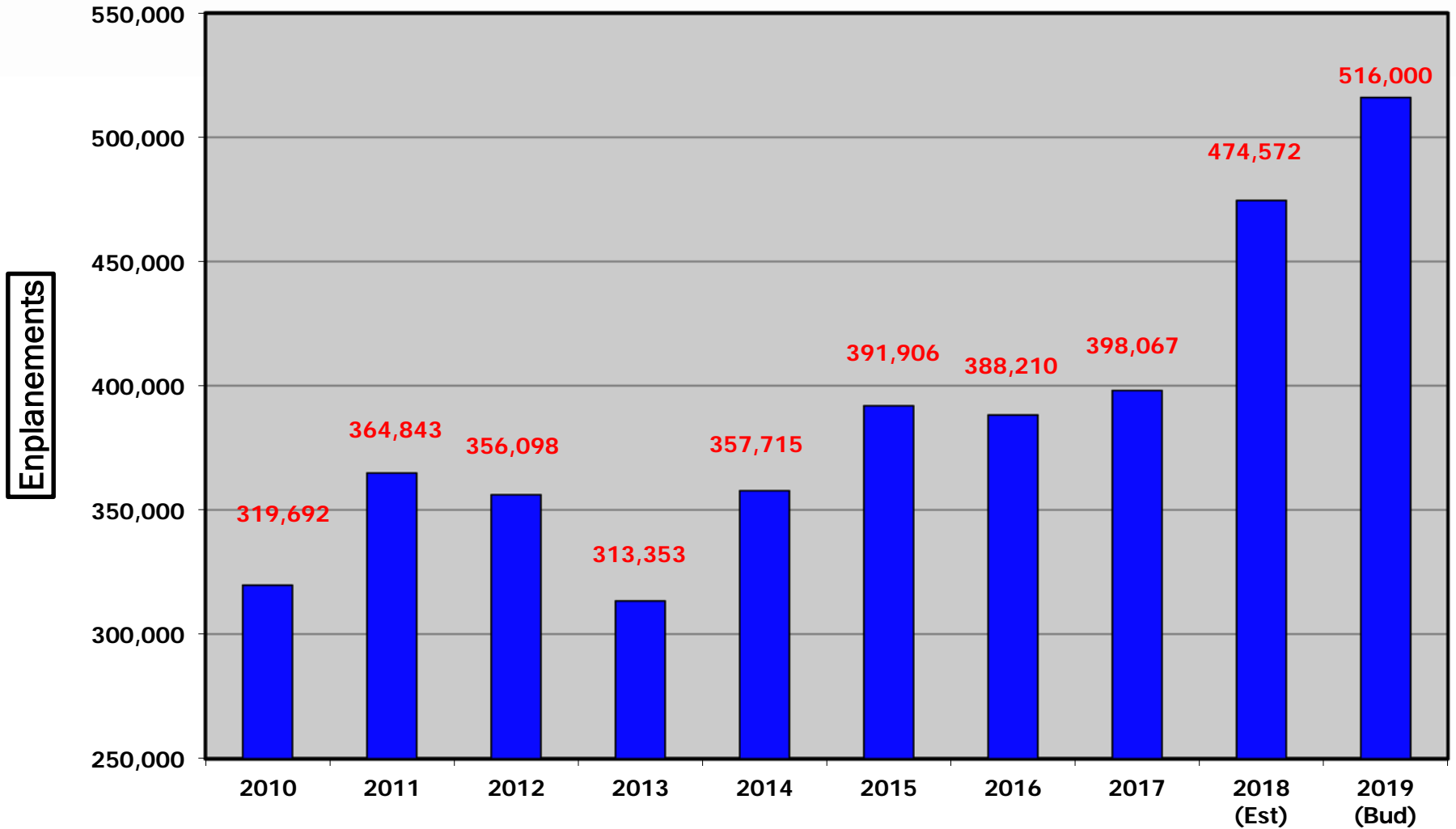
-  **Proposed FY 2018/2019 Reserve Funds**

-  **Proposed FY 2018/2019 Estimated Cash Balance**

-  **Proposed FY 2018/2019 Supplemental Fees**

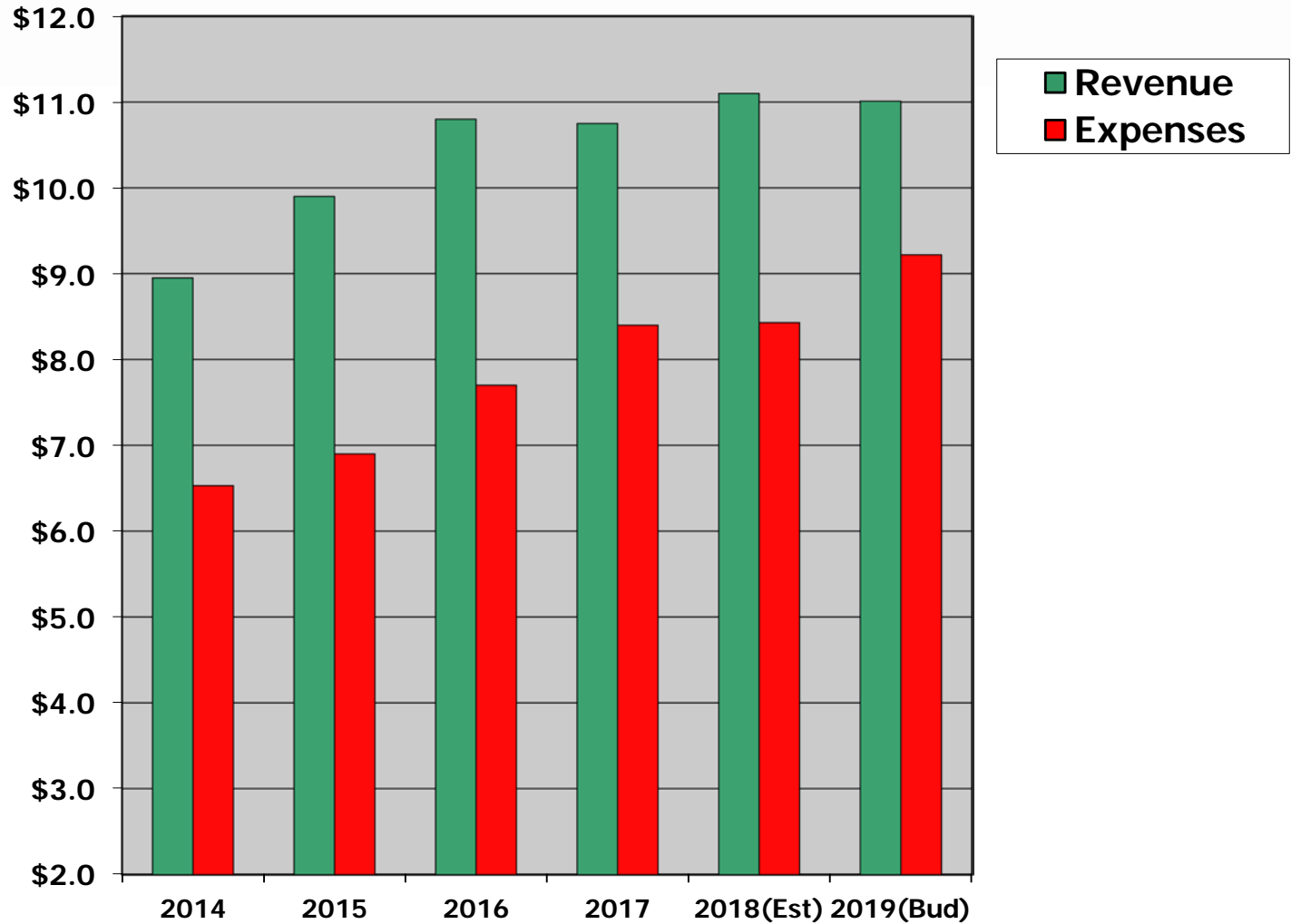
-  **Questions and Comments**

Passenger Traffic

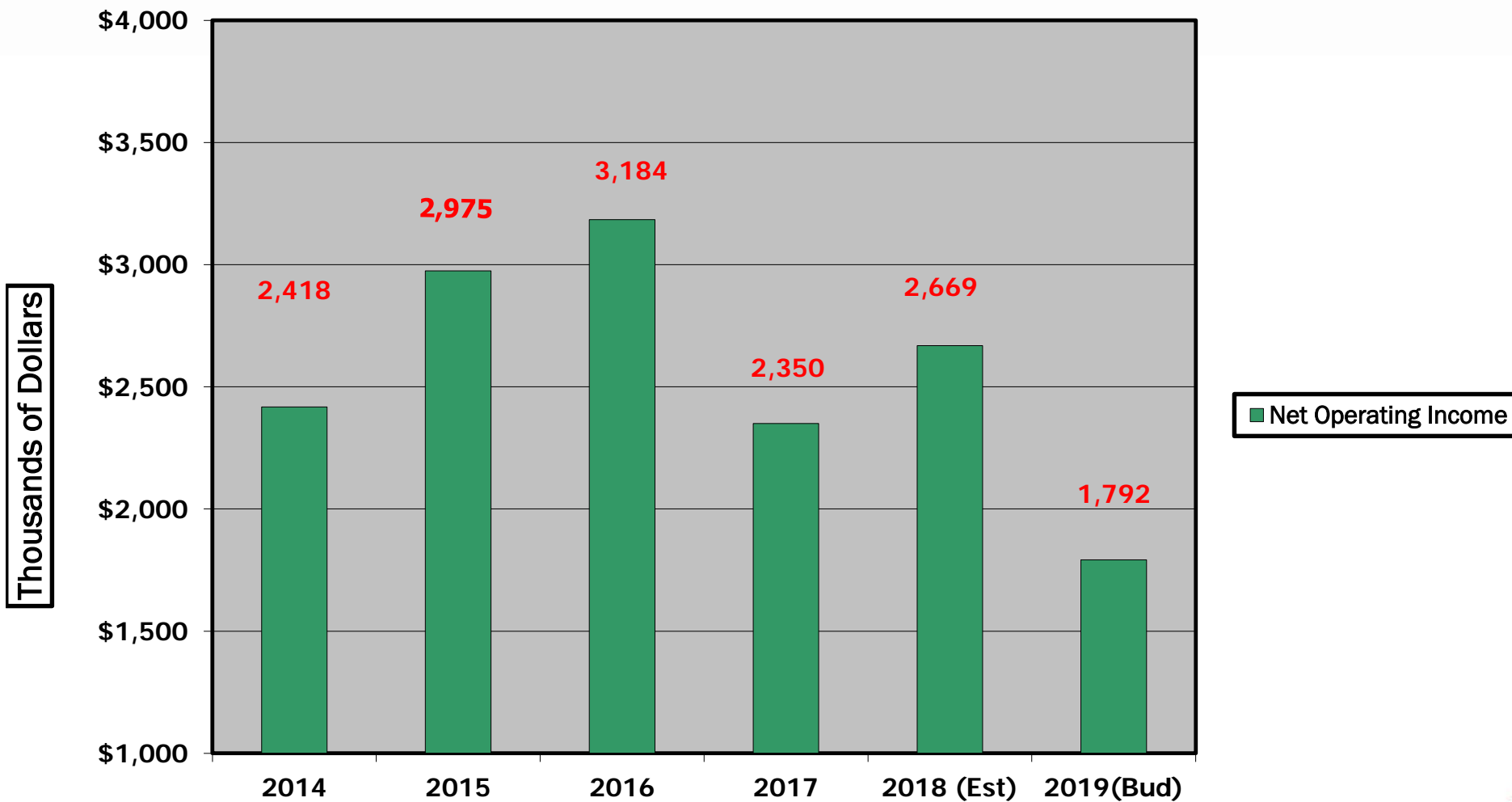


Operating Revenues/Expenses

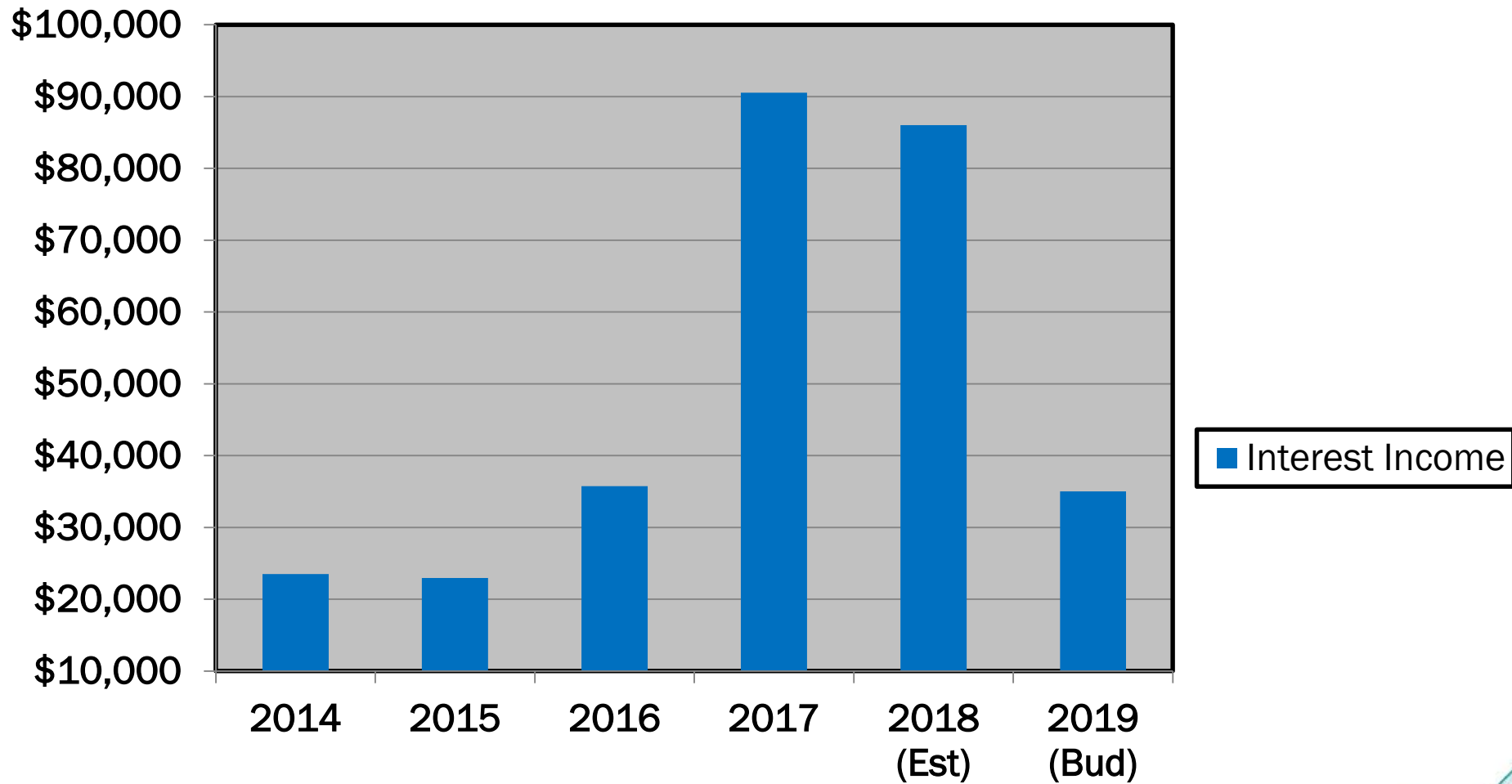
Millions of Dollars



Net Operating Income



Interest Income



Proposed Operating Budget

Basic Operating Budget Assumptions

OPERATING REVENUES:

- Passenger enplanements – 516,000
- Airline revenue is conservative using the rates by ordinance model.
- Building leases decrease as result of loss of Smartrac lease.
- Parking revenue increase as result of utilization of parking garage.

Basic Operating Budget Assumptions (cont'd)

OPERATING EXPENSES:

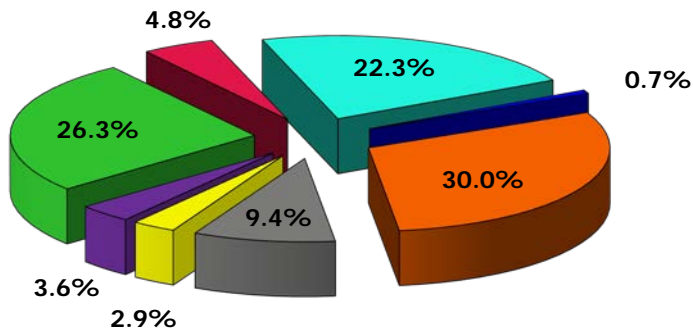
- Salary adjustment pool budgeted at 4.0%.
- Decrease in professional services due to completion of property transfer.
- Decrease in contractual services due to completion of garage and removing shuttle service.
- Telecommunications and freight decreased because employee cell allowance moved to employee benefit section and CNN fee paid in previous year was one-time charge.
- Other current charges decreased because credit card fees are handled by parking management
- Decrease in advertising as part of marketing plan.

Proposed Operating Budget

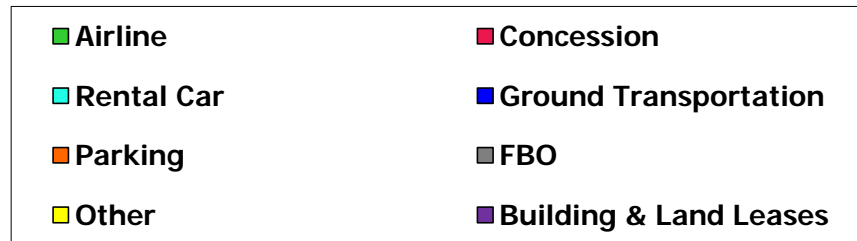
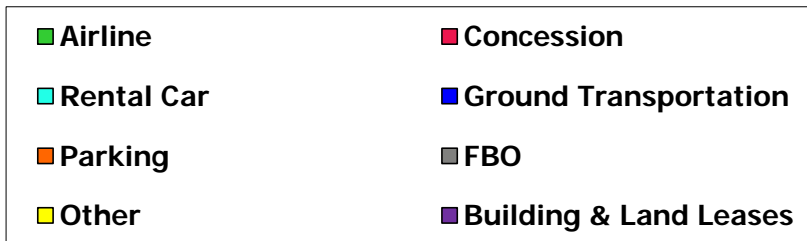
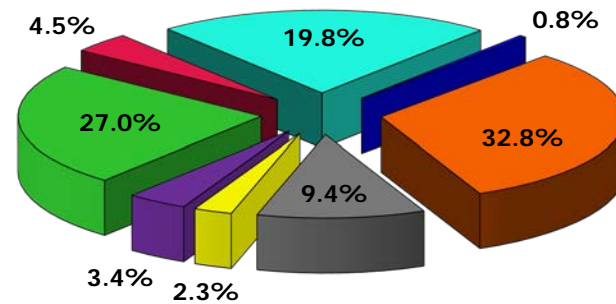
	Budget Amounts			Percent Change
	FY2017/2018	FY2018/2019	Difference	
<u>Revenues</u>				
Operating Revenues	\$10,308,768	\$10,974,714	\$ 665,946	6.5%
Investment Income	35,000	35,000		
Total Operating & Investment Revenues	10,343,768	11,009,714	665,946	6.4%
<u>Expenses</u>				
Operating Expenses	9,120,973	9,216,930	95,957	1.1%
Total Operating Expenses	9,120,973	9,216,930	95,957	1.1%
Net Operating & Investment Income	\$ 1,222,795	\$ 1,792,784	\$ 569,989	46.6%

Sources of Operating Revenue

FY 2018 (Est)

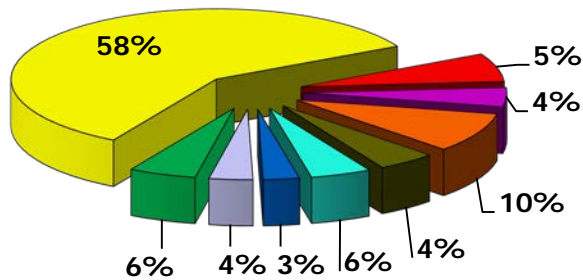


FY 2019 (Bud)



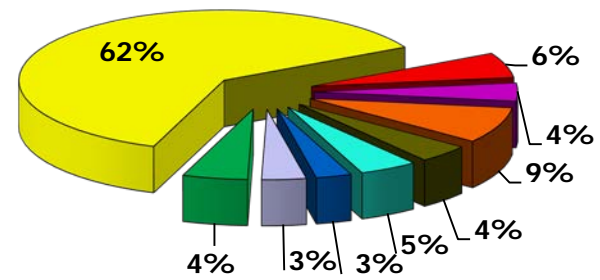
Operating Expenses by Category

FY 2018 (Est)



- Salaries & Benefits
- Professional Services
- Maintenance & Repair
- Insurance
- Other
- Utilities
- Contractual Services
- Supplies
- Promotional Activities

FY 2019 (Bud)

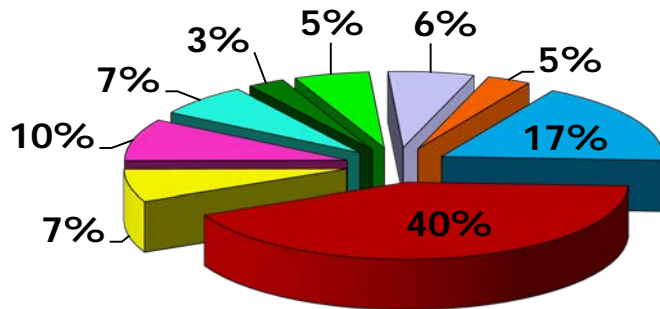


- Salaries & Benefits
- Professional Services
- Maintenance & Repair
- Insurance
- Other
- Utilities
- Contractual Services
- Supplies
- Promotional Activities



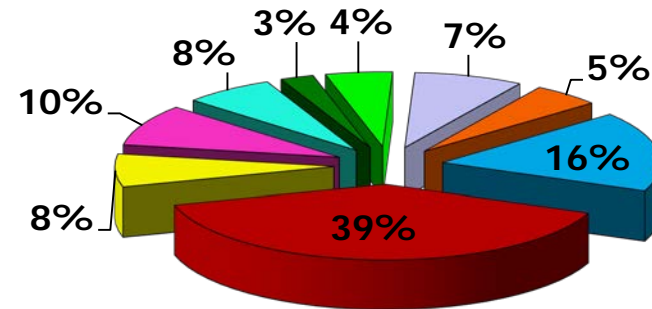
Operating Expenses By Department

FY 2018 (Est)



- Public Safety
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development

FY 2019 (Bud)



- Public Safety
- Operations & Maintenance
- Executive
- Information Technology
- Marketing and Public Relations
- Guest Services
- Finance
- Administration
- Development

Proposed Capital Budget

Proposed Capital Budget

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2018/2019

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
-	-	-	-	-	-	-
Capital Improvements (1)	-	-	-	-	-	-
Terminal Bldg Rehab & Expansion - Design	\$ 2,000,000			\$ -		\$ 2,000,000
Terminal Bldg Infrastructure Improvements	2,000,000			2,000,000		-
Snow Removal Equipment	2,400,000	1,825,000		-		575,000
Total Capital Improvements	6,400,000	1,825,000	-	2,000,000	-	2,575,000

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

Proposed Capital Budget

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2018/2019

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
Equipment and Small Capital Outlay						
Mowing Equipment	201,727					201,727
Total Equipment and Small Capital Outlay	201,727	\$ -	\$ -	\$ -	\$ -	201,727

Proposed Capital Budget (cont'd)

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2018/2019**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
<u>Renewal and Replacement</u>						
Articulating Lift	53,375					53,375
Road Repair	54,057					54,057
Mower Replacement	24,220					24,220
Paint Machine	27,995					27,995
Perimeter Fencing	54,000					54,000
Campus Structured Cabling	35,000					35,000
Cisco PRI Gateway	6,000					6,000
Carpet Replacements	30,654					30,654
LED Lighting	20,225					20,225
Replace small back-lits	12,700					12,700
Vehicle Replacements	27,859					27,859
Chairs for Administrative Offices	9,000					9,000
SCBA Bottles	11,050					11,050
SCBA Pack	15,500					15,500
Emergency Trailer	12,000					12,000
Total Renewal and Replacement	393,635	-	-	-	-	393,635
Total	\$ 6,995,362	\$ 1,825,000	\$ -	\$ 2,000,000	\$ -	\$ 3,170,362

