



AGENDA

Greater Asheville Regional Airport Authority Regular Meeting
Friday, August 9, 2013, 8:30 a.m.
Conference Room at Administrative Offices

NOTICE TO THE PUBLIC: The Airport Authority welcomes comments from the public on any agenda item. Comments are received prior to the Board's discussion of the agenda item. Comments are limited to five minutes. If you wish to comment on an agenda item, please deliver a request card (available in the meeting room) to the Clerk to the Board prior to the agenda item being called by the Chair.

- I. CALL TO ORDER
- II. PRESENTATIONS: None
- III. FINANCIAL REPORT ([document](#))
- IV. CONSENT ITEMS:
 - A. Approval of the Greater Asheville Regional Airport Authority June 21, 2013 Regular Meeting Minutes ([document](#))
 - B. Approval of the Greater Asheville Regional Airport Authority June 21, 2013 Closed Session Minutes
 - C. Approval of the Greater Asheville Regional Airport Authority July 12, 2013 Special Meeting Minutes ([document](#))
 - D. Approval of the Greater Asheville Regional Airport Authority July 12, 2013 Closed Session Minutes
 - E. Approval of Amendment to the FY 2013/2014 Budget ([document](#))
- V. OLD BUSINESS: None



VI. NEW BUSINESS:

- A. Approval of Airline Incentives for Allegiant Air ([document](#))
- B. Approval of Agreement for Relocation of LLWAS Tower with Federal Aviation Administration ([document](#))

VII. DIRECTOR'S REPORT:

- A. Budget Transfer
- B. TSA Exit Lane Funding
- C. September Flight Schedules
- D. Endeavor Air
- E. Implementation of New Service Fee

VIII. INFORMATION SECTION:

(Staff presentations will not be made on these items. Staff will be available to address questions from the Board.)

- A. June 2013 Traffic Report ([document](#))
- B. June 2013 Monthly Financial Report ([document](#))
- C. August 2013 Development/Project Status Report ([document](#))
- D. Airport Facilities Review for Second Quarter ([document](#))
- E. Potential Board Items for the Next Regular Meeting:

- General Consultant Services Contract

IX. AUTHORITY MEMBER REPORTS:

- A. Service Recognition Award – Martha Thompson
- B. Ethics Presentation – Vic Buchanan



X. PUBLIC AND TENANTS' COMMENTS

XI. CALL FOR NEXT MEETING

XII. CLOSED SESSION:

Pursuant to Subsections 143-318.11(a)(3) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege.

XIII. ADJOURNMENT

This agenda of the Greater Asheville Regional Airport Authority is provided as a matter of convenience to the public. It is not the official agenda. Although every effort is made to provide complete and accurate information in this agenda, the Greater Asheville Regional Airport Authority does not warrant or guarantee its accuracy or completeness for any purpose. The agenda is subject to change before and/or during the Board meeting.

**Asheville Regional Airport
Executive Summary
June-13**

AIRPORT ACTIVITY

	<u>Month</u>	<u>Variance to Prior Year</u>	<u>Calendar Year to Date</u>	<u>Variance to Prior Year</u>
Passenger Enplanements	33,219	14.5%	147,907	(2.8%)
Aircraft Operations				
Commercial	1,706	(0.1%)	8,114	(7.1%)
Scheduled Flights	734	5.5%		
Flight Cancellations	14			
Seats	41,907	17.7%	213,862	5.2%
Load Factor	79.3%	(2.7%)	69.2%	(7.6%)
General Aviation	3,600	(12.1%)	17,207	(7.7%)
Military	372	(11.8%)	2,078	(5.4%)

FINANCIAL RESULTS

	<u>Month</u>	<u>Variance to Budget</u>	<u>Fiscal Year to Date</u>	<u>Variance to Budget</u>
Operating Revenues	\$ 788,978	9.4%	\$ 8,469,201	2.5%
Operating Expenses	690,634	(17.8%)	6,569,446	(16.1%)
Net Operating Revenues before Depreciation	<u>\$ 98,344</u>	182.9%	<u>\$ 1,899,755</u>	333.6%
Net Non-Operating Revenues	<u>\$ (106,805)</u>	(177.1%)	<u>\$ 1,816,275</u>	0.9%
Grants:				
FAA AIP Grants	\$ 66,765		\$ 1,361,410	
NC Dept of Transportation Grants	209,698		209,698	
Total	<u>\$ 276,463</u>		<u>\$ 1,571,108</u>	

CASH

Restricted	\$ 877,738
Designated for O&M Reserve	3,667,664
Designated for Emergency Repair	650,000
Unrestricted, Undesignated	11,813,789
Total	<u>\$ 17,009,191</u>

RECEIVABLES PAST DUE

	<u>Total</u>	<u>1-30 Days</u>	<u>31-60 Days</u>	<u>Over 60 Days</u>
American Airlines (In Bankruptcy)	1,166			1,166
TSA	9,600	-	9,600	
United/Express Jet/SkyWest	7,536	7,417	35	84
Miscellaneous	995		955	40
US Airways	145	-	-	145
Total	<u>\$ 19,442</u>	<u>\$ 7,417</u>	<u>\$ 10,590</u>	<u>\$ 1,435</u>
% of Total Receivables	<u>4.64%</u>			

Note: Excludes balances paid subsequent to month-end.

REVENUE BONDS PAYABLE

Rental Car Facilities Taxable Revenue Bond, Series 2007	
Original Amount	\$ 4,750,000
Current Balance	\$ 2,597,626

CAPITAL EXPENDITURES

Annual Budget	\$ 10,476,837
Year-to-Date Spending	\$ 2,741,954

REGULAR MEETING
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
June 21, 2013

The Greater Asheville Regional Airport Authority ("Authority") met on Friday, June 21, 2013 at 8:55 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

MEMBERS PRESENT: David R. Hillier, Chair; Robert C. Roberts, Vice-Chair; Jeffrey A. Piccirillo; Andrew T. Tate; K. Ray Bailey; and Douglas J. Tate

MEMBERS ABSENT: Martha W. Thompson

STAFF AND LEGAL COUNSEL PRESENT: Cindy Rice, Authority Legal Counsel; Lew Bleiweis, Executive Director; Michael Reisman, Deputy Executive Director of Development and Operations; C. Jeffrey Augram, Chief of Public Safety; David Nantz, Director of Operations and Maintenance; Royce Holden, IT Director; Vickie Thomas, Director of Finance and Accounting; Tina Kinsey, Director of Marketing and Public Relations; Kevan Smith, Public Safety Captain; Ron Mundy, Maintenance Supervisor; and Ellen Heywood, Clerk to the Board

ALSO PRESENT: Mike Darcangelo, AVCON; Jeff Kirby, Parrish & Partners; Nate Otto, RS&H; Hall Waddell, Reaben Oil Company; Ted Abernathy, Southern Growth Policies Board; Stephanie Brown, Asheville Convention & Visitors Bureau

CALL TO ORDER: The Chair welcomed everyone in attendance and called the meeting to order at 8:55 a.m.

WELCOME OF NEW BOARD MEMBER: The Chair welcomed Douglas J. Tate to the Authority Board.

SERVICE AWARD PRESENTATIONS:

A. **Ron Mundy:** The Chair recognized Ron Mundy with a service recognition award and gift for his 35 years of service with the Authority.

B. **C. Jeffrey Augram:** The Chair recognized C. Jeffrey Augram with a service recognition award and gift for his 25 years of service with the Authority.

The Director requested a moment from the Board to recognize Royce Holden for his recent Certified Information Systems Security Professional (CISSP) certification. The

Director stated that this is a rather distinguished designation and reported that as of January, 2013 there are only 85,000 members worldwide. Royce has worked over the past year to pass the exam and obtain the certification. This certification encompasses access control, telecommunications & network security, information security governance and risk management, software development security, cryptography, security architecture and design, operation security, business continuity and disaster recovery planning, legal, regulations, investigations and compliance and physical (environmental) security. The Board congratulated Royce on his achievement.

PRESENTATION:

A. Strategic Plan Consultant: The Director introduced Ted Abernathy of Southern Growth Policies Board, who will assist the Authority with developing a strategic plan for the organization. Mr. Abernathy gave the board a brief report on his background and qualifications, and outlined the process that will be taken to create a successful strategic plan for the Authority. Mr. Abernathy informed the Board that after several meetings with staff, a meeting would be held with the Board Members to gather information that will be incorporated into the strategic plan. The whole process is expected to take eight to ten months.

FINANCIAL REPORT: The Director reviewed the airport activity section of the Financial Report for April which included enplanements, aircraft operations and general aviation activity. The Director reported that after 14 months of declines, the passenger enplanements for May show an increase. Vickie Thomas reported on the Financial Results for the month of April.