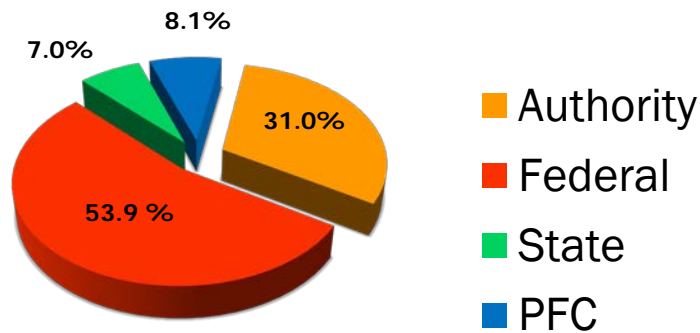
Carry-Over Capital Projects

Description	Amount	Estimated Spending Through	Estimated Balance to	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFCs Currently Approved	Airport Funds
	Authorized	6/30/2018	Carryover					
Airfield Redevelopment-Bid Package 4 (1)	34,703,096	15,000,000	19,703,096		4,700,000		3,420,813	11,582,283
TOTAL CARRYOVER	\$ 34,703,096	\$ 15,000,000	\$ 19,703,096		\$ 4,700,000		\$ 3,420,813	\$ 11,582,283

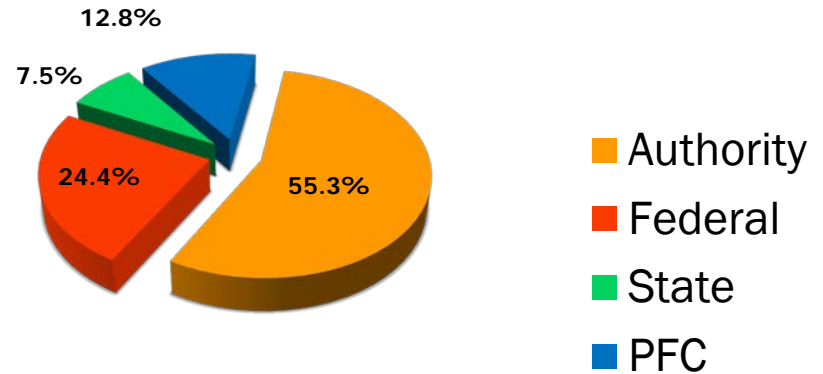
(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

Capital Funding Sources

FY 2018 (Est)



FY 2019 (Bud)



Authority's Contribution - \$7,999,932

Authority's Contribution - \$14,752,645

Reserve Funds

Operations & Maintenance Reserve

- **Description and Justification**
 - Established to cover fluctuations in cash flow and provide quick access to additional operational cash.
- **Equivalent to 6 months of budgeted FY 2018/2019 operating expenses.**
 - \$4,608,465 for FY 2018/2019

Emergency Repair Reserve

- **Description and Justification**
 - Established to cover emergency repairs and provide ready access to the required cash.
- **\$650,000 for FY 2018/2019**

Estimated Cash Balance

Cash Balance

	<u>Amount</u>	
Estimated Cash & Investment Balance at June 30, 2018		\$ 27,000,000
Plus: Net Operating & Investment Revenues		1,792,784
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	<u>(1,686,931)</u>	(2,086,931)
Plus Non-Operating Revenues:		
Passenger Facility Charges	1,850,000	
Customer Facility Charges	<u>1,400,000</u>	3,250,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	1,825,000	
Federal Grants - AIP Discretionary Funds	4,700,000	
NC DOT Grants	<u>2,000,000</u>	8,525,000

Cash Balance (cont'd)

Less Capital Costs:

Capital Improvements	(6,400,000)	
Equipment and Small Capital Outlay Fund	(201,727)	
Renewal and Replacements	(393,635)	
Carryover Projects From FY2017	<u>(19,703,096)</u>	(26,698,458)
Estimated Cash & Investment Balance at June 30, 2019		<u>11,782,395</u>
Estimated Restricted Cash at June 30, 2019		500,000
<u>Reserves:</u>		
Operations & Maintenance Reserve (6 Months)		4,608,465
Emergency Repair Reserve		650,000
Estimated Unrestricted Undesignated Cash & Investments at June 30, 2019		<u>\$6,023,930</u>

Supplemental Fees

Proposed FY 2018/2019 Fees

	FY 2017/2018 Current Fees		FY 2018/2019 Proposed Fees	
	Cost	Per	Cost	Per
<u>Maintenance</u>				
Scissor Lift	\$ 100.00	day	\$ 100.00	day
Large ADA Ramp Rental	\$ 100.00	use	\$ 100.00	use
Air Stair Rental	\$ 100.00	use	\$ 100.00	use
Volvo Wheel Loader	\$ 150.00	use	\$ 150.00	use
Fork-lift	\$ 100.00	use	\$ 100.00	use
Pallet Jack	\$ 50.00	use	\$ 50.00	use
Tenant Sweeper	\$ 125.00	hour	\$ 125.00	hour
Service Truck	\$ 50.00	hour	\$ 50.00	hour
Backhoe	\$ 100.00	hour	\$ 100.00	hour
Lighted X	\$ 200.00	day	\$ 200.00	day
Light Tower	\$ 150.00	day	\$ 150.00	day
Paint Stripper	\$ 100.00	hour	\$ 100.00	hour
Large Aircraft Removal Dolly	\$ 200.00	day	\$ 200.00	day
Small Aircraft Removal Dolly	\$ 100.00	day	\$ 100.00	day
Aircraft Jack	\$ 100.00	use	\$ 100.00	use
Cores	\$ 40.00	each	\$ 40.00	each
Keys	\$ 12.00	each	\$ 12.00	each
Large Dump Truck	\$ 200.00	hour	\$ 200.00	hour
Small Broom	\$ 200.00	hour	\$ 200.00	hour
Large Broom	\$ 300.00	hour	\$ 300.00	hour
Pressure Washer	\$ 125.00	hour	\$ 125.00	hour
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Security Escort Rate (1)	\$ 45.00	hour	\$ 45.00	hour

Proposed FY 2018/2019 Fees (cont'd)

	FY 2017/2018 Current Fees		FY 2018/2019 Proposed Fees	
	Cost	Per	Cost	Per
<u>Department of Public Safety</u>				
ARFF Apparatus for 1500 gal. or greater	\$ 250.00	hour	\$ 250.00	hour
ARFF Apparatus for less than 1500 gal.	\$ 150.00	hour	\$ 150.00	hour
Command, Police, and Ops support vehicles	\$ 100.00	hour	\$ 100.00	hour
Aircraft recover dolly	\$ 150.00	day	\$ 150.00	day
Maintenance Labor Rate (1)	\$ 45.00	hour	\$ 45.00	hour
Mutual Aid Agencies collected on their behalf		as incurred		as incurred
Replacement charges for AVL equipment/supplies		as incurred		as incurred
<u>Information Technology (IT) Department</u>				
IT Labor Rate - Non-Network (1)	\$ 40.00	hour	\$ 40.00	hour
IT Labor Rate - Network Related (1)	\$ 60.00	hour	\$ 60.00	hour
Cable Television (CATV) Signal Transport Fee	\$ 10.00	month	\$ 10.00	month
Cable Television-150+ Channels (2 & 3)	\$ 45.00	month	\$ 45.00	month
Dark Fiber per strand per 0-1000 ft	\$ 20.00	month	\$ 20.00	month
Dark Fiber per strand per 0-2000 ft	\$ 22.00	month	\$ 22.00	month
Dark Fiber per strand per 0-3000 ft	\$ 24.00	month	\$ 24.00	month
Wi-Fi & SSID (required for Wi-Fi Access) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (2 MB) (2)	\$ 50.00	month	\$ 50.00	month
Internet Bandwidth-Not Dedicated (5 MB) (2)	\$ 70.00	month	\$ 70.00	month
Internet Bandwidth-Not Dedicated (10 MB) (2)	\$ 125.00	month	\$ 125.00	month

Proposed FY 2018/2019 Fees (cont'd)

<u>Information Technology (IT) Department</u>	<u>FY 2017/2018</u>		<u>FY 2018/2019</u>	
	Cost	Per	Cost	Per
Internet Bandwidth-Not Dedicated (15 MB) (2)	\$ 170.00	month	\$ 170.00	month
Internet Bandwidth-Not Dedicated (20 MB) (2)	\$ 200.00	month	\$ 200.00	month
Telephone Service – Per Telephone Number	\$ 50.00	month	\$ 50.00	month
Fax Service – Per Fax Machine/Phone Number	\$ 22.13	month	\$ 22.13	month
Cisco IP Phone – Model 7911G	\$ 5.67	month	\$ 5.67	month
Cisco IP Phone – Model 7945G	\$ 11.57	month	\$ 11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$ 4.86	month	\$ 4.86	month
Cisco 2 Port Analog Line Converter VG202	\$ 22.13	month	\$ 22.13	month
AirIT Shared Use Network Charge – Per Airline	\$ 50.00	month	\$ 50.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

Proposed FY 2018/2019 Fees (cont'd)

Identification Badge Fees and Charges	FY 2017/2018 Current Fees		FY 2018/2019 Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 37.00 / \$ 45.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00	-	\$ 37.00 / \$ 45.00	
Security Escort Training	\$ 25.00		\$ 25.00	
Lock-out Service (7)	\$ 25.00		\$ 25.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge
- (5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
- (6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.
- (7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

Proposed FY 2018/2019 Fees (cont'd)

Identification Badge Fees and Charges	FY 2017/2018 Current Fees			FY 2018/2019 Proposed Fees		
	Cost	Per		Cost	Per	
Parking						
Long term - Surface Lot	\$	2.00	hour	\$	2.00	hour
	\$	9.00	day	\$	9.00	day
	\$	54.00	week	\$	54.00	week
Parking Garage	\$	2.00	hour	\$	2.00	hour
	\$	13.00	day	\$	13.00	day
	\$	78.00	week	\$	78.00	week
Short term	\$	1.00	1/2 hour	\$	1.00	1/2 hour
	\$	20.00	day	\$	20.00	day
Employee Parking Rate		\$ 60 / \$ 50	new/renewal		\$ 60 / \$ 50	new/renewal
Commuter Parking Rate		\$ 290 / \$ 275	new/renewal		\$ 290 / \$ 275	new/renewal
Non-Tenant Aviation Commuter	\$	900.00	annual	\$	900.00	annual
Fines		up to \$1,000	day		up to \$1,000	day
Ground Transportation						
Charter Bus Company (8)	\$	4000.00	annual	\$	4000.00	annual
Airport Ground Transportation Permit (9)	\$	50.00	annual	\$	50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$	2.50	per trip	\$	2.50	per trip
Transportation Network Company (TNC)	\$	3.50	per trip	\$	3.50	per trip
Off-Airport Rental Car Fee		0.075	of gross revenue		0.075	of gross revenue

- Notes:
- (8) Companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.
- (9) All Ground Transportation operators except TNCs and charter bus companies

QUESTIONS?

February 16, 2018

BUDGET MESSAGE

To: Members of the Greater Asheville Regional Airport Authority

From: Lew S. Bleiweis, A.A.E., Executive Director

The attached budget for the fiscal year ending June 30, 2019 has been prepared with special consideration given to the safeguarding of the Greater Asheville Regional Airport Authority's assets and the reliability of the Authority's financial records, while maintaining the flexibility to allow the airport staff the tools to provide outstanding service to our passengers and tenants and the general public.

We are custodians of public funds and public funds should not be convenient to spend. With this in mind, every employee will follow the requirements of the Authority's Policies and Procedures and the approved budget when purchasing goods and services.

The intended goals of the operations set forth in the attached budget are to continue the excellent safety record at the Asheville Regional Airport and to provide the best facilities possible to enhance the growth of the Airport and to thereby benefit the entire community served by the Airport.

The following narrative contains brief explanations and insights related to the preparation of this budget:

ASSUMPTIONS

Operating revenues are budgeted to increase 6.4% from the prior year's budget. Passenger enplanements are projected to increase 21.4% from 425,000 budgeted for FY2017/2018 to 516,000 budgeted for FY2018/2019.

Airline revenue is projected to increase with the budgeted increase in enplanements.

Building lease revenue is expected to decrease due to the lease termination with Smartrac.

Budgeted operating expenses are expected to increase 1.1%. A salary adjustment pool of 4.0% is budgeted.

OPERATING REVENUE

Investment Income:

Interest rates are assumed to increase slightly in FY2017/2018, but funds available to invest will decrease as bond funds have been expended to complete parking garage.

Space Rent-Non Airline:

All line items listed are at the lease rates in effect for the new fiscal year.

Space Rent-Airline:

Airline space rentals are estimated to remain at levels similar to the previous fiscal year.

Concessions:

Advertising revenues are budgeted to increase as a result of on-going efforts to contract additional advertising in the terminal. Also, the budget assumes that the Authority will receive income in accordance with the MAG provided in the food and gift agreement with Paradies, plus an estimated percentage of food and gift sales based on actual experience. The other line items are based on current agreements and/or historical averages.

Auto Parking:

Public Parking is budgeted to increase due to the opening of the parking garage and increased passenger utilization.

Rental Car-Car Rentals:

Rental car concessions budgets are based on amounts at 90% of the estimated Percentage Fee.

Rental Car-Facility Rent:

Budget estimates are based on the current rental car agreements. The current contracts provide that these facility rents be increased annually by the greater of the CPI or 3.5%. The Common Area Maintenance (CAM) fees are based on those included in the Operations Department budget.

Commercial Ground Transportation:

The revenues from Ground Transportation Fees, Employee Parking, and Commuter Parking are based on Staff estimates.

Landing Fees:

Landing Fees are estimated based on landed weights projected by the airlines. Landing Fees are charged based on 1,000 pounds of airlines gross landed weight.

FBOs:

The FBO fees are based on the current agreements with Signature Flight Support.

Building Leases:

All estimates are backed by current leases in place.

Land Leases:

All estimates are backed by current leases in force.

Other Leases/Fees:

LEO Services are based on actual hours and the \$20 hourly rate currently contracted with TSA. Airline Security Fees are budgeted to increase with the budgeted increase in LEO personnel costs. Telecommunication Fees are based on estimated tenant usage of Authority provided phone, data and cable service. Other items are estimates based on historical data.

OPERATING EXPENSES**Personnel Services:**

Payroll costs are based on current salaries for all employees, plus estimated longevity bonuses. A salary adjustment pool of 4.0% is budgeted for FY2018/2019, with the anticipation of 3.5% salary increases. Overtime is estimated by Department Directors based on historical amounts. Benefits are estimated for each benefit type to better manage benefit costs. Total benefits are approximately 50% of payroll. Budgeted FTEs for FY2018/2019 increase by 2 positions.

Professional Services:

Professional Services are estimated by Staff based on known events and historical data.

Contractual Services:

Contractual Services includes the cost of the parking management, maintenance agreements, uniform cleaning services, and other contractual services. Budgeted amounts are estimated based on agreements and/or historical data.

Travel and Training:

The estimate for employee training and various educational conferences has been prepared by each Department Director using known facts and historical information.

Communications and Freight:

Telecommunications and Postage expense are estimated by Staff using known facts and historical information.

Rents and Leases:

The estimate for rents and leases is based on current copier and postage machine lease agreements.

Insurance:

Overall costs of business insurance premiums are expected to decrease slightly over current year costs.

Utility Services:

Utility Services are estimated based on the latest historical data plus the addition of electrical costs in the parking garage.

Repairs and Maintenance:

This line item, the timing and amount of which is always difficult to predict, has been estimated by the Director of Operations and other department heads to account for repairs and maintenance anticipated for FY2018/2019.

Printing and Binding:

This estimate is based on known needs and historical data.

Promotional Activities:

These activities represent media advertising, community sponsorships, and tenant and employee events, and are based on planned activities for FY2018/2019.

Other Current Charges and Obligation:

This estimate includes bank fees, in-house advertising expenses, legal notices and advertising, and Board meeting expenses. It is estimated based on historical data.

Operating Supplies:

This estimate is prepared by each Department Director based on known events and historical data.

Books, Publications, Subscriptions, Memberships:

This estimate is prepared by each Department Director using historical data and known events and facts.

EMERGENCY REPAIR

This is an estimate to cover any unplanned, emergency repairs. The amount is based on historical costs.

CONTINGENCY

This is an estimate to cover any unknown expense. The amount is determined by the Executive Director.

CAPITAL BUDGET

The Capital Budget items were generated by the Department Directors and include those capital improvement projects in the approved five-year capital improvement plan for FY2018/2019. Explanations and justifications for new capital projects are included on the Capital Budget Request sheets.

Any capital improvement project will be subject to final approval by the Board prior to project initiation, in accordance with the Authority's Policies and Procedures.

DEBT SERVICE

Debt Service represents payments required by our bond agreement for the Parking Garage.

BUSINESS DEVELOPMENT

Business Development represents costs to provide incentives for advertising, waiver of fees, etc. to airlines for new air service.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
2018-2019
BUDGET ORDINANCE**

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that, pursuant to Section 159-13 of the General Statutes of North Carolina, the 2018-2019 Budget Ordinance of the Airport Authority is hereby set forth as follows:

Section 1. The following amounts are hereby appropriated for the operation of the Greater Asheville Regional Airport Authority for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in accordance with the following schedules:

EXPENDITURES

Administration Department	\$ 666,499
Development Department	449,385
Executive Department	763,626
Finance Department	393,458
Guest Services Department	241,863
Information Technology Department	867,978
Marketing Department	727,820
Operations Department	3,579,441
Public Safety Department	1,476,860
Emergency Repair Costs	50,000
Carry-over Capital Expenditures from Prior Year	19,703,096
Capital Improvement	6,400,000
Equipment and Small Capital Outlay	201,727
Renewal and Replacement	393,635
Business Development	300,000
Debt Service	1,686,931
Contingency	100,000
Total Expenditures	<u><u>\$38,002,319</u></u>

Section 2. It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

REVENUES

Administration (Interest Income)	\$ 35,000
Terminal	5,035,033
Airfield	1,049,838
General Aviation	1,038,185
Parking Lot	3,694,500
Other	157,157
Passenger Facility Charges	1,850,000
Customer Facility Charges	1,400,000
Federal Grants – AIP Entitlements	1,825,000
Federal Grants – AIP Discretionary Funds	4,700,000
NC Department of Transportation Grants	2,000,000
Transfer from GARAA Cash/Investments	<u>15,217,606</u>
Total Revenues	<u><u>\$38,002,319</u></u>

Section 3. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a budget ordinance line item without limitation and without a report being required. These changes should not result in increased recurring obligations such as salaries.
- b. He may transfer amounts up to \$60,000 from contingency appropriations to other budget ordinance line items within the same fund. He must make an official report on such transfers at the next regular meeting of the board.

Section 4. This Budget Ordinance shall be entered in the minutes of the Greater Asheville Regional Airport Authority and within five (5) days after its adoption copies shall be filed with the Finance Officer, the Budget Officer and the Clerk to the Board of the Greater Asheville Regional Airport Authority as described in G.S. 159-13.

Section 5. This ordinance shall become effective on July 1, 2018.

Adopted this 13th day of April, 2018

Robert C. Roberts, Chair

Attested by:

Ellen Heywood, Clerk to the Board

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
OPERATING SUMMARY
FY 2018/2019 BUDGET**

	Budget Amounts			Percent Change
	FY2017/2018	FY2018/2019	Difference	
Revenues				
Operating Revenues	\$ 10,308,768	\$ 10,974,714	\$ 665,946	6.5%
Investment Income	35,000	35,000	\$ -	0.0%
Total Operating & Investment Revenues	10,343,768	11,009,714	665,946	6.4%
Expenses				
Operating Expenses	9,120,973	9,216,930	\$ 95,957	1.1%
Total Operating Expenses	9,120,973	9,216,930	95,957	1.1%
Net Operating & Investment Income	\$ 1,222,795	\$ 1,792,784	\$ 569,989	46.6%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019

Revenue Sources	Historical, Actual Revenue			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	FYTD Actual Revenue 11/30/17	5 Projection for Full Fiscal Year				
Investment Income										
Interest Income	\$ 22,959	\$ 35,760	\$ 90,543	35,000	\$ 28,676	\$ 86,027	35,000	(51,027)	-	0.0%
Total Investment Income	22,959	35,760	90,543	35,000	28,676	86,027	35,000	(51,027)	-	
Terminal Space Rentals - Non-Airline										
FAA Tower Rent	140,622	130,686	145,154	156,683	68,303	156,683	159,817	3,134	3,134	2.0%
TSA Space	87,404	85,521	84,474	86,306	35,546	86,306	88,032	1,726	1,726	2.0%
Federal Express	60	60	60	60	25	60	60	-	-	0.0%
Total Terminal Space Rentals - Non-Airline	228,086	216,267	229,688	243,049	103,874	243,049	247,909	4,860	4,860	2.0%
Terminal Space Rentals - Airline										
Facility/Services/Hold Room Charges	947,438	-	-	-	-	-	-	-	-	-
Terminal Rental - Departures	-	372,651	406,931	406,867	-	-	-	-	(406,867)	-100.0%
Terminal Rental - Enplanements	-	711,828	725,294	756,710	-	-	-	-	(756,710)	-100.0%
Loading Bridge Fees (includes FGP & PC Air)	32,234	443	-	-	34,754	70,210	74,970	4,760	74,970	-
Gate Area (per enplanement)	-	-	-	-	375,404	758,392	743,040	(15,352)	743,040	-
Gate Area (per airline)	-	-	-	-	52,103	125,048	131,220	6,172	131,220	-
Bag Makeup (per bag)	-	-	-	-	151,281	305,618	292,058	(13,560)	292,058	-
Bag Makeup (per airline)	-	-	-	-	20,397	48,952	51,368	2,416	51,368	-
Apron Fees	135,159	1,843	-	-	-	-	-	-	-	-
American (Counter/Office/Queue)	91,496	99,803	92,074	108,889	39,889	95,733	100,454	4,721	(8,435)	-7.7%
Delta Air Lines (Counter/Office/Queue)	97,994	111,341	112,764	116,622	48,495	116,388	122,127	5,740	5,505	4.7%
United/SkyWest/Continental (Counter/Office/Queue)	48,828	53,261	58,201	58,110	24,164	57,993	74,568	16,575	16,458	28.3%
Allegiant (Counter/Office/Queue)	18,162	97,480	35,711	37,235	15,483	37,160	38,993	1,833	1,758	4.7%
Worldwide (Office)	3,430	5,613	6,133	6,124	2,547	6,112	6,413	301	289	4.7%
Common Use (Counter/Queue)	-	32,553	63,409	81,165	35,743	72,208	86,400	14,192	5,235	6.4%
Turn Fees-Non-Scheduled Airlines	-	-	-	-	-	-	-	-	-	-
Non-Signatory Premiums-Term Rentals Depart	-	81,639	41,459	-	-	-	-	-	-	-
Non-Signatory Premiums-Term Rentals Enplane	-	126,203	63,674	-	-	-	-	-	-	-
Non-Signatory Premiums-Fixed Rent	-	5,036	26,363	-	-	-	-	-	-	-
Non-Signatory Premiums-Fixed Rent Refund to Sig	-	60,000	-	-	-	-	-	-	-	-
Total Terminal Space Rentals - Airline	1,374,741	1,759,694	1,632,012	1,571,723	800,259	1,693,814	1,721,611	27,797	149,889	9.5%
Concessions										
Food & Beverage, Gift, Info	161,094	162,254	189,943	155,000	85,138	171,717	170,000	(1,717)	15,000	9.7%
Advertising	236,685	294,742	313,819	260,000	135,877	326,105	280,000	(46,105)	20,000	7.7%
Brochure Sales	24,558	30,538	36,425	27,000	12,345	29,628	38,000	8,372	11,000	40.7%
Guest Services	2,801	2,892	2,657	1,500	1,282	3,077	2,000	(1,077)	500	33.3%
Art in the Airport	4,735	(2,748)	339	-	(124)	-	-	-	-	-
Optiwash Station	-	-	-	-	160	323	-	(323)	-	-
Sanitary Machines	77	51	66	80	44	89	80	(9)	-	0.0%
ATM	940	882	713	900	282	677	700	23	(200)	-22.2%
Total Concessions	430,890	488,611	543,962	444,480	235,004	531,616	490,780	(40,836)	46,300	10.4%
Auto Parking										
Public Parking	3,092,071	3,192,023	3,452,911	3,250,000	1,645,839	3,324,927	3,600,000	275,073	350,000	10.8%
Commuter Parking	19,537	17,173	8,484	20,000	798	8,500	8,500	-	(11,500)	-57.5%
Total Auto Parking	3,111,608	3,209,196	3,461,395	3,270,000	1,646,637	3,333,427	3,608,500	275,073	338,500	10.4%
Rental Car										
Rental Car - Car Rentals										
Avis MAG	244,000	244,000	244,000	244,000	101,667	244,000	167,000	(77,000)	(77,000)	-31.6%
Hertz MAG	422,500	422,500	422,500	422,500	176,042	422,500	348,000	(74,500)	(74,500)	-17.6%
Enterprise MAG	250,538	250,538	271,196	291,855	133,730	325,196	335,000	9,804	43,145	14.8%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019