CONSENT ITEMS: The Chair suggested that Consent Agenda Item B, Approval of the Greater Asheville Regional Airport Authority April 26, 2013 Closed Session Minutes, could be pulled for review in Closed Session.

A. Approval of the Greater Asheville Regional Airport Authority April 26, 2013 Regular Meeting Minutes: Mr. Roberts moved to approve the Greater Asheville Regional Airport Authority April 26, 2013 Regular Meeting Minutes. Mr. Piccirillo seconded the motion and it carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

A. Approval of the Concept of a Sub-Concession Agreement Concerning The Hertz Corporation Rental Car Concession Agreement and Lease: The Chair asked if the Board would like a full presentation of this item since it was already reviewed during the Asheville Regional Airport Authority meeting. Mr. K. Ray Bailey and

Mr. Andrew Tate were both in the audience when this item was first presented; therefore it was not necessary to review the item again.

Mr. Roberts moved to approve the concept of a sub-concession agreement concerning The Hertz Corporation Rental Car Concession Agreement and Lease; and to authorize the Executive Director to negotiate and execute such instrument or instruments (if any) with respect thereto as he may deem to be appropriate and in the best interests of the Greater Asheville Regional Airport Authority. Mr. Douglas Tate seconded the motion and it carried unanimously.

B. Approval of Scope of Services 13 and Associated Fees with RS&H Architects-Engineers-Planners, Inc.: Michael Reisman reminded the Board that RS&H had been selected to provide program management services for the Airfield Redevelopment Project, and fees for Phase I preliminary design services were approved by the Board at the December Board meeting. Phase II of this agreement requires the oversight and coordination of design services by two of the other consultants working on this project. The Not-to-Exceed cost for Phase II is \$1,842,318. The fees included in Phase II services will be pro-rated or phased over the next two to three years and some of the expense will be eligible for grants over the next few years. Some of the fees for Phase II will be paid from the \$10,485,000 that is included in the FY 2013/2014 budget for this project and the remainder from future budgets that will be associated with this project.

Mr. Bailey moved to approve Scope of Services Number 13 with RS&H in an amount not to exceed \$1,842,318.00 for Phase II program management services and authorize the Executive Director to execute the necessary documents. Mr. Andrew Tate seconded the motion and it carried unanimously.

C. Approval of Non-Federal Reimbursable Agreement with Department of Transportation, Federal Aviation Administration: Michael Reisman informed the Board that a component of the Airfield Re-development Project is the temporary and permanent relocation of the multiple navigational aids (Nav aids) that provide instrument approaching from the airfield in low visibility conditions. The Nav aids are owned, operated, and maintained by the Federal Aviation Administration (FAA), however the FAA has tasked the Authority with some of the infrastructure design work associated with the relocations. Mr. Reisman explained that the process the FAA typically undergoes is to have the airport contract with one FAA branch under a reimbursable agreement for FAA engineers to design and construct the Nav aids. The airport pays for the work out of the project funds, however the cost is usually reimbursable under the FAA Airport Improvement Program (AIP) through a different branch of the FAA. Mr. Reisman advised the Board that the cost for this agreement is \$184,300.38 of which the Authority will pay its matching fund share. The remaining

amount will be reimbursed through the AIP. The cost will be mostly paid from the \$10,485,000 that is included in the FY 2013/2014 budget for this project.

Mr. Roberts moved to approve the Non-Federal Reimbursable Agreement with the Department of Transportation, Federal Aviation Administration in the amount of \$184,300.38 and authorize the Executive Director to execute the necessary documents. Mr. Piccirillo seconded the motion and it carried unanimously.

F. Approval of Change Order No. 1 to Contract with Goforth Builders, Inc.:

Michael Reisman reminded the Board that a contract with Goforth Builders for construction of the ARFF facility was approved at the February Board meeting. Due to a number of significant changes required in the design of the water service by the City of Asheville through their design review process, the cost for this component of work is substantially affected. Mr. Reisman advised the Board that the negotiated additional cost is \$66,829.58 bringing the new contract total from \$4,122,500.00 to \$4,189,329.58. This increased amount is, however, within the approved project budget.

Mr. Roberts inquired if any of this cost would be reimbursable. Mr. Reisman responded that all the costs for this project were eligible under the AIP grant.

Mr. Douglas Tate moved to approve Change Order No. 1 to the contract with Goforth Builders, Inc. in the amount of \$66,829.58 and authorize the Executive Director to execute the necessary documents. Mr. Roberts seconded the motion and it carried unanimously.

D. Approval of Amendment to the FY 12/13 Budget for Legal Fees: Vickie Thomas informed the Board that the FY12/13 budget includes \$50,000 for legal fees. Legal fees related to the transition to the Greater Asheville Regional Airport Authority are considerably higher than were anticipated when the FY12/13 budget was prepared. As a result, a budget amendment is needed to increase the Executive Department by the \$15,000 estimated additional legal fees. Mrs. Thomas requested the Board amend the FY12/13 budget by adopting the following budget ordinance amendment:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	<u>Decrease</u>	<u>Increase</u>
Executive Department		\$15,000
Totals	<u> \$0</u>	<u> \$15,000</u>

This will result in a net increase of \$15,000 in the appropriations. Revenues will be revised as follows:

REVENUES:

	<u>Decrease</u>	<u>Increase</u>
Transfer from GARAA Cash		\$15,000
Totals	<u> \$0</u>	<u> \$15,000</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 21st day of June, 2013.

David Hillier, Chair

Attested by:

Ellen Heywood, Clerk to the Board

Mr. Bailey moved to amend the FY12/13 budget by adopting the budget ordinance amendment as presented by staff. Mr. Andrew Tate seconded the motion and it carried unanimously.

E. Authorization Concerning Water Line Easement and Estoppel Certificate with Respect to Aircraft Rescue Firefighting Facility: The Chair stated that a full review of this item was presented during the Asheville Regional Airport Authority meeting. Mr. K. Ray Bailey and Mr. Andrew Tate were both in the audience when this item was first presented; therefore it was not necessary to review the item again.

Mr. Piccirillo moved to authorize and direct the Chair and/or Executive Director to negotiate an instrument or instruments by and between the City of Asheville and the Asheville Regional Airport Authority and/or the Greater Asheville Regional Airport Authority with respect to the construction of a new aircraft rescue and firefighting facility ("facility") at the Asheville Regional Airport, which instrument or instruments would serve to address the requests by the City of Asheville for a dedication of a waterline easement and a related estoppel certificate relative to a backflow protection device; and to authorize and direct the Chair and/or Executive Director to execute and deliver such instrument or instruments to the City of Asheville; and to authorize payment of the filing or recording fee or fees related thereto, if such a payment is required as a result of negotiations with the City of Asheville. Mr. Roberts seconded the motion and it carried unanimously.

DIRECTOR'S REPORT: The Director advised the Board that he had a few items to report that were not on the agenda.

A. Fraud Inquiry Letter: The Director advised the Board that a letter addressed to the Board from Martin Starnes & Associates, CPAs was available at their seats. The letter is a normal part of the audit process and the Director requested the Board take the letter and respond directly to Martin Starnes.

B. Runway 5k: The Runway 5k will be held on September 21st. It is uncertain if the Aviation Day portion will be held due to lack of static aircraft display as a result of sequestration.

C. FAA Part 139 Inspection: The Director advised the Board that the FAA completed the annual Part 139 Inspection to insure that the airport is in full compliance with all regulations. The Director was pleased to report that the inspector found no discrepancies.

D. Airport Emergency Drill Exercise: Each year the FAA requires the airport to conduct emergency exercises. A tabletop exercise was held recently and included mutual aid throughout the community. More staff was involved in this drill than has been in the past and some things were found that need to be addressed with training and procedures so it was a good learning experience for all.

E. PFC Application Update: The Director reported that the airport applied for and received PFC Application No. 5 two years ago. One of the projects listed to receive the PFC funds is the Airfield Re-development project. At that time, the environmental assessment was not completed so the FAA only approved the imposed portion of the \$4.50 collection but the funds could not be spent. Staff recently amended the application to allow the Authority to spend the funds that are being collected for this project. Staff also prepared Application No. 6 that changes the amount of the Airfield

Re-development project, which was listed in Application No. 5 for \$45 million, up to \$64 million to allow for the extra collection of those funds. A meeting was held with the airlines on May 30th to review the PFC documents and the airlines have 30 days to submit comments. The comments will be submitted to the FAA as part of their process for approving the application.