Revenue Sources	Historical, Actual Revenue			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	FYTD Actual Revenue 11/30/17	5 Projection for Full Fiscal Year				
Budget MAG	161,100	161,100	161,100	161,100	67,125	161,100	130,000	(31,100)	(31,100)	-19.3%
National/Alamo MAG	246,284	246,284	339,743	433,201	197,833	480,866	525,000	44,134	91,799	21.2%
Avis %					-	-		-	-	
Hertz %					-	-		-	-	
Enterprise %	8,530	64,302	69,921		56,132	56,132	-	(56,132)	-	
Budget %	11,246	18,037	-		-	-		-	-	
National/Alamo %	141,898	220,430	101,815		129,513	129,513	-	(129,513)	-	
Off Airport % - Thrifty	17,073	14,909	27,388	17,000	9,079	18,341	17,000	(1,341)	-	0.0%
Off Airport % - Dollar	11,009	7,779	12,091	10,000	3,770	7,616	8,000	384	(2,000)	-20.0%
Subtotal Car Rentals	1,514,178	1,649,879	1,649,754	1,579,656	874,891	1,845,264	1,530,000	(315,264)	(49,656)	-3.1%
Rental Car - Facility Rent										
Avis (Counter & Office)	33,628	35,167	35,924	37,714	17,386	37,717	39,037	1,320	1,323	3.5%
Hertz (Counter & Office)	38,767	40,542	42,007	43,477	17,685	43,481	45,003	1,522	1,526	3.5%
Enterprise (Counter & Office)	30,164	31,545	32,225	33,830	14,502	33,832	35,017	1,184	1,187	3.5%
Vanguard/National/Alamo (Counter & Office)	38,879	40,659	41,534	43,603	18,692	43,606	45,133	1,527	1,530	3.5%
Budget (Counter & Office)	35,862	37,355	38,311	40,220	15,326	40,223	41,631	1,408	1,411	3.5%
Avis (Ready/Return)	7,530	7,505	7,542	7,918	3,286	7,918	8,195	277	277	3.5%
Hertz (Ready/Return)	13,649	13,162	12,110	12,141	5,039	12,141	12,566	425	425	3.5%
Enterprise (Ready/Return)	11,766	10,823	10,815	11,613	5,099	11,613	12,020	406	406	3.5%
Vanguard/National/Alamo (Ready/Return)	10,354	13,794	15,596	16,892	7,482	16,892	17,483	591	591	3.5%
Budget (Ready/Return)	7,060	7,354	7,542	7,918	3,286	7,918	8,195	277	277	3.5%
Avis (Service Facility)	34,944	34,023	33,911	35,600	14,775	35,600	36,846	1,246	1,246	3.5%
Hertz (Service Facility)	64,270	61,200	58,759	59,924	24,870	59,924	62,022	2,097	2,097	3.5%
Enterprise (Service Facility)	56,236	50,915	51,321	55,862	24,869	55,862	57,817	1,955	1,955	3.5%
Budget (Service Facility)	27,723	30,280	28,277	26,590	11,035	26,590	27,520	931	931	3.5%
Vanguard/National/Alamo (Service Facility)	49,015	66,438	75,795	82,451	36,684	82,451	85,337	2,886	2,886	3.5%
Avis CAM fee	9,343	8,207	11,454	5,463	2,668	5,463	5,406	(56)	(57)	-1.0%
Hertz CAM fee	17,122	14,690	16,852	9,195	9,667	9,195	9,100	(95)	(95)	-1.0%
Enterprise CAM fee	14,798	12,244	12,197	8,571	5,424	8,572	8,483	(88)	(88)	-1.0%
Vanguard/National/Alamo CAM fee	13,865	17,378	19,404	12,652	8,485	12,652	12,521	(131)	(131)	-1.0%
Budget CAM fee	10,034	10,617	7,573	4,080	4,206	4,080	4,038	(42)	(42)	-1.0%
Common Area Maintenance (Service Facility)										
Subtotal Facility Rent	525,009	543,898	559,149	555,715	250,466	555,730	573,371	17,641	17,656	3.2%
Total Rental Car	2,039,187	2,193,777	2,208,903	2,135,371	1,125,357	2,400,994	2,103,371	(297,623)	(32,000)	-1.5%
Commercial Ground Transportation										
Employee Parking	17,854	34,848	42,051	30,000	5,807	30,000	30,000	-	-	0.0%
Ground Transportation Fees	32,075	52,125	46,475	45,000	26,805	45,000	56,000	11,000	11,000	24.4%
Total Commercial Ground Transportation	49,929	86,973	88,526	75,000	32,612	75,000	86,000	11,000	11,000	14.7%
Landing Fees										
Delta Air Lines	235,804	247,991	236,179	290,659	122,302	247,074	257,681	10,607	(32,978)	-11.3%
Air Tran										
US Airways	181,589	-	-	-	-	-	-	-	-	
SkyWest / United	61,793	64,642	106,093	76,178	79,806	161,224	173,397	12,173	97,219	127.6%
Allegiant	106,983	190,392	4,712	237,897	121,400	245,252	272,000	26,748	34,103	14.3%
American		173,064	179,217	170,168	108,080	259,393	200,960	(58,433)	30,792	18.1%
Total Scheduled Carriers										
Charter Fees	-	-	-	-	-	-	-	-	-	
Landing Fee Overage Refunded (Rate reduced)		82,860	-	-	-	-	-	-	-	
Non-Signatory Premium (to Signatory Carrier)		119,440	66,363	-	-	-	-	-	-	
Total Landing Fees	586,169	878,389	592,564	774,903	431,588	912,943	904,038	(8,905)	129,135	16.7%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
REVENUE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019

Revenue Sources	Historical, Actual Revenue			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	FYTD Actual Revenue 11/30/17	5 Projection for Full Fiscal Year				
FBOs										
Percentage Fee	30,569	23,556	11,825	20,000	3,849	9,238	10,000	762	(10,000)	-50.0%
T-Hangar	82,024	83,001	84,083	84,925	35,385	85,548	86,793	1,246	1,868	2.2%
Bulk Hangar #1	115,046	118,486	117,934	119,116	49,632	119,989	121,736	1,747	2,620	2.2%
Bulk Hangar #2	216,905	219,490	222,349	224,577	93,574	226,224	229,518	3,294	4,941	2.2%
Land Rent	459,418	469,635	470,956	475,675	198,198	479,162	486,138	6,975	10,463	2.2%
Apron Rent	-	-	-	-	-	-	-	-	-	-
Option Parcel Fee	8,712	8,712	8,712	8,712	3,630	2,904	-	(2,904)	(8,712)	-100.0%
Fuel Flowage Fee	56,286	67,999	74,117	77,000	43,676	104,822	90,000	(14,822)	13,000	16.9%
Subtotal FBOs	968,960	990,879	989,976	1,010,005	427,944	1,027,888	1,024,185	(3,702)	14,180	1.4%
Belle Aircraft Maintenance										
Percentage Fee	11,141	10,454	13,989	11,000	6,456	15,494	14,000	(1,494)	3,000	27.3%
Total FBOs/SASOs	980,101	1,001,333	1,003,965	1,021,005	434,400	1,043,382	1,038,185	(5,196)	17,180	1.7%
Building Leases										
Rental Houses	20,745	20,750	22,332	22,144	9,387	22,433	22,433	-	289	1.3%
Advantage West	42,513	-	-	-	-	-	-	-	-	-
SmarTrac	-	46,929	82,059	41,846	27,621	27,621	-	(27,621)	(41,846)	-100.0%
Lacy Griffin Building (WNC Aviation)	20,844	19,441	19,623	19,640	8,306	19,978	20,008	30	368	1.9%
Cargo Building (Allegiant)	-	-	-	30,190	12,721	30,709	30,756	47	566	1.9%
Cargo Building (US Airways)	13,341	24,904	30,037	-	-	-	-	-	-	-
Total Building Leases	97,443	112,024	154,051	113,820	58,035	100,740	73,197	(27,544)	(40,623)	-35.7%
Land Leases										
Pasture Rent & Misc Land Leases	1,000	700	700	600	250	600	600	-	-	0.0%
Lamar (Billboard)	3,400	3,525	3,500	3,500	1,458	3,500	3,500	(0)	-	0.0%
Optional Parcel Fee - Gravel Lot	-	-	-	-	-	-	-	-	-	-
US Forest Service - Tanker	10,545	10,593	15,122	10,651	4,673	11,353	11,389	36	738	6.9%
Waddell/Triangle Stop	32,779	32,779	32,779	32,779	13,658	32,779	32,779	(0)	-	0.0%
Golf Center	11,246	11,277	11,411	11,438	1,906	11,650	11,693	43	255	2.2%
Total Land Leases	58,970	58,874	63,512	58,967	21,945	59,882	59,961	79	993	1.7%
Other Leases/Fees										
LEO Services (TSA)	116,800	117,120	115,840	116,800	48,960	116,800	116,800	-	-	0.0%
Shared Terminal Services - Airlines on AirIT	30,089	3,332	-	-	-	-	-	-	-	-
Security Fee (Airlines)	313,326	326,256	303,859	318,839	156,844	316,857	345,720	28,863	26,882	8.4%
Security Fee (Rental Car)	67,989	73,027	72,053	71,812	31,123	73,490	73,642	152	1,830	2.5%
Security Fee (ID Media)	20,700	29,681	29,458	29,000	13,233	31,759	29,000	(2,759)	-	0.0%
Telecommunication Fees (Voice/Data)	51,692	48,416	50,930	34,000	20,559	49,342	46,000	(3,342)	12,000	35.3%
Sale of Assets	-	201	58,732	-	13,875	13,875	-	(13,875)	-	-
Misc	269,741	167,284	18,509	2,000	7,866	7,866	2,000	(5,866)	-	0.0%
Tenant Services/Assessment Fees	33,615	17,355	9,150	6,000	13,126	13,126	6,000	(7,126)	-	0.0%
Annual Event Fees/Sponsorships	-	-	-	22,000	-	-	22,000	22,000	-	0.0%
Non-Signatory Security Fee Premium	-	57,615	26,885	-	-	-	-	-	-	-
Total Other Leases	903,952	840,287	685,416	600,451	305,586	623,114	641,162	18,048	40,712	6.8%
Total Revenue	\$ 9,884,035	\$ 10,881,185	\$ 10,754,537	\$ 10,343,768	\$ 5,223,972	\$ 11,103,989	\$ 11,009,714	\$ (94,275)	\$ 665,946	6.4%
								-0.8%	6.4%	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019

Expenses	Historical, Actual Expenses			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	10/31/17 FYTD Actual Expenses	Projection for Full Fiscal Year				
PERSONNEL SERVICES										
Regular Salaries	\$ 2,840,711	\$ 3,055,513	\$ 3,176,717	\$ 3,456,404	\$ 1,087,757	\$ 3,263,271	\$ 3,534,400	\$ 271,129	\$ 77,996	2.3%
Overtime	68,865	124,713	117,826	105,900	31,186	94,058	115,900	21,842	10,000	9.4%
Salary Adjustment/Bonus Pool	-	-	-	6,718	12,769	-	141,750	141,750	135,032	2010.0%
Internship							3,000	3,000	3,000	
LEO Special Separation Allowance	24,118	21,834	(335)	-	-	38,307	13,662	(24,645)	13,662	
Longevity	45,635	49,871	49,709	52,196	16,056	52,281	53,088	807	892	1.7%
Unemployment Claims	5,340	(3,737)	1,888	14,000	-	14,000	14,000	-	-	
Holiday Pay							15,160	15,160	15,160	
Auto Allowance							28,200	28,200	28,200	
Rewards Program							1,000	1,000	1,000	
Gym Membership Reimbursements							14,400	14,400	14,400	
Service Awards							1,300	1,300	1,300	
Retiree Health	33,595	37,161	22,514	9,340	3,418	10,254	6,497	(3,757)	(2,843)	-30.4%
Benefits	1,191,925	1,380,315	1,425,358	1,755,771	464,353	1,393,050	1,810,013	416,963	54,242	3.1%
Total Personnel Services	4,210,189	4,665,670	4,793,677	5,400,329	1,615,539	4,865,221	5,752,370	887,149	352,041	6.5%
OPERATING EXPENSES										
Professional Services										
Professional Services - General	95,561	114,361	254,562	147,250	31,465	117,250	147,250	30,000	-	
Professional Services - Legal	65,598	53,928	152,930	105,000	23,282	100,000	75,000	(25,000)	(30,000)	-28.6%
Artwork and Creative Production	17,076	27,110	10,117	51,000	26,598	51,000	35,000	(16,000)	(16,000)	-31.4%
Surveys, Reports & Data	21,200	39,913	240	500	-	500	15,500	15,000	15,000	3000.0%
Physicals & Drug Screens	2,835	4,826	4,537	7,000	685	7,000	9,800	2,800	2,800	40.0%
Website Maintenance	-	4,996	3,786	1,500	-	1,500	1,700	200	200	13.3%
Auditors	14,600	12,800	9,900	16,200	16,200	16,200	20,200	4,000	4,000	24.7%
Temporary Help	142,937	65,575	73,006	90,500	22,196	65,614	83,000	17,386	(7,500)	-8.3%
Total Professional Services	359,807	323,509	509,078	418,950	120,426	359,064	387,450	28,386	(31,500)	-7.5%
Contractual Services										
Computer Technical Support	24,043	9,960	15,124	18,000	961	18,000	15,000	(3,000)	(3,000)	-16.7%
Landscaping	9,420	9,420	7,850	9,420	3,140	9,420	9,420	-	-	
Parking Management Contract	357,459	446,369	417,605	425,936	103,506	425,936	550,205	124,269	124,269	29.2%
Parking Management Shuttle		90,673	531,868	200,000	162,999	200,000	-	(200,000)	(200,000)	-100.0%
Other Contractual Services	180,020	173,251	218,156	216,338	73,666	216,338	232,998	16,660	16,660	7.7%
Elevator Maintenance Contract	3,316	1,840	2,837	2,280	1,148	2,280	5,000	2,720	2,720	119.3%
Fire Alarm Systems Contract	14,314	15,319	11,977	12,450	16,519	16,519	14,100	(2,419)	1,650	13.3%
Total Contractual Services	588,572	746,832	1,205,417	884,424	361,939	888,493	826,723	(61,770)	(57,701)	-6.5%
Travel and Training										
Travel & Per Diem	120,209	165,371	144,073	176,700	51,460	173,200	171,125	(2,075)	(5,575)	-3.2%
Training & Education	22,095	23,153	20,068	32,950	10,052	32,950	29,950	(3,000)	(3,000)	-9.1%
Total Travel and Training	142,304	188,524	164,141	209,650	61,512	206,150	201,075	(5,075)	(8,575)	-4.1%
Communications and Freight										
Postage	3,612	3,891	4,249	4,000	1,014	4,000	4,000	-	-	
Express Mail Delivery	625	551	1,182	1,000	382	1,000	1,000	-	-	
Telecommunications	74,903	74,057	65,875	96,400	23,977	97,840	55,350	(42,490)	(41,050)	-42.6%
Online Services	2,451	662	-	2,500	-	1,060	2,500	1,440	-	
Total Communications and Freight	81,591	79,161	71,306	103,900	25,373	103,900	62,850	(41,050)	(41,050)	-39.5%
Rentals and Leases										
Rentals & Leases	11,567	11,751	23,559	12,000	9,580	12,000	13,600	1,600	1,600	13.3%
Total Rentals and Leases	11,567	11,751	23,559	12,000	9,580	12,000	13,600	1,600	1,600	13.3%
Insurance										
Property & Casualty	44,127	48,044	48,944	50,400	13,303	50,400	47,000	(3,400)	(3,400)	-6.7%

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019

Expenses	Historical, Actual Expenses			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	10/31/17 FYTD Actual Expenses	Projection for Full Fiscal Year				
Insurance										
General Liability	34,178	34,607	28,352	40,000	9,451	40,000	35,000	(5,000)	(5,000)	-12.5%
Auto Liability	20,967	20,201	15,457	23,100	5,203	23,100	18,000	(5,100)	(5,100)	-22.1%
Other Insurance & Bonds	36,444	38,397	36,935	51,200	14,378	51,200	39,000	(12,200)	(12,200)	-23.8%
Worker's Compensation Insurance	64,539	62,004	67,900	88,000	24,658	88,000	95,000	7,000	7,000	8.0%
Total Insurance	200,255	203,253	197,588	252,700	66,993	252,700	234,000	(18,700)	(18,700)	-7.4%
Utility Services										
Electric Service	324,517	324,546	289,989	405,317	98,281	355,300	404,267	48,967	(1,050)	-0.3%
Gas Service	42,628	30,002	21,777	48,500	2,693	35,500	48,500	13,000	-	-
Water/Sewer Service	48,653	47,520	60,029	67,000	28,828	71,500	72,700	1,200	5,700	8.5%
Total Utility Services	415,798	402,068	371,795	520,817	129,802	462,300	525,467	63,167	4,650	0.9%
Repairs and Maintenance										
Other Repairs & Maintenance	27,713	16,306	25,900	18,300	5,144	18,300	30,200	11,900	11,900	65.0%
Terminal, Buildings and Grounds	144,204	165,840	169,916	152,000	54,481	167,000	151,500	(15,500)	(500)	-0.3%
Vehicles and Heavy Equipment	66,730	63,128	90,266	69,500	14,435	64,500	69,500	5,000	-	-
Airport and Airfield Equipment	17,991	9,922	9,159	12,000	2,926	12,000	11,000	(1,000)	(1,000)	-8.3%
Total Repairs and Maintenance	256,638	255,196	295,241	251,800	76,986	261,800	262,200	400	10,400	4.1%
Printing & Binding										
Printing & Binding	9,199	8,679	9,338	8,700	777	8,000	8,050	50	(650)	-7.5%
Banners	577	528	680	750	43	750	-	(750)	(750)	-100.0%
Total Printing & Binding	9,776	9,207	10,018	9,450	820	8,750	8,050	(700)	(1,400)	-14.8%
Promotional Activities										
Radio	14,019	10,746	27,996	30,000	9,970	30,000	22,000	(8,000)	(8,000)	-26.7%
Billboards	32,150	25,200	34,050	32,500	3,775	32,500	32,500	-	-	-
Print	15,683	13,658	15,334	15,100	-	15,100	12,100	(3,000)	(3,000)	-19.9%
TV	44,830	66,350	50,075	110,000	6,679	110,000	75,000	(35,000)	(35,000)	-31.8%
Telephone Book	298	-	-	-	-	-	-	-	-	-
Web Advertising	40,568	41,432	33,237	49,440	1,570	49,440	59,440	10,000	10,000	20.2%
Air Service Development	369	1,152	19,797	3,300	-	1,500	2,300	800	(1,000)	-30.3%
Other Promotional Events/Sponsorships	13,638	14,205	2,000	5,000	-	5,000	3,500	(1,500)	(1,500)	-30.0%
Community Events/Exhibits/Sponsorships	23,089	41,120	39,051	67,000	15,740	37,500	80,000	42,500	13,000	19.4%
Employee/Tenant Events	25,975	29,631	28,297	32,450	3,781	32,450	26,050	(6,400)	(6,400)	-19.7%
Wellness	8,297	6,164	5,558	4,500	51	4,500	4,500	-	-	-
Total Promotional Activities	218,916	249,658	255,395	349,290	41,566	317,990	317,390	(600)	(31,900)	-9.1%
Other Current Charges and Obligations										
Legal Notices & Advertising	4,247	4,337	2,110	4,500	948	4,500	3,000	(1,500)	(1,500)	-33.3%
Credit Card & Bank Fees	70,691	85,208	104,943	90,000	36,608	90,000	35,000	(55,000)	(55,000)	-61.1%
Other Current Charges & Obligations	6,137	5,106	6,812	9,500	1,528	9,000	8,500	(500)	(1,000)	-10.5%
In Terminal Advertising	9,300	4,879	7,555	8,000	2,938	8,000	7,500	(500)	(500)	-6.3%
Miscellaneous Expense	-	-	-	-	-	-	-	-	-	-
Total Other Current Charges and Obligations	90,375	99,530	121,420	112,000	42,022	111,500	54,000	(57,500)	(58,000)	-51.8%
Operating Supplies										
Office Supplies	8,400	7,989	6,662	9,000	1,535	9,000	8,000	(1,000)	(1,000)	-11.1%
Vehicle Fuel	35,146	26,926	60,062	45,000	20,864	45,000	40,000	(5,000)	(5,000)	-11.1%
Shop Supplies	1,175	3,975	4,535	3,000	1,196	3,000	3,000	-	-	-
Other Operating Supplies	51,933	61,258	79,875	106,350	10,397	106,150	87,450	(18,700)	(18,900)	-17.8%
Art Program Supplies	782	1,400	1,050	1,000	99	1,000	1,000	-	-	-
Promotional Supplies	11,444	14,855	15,497	12,700	3,925	14,142	13,200	(942)	500	3.9%
Holiday Decorations	4,616	604	5,080	5,000	-	5,000	5,000	-	-	-
Chemicals and Safety	39,957	44,533	5,617	77,600	417	53,000	76,600	23,600	(1,000)	-1.3%
Small Tools and Equipment	10,476	20,312	6,373	8,000	2,776	8,000	10,500	2,500	2,500	31.3%

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
EXPENSE BUDGET ANALYSIS FOR FISCAL YEAR 2018-2019**

	Historical, Actual Expenses			FY 2017-2018			Proposed Budget Fiscal Year 2018-2019	Difference Est FY17-18 To Budget FY18-19	Difference Bud FY17-18 To Budget FY18-19	% Change Bud FY17-18 To Budget FY18-19
	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018 Budget	10/31/17 FYTD Actual Expenses	Projection for Full Fiscal Year				
Expenses										
Custodial Supplies	18,629	23,751	5,136	19,000	271	19,000	20,000	1,000	1,000	5.3%
Custodial Consumables	29,362	35,954	47,317	35,600	17,920	50,000	40,000	(10,000)	4,400	12.4%
Operating Furniture, Fixtures, Equipment and Software	32,439	88,068	82,624	148,903	21,040	147,903	134,975	(12,928)	(13,928)	-9.4%
Uniforms	7,744	11,448	12,168	14,640	6,514	14,640	24,500	9,860	9,860	67.3%
Firefighter Equipment	2,204	714	-	3,000	2,392	3,000	3,200	200	200	6.7%
Total Operating Supplies	254,307	341,787	331,996	488,793	89,346	478,835	467,425	(11,410)	(21,368)	-4.4%
Books, Publications, Subscriptions & Memberships										
Books, Publications, Compact Disks, Videos & Subscriptions	2,715	5,643	4,224	6,050	476	5,550	5,850	300	(200)	-3.3%
Dues & Memberships	28,317	38,688	46,353	50,040	21,986	50,040	47,700	(2,340)	(2,340)	-4.7%
Licenses and Certification Fees	600	120	307	780	-	470	780	310	-	
Total Books, Publications, Subscriptions & Mem.	31,632	44,451	50,884	56,870	22,462	56,060	54,330	(1,730)	(2,540)	-4.5%
Emergency Repair	14,348	40,757	2,499	50,000	-	50,000	50,000	-	-	
TOTAL SERVICES & MATERIALS	2,675,886	2,995,684	3,610,337	3,720,644	1,048,827	3,569,542	3,464,560	(104,982)	(256,084)	-6.9%
TOTAL OPERATING EXPENSES, INCLUDING EMERGENCY REPAIR EXPENSE	\$ 6,886,075	\$ 7,661,354	\$ 8,404,014	\$ 9,120,973	\$ 2,664,366	\$ 8,434,763	\$ 9,216,930	\$ 782,167	\$ 95,957	1.1%
								9.3%	1.1%	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Administrative

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA						
Department	Administration						
Department #	11						
Cost Center	00						
Source	00						

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES

GARAA	500000	11	00	00	Salaries	124,698	124,698
GARAA	500010	11	00	00	Internships	3,000	3,000
GARAA	500015	11	00	00	Salary Adjustment Pool	141,750	141,750
GARAA	500016	11	00	00	Longevity	2,573	2,573
GARAA	500018	11	00	00	Unemployment Claims	14,000	14,000
GARAA	500020	11	00	00	Overtime	-	-
GARAA	500023	11	00	00	Holiday Pay	433	433
GARAA	500025	11	00	00	Auto Allowance	2,400	2,400
GARAA	500030	11	00	00	Rewards Program	1,000	1,000
GARAA	500035	11	00	00	Gym Membership Reimbursements	14,400	14,400
GARAA	500040	11	00	00	Service Awards	1,300	1,300
GARAA	500090	11	00	00	LEO Special Separation Allowance		-
GARAA	500165	11	00	00	Retiree Health	6,497	6,497
					<u>Benefits:</u>		53,308
GARAA	500050	11	00	00	FICA Taxes	12,288	
GARAA	500070	11	00	00	LGERS retirement	9,953	
GARAA	500080	11	00	00	401k	6,364	
GARAA	500160	11	00	00	Medical & ACA Reinsurance Fees	16,975	
GARAA	500260	11	00	00	Dental	1,044	
GARAA	500265	11	00	00	Vision	139	
GARAA	500360	11	00	00	Life Insurance	430	
GARAA	500460	11	00	00	Disability	983	
GARAA	500480	11	00	00	Tuition Reimbursement	3,500	
GARAA	500500	11	00	00	Cell Phone Allowance	1,632	
TOTAL PERSONNEL SERVICES							365,359

OPERATING EXPENSES

					Professional Services		
GARAA	604000	11	00	00	Professional Services - General		5,000
					HRA's for Employees	2,300	
					HRA's for Spouses	650	
					HRA's for New Hires	300	
					HRA Report	250	
					Infinisource - COBRA Administration	1,500	
GARAA	604020	11	00	00	Physicals and Drug Screens		9,800
					Physicals & Drug Screens	2,000	
					Medical Tests for Safety Program	1,000	
	604021	11	00	00	Fit for Duty Physicals	6,800	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Administrative

BASIC OPERATING BUDGET

FY 2018-2019

Account Code							Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source			Amount	Amount	
Fund	GARAA								
Department	Administration								
Department #	11								
Cost Center	00								
Source	00								
GARAA	641000	11	00	00	Temporary Help			-	
							-		
					Travel and Training				
GARAA	650000	11	00	00	Travel, Per Diem, Conference Registration			7,600	
					HR Conference		3,000		
					Benefit Conference		2,500		
					Applicant Travel		2,100		
					Local Travel		-		
GARAA	651000	11	00	00	Training & Education			1,500	
					HR Training/HR Laws Update/HR Education		1,500		
					Communications and Freight				
GARAA	660000	11	00	00	Postage			4,000	
					Postage		4,000		
GARAA	661000	11	00	00	Express Mail Delivery			1,000	
					Express mail		1,000		
					Rentals and Leases				
GARAA	664000	11	00	00	Rentals and Leases			400	
					Neopost postage machine rental		400		
					Insurance				
GARAA	670000	11	00	00	Property Insurance			47,000	
					Property insurance		47,000		
GARAA	671000	11	00	00	General Liability			35,000	
					General liability insurance		35,000		
GARAA	672000	11	00	00	Auto Liability			18,000	
					Auto liability insurance		18,000		
GARAA	673000	11	00	00	Other Insurance and Bonds			39,000	
					Public officials insurance		22,000		
					Police professional liability insurance		16,000		
					Crime insurance		1,000		
GARAA	674000	11	00	00	Worker's Compensation Insurance			95,000	
					Workers' compensation insurance		95,000		
					Printing & Binding				
GARAA	730000	11	00	00	Printing & Binding			300	
					Printing and Binding		300		
					Promotional Activities				
GARAA	740101	11	00	00	Community Events/Exhibits/Sponsorships			500	
					United Way campaign		500		
GARAA	740115	11	00	00	Employee/Tenant Appreciation			15,800	
					Employee birthday coupons		1,000		
					Employee picnic		4,500		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Administrative

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA									
Department	Administration									
Department #	11									
Cost Center	00									
Source	00									
Account Code										
Fund	Acct.	Sec.	C.C.	Source	Description	Item Amount	Summary Amount			
					Employee flowers (funeral/hospital)	500				
					Employee holiday gift cards	5,300				
					Employee holiday lunches	3,500				
					Employee Retirement	1,000				
GARAA	740119	11	00	00	Wellness			4,500		
					Wellness	2,500				
	740121	11	00	00	Fit bit replacements	2,000				
Other Current Charges and Obligations										
GARAA	750000	11	00	00	Legal Notices & Placements			3,000		
					Employment advertising/Legal Notices	3,000				
Operating Supplies										
GARAA	760000	11	00	00	Office Supplies			8,000		
					Office supplies	8,000				
GARAA	770300	11	00	00	Operating Supplies			2,500		
					Administrative supplies	2,500				
GARAA	771000	11	00	00	Operating Furniture, Fixtures, Equipment and Software			2,000		
					Greater than \$100 & up to \$5,000					
					HR furniture & equipment	2,000				
Books, Publications, Subscriptions and Memberships										
GARAA	780100	11	00	00	Dues & Memberships			990		
					SHRM	375				
					WNCHR	195				
					NC PRIMA	50				
					IPMA-HR	150				
					PRIMA	220				
GARAA	780500	11	00	00	Books, Publications, Compact Disks, Videos & Subscriptions			250		
					HR Books/Publications	250				
TOTAL OPERATING EXPENSES									301,140	
SECTION TOTAL									666,499	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Administrative
Fiscal Year 2018/2019
Variance Analysis

Acct #	Description	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY 2016 Actual
		FY 2019 Budget	FY 2018 Budget	Increase/Decrease		FY 2018 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	124,698	124,696	2	0.00%	40,825	122,475	2,223	1.82%	117,192	7,506	6.40%	95,634
500010	Internship	3,000											
500015	Salary Adjustment Pool	141,750	6,718	135,032	2010.00%	0	0	141,750	100%	0	141,750	100%	0
500016	Longevity	2,573	1,660	913	55.00%	1,660	1,660	913	55.00%	1,660	913	55.00%	1,607
500018	Unemployment Claims	14,000	14,000	0	0.00%	0	14,000	0	0.00%	1,888	12,112	641.53%	(3,737)
500020	Overtime	0	0	0	100%	0	0	0	100%	0	0	100%	0
500023	Holiday Pay	433											
500025	Auto Allowance	2,400											
500030	Rewards Program	1,000											
500035	Gym Membership Reimbursements	14,400											
500040	Service Awards	1,300											
500090	LEO Special Separation Allowance	0	0	0	100%		0	0	100%	0	0	100%	0
500165	Retiree Health	6,497	9,340	(2,843)	-30.44%	3,418	10,254	(3,757)	-36.64%	22,514	(16,017)	-71.14%	37,161
500050	FICA Taxes	12,288	10,699	1,589	14.85%	3,290	9,870	2,418	24.50%	9,231	3,057	33.12%	7,731
500070	LGERS retirement	9,953	9,778	175	1.79%	3,226	9,678	275	2.84%	8,230	1,723	20.94%	5,611
500080	401k	6,364	6,318	46	0.73%	2,124	6,372	(8)	-0.13%	5,857	507	8.66%	4,150
500160	Medical & ACA Reinsurance Fees	16,975	23,058	(6,083)	-26.38%	6,296	18,888	(1,913)	-10.13%	16,709	266	1.59%	10,461
500260	Dental	1,044	1,320	(276)	-20.91%	202	606	438	72.28%	1,488	(444)	-29.84%	1,442
500265	Vision Insurance	139	146			34	102			141	(2)	-1.42%	
500360	Life Insurance	430	418	12	2.87%	313	939	(509)	-54.21%	463	(33)	-7.13%	199
500460	Disability	983	940	43	4.57%	224	672	311	46.28%	908	75	8.26%	594
500480	Tuition Reimbursement	3,500											
500500	Cell Phone Allowance	1,632											
	Total Benefits	53,308	52,677	631	1.20%	15,709	47,127	6,181	13.12%	43,027	10,281	23.89%	30,188
	Total Personal Services	365,359	209,091	128,610	61.51%	61,612	195,516	142,141	72.70%	186,281	151,413	81.28%	160,853
604000	Professional Services - General	5,000	5,000	0	0.00%	307	5,000	0	0.00%	5,176	(176)	-3.40%	2,031
604020	Physicals and Drug Screens	9,800	7,000	2,800	40.00%	685	7,000	2,800	40.00%	4,537	5,263	116.00%	4,826
641000	Temporary Help	0	3,000	(3,000)	-100.00%	0	3,000	(3,000)	-100.00%	0	0	100%	0
650000	Travel, Per Diem, Conference Registration	7,600	10,000	(2,400)	-24.00%	3,074	10,000	(2,400)	-24.00%	7,378	222	3.01%	12,184
651000	Training & Education	1,500	5,000	(3,500)	-70.00%	556	5,000	(3,500)	-70.00%	3,775	(2,275)	-60.26%	616
660000	Postage	4,000	4,000	0	0.00%	1,014	4,000	0	0.00%	4,249	(249)	-5.86%	3,891
661000	Express Mail Delivery	1,000	1,000	0	0.00%	382	1,000	0	0.00%	1,182	(182)	-15.40%	551
664000	Rentals and Leases	400	400	0	0.00%	112	400	0	0.00%	256	144	56.25%	156
670000	Property and Casualty Insurance	47,000	50,400	(3,400)	-6.75%	13,303	50,400	(3,400)	-6.75%	48,944	(1,944)	-3.97%	48,044
671000	General Liability	35,000	40,000	(5,000)	-12.50%	9,451	40,000	(5,000)	-12.50%	28,352	6,648	23.45%	34,607
672000	Auto Liability	18,000	23,100	(5,100)	-22.08%	5,203	23,100	(5,100)	-22.08%	15,457	2,543	16.45%	20,201
673000	Other Insurance & Bonds	39,000	51,200	(12,200)	-23.83%	14,378	51,200	(12,200)	-23.83%	36,935	2,065	5.59%	38,397
674000	Worker's Compensation Insurance	95,000	88,000	7,000	7.95%	24,658	88,000	7,000	7.95%	67,900	27,100	39.91%	62,004
730000	Printing & Binding	300	300	0	0.00%	80	300	0	0.00%	196	104	53.06%	569
740100	Promotional Events/Sponsorships		0							0			241
740101	Other Community Events/Exhibits/Sponsorships	500	500	0	0.00%	0	500	0	0.00%	395	105	26.58%	7
740115	Employee/Tenant Appreciation	15,800	25,000	(9,200)	-36.80%	2,892	25,000	(9,200)	-36.80%	22,879	(7,079)	-30.94%	26,047
740119	Wellness	4,500	4,500	0	0.00%	51	4,500	0	0.00%	5,558	(1,058)	-19.04%	6,164
750000	Legal Notices & Advertising	3,000	4,500	(1,500)	-33.33%	948	4,500	(1,500)	-33.33%	2,110	890	42.18%	4,337
760000	Office Supplies	8,000	9,000	(1,000)	-11.11%	1,535	9,000	(1,000)	-11.11%	6,662	1,338	20.08%	7,989
770300	Operating Supplies	2,500	2,500	0	0.00%	994	2,500	0	0.00%	1,937	563	29.07%	2,274
771000	Operating Furniture, Fixtures and Equipment	2,000	2,000	0	0.00%	0	2,000	0	0.00%	2,597	(597)	-22.99%	0
780100	Dues & Memberships	990	990	0	0.00%	199	990	0	0.00%	534	456	85.39%	534
780500	Books & Publications	250	250	0	0.00%	30	250	0	0.00%	115	135	117.39%	1,360
	Total Services & Mat'ls.	301,140	337,640	(36,500)	-10.81%	79,852	337,640	(36,500)	-10.81%	267,124	34,016	12.73%	277,030
	Department Total	666,499	546,731	92,110	16.85%	141,464	533,156	105,641	19.81%	453,405	185,429	40.90%	437,883

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Development

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Development							
Department #	70							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
GARA/	500000	70	00	00	Salaries	264,857	264,857
GARA/	500016	70	00	00	Longevity	6,707	6,707
GARA/	500020	70	00	00	Overtime	500	500
ARA	500023	70	00	00	Holiday Pay	650	650
ARA	500025	70	00	00	Auto Allowance	5,400	5,400
					Benefits:		111,211
GARA/	500050	70	00	00	FICA Taxes	21,309	
GARA/	500070	70	00	00	LGERS Retirement	21,275	
GARA/	500080	70	00	00	401k	13,603	
GARA/	500160	70	00	00	Medical	46,233	
GARA/	500260	70	00	00	Dental	2,284	
GARA/	500265	70	00	00	Vision	208	
GARA/	500360	70	00	00	Life Insurance	839	
GARA/	500460	70	00	00	Disability	2,196	
ARA	500500	70	00	00	Cell Phone Allowance	3,264	
					TOTAL PERSONNEL SERVICES		389,325

OPERATING EXPENSES							
					Professional Services		
GARA/	604000	70	00	00	Professional Services - General		25,000
					Surveys, Appraisals, Reports, Consultant Svcs, Misc.	25,000	
					Travel and Training		
GARA/	650000	70	00	00	Travel, Per Diem, Conference Registration		24,275
					AAAE NAC	3,500	
					SEC- F&A Conference	1,200	
					SEC - AAAE Annual Conference	1,100	
					AAAE Annual Conference	2,500	
					ACI CEO Forum	2,200	
					NCAA Annual Conference - 1	800	
					FAA & Other Meetings	2,200	
		70	00	75	Safety Program - Incident Investigation - 1	550	
				75	SEC Chapter Officers Meeting	1,200	
				75	Safety Program - PPE - 1	350	
				75	Safety Program - NC Safety & Health Congress - 1	800	
				75	Safety Program - Summit on Safety Leadership - 1	800	
				75	Safety Program - ARC Flash - 1	450	
				75	Safety Program - Job Safety Analysis - 1	550	
				75	Safety Program - Safety Inspections - 1	550	
				75	Safety Program - Ergonomics - 1	550	
				75	Safety Program - Practical Applications - 1	185	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Development
BASIC OPERATING BUDGET
FY 2018-2019

Account Code								Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source				Amount	Amount	
Fund	GARAA									
Department	Development									
Department #	70									
Cost Center	00									
Source	00									
				75		Safety Program - Safety and Health Issues- 1		1,690	2,000	
				75		Safety Program - Hazard Communication - 1		350		
				75		Safety Program - LOTO & Electrical Safety - 1		350		
						AGTA Conference - 1		1,900		
						Local Travel & Expenses		-		
						Business Meeting Expenses		500		
GARAA	651000	70	00	00		Training & Education				
						Professional Development (ADA/DBE/Misc. Cert.)		1,500		
		70	00	75		Safety Program - Training Materials		-		
				75		Safety Program - Professional Development		500		
Communications and Freight										
GARAA	662000	70	00	00		Telecommunications				560
						Verizon				
GARAA	663000	70	00	00		Online Services				
						Internet Broadband Services		560		
Printing & Binding										
GARAA	730000	70	00	00		Printing & Binding			250	
						Development Marketing Materials & Supplies		-		
		70	00	75		Safety Program - Training, Posters, Handouts etc.		250		
Advertising										
GARAA	740115	70	00	00		Employee/Tenant Appreciation			-	
								-		
Operating Supplies										
GARAA	770300	70	00	00		Operating Supplies			2,300	
						General Supplies		300		
						First Aid Boxes		500		
						Safety Program - Promotional		500		
		70	00	75		Ground Transportation Permits & Forms		1,000		
GARAA	771000	70	00	00		Operating Furniture, Fixtures, Equipment and Software			4,000	
						Greater than \$100 & up to \$5,000				
						Operating Furniture, Fixtures, Equip up to \$5K		4,000		
Books, Publications, Subscriptions and Memberships										
GARAA	780100	70	00	00		Dues & Memberships			1,675	
						AAAE - 1		275		
						SEC - AAAE - 2		70		
						NCAA - 2		80		
						National Safety Council - 1		450		
						AGTA - 1		500		
						DBE, ADA & Other		300		
TOTAL OPERATING EXPENSES									60,060	
SECTION TOTAL									449,385	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Development

Fiscal Year 2018/2019

Variance Analysis

Acct #	Description	FY 2019 Budget	FY2018 Budget		FY2018 Estimated Actual				FY2017 Actual			FY 2016	
			FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	264,857	264,858	(1)	0.00%	85,446	256,338	8,519	3.32%	253,655	11,202	4.42%	264,519
500016	Longevity	6,707	6,048	659	10.90%	896	6,048	659	10.90%	6,048	659	10.90%	5,858
500020	Overtime	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	60
500023	Holiday Pay	650											
500025	Auto Allowance	5,400											
500050	FICA Taxes	21,309	21,209	100	0.47%	6,539	19,617	1,692	8.63%	18,874	2,435	12.90%	18,573
500070	LGERS retirement	21,275	20,996	279	1.33%	6,374	19,122	2,153	11.26%	18,571	2,704	14.56%	16,825
500080	401k	13,603	13,570	33	0.24%	4,196	12,588	1,015	8.06%	12,552	1,051	8.37%	12,642
500160	Medical	46,233	48,334	(2,101)	-4.35%	12,159	36,477	9,756	26.75%	38,366	7,867	20.51%	35,092
500260	Dental	2,284	2,077	207	9.97%	689	2,067	217	10.50%	2,087	197	9.44%	2,837
500265	Vision Insurance	208	218			67	201			213	(5)	-2.35%	
500360	Life Insurance	839	839	0	0.00%	297	891	(52)	-5.84%	1,020	(181)	-17.75%	995
500460	Disability	2,196	2,196	0	0.00%	665	1,995	201	10.08%	1,996	200	10.02%	2,624
500500	Cell Phone Allowance	3,264											
	Total Benefits	111,211	109,439	1,772	1.62%	30,986	92,958	18,253	19.64%	93,679	17,532	18.71%	89,588
	Total Personal Services	389,325	380,845	(824)	-0.22%	117,328	355,844	24,160	6.79%	353,382	26,629	7.54%	360,025
604000	Professional Services - General	25,000	35,000	(10,000)	-28.57%	0	5,000	20,000	400.00%	15,000	10,000	66.67%	72,550
650000	Travel, Per Diem, Conference Registration	24,275	27,000	(2,725)	-10.09%	3,885	27,000	(2,725)	-10.09%	23,616	659	2.79%	25,319
651000	Training & Education	2,000	2,000	0	0.00%	1,078	2,000	0	0.00%	1,318	682	51.75%	1,217
662000	Telecommunications	0	0	0	100%	160	0			400			320
663000	Online Services	560	560	0	0.00%	0	560	0	0.00%	0	560	100%	120
730000	Printing & Binding	250	500	(250)	-50.00%	47	300	(50)	-16.67%	921	(671)	-72.86%	167
740115	Employee/Tenant Appreciation	0	0	0	100%	0	0			0			162
770300	Operating Supplies	2,300	800	1,500	187.50%	121	600	1,700	283.33%	395	1,905	482.28%	271
771000	Operating Furniture, Fixtures and Equipment	4,000	300	3,700	1233.33%	0	300	3,700	1233.33%	0	4,000	100%	382
780100	Dues & Memberships	1,675	1,625	50	3.08%	1,080	1,625	50	3.08%	1,950	(275)	-14.10%	418
	Total Services & Mat'ls.	60,060	67,785	(7,725)	-11.40%	6,371	37,385	22,675	60.65%	43,600	16,860	38.67%	100,926
	Department Total	449,385	448,630	(8,549)	-1.91%	123,699	393,229	46,835	11.91%	396,982	43,489	10.95%	460,951

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Executive

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Executive							
Department #	05							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
GARA/	500000	05	00	00	Salaries	341,911	341,911
GARA/	500016	05	00	00	Longevity	7,437	7,437
GARA/	500023	05	00	00	Holiday Pay	650	650
GARA/	500025	05	00	00	Auto Allowance	7,200	7,200
					<u>Benefits:</u>		137,228
ARA	500030	05	00	00	Allocated Benefits	1,000	
GARA/	500050	05	00	00	FICA Taxes	27,676	
GARA/	500070	05	00	00	LGERS retirement	27,319	
ARA	500072	05	00	00	457 Retirement	3,692	
GARA/	500080	05	00	00	401k	17,467	
GARA/	500160	05	00	00	Medical	50,923	
GARA/	500260	05	00	00	Dental	2,927	
GARA/	500265	05	00	00	Vision	208	
GARA/	500360	05	00	00	Life Insurance	903	
GARA/	500460	05	00	00	Disability	2,506	
ARA	500500	05	00	00	Cell Phone Allowance	2,607	

TOTAL PERSONNEL SERVICES 494,426

OPERATING EXPENSES							
					Professional Services		
GARA/	604000	05	00	00	Professional Services - General		60,000
					Various	60,000	
GARA/	604010	05	00	00	Professional Services - Legal		75,000
					Paltra, Straus, Robinson & Moore	75,000	
GARA/	604017	05	00	00	Surveys, Reports & Data		-
					Diio	-	
					Travel and Training		
GARA/	650000	05	00	00	Travel, Per Diem, Conference Registration		82,500
					AAAE/ACI Summer Legislative Mtg	2,000	
					ACI Annual Conf	3,000	
					ACI Regional Assembly - World Board (2)	15,000	
					AAAE Aviation Issues Conf	7,600	
					ACI Winter Board Meeting / CEO Forum	3,000	
					US Chamber Aviation Summit	2,000	
					ACI-AAAE Spring Legislative Conf	2,000	
					ACI Commissioners Conf	3,000	
					AAAE Annual Conf	3,500	
					NCAA Annual Conf/Legislative Reception	1,200	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Executive

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Executive							
Department #	05							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
					ACI Business of Airports Conf	2,700		
					SEC-AAAE Annual Conf	1,500		
					Allegiant Conf	1,500		
					ACI Summer Board Meeting	6,000		
					ACI Small Airports Conf	2,000		
					Chamber Raleigh Legislative Visit/Intercity Visit	1,500		
					Airline & FAA Meetings	5,000		
					AAAE National Airports Conference	5,000		
					Board Travel	15,000		
GARAA	651000	05	00	00	Training & Education			550
					General Professional Development	500		
					NC Notary Reappointment	50		
					Communications and Freight			
GARAA	663000	05	00	00	Online Services		500	
					MiFi 3G	500		
					Printing & Binding			
GARAA	730000	05	00	00	Printing & Binding		500	
					General	500		
					Promotional Activities			
GARAA	740100	05	00	00	Other Promotional Events/Sponsorships		2,000	
					SEC-AAAE & AAEE Finance & Admin Sponsorships	2,000		
GARAA	740115	05	00	00	Employee/Tenant Appreciation		2,500	
					Tenant/Employee Lunch	2,500		
					Other Current Charges and Obligations			
ARA	750100	05	00	00	Other Current Charges and Obligations		8,500	
					Business Meeting Expenses	2,500		
					Misc Board Expenses	1,000		
					Annual Board Holiday Reception	5,000		
					Operating Supplies			
GARAA	770300	05	00	00	Operating Supplies		350	
					Misc Supplies	350		
GARAA	770305	05	00	00	Promotional Items		1,000	
					Special Promo Items	1,000		
GARAA	771000	05	00	00	Operating Furniture, Fixtures, Equipment and Software		1,250	
					Greater than \$100 & up to \$5,000			
					Admin Equipment	1,250		
					Books, Publications, Subscriptions and Memberships			
GARAA	780100	05	00	00	Dues & Memberships		34,050	
					AAAE Annual Membership	275		
					SEC-AAAE Annual Membership	35		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Executive