F. Status of AIP 42: Staff had hoped to receive the funds for AIP Grant 42 before the end of the fiscal year but that will not happen. Originally the FAA requested staff combine the ARFF project and first phase of the Airfield Re-development project on the AIP 42 application. Since then, the FAA has asked staff to bifurcate the application. The funds for the ARFF project should be received soon as these are entitlement funds. However, the Airfield Re-development project is discretionary and is committed and staff expects to receive these funds before the end of the federal fiscal year which is the end of September.

G. First Class Customer Service Program: The Director recognized David King, Guest Services Supervisor, for his work on the First Class Customer Service Program which won a second place award from ACI for an airport customer service program in all of North America.

H. Executive Summary for Airport Master Plan: The Director informed the Board that the Executive Summary for the Airport Master Plan was available at their seats for the Board's reference.

Mr. Andrew Tate inquired if the Board would review the entire Master Plan and then adopt the document. The Director stated that the presentation that was made at the April Board meeting was the entire Master Plan and there would not be an official adoption of this document. The Director further stated that the Executive Summary would be shared with Henderson County, Buncombe County, and the City of Asheville and staff plans on taking the Master Plan to those localities to work on the overlay district for the airport's zoning process. Mr. Tate suggested the Executive Summary be sent to those folks ahead of time so that the overlay work will go smoothly. The Director responded that his presentation with Buncombe County was held last month and Asheville City Council and Henderson County presentations are scheduled for July and all elected officials will receive copies of the Executive Summary.

I. Old Fanning Bridge Road Pipe: The Director reported that the work on installation of a pipe under Old Fanning Bridge Road that was approved by the Board at an expense of \$100,000 has been completed by the state. The Authority had paid the state \$90,000 for this project and the state was able to complete the project approximately \$45,000 less than expected. The state will reimburse the Authority for the amount not spent.

J. **Red Coat Program:** Delta has announced that they will bring their Red Coat program to Asheville. This program signifies improved customer service and a number of agents wear red blazers to handle specific customer service issues for the passengers. Two part-time supervisors will be stationed in Asheville as part of this program to provide exemplary customer service.

INFORMATION SECTION: No comments

AUTHORITY MEMBERS REPORTS:

A. **AAAE Annual Conference Report:** The Chair and Vice-Chair both reported on their attendance at the AAAE Annual Conference. Both felt the conference was well attended, informative, and worthy of attendance.

PUBLIC AND TENANTS' COMMENTS: No comments

CALL FOR NEXT MEETING: The Chair advised the Board that a July meeting was not anticipated and the next regular meeting of the Board will be held on August 9, 2013.

The Chair called for a break at 9:54 a.m.

The Board reconvened at 10:00 a.m.

CLOSED SESSION: At 10:00 a.m. Mr. Piccirillo moved to go into Closed Session pursuant to Subsections 143-318.11 (a) (3) and (6) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege and to Consider Personnel Matters. Mr. Roberts seconded the motion and it carried unanimously.

Open Session resumed at 10:50 a.m.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY JUNE 21, 2013

CLOSED SESSION MINUTES: Mr. Piccirillo moved to seal the minutes for the June 21, 2013 Closed Session just completed and to withhold such Closed Session minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Bailey seconded the motion and it carried unanimously.

APPROVAL OF THE GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY

APRIL 26, 2013 CLOSED SESSION MINUTES: Mr. Piccirillo moved to approve the Greater Asheville Regional Airport Authority April 26, 2013 Closed Session Minutes and to seal and withhold such minutes from public inspection so long as public inspection would frustrate its purpose or purposes thereof. Mr. Bailey seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S COMPENSATION PACKAGE: Mr. Roberts moved that the Board approve the elements of the summarization of employment of the Executive Director as described in the letter dated June 21, 2013, as follows: (1) an annual salary of \$165,000.00 effective July 1, 2013; (2) increase in annual vacation leave from 17 days to 20 days, effective July 1, 2013; (3) entitlement to use of a motor vehicle, in accordance with the Board Policy Concerning Executive Director's Use of Motor Vehicle, effective July 1, 2013; (4) increase of the annual amenity supplement from \$500.00 to \$1,000.00 effective July 1, 2013; and (5) so long as employed, and conditional upon completion of the property transfer to the Greater Asheville Regional Airport Authority, a \$25,000.00 performance bonus for all of the extra work and effort during the transition from the Asheville Regional Airport Authority to the Greater Asheville Regional Airport Authority. Mr. Piccirillo seconded the motion and it carried unanimously.