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Executive							
Department #	05							
Cost Center	00							
Source	00							
Account Code								
Fund	Acct.	Sec.	C.C.	Source	Description	Item	Summary	
						Amount	Amount	
					NCAA Annual Membership	40		
					Vistage	17,000		
					Small Airport Coalition	2,500		
					ACI / AAAP Airport Membership	14,000		
					WNC Pilots Association	200		
					WNC Human Resource Association	-		
GARAA	780500	05	00	00	Books, Publications, Compact Disks, Videos & Subscriptions			500
					General Subscriptions	500		
TOTAL OPERATING EXPENSES								269,200
SECTION TOTAL								763,626

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Executive
Fiscal Year 2018/2019
Variance Analysis

Acct #	Description	FY 2019 Budget	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY2016
			FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual	
				Amount	Percent			Amount	Percent		Amount	Percent		
500000	Salaries	341,911	266,910	75,001	28.10%	83,774	251,322	90,589	36.04%	283,314	58,597	20.68%	243,650	
500016	Longevity	7,437	6,584	853	12.96%	1,079	6,584	853	12.96%	4,737	2,700	57.00%	4,555	
500023	Holiday Pay	650												
500025	Auto Allowance	7,200												
500030	Allocated Benefits	1,000												
500050	FICA Taxes	27,676	21,547	6,129	28.44%	2,375	7,125	20,551	288.44%	16,380	11,296	68.96%	14,504	
500070	LGERS retirement	27,319	24,839	2,480	9.98%	8,817	26,451	868	3.28%	25,312	2,007	7.93%	15,863	
500072	457 Retirement	3,692												
500080	401k	17,467	13,675	3,792	27.73%	4,189	12,567	4,900	38.99%	14,382	3,085	21.45%	11,729	
500160	Medical	50,923	38,061	12,862	33.79%	9,537	28,611	22,312	77.98%	30,519	20,404	66.86%	29,247	
500260	Dental	2,927	1,894	1,033	54.54%	627	1,881	1,046	55.61%	1,887	1,040	55.11%	1,759	
500265	Vision Insurance	208	145			55	165			166	42	25.30%		
500360	Life Insurance	903	663	240	36.20%	234	702	201	28.63%	779	124	15.92%	603	
500460	Disability	2,506	1,906	600	31.48%	578	1,734	772	44.52%	1,733	773	44.60%	1,733	
500500	Cell Phone Allowance	2,607												
	Total Benefits	137,228	102,730	34,498	33.58%	26,412	79,236	57,992	73.19%	91,158	46,070	50.54%	75,438	
	Total Personal Services	494,426	376,224	102,990	27.37%	111,265	337,142	142,092	42.15%	379,209	100,068	26.39%	323,643	
604000	Professional Services - General	60,000	50,000	10,000	20.00%	17,465	50,000	10,000	20.00%	197,723	(137,723)	-69.65%	17,524	
604010	Professional Services - Legal	75,000	105,000	(30,000)	-28.57%	23,282	100,000	(25,000)	-25.00%	152,930	(77,930)	-50.96%	53,928	
604017	Surveys, Reports & Data	0	0	0	100%	0	0	0	100%	0	0	100%	26,220	
650000	Travel, Per Diem, Conference Registration	82,500	73,500	9,000	12.24%	20,532	70,000	12,500	17.86%	66,395	16,105	24.26%	68,175	
651000	Training & Education	550	500	50	10.00%	295	500	50	10.00%	0	550	100%	0	
	Telecommunications		0			149				605			930	
663000	Online Services	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	129	
730000	Printing & Binding	500	500	0	0.00%	0	500	0	0.00%	0	500	100%	0	
740100	Promotional Events/Sponsorships	2,000	2,000	0	0.00%	0	2,000	0	0.00%	1,000	1,000	100.00%	1,050	
740115	Employee/Tenant Appreciation	2,500	2,500	0	0.00%	0	2,500	0	0.00%	1,477	1,023	69.26%	0	
750100	Other Current Charges & Obligations	8,500	9,500	(1,000)	-10.53%	1,499	9,000	(500)	-5.56%	6,697	1,803	26.92%	5,106	
770300	Operating Supplies	350	750	(400)	-53.33%	146	750	(400)	-53.33%	152	198	130.26%	182	
770305	Promotional Items	1,000	1,500	(500)	-33.33%	2,942	2,942	(1,942)	-66.01%	672	328	48.81%	0	
771000	Operating Furniture, Fixtures and Equipment	1,250	1,250	0	0.00%	0	1,250	0	0.00%	0	1,250	100%	1,710	
780100	Dues & Memberships	34,050	34,790	(740)	-2.13%	19,072	34,790	(740)	-2.13%	35,368	(1,318)	-3.73%	28,234	
780500	Books & Publications	500	400	100	25.00%	106	400	100	25.00%	384	116	30.21%	199	
	Total Services & Mat'ls.	269,200	282,690	(13,490)	-4.77%	85,488	275,132	(5,932)	-2.16%	463,403	(193,598)	-41.78%	203,387	
	Department Total	763,626	658,914	89,500	13.58%	196,753	612,274	136,160	22.24%	842,612	(93,530)	-11.10%	527,030	

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Executive

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement		
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund	GARAA
<input type="checkbox"/>	Renewal and Replacement	Department Number	5
<input checked="" type="checkbox"/>	Personnel Request	Cost Center	

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Description	Amount
GARAA	0	5	0	Personnel	\$ 114,344

Requesting the additon of a Pay Grade 7 Properties/Purchasing Manager.

The airport has grown over the past number of years. Contract administration has become more extensive as the contracts have become more detailed. Currently multiple departments handle the duties of what should be a properties/purchasing/contract manager position. As an example, operations perform tenant space inspections, administration performs concession inpsctions, and the safety department performs ground transportation inspections. This new position will handle leasing RFPs & RFBS, concession development and oversight, rental car oversight, property tenant oversight and development and administration of purchasing contracts, develop inventory control programs, and acts as liaison between the Authority and tenants, along with other duties which may be assigned.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE: Properties/Purchasing Manager

HIRE DATE: 1st Quarter FY 2019

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Finance

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Finance							
Department #	12							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
GARAA/	500000	12	00	00	Salaries	220,057	220,057
GARAA/	500016	12	00	00	Longevity	1,075	1,075
GARAA/	500023	12	00	00	Holiday Pay	650	650
GARAA/	500025	12	00	00	Auto Allowance	2,400	2,400
					<u>Benefits:</u>		98,076
GARAA/	500050	12	00	00	FICA Taxes	17,236	
GARAA/	500070	12	00	00	LGERS Retirement	17,292	
GARAA/	500080	12	00	00	401k	11,057	
GARAA/	500160	12	00	00	Medical	45,742	
GARAA/	500260	12	00	00	Dental	2,582	
GARAA/	500265	12	00	00	Vision	208	
GARAA/	500360	12	00	00	Life Insurance	689	
GARAA/	500460	12	00	00	Disability	1,638	
ARA	500500	12	00	00	Cell Phone Allowance	1,632	
					TOTAL PERSONNEL SERVICES		322,258

OPERATING EXPENSES							
					Professional Services		
GARAA/	604000	12	00	00	Professional Services - General		6,250
					Software Consultants	-	
					Actuary Report-Retiree Health (Every 3 years)	6,000	
					Actuary Report-LEO SAA-for Audit	250	
GARAA/	640000	12	00	00	Auditing Services		20,200
					Annual Financial Audit	16,200	
					Rental Car Audit	4,000	
					Other Contractors and Services		
GARAA/	647000	12	00	00	Other Contractual Services		-
					Shredding	-	
					Travel and Training		
GARAA/	650000	12	00	00	Travel, Per Diem, Conference Registration		4,500
					Travel for Financial System Training	1,500	
					AAAE Conference or Other Airport Conference	3,000	
					Local Travel	-	
GARAA/	651000	12	00	00	Training & Education		1,000
					CPE	1,000	
					Other Current Charges and Obligations		
GARAA/	654000	12	00	00	Credit Card Fees & Bank Charges		35,000
					Credit Card Fees	-	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Finance

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA								
Department	Finance								
Department #	12								
Cost Center	00								
Source	00								
Account Code					Description			Item	Summary
Fund	Acct.	Sec.	C.C.	Source				Amount	Amount
						Bank Charges & Trustee fees		35,000	
						Operating Supplies			
GARAA	770300	12	00	00		Operating Supplies			2,000
						Checks, Envelopes, W-2's & PO's		2,000	
GARAA	771000	12	00	00		Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000			1,000
						Finance Equipment		1,000	
						Books, Publications, Subscriptions and Memberships			
GARAA	780100	12	00	00		Dues & Memberships			830
						SEC-AAAE		35	
						NCAA		40	
						AICPA		295	
						NCACPA - 2		460	
GARAA	780500	12	00	00		Books, Publications, Compact Disks, Videos & Subscriptions			300
						Professional Books & Subscriptions		300	
GARAA	780503	12	00	00		Licenses & Certifications			120
						CPA Certificate Renewal		120	
						TOTAL OPERATING EXPENSES			71,200
						SECTION TOTAL			393,458

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Finance

Fiscal Year 2018/2019

Variance Analysis

Acct #	Description	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY 2016
		FY 2019 Budget	FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	220,057	220,055	2	0.00%	70,644	211,932	8,125	3.83%	206,178	22,093	11.16%	197,964
500016	Longevity	1,075	1,038	37	3.56%	1,075	1,075	0	0.00%	0	1,075	100%	0
500023	Holiday Pay	650											
500025	Auto Allowance	2,400											
500050	FICA Taxes	17,236	17,281	(45)	-0.26%	5,327	15,981	1,255	7.85%	14,988	2,422	16.35%	14,814
500070	LGERS retirement	17,292	17,111	181	1.06%	6,615	19,845	(2,553)	-12.86%	14,804	4,044	30.53%	13,248
500080	401k	11,057	11,054	3	0.03%	3,586	10,758	299	2.78%	10,056	1,263	12.90%	9,794
500160	Medical	45,742	46,420	(678)	-1.46%	12,004	36,012	9,730	27.02%	37,261	10,170	28.59%	35,572
500260	Dental	2,582	2,504	78	3.12%	778	2,334	248	10.63%	2,342	273	11.82%	2,309
500265	Vision Insurance	208	218	(10)	-4.59%	65	195			262	208	100%	0
500360	Life Insurance	689	689	0	0.00%	244	732	(43)	-5.87%	731	78	12.77%	611
500460	Disability	1,638	1,638	0	0.00%	496	1,488	150	10.08%	1,488	162	10.98%	1,476
500500	Cell Phone Allowance	1,632											
	Total Benefits	98,076	96,915	1,161	1.20%	29,115	87,345	10,731	12.29%	81,932	20,252	26.02%	77,824
	Total Personal Services	322,258	318,008	(432)	-0.14%	100,834	300,352	17,211	5.73%	288,110	41,788	15.15%	275,788
604000	Professional Services - General	6,250	6,250	0	0.00%	446	6,250	0	0.00%	619	(1,006)	-13.86%	7,256
640000	Auditors	20,200	16,200	4,000	24.69%	16,200	16,200	4,000	24.69%	9,900	7,400	57.81%	12,800
641000	Temporary Help	0	0	0	100%	0	0	0	100%	0	0	100%	0
647000	Contractual Services	0	0			0	0			581			
650000	Travel, Per Diem, Conference Registration	4,500	7,400	(2,900)	-39.19%	10,800	7,400	(2,900)	-39.19%	6,200	(392)	-8.01%	4,892
651000	Training & Education	1,000	1,000	0	0.00%	334	1,000	0	0.00%	448	1,000	100%	0
654000	Bank Charges & Credit Card Fees	35,000	90,000	(55,000)	-61.11%	36,608	90,000	(55,000)	-61.11%	104,943	(50,208)	-58.92%	85,208
770300	Operating Supplies	2,000	2,000	0	0.00%	0	2,000	0	0.00%	1,034	1,447	261.66%	553
771000	Operating Furniture, Fixtures and Equipment	1,000	500	500	100.00%	218	500	500	100.00%	489	1,000	100%	0
780100	Dues & Memberships	830	810	20	2.47%	265	810	20	2.47%	460	390	88.64%	440
780500	Books & Publications	300	300	0	0.00%	0	300	0	0.00%	0	300	100%	0
780503	Licenses & Certifications	120	120	0	0.00%	0	120	0	0.00%	120	0	0.00%	120
	Total Services & Mat'ls.	71,200	124,580	(53,380)	-42.85%	64,871	124,580	(53,380)	-42.85%	124,794	(40,069)	-36.01%	111,269
	Department Total	393,458	442,588	(53,812)	-12.16%	165,705	424,932	(36,169)	-8.51%	412,904	1,719	0.44%	387,057

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Guest Services

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Guest Services							
Department #	60							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
GARA/	500000	60	00	00	Salaries	155,466	155,466
GARA/	500016	60	00	00	Longevity	1,620	1,620
GARA/	500020	60	00	00	Overtime	2,400	2,400
ARA	500023	60	00	00	Holiday Pay	1,516	1,516
<u>Benefits:</u>							
GARA/	500050	60	00	00	FICA Taxes	12,352	52,101
GARA/	500070	60	00	00	LGERS retirement	7,579	
GARA/	500080	60	00	00	401k	4,817	
GARA/	500160	60	00	00	Medical	23,853	
GARA/	500260	60	00	00	Dental	746	
GARA/	500265	60	00	00	Vision	139	
GARA/	500360	60	00	00	Life Insurance	298	
GARA/	500460	60	00	00	Disability	685	
ARA	500500	60	00	00	Cell Phone Allowance	1,632	
TOTAL PERSONNEL SERVICES							

OPERATING EXPENSES							
Professional Services							
ARA	641000	60	00	00	Temporary Help		8,000
					Express Staffing	8,000	
Travel and Training							
GARA/	650000	60	00	00	Travel, Per Diem, Conference Registration		2,000
					AAAE Customer Service or Sales Conference (Supervisor)	2,000	
GARA/	651000	60	00	00	Training & Education		1,000
					Pet therapy training / materials	300	
					Training - Staff/Volunteers	700	
Printing & Binding							
GARA/	730000	60	00	00	Printing & Binding		500
					Advertising sales materials - need updated	500	
Promotional Activities							
GARA/	740115	60	00	00	Employee/Tenant Appreciation		4,900
					Volunteer appreciation - annual banquet, snacks	2,200	
					Tenant customer service incentives	2,700	
Other Current Charges and Obligations							
ARA	750200	60	00	00	In Terminal Advertising		7,500
					In-terminal advertising - sales supplies	775	
					In-terminal advertising - cleaning/R&M	500	
					In-terminal advertising - business development/meetings	225	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Guest Services

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Guest Services							
Department #	60							
Cost Center	00							
Source	00							
Account Code					Description		Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
					In-terminal advertising - additional displays under \$5,000	6,000		
					Operating Supplies			
GARAA	771000	60	00	00	Operating Furniture, Fixtures, Equipment and Software Greater than \$100 & up to \$5,000		350	
					Misc equipment	350		
GARAA	771500	60	00	00	Uniforms		4,000	
					New pet therapy program supplies/uniforms	3,000		
					Apparel for G.S. Staff/volunteers	1,000		
					Books, Publications, Subscriptions and Memberships			
GARAA	780100	60	00	00	Dues & Memberships		460	
					AAAE	275		
					AAAE - SE Chapter	35		
					FABA	150		
GARAA	780500	60	00	00	Books, Publications, Compact Disks, Videos & Subscriptions		50	
					Misc. publications	50		
	TOTAL OPERATING EXPENSES							28,760
	SECTION TOTAL							241,863

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Guest Services
Fiscal Year 2018/2019
Variance Analysis

Acct #	Description	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY 2016
		FY 2019 Budget	FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	155,466	155,466	0	0.00%	46,667	140,001	15,465	11.05%	129,168	26,298	20.36%	128,071
500016	Longevity	1,620	1,044	576	55.17%	0	1,044	576	55.17%	1,236	384	31.07%	1,931
500020	Overtime	2,400	2,400	0	0.00%	451	1,353	1,047	77.38%	3,206	(806)	-25.14%	2,107
500023	Holiday Pay	1,516	0	1,516	100%	0	0	1,516	100%	0	1,516	100%	0
500050	FICA Taxes	12,352	12,192	160	1.31%	3,513	10,539	1,813	17.20%	10,273	2,079	20.24%	9,972
500070	LGERS retirement	7,579	7,579	0	0.00%	2,582	7,746	(167)	-2.16%	7,366	213	2.89%	6,070
500080	401k	4,817	4,800	17	0.35%	1,695	5,085	(268)	-5.27%	4,743	74	1.56%	4,540
500160	Medical	23,853	17,279	6,574	38.05%	6,307	18,921	4,932	26.07%	19,183	4,670	24.34%	13,330
500260	Dental	746	678	68	10.03%	428	1,284	(538)	-41.90%	1,201	(455)	-37.89%	715
500265	Vision Insurance	139	146	(7)	-4.79%	45	135	0	0.00%	130	9	6.92%	0
500360	Life Insurance	298	298	0	0.00%	121	363	(65)	-17.91%	387	(89)	-23.00%	271
500460	Disability	685	685	0	0.00%	198	594	91	15.32%	603	82	13.60%	623
500500	Cell Phone Allowance	1,632	0	1,632	100%	0	0	1,632	100%	0	1,632	100%	0
	Total Benefits	52,101	43,657	8,444	19.34%	14,889	44,667	7,434	16.64%	43,886	8,215	18.72%	35,521
	Total Personal Services	213,103	202,567	8,904	4.40%	62,007	187,065	24,402	13.04%	177,496	33,975	19.14%	167,630
641000	Temporary Help	8,000	500	7,500	1500.00%	7,614	7,614	386	5.07%	9,889	(1,889)	-19.10%	12,069
650000	Travel, Per Diem, Conference Registration	2,000	2,000	0	0.00%	0	2,000	0	0.00%	2,007	(7)	-0.35%	1,881
651000	Training & Education	1,000	1,000	0	0.00%	0	1,000	0	0.00%	0	1,000	100%	0
730000	Printing & Binding	500	400	100	25.00%	101	400	100	25.00%	0	500	100%	0
740115	Employee/Tenant Appreciation	4,900	2,400	2,500	104.17%	167	2,400	2,500	104.17%	1,967	2,933	149.11%	2,246
750200	In Terminal Advertising	7,500	8,000	(500)	-6.25%	2,938	8,000	(500)	-6.25%	7,555	(55)	-0.73%	4,879
771000	Operating Furniture, Fixtures and Equipment	350	750	(400)	-53.33%	0	750	(400)	-53.33%	227	123	54.19%	0
771500	Uniforms	4,000	2,200	1,800	81.82%	1,068	2,200	1,800	81.82%	829	3,171	382.51%	470
780100	Dues & Memberships	460	460	0	0.00%	0	460	0	0.00%	435	25	5.75%	310
780500	Books & Publications	50	50	0	0.00%	0	50	0	0.00%	0	50	100%	0
	Total Services & Mat'ls.	28,760	17,760	11,000	61.94%	11,888	24,874	3,886	15.62%	22,909	5,851	25.54%	21,855
	Department Total	241,863	220,327	19,904	9.03%	73,895	211,939	28,288	13.35%	200,405	39,826	19.87%	189,485

Comments

\$3500 increase is due to the growth of the Paws for Passengers program, number of volunteers, goals to provide an annual volunteer appreciation event, and goals to improve the tenant customer service program. We have cut in other areas where historically we have not spent the full budget.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Information Technology
BASIC OPERATING BUDGET
FY 2018-2019

Fund	GARAA								
Department	Information Technology								
Department #	20								
Cost Center	00								
Source	00								
Account Code									
Description					Item	Summary			
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount		
PERSONNEL SERVICES									
GARAA	500000	20	00	00	Salaries	283,030	283,030		
GARAA	500016	20	00	00	Longevity	1,415	1,415		
GARAA	500023	20	00	00	Holiday Pay	866	866		
GARAA	500025	20	00	00	Auto Allowance	2,400	2,400		
					<u>Benefits:</u>				
GARAA	500050	20	00	00	FICA Taxes	22,070			
GARAA	500070	20	00	00	LGERS retirement	22,244			
GARAA	500080	20	00	00	401k	14,222			
GARAA	500160	20	00	00	Medical	60,304			
GARAA	500260	20	00	00	Dental	3,128			
GARAA	500265	20	00	00	Vision	277			
GARAA	500360	20	00	00	Life Insurance	915			
GARAA	500460	20	00	00	Disability	2,178			
GARAA	500500	20	00	00	Cell Phone Allowance	5,214			
TOTAL PERSONNEL SERVICES								418,263	
OPERATING EXPENSES									
Professional Services									
GARAA	604000	20	00	00	Professional Services - General			15,000	
					Professional Services - Network Support	15,000			
GARAA	604043	20	00	00	Website Maintenance			1,700	
					Website Hosting and Support	1,700			
Contractual Services									
GARAA	644000	20	00	00	Computer Technical Support			15,000	
					Cisco - SmartNet Agreement (Network/Firewall/Telephone Equipment)	15,000			
GARAA	647000	20	00	00	Other Contractual Services			59,130	
					Internet Fax Service (3 lines)	330			
					EIS - Microsoft Dynamics Service and Support Agreement	5,100			
					VMWare - Annual Support Agreement	6,000			
					Flightview - Real Time Flight Map (Website and Terminal)	3,100			
					Flightview - Annual Support Agreement	500			
					Image Solutions - Printer Service and Repair Agreement	2,600			
					Spatco - GasBoy Service Agreement	600			
					SoftTime Service Agreement (Time & Attendance)	1,350			
					Remote Access Software - ScreenConnect - GARAA Network	300			
					Remote Access Software - LogMeIn - PCI Network	600			
					Kimball - Call Recording Software Support Agreement	975			
					Harris Integrated Solutions - HVAC Software Agreement	1,200			
					Nutanix- Virtual Server Appliance - Annual Support	14,500			
					Infortel / ISI - Call Accounting Service Agreement	1,675			
					WebRoot - Antivirus and Malware Protection (Qty:145)	2,400			
					Microsoft Office 365 w/ Email (70 Users)	15,500			
					Dell - Server Extended Hardware Service Agreements	1,500			
					RS Technologies - DPS CAD A.L.E.I.R. Software & Support	300			
					ESI - Plumblin Fixed Asset Support Agreement	600			

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Information Technology

BASIC OPERATING BUDGET

FY 2018-2019

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount
Fund	GARAA						
Department	Information Technology						
Department #	20						
Cost Center	00						
Source	00						
Other Contractual Services-Terminal							78,185
GARAA	647000	20	10	00	AirIT EASE Master Service Agreement	40,000	
					ComNet - FIDS Service Agreement	10,000	
					ComNet - PA Service Agreement	11,000	
					Schneider - CCTV / Access Control Support	10,000	
					Pandora - Terminal Music	360	
					CrossMatch - Fingerprint Scanner Warranty (Software Only)	850	
					Bridgeway Solutions - ID Badge Printer Service Agreement	475	
					AAAE - IET Training Terminals - Maintenance Agreement (4 Terminals)	5,500	
Travel and Training							9,000
GARAA	650000	20	00	00	Travel, Per Diem, Conference Registration		
					ACI - Business Information Technology Conference	3,000	
					ASIS Security Conference (Shane and James)	3,500	
					NCGISA	1,000	
					Other Meetings	1,500	
					Local Travel	-	
GARAA	651000	20	00	00	Training & Education		4,500
					Online IT Courses	500	
					Management Courses	2,500	
					DELL Tech Direct	1,500	
Communications and Freight							55,350
GARAA	662000	20	00	00	Telecommunications		
					ERC Broadband - Primary Internet Circuit (100MB)	13,200	
					AT&T - Primary Voice Circuit (PRI)	8,700	
					Redundant Voice and Internet Circuit (PRI + 10MB)	12,500	
					AT&T Long Distance	2,100	
					Charter - Cable TV	2,000	
					Monthly Cell Phone Reimbursements for Staff	-	
					AT&T - Analog Lines (Qty: 9)	9,000	
					Verizon - AVL Mobile Phones (Ops, DPS)	1,000	
					Sprint - Emergency Notification System	1,150	
					RingFree - Conference Bridge	400	
					Cisco Conference Room Phone	800	
					Cisco - IP Phones (Qty:15)	4,500	
Rentals and Leases							13,200
GARAA	664000	20	00	00	Rentals and Leases		
					Sharp - Office Copiers Lease Agreement	13,200	
General Repairs and Maintenance							27,000
GARAA	710000	20	00	00	General Repairs and Maintenance		
					Access Control/Security System Repairs and Maintenance	9,500	
					Door / Door Hardware Replacement (Qty: 3)	10,000	
					PARCS Repairs and Maintenance	1,500	
					FIDS/PA Repairs & Maintenance	1,000	
					Audio / Visual Equipment Repairs	2,500	
					EASE Repairs and Maintenance	2,500	
Operating Supplies							25,800
GARAA	770300	20	00	00	Operating Supplies		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY										
ASHEVILLE REGIONAL AIRPORT										
Information Technology										
BASIC OPERATING BUDGET										
FY 2018-2019										
Fund	GARAA									
Department	Information Technology									
Department #	20									
Cost Center	00									
Source	00									
Account Code					Description	Item	Summary			
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount			
					Operating Supplies	12,000				
					UPS Battery Backup Units (Client Computers Qty: 10)	1,000				
					UPS Units for Remote Communication Closets (Qty: 5)	5,000				
					Shipping	1,000				
					Plotter Ink Cartridges and Print Heads	1,200				
					Small Tools, Equipment, Inventory	5,000				
					Apparel - Staff	600				
GARAA	770300	20	10	00	Operating Supplies-Terminal					28,000
					EASE Stock - Boarding Passes, Bag Tags, Toner, Paper	28,000				
GARAA	771000	20	00	00	Operating Furniture, Fixtures, Equipment and Software					113,350
					Greater than \$100 & up to \$5,000					
					Desktops (Qty: 13)	18,200				
					Laptops (Qty: 4)	11,500				
					Monitors (Qty: 12)	2,400				
					EASE MAP Printers (Qty: 3)	8,600				
					ID Fingerprint Scanner	3,800				
					Storage Craft - Computer Deployment / Imaging Solution	3,500				
					Communications Center A/V Upfit	15,000				
					Network Switches	9,000				
					Board Room Monitor (75" LED)	5,000				
					Adobe Creative Cloud (3 Subscriptions)	2,700				
					Adobe Acrobat Standard (Qty: 15)	4,700				
					Microsoft SQL Server Standard (Qty: 3)	2,800				
					Microsoft Server 2016 DataCenter (Qty: 3)	15,000				
					RS Technologies - ALIER CAD Custom Reports	1,800				
					Solarwinds - Network Software and Utilities	1,200				
					Office Furniture	2,500				
					AutoCad - Development and IT	950				
					Solarwinds / AT - Network Software and Utilities	4,700				
					Books, Publications, Subscriptions and Memberships					
GARAA	780100	20	00	00	Dues & Memberships					1,500
					CBT Nuggets Subscription	1,250				
					Experts-Exchange Subscription	250				
GARAA	780500	20	00	00	Books, Publications, & Subscriptions					3,000
					Network Solutions - Domain Name / SSL Renewals	2,500				
					Books & Subscriptions	500				
					TOTAL OPERATING EXPENSES					449,715
					SECTION TOTAL					867,978

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Information Technology
 Fiscal Year 2018/2019
 Variance Analysis

Acct #	Description	FY 2019 Budget	FY2018 Budget		FY2018 Estimated Actual				FY2017 Actual			FY 2016	
			FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	283,030	279,883	3,147	1.12%	90,573	271,719	11,311	4.16%	271,184	11,846	4.37%	253,669
500016	Longevity	1,415	2,659	(1,244)	-46.78%	2,707	2,707	(1,292)	-47.73%	2,659	(1,244)	-46.78%	2,368
500023	Holiday Pay	866											
500025	Auto Allowance	2,400											
500050	FICA Taxes	22,070	21,922	148	0.68%	7,019	21,057	1,013	4.81%	19,837	2,233	11.26%	18,591
500070	LGERS retirement	22,244	21,868	376	1.72%	5,741	17,223	5,021	29.15%	19,215	3,029	15.76%	16,693
500080	401k	14,222	14,128	94	0.67%	4,723	14,169	53	0.37%	13,120	1,102	8.40%	11,858
500160	Medical	60,304	47,981	12,323	25.68%	12,267	36,801	23,503	63.87%	38,949	21,355	54.83%	30,072
500260	Dental	3,128	2,416	712	29.47%	802	2,406	722	30.01%	2,202	926	42.05%	1,836
500265	Vision Insurance	277	291			91	273			305	(28)	-9.18%	
500360	Life Insurance	915	915	0	0.00%	502	1,506	(591)	-39.24%	1,071	(156)	-14.57%	762
500460	Disability	2,178	2,178	0	0.00%	660	1,980	198	10.00%	1,980	198	10.00%	1,791
500500	Cell Phone Allowance	5,214											
	Total Benefits	130,552	111,699	18,853	16.88%	31,805	95,415	35,137	36.83%	96,679	33,873	35.04%	81,603
	Total Personal Services	418,263	394,241	15,556	3.95%	125,085	369,841	39,938	10.80%	370,522	39,261	10.60%	337,640
604000	Professional Services - General	15,000	15,000	0	0.00%	0	15,000	0	0.00%	25	14,975	59900.00%	0
604043	Website Maintenance	1,700	1,500	200	13.33%	0	1,500	200	13.33%	3,786	(2,086)	-55.10%	4,996
644000	Computer Tech. Support	15,000	18,000	(3,000)	-16.67%	961	18,000	(3,000)	-16.67%	15,124	(124)	-0.82%	9,960
647000	Other Contractual Services	137,315	126,400	10,915	8.64%	48,351	126,400	10,915	8.64%	132,842	4,473	3.37%	107,258
650000	Travel, Per Diem, Conference Registration	9,000	11,400	(2,400)	-21.05%	3,330	11,400	(2,400)	-21.05%	6,301	2,699	42.83%	9,374
651000	Training & Education	4,500	6,100	(1,600)	-26.23%	254	6,100	(1,600)	-26.23%	4,436	64	1.44%	2,373
662000	Telecommunications	55,350	96,400	(41,050)	-42.58%	22,978	96,400	(41,050)	-42.58%	63,012	(7,662)	-12.16%	71,860
664000	Rentals and Leases	13,200	11,600	1,600	13.79%	5,468	11,600	1,600	13.79%	12,303	897	7.29%	11,595
710000	General Repairs and Maintenance	27,000	15,500	11,500	74.19%	4,694	15,500	11,500	74.19%	15,511	11,489	74.07%	15,152
770300	Operating Supplies	53,800	70,800	(17,000)	-24.01%	1,556	70,800	(17,000)	-24.01%	40,021	13,779	34.43%	31,868
771000	Operating Furniture, Fixtures and Equipment	113,350	101,070	12,280	12.15%	18,841	101,070	12,280	12.15%	72,938	40,412	55.41%	51,186
780100	Dues & Memberships	1,500	1,500	0	0.00%	300	1,500	0	0.00%	40	1,460	3650.00%	300
780500	Books & Publications	3,000	3,500	(500)	-14.29%	88	3,500	(500)	-14.29%	2,347	653	27.82%	2,039
	Total Services & Mat'ls.	449,715	478,770	(29,055)	-6.07%	106,821	478,770	(29,055)	-6.07%	368,686	81,029	21.98%	317,961
	Department Total	867,978	873,011	(13,499)	-1.55%	231,906	848,611	10,883	1.28%	739,208	120,290	16.27%	655,601

Comments:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Marketing & Public Relations
BASIC OPERATING BUDGET
FY 2018-2019

Fund		GARAA						
Department	Marketing & Public Relations							
Department #	30							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES								
GARA/	500000	30	00	00	Salaries	193,527	193,527	
GARA/	500016	30	00	00	Longevity	3,011	3,011	
GARA/	500020	30	00	00	Overtime	-	-	
ARA	500023	30	00	00	Holiday Pay	650	650	
ARA	500025	30	00	00	Auto Allowance	3,600	3,600	
					<u>Benefits:</u>		93,622	
GARA/	500050	30	00	00	FICA Taxes	15,392		
GARA/	500070	30	00	00	LGERS retirement	15,369		
GARA/	500080	30	00	00	401k	9,827		
GARA/	500160	30	00	00	Medical	44,893		
GARA/	500260	30	00	00	Dental	2,854		
GARA/	500265	30	00	00	Vision	208		
GARA/	500360	30	00	00	Life Insurance	715		
GARA/	500460	30	00	00	Disability	1,757		
ARA	500500	30	00	00	Cell Phone Allowance	2,607		
	TOTAL PERSONNEL SERVICES							294,410

OPERATING EXPENSES							
					Professional Services		
GARA/	604000	30	00	00	Professional Services - General		36,000
					Air service development consulting - Ailevon	36,000	
GARA/	604016	30	00	00	Artwork and Creative Production		35,000
					Creative production (tv, radio, pr videos, digital collateral)	18,000	
					LAZ Parking website updates/microsite/prepay app	10,000	
					Website updates (maintenance)	7,000	
GARA/	604017	30	00	00	Surveys, Reports & Data		15,500
					Focus groups/internal research	500	
					Market perception study update	15,000	
					Travel and Training		
GARA/	650000	30	00	00	Travel, Per Diem, Conference Registration		23,200
					ACI Marketing conference - Nov 2018	2,500	
					Routes Americas - Feb 2019 (Quebec) & ACI Jumpstart	5,000	
					NCAA meetings and annual conference	1,600	
					Marketing conference - Alex - MarCom - Nov 2018	2,500	
					Allegiant Air annual meeting - Oct 2018 - Savannah	1,200	
					Airline meeting travel expenses	1,800	
					Roundtable	2,000	
					AAAE Conference or SE Chapter Conference	2,200	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Marketing & Public Relations
BASIC OPERATING BUDGET
FY 2018-2019

Account Code					Description	Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
Fund		GARAA						
Department		Marketing & Public Relations						
Department #		30						
Cost Center		00						
Source		00						
					Cust Svc ACI and ACI Annual - Steering Comm	4,400		
					Local travel - Tina	-		
GARA#	651000	30	00	00	Training & Education		500	
					Media training - PR	500		
					General Repairs and Maintenance			
GARA#	710000	30	00	00	General Repairs and Maintenance		1,200	
					Piano tuning - monthly	1,200		
					Printing & Binding			
GARA#	730000	30	00	00	Printing & Binding		5,000	
					Miscellaneous projects - annual report, brochures, etc.	3,000		
					In-terminal displays & PR materials	2,000		
GARA#	730001	30	00	00	Banners		-	
					Updated banners/posters	-		
					Promotional Activities			
GARA#	740005	30	00	00	Radio		22,000	
					Misc. radio	22,000		
GARA#	740010	30	00	00	Billboards		32,500	
					Billboard leases (outdoor, cinema screens, etc.)	30,000		
					Production costs	2,500		
GARA#	740015	30	00	00	Print		12,100	
					AVL-CVB Asheville Magazine-Journal Communications	2,100		
					Magazines & newspapers	10,000		
GARA#	740020	30	00	00	TV		75,000	
					WLOS	50,000		
					Other	25,000		
ARA	740040	30	00	00	Web Advertising		59,440	
					Per click & display advertising	40,000		
					Business to business marketing via email/web/Constant Contact	1,440		
					Social media advertising	18,000		
ARA	740050	30	00	00	Air Service Development		2,300	
					Fam tour costs - for network planner visits to AVL	2,000		
					Misc - thank you gifts, presentations, etc	300		
GARA#	740100	30	00	00	Other Promotional Events/Sponsorships		1,500	
					Flyaways or contest prizes	1,500		
GARA#	740101	30	00	00	Community Events/Exhibits/Sponsorships		79,500	
					Sponsorships/events (FRP, Tourists ,Wings for Aut, other)	20,000		
					Henderson Chamber sponsorships	5,000		
					Asheville Chamber sponsorships - including \$4,000 for 5x5	8,500		
					Inaugural event(s)	1,000		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT
Marketing & Public Relations
BASIC OPERATING BUDGET
FY 2018-2019

Fund		GARAA						
Department	Marketing & Public Relations							
Department #	30							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary	
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount	
					New runway opening events - Project SOAR celebration	18,000		
					Runway 5K (revenue offsets 100%)	22,000		
					Customer appreciation events in terminal	4,000		
					Henderson County Partnership for Econ Devel	1,000		
GARAA	740115	30	00	00	Employee/Tenant Appreciation		2,250	
					Tenant prizes for holiday décor contest	250		
					Tenant lunch	2,000		
					Operating Supplies			
GARAA	770301	30	00	00	Art Program Supplies		1,000	
					Supplies, promotional materials	1,000	12,200	
GARAA	770305	30	00	00	Promotional Items			
					Small items/large quantities - general, 1st Class Program, events	3,500		
					Project SOAR - milestone gift	1,500		
					Carolina West	1,000		
					Apparel - promotional	2,500		
					Apparel - staff - restock	1,200		
					Large items / small quantities	2,500		
GARAA	770310	30	00	00	Holiday Decorations			5,000
					Decorations - parking garage décor & new tree stands	5,000		
GARAA	771000	30	00	00	Operating Furniture, Fixtures, Equipment and Software		7,025	
					Greater than \$100 & up to \$5,000			
					Desk Chair - PR	375		
					Rolling event kiosk	2,450		
					Additional plant boxes (built in-house) - 20	1,200		
					Passenger feedback stations - ipad/kiosks - 6	3,000		
					Books, Publications, Subscriptions and Memberships			
GARAA	780100	30	00	00	Dues & Memberships		4,445	
					Asheville Chamber	730		
					Haywood Chamber	580		
					Hendersonville Chamber	495		
					Jackson Chamber	210		
					Madison Chamber	300		
					McDowell Chamber	205		
					Mitchell County Chamber	350		
					Polk Chamber	325		
					Rutherford Chamber	250		
					Transylvania/Brevard Chamber	365		
					Yancey Chamber	280		
					AAAE	275		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Marketing & Public Relations

BASIC OPERATING BUDGET

FY 2018-2019

Fund		GARAA							
Department	Marketing & Public Relations								
Department #	30								
Cost Center	00								
Source	00								
Account Code					Description			Item	Summary
Fund	Acct.	Sec.	C.C.	Source			Amount	Amount	
						SEC AAAE	35	750	
						NCAA	45		
GARAA	780500	30	00	00	Books, Publications, Compact Disks, Videos & Subscriptions				
						Photos, music, animations - royalty free	500		
						Citizen-Times online subscription	250		
TOTAL OPERATING EXPENSES								433,410	
SECTION TOTAL								727,820	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
Marketing & Public Relations
Fiscal Year 2018/2019
Variance Analysis

Acct #	Description	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY 2016 Actual
		FY 2019 Budget	FY 2018 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2017 Actual	Increase/Decrease Amount	Increase/Decrease Percent	
500000	Salaries	193,527	154,718	38,809	25.08%	49,573	148,719	44,808	30.13%	145,561	47,966	32.95%	140,156
500016	Longevity	3,011	2,011	1,000	49.73%	2,080	2,011	1,000	49.73%	3,055	(44)	-1.44%	1,935
500020	Overtime	0	0	0	100%	0	0	0	100%	0	0	100%	0
500023	Holiday Pay	650											
500025	Auto Allowance	3,600											
500050	FICA Taxes	15,392	12,319	3,073	24.95%	3,965	11,895	3,497	29.40%	11,114	4,278	38.49%	10,810
500070	LGERS retirement	15,369	12,129	3,240	26.71%	3,880	11,640	3,729	32.04%	10,614	4,755	44.80%	8,760
500080	401k	9,827	7,837	1,990	25.39%	2,583	7,749	2,078	26.82%	7,210	2,617	36.30%	7,002
500160	Medical	44,893	24,051	20,842	86.66%	6,103	18,309	26,584	145.20%	19,355	25,538	131.95%	18,528
500260	Dental	2,854	1,467	1,387	94.55%	486	1,458	1,396	95.75%	1,474	1,380	93.62%	1,414
500265	Vision Insurance	208	145			44	132			145	63	43.45%	
500360	Life Insurance	715	475	240	50.53%	168	504	211	41.87%	793	(78)	-9.84%	432
500460	Disability	1,757	1,157	600	51.86%	350	1,050	707	67.33%	1,051	706	67.17%	1,051
500500	Cell Phone Allowance	2,607											
	Total Benefits	93,622	59,580	34,042	57.14%	17,579	52,737	40,885	77.53%	51,756	41,866	80.89%	47,997
	Total Personal Services	294,410	216,309	71,181	32.91%	69,232	203,467	84,010	41.29%	200,372	87,181	43.51%	190,088
604000	Professional Services - General	36,000	36,000	0	0.00%	13,248	36,000	0	0.00%	36,020	(20)	-0.06%	15,000
604016	Artwork and Creative Production	35,000	51,000	(16,000)	-31.37%	26,598	51,000	(16,000)	-31.37%	10,117	24,883	245.95%	27,110
604017	Surveys, Reports & Data	15,500	500	15,000	3000.00%	0	500	15,000	3000.00%	240	15,260	6358.33%	13,693
650000	Travel, Per Diem, Conference Registration	23,200	25,500	(2,300)	-9.02%	4,087	25,500	(2,300)	-9.02%	17,813	5,387	30.24%	17,026
651000	Training & Education	500	1,250	(750)	-60.00%	297	1,250	(750)	-60.00%	0	500	100%	0
710000	General Repairs and Maintenance	1,200	800	400	50.00%	393	800	400	50.00%	1,328	(128)	-9.64%	0
730000	Printing & Binding	5,000	5,500	(500)	-9.09%	408	5,500	(500)	-9.09%	5,037	(37)	-0.73%	5,234
730001	Banners	0	750	(750)	-100.00%	43	750	(750)	-100.00%	680	(680)	-100.00%	528
740005	Radio	22,000	30,000	(8,000)	-26.67%	8,750	30,000	(8,000)	-26.67%	27,996	(5,996)	-21.42%	10,746
740010	Billboards	32,500	32,500	0	0.00%	3,775	32,500	0	0.00%	34,050	(1,550)	-4.55%	25,200
740015	Print	12,100	15,100	(3,000)	-19.87%	0	15,100	(3,000)	-19.87%	15,334	(3,234)	-21.09%	13,658
740020	TV	75,000	110,000	(35,000)	-31.82%	6,679	110,000	(35,000)	-31.82%	50,075	24,925	49.78%	66,350
740030	Telephone Book	0	0	0	100%	0	0	0	100%	0	0	100%	0
740040	Web Advertising	59,440	49,440	10,000	20.23%	1,570	49,440	10,000	20.23%	33,237	26,203	78.84%	41,432
740050	Air Service Development	2,300	3,300	(1,000)	-30.30%	0	1,500	800	53.33%	19,797	(17,497)	-88.38%	1,152
740100	Promotional Events/Sponsorships	1,500	3,000	(1,500)	-50.00%	0	3,000	(1,500)	-50.00%	1,000	500	50.00%	12,914
740101	Other Community Events/Exhibits/Sponsorships	79,500	66,500	13,000	19.55%	15,740	37,000	42,500	114.86%	38,656	40,844	105.66%	41,113
740115	Employee/Tenant Appreciation	2,250	1,950	300	15.38%	721	1,950	300	15.38%	1,700	550	32.35%	573
770301	Art Program	1,000	1,000	0	0.00%	99	1,000	0	0.00%	1,050	(50)	-4.76%	1,400
770305	Promotional Items	12,200	11,200	1,000	8.93%	983	11,200	1,000	8.93%	14,825	(2,625)	-17.71%	14,855
770310	Holiday Decorations	5,000	5,000	0	0.00%	0	5,000	0	0.00%	5,080	(80)	-1.57%	604
771000	Operating Furniture, Fixtures and Equipment	7,025	0	7,025	100%	0	0	7,025	100%	4,156	2,869	69.03%	3,713
780100	Dues & Memberships	4,445	4,445	0	0.00%	450	4,445	0	0.00%	4,700	(255)	-5.43%	5,245
780500	Books & Publications	750	750	0	0.00%	198	750	0	0.00%	1,362	(612)	-44.93%	872
	Total Services & Mat'ls.	433,410	455,485	(22,075)	-4.85%	84,039	424,185	9,225	2.17%	324,253	109,157	33.66%	318,418
	Department Total	727,820	671,794	49,106	7.31%	153,271	627,652	93,235	14.85%	524,625	196,338	37.42%	508,506

Notes

- 604017 Time for market perception survey update
- 650000 Travel requirements remain at similar high level with MarCom officer position
- 740005 Reducing radio - increasing web advertising instead
- 740015 Reducing focus on print advertising
- 740020 TV is a focus in message delivery
- 740040 Web advertising is most effective target marketing strategy in market; strategic goal to increase social media engagement
- 740050 Reduced - may or may not use; need dollars available
- 740100 Haven't used flyaways much in several years - not the most effective
- 740101 Included actual estimated costs for Project SOAR event (not in FY18 budget); carried over Runway 5K; added passenger appreciation events dollars to support strategic plan
- 740115 We are growing - need more funds to feed larger group of tenants
- 770305 Growth to support First Class Customer Service program enhancement
- 771000 Kiosk is for passenger experience monthly events - strategic plan; Kiosks for improved customer feedback stations; would like additional plant boxes to improve décor in terminal

Questions If new staff member is approved, will I need to budget for office furniture and computer?

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Marketing

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement			
<input type="checkbox"/>	Equipment and Small Capital Outlay			Fund GARAA
<input type="checkbox"/>	Renewal and Replacement			Department Number 30
<input checked="" type="checkbox"/>	Personnel Request			Cost Center 0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA		30	0	0	Personnel	\$ 66,184

Requesting the addition of a Category 3 Marketing & Public Relations Coordinator.

The airport has grown in passenger use by 50% in just five years; 15% in the last year alone. With this growth comes more daily customer interaction, media requests, and needs for the Marketing & PR Department and Guest Services team to focus on the passenger experience.

The daily technical tasks are time consuming, and prevent the department from focusing fully on growth and enhancement opportunities. We need a coordinator who can focus on technical duties, such as scheduling, database management, website content updates, social media monitoring and content updates, customer feedback response, general assistance with events, projects and more, as well as cross-trained fill-in support for the Guest Services department.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Operations							
Department #	40							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount

PERSONNEL SERVICES							
GARAA	500000	40	10	00	Salaries	1,123,888	1,123,888
GARAA	500016	40	10	00	Longevity	15,509	15,509
GARAA	500020	40	10	00	Overtime	45,000	45,000
ARA	500023	40	10	00	Holiday Pay	5,847	5,847
ARA	500025	40	10	00	Auto Allowance	2,400	2,400
					<u>Benefits:</u>		655,822
GARAA	500050	40	10	00	FICA Taxes	91,616	
GARAA	500070	40	10	00	LGERS retirement	92,620	
GARAA	500080	40	10	00	401k	59,220	
GARAA	500160	40	10	00	Medical	371,826	
GARAA	500260	40	10	00	Dental	20,578	
GARAA	500265	40	10	00	Vision	1,868	
GARAA	500360	40	10	00	Life Insurance	4,688	
GARAA	500460	40	10	00	Disability	9,089	
ARA	50050	40	10	00	Cell Phone Allowance	4,317	
					TOTAL PERSONNEL SERVICES		1,848,466

OPERATING EXPENSES							
					Professional Services		
GARAA	641000	40	10	00	Temporary Help		75,000
					Temporary Help	75,000	
					Contractual Services		
GARAA	645000	40	60	00	Landscaping		9,420
					RAC Contract	9,420	
GARAA	646500	40	80	00	Parking Management Contract		550,205
					Payroll, Benefits & Operating Expenses	487,164	
					Management Fee	63,041	
ARA	646600	40	80	00	Parking Management Shuttle		-
					Payroll & Benefits	-	
ARA	646600	40	80	40	Prepaid Remote Shuttle		-
GARAA	647000	40	10	00	Other Contractual Services		85,873
					Automatic Door Contract	7,000	
					Uniform Cleaning & Mats (Maintenance & Ja	19,000	
					Loading Bridge Maintenance Contract	4,100	
					Load Bank Generator Test	3,200	
					State & NCDOL Inspections	1,000	
					Fire Sprinkler Inspections/Backflow/Halation	4,300	
					Halon Fire Suppression Inspection	1,300	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA			
Department	Operations			
Department #	40			
Cost Center	00			
Source	00			

Account Code					Description	Item Amount	Summary Amount	
Fund	Acct.	Sec.	C.C.	Source				
					Waste Removal & Recycling	14,990		
					RAC Waste Removal and Recycling	3,200		
					Pest Control	1,750		
					RAC Pest Control	533		
					Wildlife Program	12,000		
					Window Washing	9,000		
					Lobby Plants	4,500		
GARAA	700100	40	10	00	Elevator Maintenance Contract			5,000
					Elevator Maintenance Contract	5,000		
GARAA	700200	40	10	00	Fire Alarm Systems Contract			14,100
					Fire Alarm Systems-Infinity & Monitoring fee	1,000		
					Fire Alarm Systems-Siemens	13,100		
					Travel and Training			
GARAA	650000	40	10	00	Travel, Per Diem, Conference Registration		6,400	
					SEC Annual Conference	1,100		
					NCAA Conference	800		
					AAAE Conference	2,500		
					Annual Snow Symposium (1)	2,000		
					Local Travel	-		
GARAA	651000	40	10	00	Training & Education		6,300	
					Professional Development	500		
					AAAE	500		
					ACE (1)	3,800		
					ASOS (1)	1,500		
					Utility Services			
					Electricity - All Locations		404,267	
ARA	685500	40	80	00	Electricity Parking Garage			
					61 Terminal Dr	50,000		
GARAA	681000	40	10	00	Electricity TA8918 Terminal 208			
					61 Terminal Dr (727 171 5729)	144,700		
ARA	681500	40	10	00	Electricity TH4698 Landside Restaurant & GRAA Storage areas			
					61 Terminal Dr (183 474 0183)	4,943		
					Airside Restaurant and Freezer	16,724		
ARA	689400	40	20	10	Electricity TR2714 DPS Bldg New			
					136 Wright Brother Way (640-377-9462)	18,800		
ARA	683000	40	20	00	Electricity TK0203 Maint Bldgs			
					15 Aviation Way (590 232 5728)	12,900		
ARA	683500	40	20	00	Electricity W10456 Vgate-8AW			
					21 Aviation Way (798 342 2663)	450		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Operations							
Department #	40							
Cost Center	00							
Source	00							

Account Code					Description	Item Amount	Summary Amount
Fund	Acct.	Sec.	C.C.	Source			
ARA	684000	40	20	00	Electricity S93746 GA Sewer Lift 1 Aviation Way (153 235 5813)	750	48,500
ARA	685600	40	20	00	Electricity TF3027 480V TAFRDP 61 Terminal Dr (447 711 2884)	133,600	
ARA	686000	40	20	00	Electricity YK5320 Cargo Bldg 41 Terminal Dr (527 340 0993)	-	
ARA	688500	40	60	00	Electricity RAC CAM S83383 87 Rental Car Dr (319 694 7927)	12,400	
ARA	689000	40	80	00	Electricity TH6583 WBW St Light Wright Brothers Way (317 794 7458)	6,500	
ARA	689200	40	80	00	Electricity YT5631 LowerOverflow (606 016 2549)	2,500	
ARA	689300	40	20	00	Electricity Lav Cart Dump Station	-	
ARA	689450	40	80	0	Electricity Temp Emp Lot (155 676 6044)	-	
					Natural Gas - All Locations		
GARAA	690000	40	10	00	Nat Gas 635822 Terminal 61 Terminal Dr (3-1981-0349-9500)	24,000	
ARA	691500	40	20	00	Nat Gas 568135 Operations Office Bldg A (East) 15 Aviation Way (2-2100-7146-7120)	11,500	
ARA	692000	40	20	00	Nat Gas 446155 Main Bldg B (West) 15 Aviation Way (8-1981-0349-9521)	6,000	
ARA	690300	40	20	00	Nat Gas 508999/509070 DPS Bldg New 136 Wright Brothers Way (2-2101-0054-641)	7,000	
					Water - All Locations		
GARAA	695000	40	10	00	Water 11946022/12642942 Term 61 Terminal Dr (2111887-1140018)	35,000	
ARA	695100	40	20	00	Water - Deicing Truck Water Station 61 Terminal Dr (2111887-103231)	2,000	
GARAA	695500	40	00	00	Water 47313873 Maint Bldg A E 15 Aviation Way (2111879-1339978)	-	
ARA	697600	40	20	00	Water 102059 Public Saf Bldg-New (211887/102059) 136 Wright Brothers Way (1264268/1394288)	4,800	
ARA	696500	40	20	00	Water 12439009 Air Cargo Bldg 41 Terminal Dr (2111885-1140008)	-	
ARA	697500	40	20	00	Water 11459507/70162311 New Maint Bldg (East) 15 Aviation Way (2111887-1580708)	2,900	
ARA	698000	40	60	00	Water 11946005/70182576 RAC		

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Operations							
Department #	40							
Cost Center	00							
Source	00							

Account Code					Description	Item Amount	Summary Amount
Fund	Acct.	Sec.	C.C.	Source			
					65 Rental Car Dr (2293169-1587918)	25,000	151,500
ARA	698500	40	80	00	Water 1013844 Toll Plaza Office		
					70 Terminal Dr	2,000	
ARA	697700	40	80	00	Water Garage (2111887/104501)		
					61 Terminal Drive	1,000	
General Repairs and Maintenance							
GARAA	710100	40	10	00	Terminal, Buildings and Grounds		
					Terminal, Building & Grounds General Repai	22,000	
					Hardware/Equipment	12,000	
					Forbo Replacement	5,000	
					Terminal & Grounds Lighting Fixtures and bu	12,000	
					Baggage Belts	5,000	
					Equipment Rental	1,500	
					Roofing Maintenance	5,000	
					HVAC Repairs	11,000	
					Lime, Fertilizer, Mulch & Plants	13,000	
					Loading Bridges, PC Air/GPU's	13,000	
					RAC Light Poles, Fencing, Backflow/Fire Line	11,000	
					Light Poles, Fencing.	5,000	
					Crosswalk Sealing (1)	10,000	
					Sewer Cleanout & Repair	4,000	
					Pavement Maintenance Program	13,000	
					Rental Homes, Advantage West, DPS, CAP, ,	9,000	
GARAA	710200	40	20	00	Vehicles and Heavy Equipment		69,500
					Airfield Vehicles & Heavy Equipment	50,000	
					Landside Vehicles & Heavy Equipment	15,000	
					Authority Vehicle Tax & Tags	4,500	
GARAA	710300	40	20	00	Airport and Airfield Equipment		11,000
					Airfield Lighting, Runway Painting, & Electric	11,000	
Printing & Binding							
GARAA	730000	40	10	00	Printing & Binding		1,500
					Printing & Binding, Forms/Permits/	1,500	
Promotional Activities							
GARAA	740115	40	10	00	Employee/Tenant Appreciation		600
					Employee/Conference Hosting/Snow Team F	600	
Operating Supplies							
GARAA	770100	40	10	00	Vehicle Fuel		40,000
					Vehicle Fuel	40,000	
GARAA	770200	40	10	00	Shop Supplies		3,000
					Shop Supplies	3,000	

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Operations

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Operations							
Department #	40							
Cost Center	00							
Source	00							

Account Code					Description	Item Amount	Summary Amount
Fund	Acct.	Sec.	C.C.	Source			
GARAA	770300	40	10	00	Operations Supplies		19,000
					Operating Supplies	5,000	
					Finger Print/Badging	14,000	
GARAA	770400	40	10	00	Chemicals & Safety		74,600
					Chemicals & Safety	4,100	
					De-icing Chemicals	68,000	
					Safety Program Supplies	2,500	
GARAA	770500	40	10	00	Small Tools and Equipment		7,500
					Small Tools & Equipment	7,500	
GARAA	770600	40	10	00	Custodial Supplies		20,000
					Cleaning Supplies/Mop Heads/Trash Can Lin	20,000	
GARAA	770650	40	10	00	Custodial Consumables		40,000
					Soap/Paper Towels/Toilet Paper/Seat Covers	40,000	
GARAA	771000	40	10	00	Operating Furniture, Fixtures, Equipment and S Greater than \$100 & up to \$5,000		2,000
						2,000	
GARAA	771500	40	10	00	Uniforms		10,500
					Employee Shoe Allowance	1,000	
					Clothing	1,600	
					PPE for Maintenance Personnel	7,500	
					Prescription Safety Glasses	400	
					Books, Publications, Subscriptions and Memberships		
GARAA	780100	40	10	00	Dues & Memberships		1,350
					AAAE-3	825	
					SEC-7	245	
					NCAA Annual Dues 7	280	
GARAA	780500	40	10	00	Books, Publications, Compact Disks, Videos & Subscriptions		500
						500	
GARAA	780503	40	10	00	Licenses & Certifications		660
					CDL Licenses	500	
					NC Fire Sprinkler Licenses	160	
					TOTAL OPERATING EXPENSES		1,730,975
					SECTION TOTAL		3,579,441

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Operations
Fiscal Year 2018/2019
Variance Analysis

Acct #	Description	FY2018 Budget				FY2018 Estimated Actual				FY2017 Actual			FY 2016 Actual
		FY 2019 Budget	FY 2018 Budget	Increase/Decrease Amount	Increase/Decrease Percent	FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease Amount	Increase/Decrease Percent	FY 2017 Actual	Increase/Decrease Amount	Increase/Decrease Percent	
500000	Salaries	1,123,888	1,147,241	(23,353)	-2.04%	358,894	1,076,682	47,206	4.38%	1,022,085	101,803	9.96%	952,978
500016	Longevity	15,509	16,630	(1,121)	-6.74%	3,568	16,630	(1,121)	-6.74%	17,428	(1,919)	-11.01%	19,845
500020	Overtime	45,000	35,000	10,000	28.57%	8,467	25,401	19,599	77.16%	41,713	3,287	7.88%	54,948
500023	Holiday Pay	5,847											
500025	Auto Allowance	2,400											
500050	FICA Taxes	91,616	92,846	(1,230)	-1.32%	25,100	75,300	16,316	21.67%	79,624	11,992	15.06%	76,808
500070	LGERS retirement	92,620	92,697	(77)	-0.08%	28,203	84,609	8,011	9.47%	81,740	10,880	13.31%	69,999
500080	401k	59,220	59,944	(724)	-1.21%	18,493	55,479	3,741	6.74%	54,020	5,200	9.63%	51,590
500160	Medical	371,826	386,935	(15,109)	-3.90%	84,194	252,582	119,244	47.21%	250,405	121,421	48.49%	245,065
500260	Dental	20,578	18,890	1,688	8.94%	5,172	15,516	5,062	32.62%	15,759	4,819	30.58%	14,363
500265	Vision Insurance	1,868	1,962	(94)	-4.79%	442	1,326	542	40.87%	1,528	340	22.25%	
500360	Life Insurance	4,688	4,679	9	0.19%	1,567	4,701	(13)	-0.28%	4,136	552	13.35%	3,543
500460	Disability	9,089	9,021	68	0.75%	2,610	7,830	1,259	16.08%	7,744	1,345	17.37%	6,844
500500	Cell Phone Allowance	4,317											
	Total Benefits	655,822	666,974	(11,152)	-1.67%	165,781	497,343	158,479	31.87%	494,956	160,866	32.50%	468,212
	Total Personal Services	1,848,466	1,865,845	(29,943)	-1.60%	536,710	1,616,056	219,846	13.60%	1,576,182	259,720	16.48%	1,495,983
641000	Temporary Help	75,000	87,000	(12,000)	-13.79%	14,582	55,000	20,000	36.36%	63,117	11,883	18.83%	53,506
644000	Computer Tech. Support	0	0	0	100%		0	0	100%		0	100%	
645000	Landscaping	9,420	9,420	0	0.00%	3,140	9,420	0	0.00%	7,850	1,570	20.00%	9,420
646500	Parking Management Contract	550,205	425,936	124,269	29.18%	103,506	425,936	124,269	29.18%	417,605	132,600	31.75%	446,369
646600	Parking Management - Shuttle	0	200,000	(200,000)	-100.00%	162,999	200,000	(200,000)	-100.00%	531,868	(531,868)	-100.00%	90,673
647000	Other Contractual Services	85,873	80,273	5,600	6.98%	24,116	80,273	5,600	6.98%	76,325	9,548	12.51%	56,431
700100	Elevator Maintenance Contract	5,000	2,280	2,720	119.30%	1,148	2,280	2,720	119.30%	2,837	2,163	76.24%	1,840
700200	Fire Alarm Systems Contract	14,100	12,450	1,650	13.25%	16,519	16,519	(2,419)	-14.64%	11,977	2,123	17.73%	15,319
650000	Travel, Per Diem, Conference Registration	6,400	8,700	(2,300)	-26.44%	967	8,700	(2,300)	-26.44%	5,914	486	8.22%	11,333
651000	Training & Education	6,300	4,500	1,800	40.00%	2,730	4,500	1,800	40.00%	2,871	3,429	119.44%	5,256
662000	Telecommunications		0	0	100%	160	0	0	100%	369	(369)	-100.00%	18
664000	Rentals and Leases		0	0	100%	4,000	0	0	100%	11,000	(11,000)	-100.00%	
680000	Electricity - All	404,267	405,317	(1,050)	-0.26%	98,281	355,300	48,967	13.78%	289,989	114,278	39.41%	324,524
690000	Natural Gas - All	48,500	48,500	0	0.00%	2,693	35,500	13,000	36.62%	21,777	26,723	122.71%	30,002
695000	Water - All	72,700	67,000	5,700	8.51%	28,828	71,500	1,200	1.68%	60,029	12,671	21.11%	47,520
710100	Terminal, Buildings and Grounds	151,500	152,000	(500)	-0.33%	54,481	167,000	(15,500)	-9.28%	169,916	(18,416)	-10.84%	165,840
710200	Vehicles and Heavy Equipment	69,500	69,500	0	0.00%	14,435	64,500	5,000	7.75%	90,266	(20,766)	-23.01%	63,128
710300	Airport and Airfield Equipment	11,000	12,000	(1,000)	-8.33%	2,926	12,000	(1,000)	-8.33%	9,159	1,841	20.10%	9,922
730000	Printing & Binding	1,500	1,500	0	0.00%	141	1,000	500	50.00%	2,956	(1,456)	-49.26%	2,605
740115	Employee/Tenant Appreciation	600	600	0	0.00%	0	600	0	0.00%	274	326	118.98%	603
770100	Vehicle Fuel	40,000	45,000	(5,000)	-11.11%	20,864	45,000	(5,000)	-11.11%	60,010	(20,010)	-33.34%	26,926
770200	Shop Supplies	3,000	3,000	0	0.00%	1,196	3,000	0	0.00%	4,535	(1,535)	-33.85%	3,975
770300	Operating Supplies	19,000	18,000	1,000	5.56%	4,195	18,000	1,000	5.56%	21,171	(2,171)	-10.25%	13,246
770400	Chemicals & Safety	74,600	74,600	0	0.00%	208	50,000	24,600	49.20%	4,231	70,369	1663.18%	42,538
770500	Small Tools and Equipment	7,500	5,000	2,500	50.00%	2,253	5,000	2,500	50.00%	2,681	4,819	179.75%	5,446
770600	Custodial Supplies	20,000	19,000	1,000	5.26%	271	19,000	1,000	5.26%	5,136	14,864	289.41%	23,751
770650	Custodial Consumables	40,000	35,600	4,400	12.36%	17,920	50,000	(10,000)	-20.00%	47,317	(7,317)	-15.46%	35,954
771000	Operating Furniture, Fixtures and Equipment	2,000	2,000	0	0.00%	524	1,000	1,000	100.00%	168	1,832	1090.48%	1,920
771500	Uniforms	10,500	3,000	7,500	250.00%	529	3,000	7,500	250.00%	3,031	7,469	246.42%	2,530
780100	Dues & Memberships	1,350	1,350	0	0.00%	120	1,350	0	0.00%	1,195	155	12.97%	1,180
780500	Books & Publications	500	500	0	0.00%	0	0	500	100%	0	500	100%	860
780503	Licenses & Certifications	660	660	0	0.00%	0	350	310	88.57%	187	473	252.94%	0
	Total Services & Mat'ls.	1,730,975	1,794,686	(63,711)	-3.55%	583,732	1,705,728	25,247	1.48%	1,925,761	(194,786)	-10.11%	1,492,635
	Department Total	3,579,441	3,660,531	(93,654)	-2.56%	1,120,442	3,321,784	245,093	7.38%	3,501,943	64,934	1.85%	2,988,618

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Public Safety							
Department #	50							
Cost Center	00							
Source	00							

Account Code					Description	Item	Summary
Fund	Acct.	Sec.	C.C.	Source		Amount	Amount
PERSONNEL SERVICES							
GARAA	500000	50	20	00	Salaries	826,966	826,966
GARAA	500016	50	20	00	Longevity	13,741	13,741
GARAA	500020	50	20	00	Overtime	68,000	68,000
ARA	500023	50	20	00	Holiday Pay	3,898	3,898
ARA	500025	50	20	00	Auto Allowance	2,400	2,400
GARAA	500090	50	20	00	LEO Special Separation Allowance	13,662	13,662
GARAA	500165	50	00	00	Retiree Health	-	-
					<u>Benefits:</u>		478,093
GARAA	500050	50	20	00	FICA Taxes	70,187	
GARAA	500070	50	20	00	LGERS retirement	77,240	
GARAA	500080	50	20	00	401k	45,435	
GARAA	500160	50	20	00	Medical	257,296	
GARAA	500260	50	20	00	Dental	14,718	
GARAA	500265	50	20	00	Vision	1,246	
GARAA	500360	50	20	00	Life Insurance	3,217	
GARAA	500460	50	20	00	Disability	6,387	
ARA	500500	50	20	00	Cell Phone Allowance	2,367	
TOTAL PERSONNEL SERVICES							1,406,760
OPERATING EXPENSES							
Contractual Services							
GARAA	647000	50	20	00	Other Contractual Services		9,810
					Police Info Computer (NCIC) & Mobile Data	1,200	
					Fire Extinguisher Service	5,000	
					SCBA Inspection	1,100	
					AED Inspection	660	
					Firearms Qualification (Fall)		
					SCBA Compressor Testing	1,500	
					Range Membership	350	
Travel and Training							
GARAA	650000	50	20	00	Travel, Per Diem, Conference Registration		11,650
					AAAE Chief's Conference	2,000	
					ARFF Working Group (2 attendees)	2,000	
					NC Assoc. Chief's of Police	800	
					Business Meeting Expenses	500	
					AAAE Emergency Preparedness Conference	2,350	
					ALEAN Conference (Spring and Fall)	4,000	
					Local Travel	-	
GARAA	651000	50	20	00	Training & Education		12,600
					FAR 139 Compliance (Live burn, drills, etc)	10,000	
					Professional Development (1000 Airport Master Firefighte	1,600	
					Fire & LEO Local Training (Community Colleges)	1,000	
Communications and Freight							

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

ASHEVILLE REGIONAL AIRPORT

Public Safety

BASIC OPERATING BUDGET

FY 2018-2019

Fund	GARAA							
Department	Public Safety							
Department #	50							
Cost Center	00							
Source	00							
Account Code								Description
Fund	Acct.	Sec.	C.C.	Source			Item	Summary
							Amount	Amount
GARAA	663000	50	20	00	Online Services			1,440
					Broadband Service for 3 Toughbook Laptops		1,440	
General Repairs and Maintenance								
GARAA	710000	50	20	00	General Repairs and Maintenance			2,000
					Maintenance		2,000	
Operating Supplies								
GARAA	770300	50	20	00	Operating Supplies			7,500
					First Aid Supplies		3,500	
					Training Supplies (ammunition, foam, etc)		4,000	
GARAA	770400	50	20	00	Chemicals & Safety			2,000
					Chemicals & Safety		2,000	
GARAA	770500	50	20	00	Small Tools and Equipment			3,000
					Small Tools & Equipment		3,000	
GARAA	771000	50	20	00	Operating Furniture, Fixtures, Equipment and Software			4,000
					Greater than \$100 & up to \$5,000			
					Station Furniture		1,000	
					Radio Equipment		3,000	
GARAA	771500	50	20	00	Uniforms			10,000
					Uniforms (Police and Fire Class A's and Utility)		8,560	
					Duty Boots		1,440	
GARAA	780501	50	20	00	Firefighter Equipment			3,200
					Turnout Gear & SCBA Masks (New Hire or Damage)		3,200	
Books, Publications, Subscriptions and Memberships								
GARAA	780100	50	20	00	Dues & Memberships			2,400
					ALEAN		450	
					ARFFWG		300	
					AAAE		275	
					NCAA		45	
					SECAAAE		35	
					Buncombe Co FF Assoc		150	
					Buncombe Co Fire Chief's Assoc		150	
					NFPA Membership and code access			
					Henderson Co FF Assoc		150	
					NC Fire Chiefs Association		125	
					International Assoc of Chief's of Police		170	
					NC Association of Chief's of Police		150	
					NC Assoc of Rescue Squads and EMS		400	
GARAA	780500	50	20	00	Books, Publications, Compact Disks, Videos & Subscriptions			500
					Books, Publications. Compact Disks, Videos & Subscrip.		500	
TOTAL OPERATING EXPENSES								70,100
SECTION TOTAL								1,476,860

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

Public Safety

Fiscal Year 2018/2019

Variance Analysis

Acct #	Description	FY 2019 Budget	FY2018 Budget		FY2018 Estimated Actual				FY2017 Actual			FY2016	
			FY 2018 Budget	Increase/Decrease		FY 2018 Actual 4 Months	FY 2018 Estimate	Increase/Decrease		FY 2017 Actual	Increase/Decrease		FY 2016 Actual
				Amount	Percent			Amount	Percent		Amount	Percent	
500000	Salaries	826,966	842,577	(15,611)	-1.85%	261,361	784,083	42,883	5.47%	760,161	66,805	8.79%	778,872
500016	Longevity	13,741	14,522	(781)	-5.38%	2,991	14,522	(781)	-5.38%	12,886	855	6.64%	11,772
500020	Overtime	68,000	68,000	0	0.00%	22,268	66,804	1,196	1.79%	72,726	(4,726)	-6.50%	67,597
500023	Holiday Pay	3,898											
500025	Auto Allowance	2,400											
500090	LEO Special Separation Allowance	13,662	28,005	(14,343)	-51.22%	12,769	38,307	(24,645)	-64.34%	37,780	(24,118)	-63.84%	24,118
500165	Retiree Health	0	0	0	100%		0	0	100%		0	100%	
500050	FICA Taxes	70,187	73,249	(3,062)	-4.18%	21,773	65,319	4,868	7.45%	64,510	5,677	8.80%	66,215
500070	LGERS retirement	77,240	78,353	(1,113)	-1.42%	23,271	69,813	7,427	10.64%	63,567	13,673	21.51%	60,951
500080	401k	45,435	46,255	(820)	-1.77%	14,248	42,744	2,691	6.30%	41,667	3,768	9.04%	43,368
500160	Medical	257,296	263,060	(5,764)	-2.19%	65,234	195,702	61,594	31.47%	198,492	58,804	29.63%	191,983
500260	Dental	14,718	12,081	2,637	21.83%	4,304	12,912	1,806	13.99%	12,277	2,441	19.88%	10,951
500265	Vision Insurance	1,246	1,308			377	1,131	115	10.17%	1,320	(74)	-5.61%	
500360	Life Insurance	3,217	3,270	(53)	-1.62%	1,060	3,180	37	1.16%	3,163	54	1.71%	2,929
500460	Disability	6,387	6,519	(132)	-2.02%	1,807	5,421	966	17.82%	5,504	883	16.04%	5,887
500500	Cell Phone Allowance	2,367											
	Total Benefits	478,093	484,095	(6,002)	-1.24%	132,074	396,222	81,871	20.66%	390,500	87,593	22.43%	382,284
	Total Personal Services	1,406,760	1,437,199	(39,042)	-2.72%	431,463	1,299,938	98,157	7.55%	1,274,053	124,042	9.74%	1,264,643
604000	Professional Services General	0	0			0	0			0			0
647000	Other Contractual Services	9,810	9,665	145	1.50%	1,200	9,665	145	1.50%	8,408	1,402	16.67%	9,562
650000	Travel, Per Diem, Conference Registration	11,650	11,200	450	4.02%	4,785	11,200	450	4.02%	8,448	3,202	37.90%	15,187
651000	Training & Education	12,600	11,600	1,000	8.62%	4,509	11,600	1,000	8.62%	7,221	5,379	74.49%	13,691
662000	Telecommunications	0	0	0	100%	480	1,440	(1,440)	-100.00%	1,441	(1,441)	-100.00%	1,066
663000	Online Services	1,440	1,440	0	0.00%	0	0	1,440	100%	0	1,440	100%	413
710000	General Repairs and Maintenance	2,000	2,000	0	0.00%	57	2,000	0	0.00%	9,111	(7,111)	-78.05%	1,154
730000	Printing & Binding	0	0			0	0			228			104
770300	Operating Supplies	7,500	11,500	(4,000)	-34.78%	3,385	11,500	(4,000)	-34.78%	15,215	(7,715)	-50.71%	12,865
770400	Chemicals & Safety	2,000	3,000	(1,000)	-33.33%	209	3,000	(1,000)	-33.33%	1,386	614	44.30%	1,995
770500	Small Tools and Equipment	3,000	3,000	0	0.00%	524	3,000	0	0.00%	3,691	(691)	-18.72%	14,866
771000	Operating Furniture, Fixtures and Equipment	4,000	41,033	(37,033)	-90.25%	1,458	41,033	(37,033)	-90.25%	2,049	1,951	95.22%	29,156
771500	Uniforms	10,000	9,440	560	5.93%	4,917	9,440	560	5.93%	8,308	1,692	20.37%	8,449
780501	Firefighter Equipment	3,200	3,000	200	6.67%	2,392	3,000	200	6.67%	0	3,200	100%	714
780100	Dues & Memberships	2,400	4,070	(1,670)	-41.03%	500	4,070	(1,670)	-41.03%	1,671	729	43.63%	2,027
780500	Books & Publications	500	300	200	66.67%	84	300	200	66.67%	131	369	281.68%	314
	Total Services & Mat'ls.	70,100	111,248	(41,148)	-36.99%	24,500	111,248	(41,148)	-36.99%	67,308	3,020	4.49%	111,563
	Department Total	1,476,860	1,548,447	(80,190)	-5.18%	455,963	1,411,186	57,009	4.04%	1,341,361	127,062	9.47%	1,376,206

Comments:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
FY2018/2019 PROJECTED CAPITAL CARRYOVER**

Description	Amount Authorized	Estimated Spending Through 6/30/2018	Estimated Balance to Carryover	FAA-AIP Entitlement	FAA-AIP Discretionary	NC DOT Grants	PFCs Currently Approved	Airport Funds
Airfield Redevelopment-Bid Package 4 (1)	34,703,096	15,000,000	19,703,096		4,700,000		3,420,813	11,582,283
TOTAL CARRYOVER	\$ 34,703,096	\$ 15,000,000	\$ 19,703,096	\$ -	\$ 4,700,000	\$ -	\$ 3,420,813	\$ 11,582,283

(1) Represents current estimated amounts. Related contracts requiring Board approval will be presented to the Board before implementation.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
CAPITAL BUDGET
FISCAL YEAR 2018/2019**

Description	Total	Funding Source				
		FAA- AIP Entitlements	FAA- AIP Discretionary	NCDOT Grants	Currently Approved PFCs	Airport Funds
<u>Capital Improvements (1)</u>						
Terminal Bldg Rehab & Expansion - Design	\$ 2,000,000			\$ -		\$ 2,000,000
Terminal Bldg Infrastructure Improvements	2,000,000			2,000,000		-
Snow Removal Equipment	2,400,000	1,825,000		-		575,000
Total Capital Improvements	6,400,000	1,825,000	-	2,000,000	-	2,575,000
<u>Equipment and Small Capital Outlay</u>						
Mowing Equipment	201,727					201,727
Total Equipment and Small Capital Outlay	201,727	\$ -	\$ -	\$ -	\$ -	201,727
<u>Renewal and Replacement</u>						
Articulating Lift	53,375					53,375
Road Repair	54,057					54,057
Mower Replacement	24,220					24,220
Paint Machine	27,995					27,995
Perimeter Fencing	54,000					54,000
Campus Structured Cabling	35,000					35,000
Cisco PRI Gateway	6,000					6,000
Carpet Replacements	30,654					30,654
LED Lighting	20,225					20,225
Replace small back-lits	12,700					12,700
Vehicle Replacements	27,859					27,859
Chairs for Administrative Offices	9,000					9,000
SCBA Bottles	11,050					11,050
SCBA Pack	15,500					15,500
Emergency Trailer	12,000					12,000
Total Renewal and Replacement	393,635	-	-	-	-	393,635
Total	\$ 6,995,362	\$ 1,825,000	\$ -	\$ 2,000,000	\$ -	\$ 3,170,362

(1) All purchases of Capital Improvements will be presented to the Authority Board for final approval before implementation unless otherwise authorized by the Authority Board.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Development

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> X </u>	Capital Improvement	Fund	GARAA
<u> </u>	Equipment and Small Capital Outlay	Department Number	70
<u> </u>	Renewal and Replacement	Cost Center	0
<u> </u>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	70	0	0	Terminal Building Rehab & Expansion - Design	\$2,000,000

In addition to repairs and improvements to the Terminal Building infrastructure resulting from the Terminal Building Assessment Study, re-habilitation of certain portions of the terminal, and expansion of other areas are anticipated. This project will provide for the design of the terminal improvements and expansion identified in the assessment report.

This project will be funded with \$2,000,000 in Airport Funds.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Development

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> X </u>	Capital Improvement	Fund	GARAA
<u> </u>	Equipment and Small Capital Outlay	Department Number	70
<u> </u>	Renewal and Replacement	Cost Center	0
<u> </u>	Personnel Request		

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	70	0	0	Terminal Building Infrastructure Improvements Ph II - Utilities	\$2,000,000

As a result of the Terminal Building Assessment Study underway, expectations are that substantial repairs and/or improvements are needed to the terminal utility infrastructure in advance of any future planned expansion of the building. Design and construction will be included in this project.

The project will be funded with \$2,000,000 in NCDOT Commercial Service Funds.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019**

JUSTIFICATION SCHEDULE

<input checked="" type="checkbox"/>	Capital Improvement			
<input type="checkbox"/>	Equipment and Small Capital Outlay	Fund		ARA
<input type="checkbox"/>	Renewal and Replacement	Department Number	40	
<input type="checkbox"/>	Personnel Request	Cost Center		0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Snow Removal Equipment Plows	\$2,400,000

GARAA Operates among other equipment, large Dump Trucks with 12 foot snow plows, which are critical pieces of equipment during snow removal operations. The existing equipment is reaching its useful life and is scheduled for replacement.

This project will be funded with \$1,825,000.00 in Entitlement Funds and \$575,000.00 of Airport Capital.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019**

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement		
<u> X </u>	Equipment and Small Capital Outlay	Fund	ARA
<u> </u>	Renewal and Replacement	Department Number	40
<u> </u>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Mowing Equipment	\$ 201,727

Maintenance is requesting to add a piece of mowing equipment that is specifically manufactured to maintain slopes and uneven terrain. The airport has several areas with steep slopes that must be maintained to comply with mowing and wildlife standards. This equipment could also be utilized year round by purchasing additional attachments such as a broom and blower.

AEBI Terratrak TT241 75 horsepower	\$161,727
Front Mount Flail mower	\$ 10,000
Front Mount Blower	\$ 20,000
Front Mount Broom	<u>\$ 10,000</u>
TOTAL	\$201,727

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Articulating Lift	\$ 53,375

Airport Maintenance currently operates a scissor lift that has difficulty accessing areas of the terminal and other airport owned facilities. The existing lift was acquired used and is requiring maintenance on a regular basis. Maintenance requests to purchase a new articulating boom lift that would provide access to these areas. This articulating lift would be utilized both indoors as described above and also outdoors in servicing the roadway lighting. Cost of a new articulating boom lift is \$53,375.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement			
<u> </u>	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
<u> </u>	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Road Repair	\$ 54,057

Aviation Way is the primary entrance for delivery of bulk fuel for the FBO. Due to the slope of the road and weight of the trucks, the asphalt near the stop sign is shoving or delaminating. Cost to replace approximately 1,136 square feet with concrete is \$19,596.00

The perimeter road leading to the fuel farm is in need of repair. Due to the frequency of deliveries of bulk fuel, sections of the concrete road leading to the fuel farm needs to be replaced. Cost to replace approximately 450 square feet of concrete is \$12,332.00

The lower lot of the parking area is in need of maintenance. The area needs to be seal coated to prevent the asphalt from further deterioration. The cost to prep the area and seal coat is \$20,058.75. If restriping of the lot is necessary, the cost would be an additional \$2,070.00.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019**

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Mower Replacement	\$ 24,220

Airport Maintenance is requesting to replace 2 mowers with Zero Turn 52 inch mower decks. Governmental discounts would allow purchase price to be reduced by approximately 25% versus MSRP.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement			
<u> </u>	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
<u> </u>	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Paint Machine	\$ 27,995

The airport's current paint machine has reached its useful life. Due to the age of the paint machine, the machine applies beads by gravity, which does not meet current Federal Aviation Regulations of applying beads by a pressurized system. In order to comply with FAA Regulations, this request is to purchase a machine capable of applying beads by a pressurized system.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement		
<u> </u>	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	40
<u> </u>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	40	0	0	Perimeter Fencing	\$ 54,000

Request replacement of old and deteriorating fence to be replaced with new fence. Fence height also needs to be increased to meet security recommendations. Existing fence is distracting from the visual appeal of the airport and perimeter.

Pinner Rd. (Game Fence)
Remove and replace approximately 1900 lf

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2018-2019

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement		
<u> </u>	Equipment and Small Capital Outlay	Fund	ARA
<u> X </u>	Renewal and Replacement	Department Number	20
<u> </u>	Personnel Request	Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	20	0	0	Campus Structured Cabling	\$ 35,000

The fiberoptic and copper network cabling across the campus is unstructured, outdated, and extremely difficult to manage. This cabling serves a critical role as it provides voice and data connectivity for all staff, tenants and customers. It is the recommendation of the Information Technology Department to continue remediation and expansion of our fiberoptic and copper and infrastructure to improve performance, redundancy, response times and scale for future growth.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Information Technology

CAPITAL BUDGET / PERSONNEL REQUEST

FY 2018-2019

JUSTIFICATION SCHEDULE

<input type="checkbox"/>	Capital Improvement			
<input type="checkbox"/>	Equipment and Small Capital Outlay			Fund GARAA
<input checked="" type="checkbox"/>	Renewal and Replacement			Department Number 20
<input type="checkbox"/>	Personnel Request			Cost Center 0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	20	0	0	Cisco PRI Gateway	\$6,000

The Information Technology Department is working with AT&T to install diverse fiber-optic paths onto the property to support the Airports voice services. This design will provide a substantial level of redundancy and added capacity for the Airport and its tenants. To complete the project will require a new telephone gateway device. It is the recommendation of the Information Technology Department to obtain this equipment to ensure uptime of our most critical communication links.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Carpet Replacement	\$ 30,654

Carpeting in the administrative offices and the Airport Authority Board Room is in need of replacement. Due to frequent chair movements, the existing carpet is showing bubbles in several areas which cannot be properly repaired due to the padding under the carpet. The existing roll carpet would be replaced with carpet squares for an estimated \$30,654.00. This price includes removal and disposal of existing carpet.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	LED Lighting	\$ 20,225

Maintenance is requesting to replace lighting in the main lobby with 100 LED fixtures. This installation will continue the phased replacement of fluorescent lighting fixtures throughout the terminal. Installation of LED fixtures helps to reduce energy and utility costs. Staff anticipates one additional request to complete the change over to LED lighting.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Guest Services

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019**

JUSTIFICATION SCHEDULE

_____	Capital Improvement			
_____	Equipment and Small Capital Outlay		Fund	GARAA
<u> X </u>	Renewal and Replacement		Department Number	60
_____	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA		60	0	0	Replace small back-lits	\$ 12,700

As part of 5-year in-terminal advertising capital plan, the backlit display units are in need of replacement. There have been incidents of electrical issues. The units are at least 15 years old.

LED units are available. We propose replacing the 10 smallest backlit units this fiscal year, with replacement of the larger units in the following fiscal year.

The cost for each unit is \$1,270.

The replacement with LED units fulfills the strategic goal of energy efficiency over time.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Operations

**CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019**

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement			
<u> </u>	Equipment and Small Capital Outlay		Fund	ARA
<u> X </u>	Renewal and Replacement		Department Number	40
<u> </u>	Personnel Request		Cost Center	0

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
ARA	0	40	0	0	Vehicle Replacement	\$ 27,859

Airport Maintenance is requesting to replace Unit #32 to conform with the vehicle replacement schedule. Unit #32 is used as the Airport Landscape truck. Airport cost is \$41,670.00 less \$28,000.00 for 2012 F350 Trade in. Total cost \$13,670.00 NOTE: CURRENT VEHICLE IS A DIESEL WILL BE REPLACED WITH GAS ENGINE

Airport Operations is requesting to replace Unit #29 to conform with the vehicle replacement schedule. Airport cost is \$45,189.00 less \$31,000.00 for 2012 F-250 trade in. Total cost \$14,189.00 NOTE: CURRENT VEHICLE IS A DIESEL ENGINE WILL BE REPLACED WITH GAS ENGINE

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Administrative

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

<u> </u>	Capital Improvement		
<u> </u>	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	11
<u> </u>	Personnel Request	Cost Center	

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Description	Amount
GARAA	0	11	0	Chairs for Administrative Offices	\$ 9,000

The GARAA Administrative offices are currently furnished with an assortment of worn out and broken chairs which has outlived its useful life. It is recommended to replace these with new, matching chairs.

NOTE: If this request relates to recently approved personnel, please complete the following:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	50
_____	Personnel Request	Cost Center	20

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	50	0	0	SCBA Bottles	\$ 11,050

Phase 1 of 2 to replace end of life SCBA cylinders. Purchase of 13, 4500 psi Scott SCBA bottles at 850.00 each.

NOTE:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	50
_____	Personnel Request	Cost Center	20

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	50	0	0	SCBA Pack	\$ 15,500

Purchase of 2 Scott 4.5 SCBA Units for Unit 12. The cost is 7750.00 per unit with mask and bottle.

NOTE:

TITLE:

HIRE DATE:

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ASHEVILLE REGIONAL AIRPORT**

Public Safety

CAPITAL BUDGET / PERSONNEL REQUEST
FY 2018-2019

JUSTIFICATION SCHEDULE

_____	Capital Improvement		
_____	Equipment and Small Capital Outlay	Fund	GARAA
<u> X </u>	Renewal and Replacement	Department Number	50
_____	Personnel Request	Cost Center	20

DESCRIPTION & JUSTIFICATION

Fund	Acct.	Sec.	C.C.	Source	Description	Amount
GARAA	0	50	0	0	Emergency Trailer	\$ 12,000

Funding to upgrade DPS Red trailer into an Emergency Response / Seadog Trailer. Preliminary funding thoughts are 6000.00 for painting/wrapping, 3000 for in house modifications and 3000 for supplies and equipment.

NOTE:

TITLE:

HIRE DATE:

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
ESTIMATED CASH & INVESTMENT BALANCE
As of June 30, 2019

		Amount
Estimated Cash & Investment Balance at June 30, 2018		\$ 27,000,000
Plus: Net Operating & Investment Revenues		1,792,784
Less Other Costs:		
Business Development Costs	(300,000)	
Contingency	(100,000)	
Debt Service	(1,686,931)	(2,086,931)
Plus Non-Operating Revenues:		
Passenger Facility Charges	1,850,000	
Customer Facility Charges	1,400,000	3,250,000
Plus Capital Contributions:		
Federal Grants - AIP Entitlements	1,825,000	
Federal Grants - AIP Discretionary Funds	4,700,000	
NC DOT Grants	2,000,000	8,525,000
Less Capital Costs:		
Capital Improvements	(6,400,000)	
Equipment and Small Capital Outlay Fund	(201,727)	
Renewal and Replacements	(393,635)	
Carryover Projects From FY2018	(19,703,096)	(26,698,458)
Estimated Cash & Investment Balance at June 30, 2019		11,782,395
Estimated Restricted Cash at June 30, 2019		500,000
<u>Reserves:</u>		
Operations & Maintenance Reserve (6 Months)		4,608,465
Emergency Repair Reserve		650,000
Estimated Unrestricted Undesignated Cash & Investments at June 30, 2019		\$ 6,023,930

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
SUPPLEMENTAL FEES AND CHARGES
FY 2018/2019 ANNUAL BUDGET**

	FY 2017/2018			FY 2018/2019		
	Current Fees			Proposed Fees		
	Cost		Per	Cost		Per
<u>Maintenance</u>						
Scissor Lift	\$	100.00	day	\$	100.00	day
Large ADA Ramp Rental	\$	100.00	use	\$	100.00	use
Air Stair Rental	\$	100.00	use	\$	100.00	use
Volvo Wheel Loader	\$	150.00	use	\$	150.00	use
Fork-lift	\$	100.00	use	\$	100.00	use
Pallet Jack	\$	50.00	use	\$	50.00	use
Tenant Sweeper	\$	125.00	hour	\$	125.00	hour
Service Truck	\$	50.00	hour	\$	50.00	hour
Backhoe	\$	100.00	hour	\$	100.00	hour
Lighted X	\$	200.00	day	\$	200.00	day
Light Tower	\$	150.00	day	\$	150.00	day
Paint Stripper	\$	100.00	hour	\$	100.00	hour
Large Aircraft Removal Dolly	\$	200.00	day	\$	200.00	day
Small Aircraft Removal Dolly	\$	100.00	day	\$	100.00	day
Aircraft Jack	\$	100.00	use	\$	100.00	use
Cores	\$	40.00	each	\$	40.00	each
Keys	\$	12.00	each	\$	12.00	each
Large Dump Truck	\$	200.00	hour	\$	200.00	hour
Small Broom	\$	200.00	hour	\$	200.00	hour
Large Broom	\$	300.00	hour	\$	300.00	hour
Pressure Washer	\$	125.00	hour	\$	125.00	hour
Maintenance Labor Rate (1)	\$	45.00	hour	\$	45.00	hour
Security Escort Rate (1)	\$	45.00	hour	\$	45.00	hour
<u>Department of Public Safety</u>						
ARFF Apparatus for 1500 gal. or greater	\$	250.00	hour	\$	250.00	hour
ARFF Apparatus for less than 1500 gal.	\$	150.00	hour	\$	150.00	hour
Command, Police, and Ops support vehicles	\$	100.00	hour	\$	100.00	hour
Aircraft recover dolly	\$	150.00	day	\$	150.00	day
Maintenance Labor Rate (1)	\$	45.00	hour	\$	45.00	hour
Mutual Aid Agencies collected on their behalf			as incurred			as incurred
Replacement charges for AVL equipment/supplies			as incurred			as incurred
<u>Information Technology (IT) Department</u>						
IT Labor Rate - Non-Network (1)	\$	40.00	hour	\$	40.00	hour
IT Labor Rate - Network Related (1)	\$	60.00	hour	\$	60.00	hour
Cable Television (CATV) Signal Transport Fee	\$	10.00	month	\$	10.00	month
Cable Television-150+ Channels (2 & 3)	\$	45.00	month	\$	45.00	month
Dark Fiber per strand per 0-1000 ft	\$	20.00	month	\$	20.00	month
Dark Fiber per strand per 0-2000 ft	\$	22.00	month	\$	22.00	month
Dark Fiber per strand per 0-3000 ft	\$	24.00	month	\$	24.00	month
WiFi & SSID (required for WiFi Access) (2)	\$	70.00	month	\$	70.00	month
Internet Bandwidth-Not Dedicated (2 MB) (2)	\$	50.00	month	\$	50.00	month
Internet Bandwidth-Not Dedicated (5 MB) (2)	\$	70.00	month	\$	70.00	month
Internet Bandwidth-Not Dedicated (10 MB) (2)	\$	125.00	month	\$	125.00	month
Internet Bandwidth-Not Dedicated (15 MB) (2)	\$	170.00	month	\$	170.00	month
Internet Bandwidth-Not Dedicated (20 MB) (2)	\$	200.00	month	\$	200.00	month
Telephone Service - Per Telephone Number	\$	50.00	month	\$	50.00	month
Fax Service - Per Fax Machine/Phone Number	\$	22.13	month	\$	22.13	month
Cisco IP Phone - Model 7911G	\$	5.67	month	\$	5.67	month
Cisco IP Phone - Model 7945G	\$	11.57	month	\$	11.57	month
Cisco 1 Port Analog Line Converter-ATA186	\$	4.86	month	\$	4.86	month
Cisco 2 Port Analog Line Converter-VG202	\$	22.13	month	\$	22.13	month
AIRIT Shared Use Network Charge - Per Airline	\$	50.00	month	\$	50.00	month

Notes:

- (1) One Hour Minimum, Minimum of 3 hours charged after regular business hours.
- (2) Add \$120 for 2 hours of IT Labor for Setup & Configuration. Fees may be reduced when bundled with other services.
- (3) Add additional upgrades at cost.

Identification Badge Fees and Charges	FY 2017/2018 Current Fees		FY 2018/2019 Proposed Fees	
	Cost	Per	Cost	Per
Initial Badge Issuance				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Renewal of Badge				
SIDA Badge	\$ 70.00		\$ 70.00	
Non-SIDA Badge	\$ 37.00		\$ 37.00	
Lost Badge Replacement				
SIDA Badge (4)	\$ 85.00 / \$ 100.00		\$ 85.00 / \$ 100.00	
Non-SIDA Badge (5)	\$ 60.00 / \$ 75.00		\$ 60.00 / \$ 75.00	
Damaged Badge				
SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
Non-SIDA Badge (6)	\$ 37.00 / \$ 45.00		\$ 37.00 / \$ 45.00	
Security Escort Training	\$ 25.00		\$ 25.00	
Lock-out Service (7)	\$ 25.00		\$ 25.00	

Notes:

- (4) \$85.00 for the first replacement badge, \$100.00 for the second replacement badge.
(5) \$60.00 for the first replacement badge, \$75.00 for the second replacement badge.
(6) \$37.00 for a damaged badge, \$45.00 if badge damaged due to negligence.
(7) \$25.00 Lock-out Service Charge applies after the first 2 free service calls.

Parking

Long term - Surface Lot	\$ 2.00	hour	\$ 2.00	hour
	\$ 9.00	day	\$ 9.00	day
	\$ 54.00	week	\$ 54.00	week
Parking Garage	\$ 2.00	hour	\$ 2.00	hour
	\$ 13.00	day	\$ 13.00	day
	\$ 78.00	week	\$ 78.00	week
Short term	\$ 1.00	1/2 hour	\$ 1.00	1/2 hour
	\$ 20.00	day	\$ 20.00	day
Employee Parking Rate	\$ 60 / \$50	new/renewal	\$ 60 / \$50	new/renewal
Commuter Parking Rate	\$ 290 / \$275	new/renewal	\$ 290 / \$275	new/renewal
Non-Tenant Aviation Commuter	\$ 900.00	annual	\$ 900.00	annual
Fines	up to \$1,000	day	up to \$1,000	day

Ground Transportation

Charter Bus Company (8)	\$ 4,000.00	annual	\$ 4,000.00	annual
Airport Ground Transportation Permit (9)	\$ 50.00	annual	\$ 50.00	annual
Airport Ground Transportation Pick-up Fee (9)	\$ 2.50	per trip	\$ 2.50	per trip
Transportation Network Company (TNC)	\$ 3.50	per trip	\$ 3.50	per trip
Off-Airport Rental Car Fee	7.50%	of gross revenue	7.50%	of gross revenue

Notes:

- (8) Companies with a vehicle fleet inclusive of a minimum of 5 charter coach vehicles with seating capacity greater than 20 seats.
(9) All Ground Transportation operators except TNCs and charter bus companies