BOARD POLICY CONCERNING EXECUTIVE DIRECTOR'S USE OF MOTOR VEHICLE: Mr. Bailey moved to approve the Board Policy Concerning Use of Motor Vehicle with the following change: Paragraph 2 shall read "The Executive Director may have occasions during business use of a GARAA motor vehicle where an incidental stop or side trip or local personal errand is necessary or helpful for a personal reason; such a stop or trip will not be considered a violation of this Board Policy." Mr. Roberts seconded the motion and it carried unanimously.

ADJOURNMENT: Mr. Andrew Tate moved to adjourn the meeting at 10:55 a.m. Mr. Roberts seconded the motion and it carried unanimously.

Respectfully submitted,

Ellen Heywood
Clerk to the Board

Approved:

David R. Hillier
Chair

**SPECIAL MEETING
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY
July 12, 2013**

The Greater Asheville Regional Airport Authority ("Authority") met on Friday, July 12, 2013 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

MEMBERS PRESENT: David R. Hillier, Chair; Bob Roberts, Vice-Chair; Martha W. Thompson (via telephone); and Andrew T. Tate (via telephone)

MEMBERS ABSENT: Jeffrey A. Piccirillo; K. Ray Bailey; Douglas J. Tate

STAFF AND LEGAL COUNSEL PRESENT: Vic Buchanan, Authority Legal Counsel; Lew Bleiweis, Executive Director; Tina Kinsey, Director of Marketing and Public Relations; and Ellen Heywood, Clerk to the Board

CALL TO ORDER: The Chair called the meeting to order at 8:36 a.m.

CLOSED SESSION: Mr. Roberts moved to go into Closed Session pursuant to Subsections 143-318.11(a)(3) and (4) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege, and to Discuss Matters Relating to the Location and/or Expansion of Industries or Other Businesses in the Area Served by the Greater Asheville Regional Airport Authority, Including Agreement on a Tentative List of Economic Development Incentives that may be Offered by the Greater Asheville Regional Airport Authority in Negotiations. Ms. Thompson seconded the motion and it carried unanimously.

Open Session resumed at 8:48 a.m.

GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY JULY 12, 2013

CLOSED SESSION MINUTES: Mr. Roberts moved to seal the minutes for the Closed Session just completed and to withhold such Closed Session minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Tate seconded the motion and it carried unanimously.

ADJOURNMENT: Mr. Roberts moved to adjourn the meeting at 8:49 a.m. Mr. Tate seconded the motion and it carried unanimously.

Respectfully submitted,

Ellen Heywood
Clerk to the Board

Approved:

David R. Hillier
Chair



MEMORANDUM

TO: Members of the Airport Authority

FROM: Vickie Thomas, Director of Finance and Accounting

DATE: August 9, 2013

ITEM DESCRIPTION – Consent Item E

Approval of Amendment to the FY13/14 Budget

BACKGROUND

Given that our FY13/14 budget was prepared using estimates available in February, 2013, we need to amend our FY13/14 budget to update some of those estimates.

The FY13/14 budget included an estimated amount of capital carry-over for projects not expected to be completed by June 30, 2013. Now that we have determined the actual spending on these projects for FY12/13, we need a budget amendment to increase the authorized capital carry-over and the related revenues by \$1,557,045 to the actual amounts needed for FY13/14. This includes decreasing the capital carry-over for the Master Plan Update project by \$23,321, and increasing the capital carry-over for the ARFF Facility Design project by \$14,678, the ARFF Facility Construction project by \$517,003, and the Airfield Redevelopment project by \$1,048,685. Budgeted AIP Entitlements will be increased by \$1,177,506, budgeted AIP Discretionary Funds will be decreased by \$435,599, budgeted NC DOT Grants will be increased by \$465,302, and budgeted Transfer from Authority Cash and Investments will be increased by \$349,836. The majority of the \$349,836 Transfer from Authority Cash and Investments will be recoverable from future years' Passenger Facility Charge collections.

In addition, we budgeted annual salary adjustments in the Administration Department. At the beginning of the fiscal year, we determined the actual amounts of these salary adjustments by employee, and we need to amend the FY13/14 budget to account for these adjustments in the appropriate departments.

We recommend that the Airport Authority Board amend the FY13/14 budget as outlined below.

Consent – Item E



ISSUES

None.

ALTERNATIVES

None.

FISCAL IMPACT

The budget amendment will increase both FY13/14 budgeted revenues and expenditures by \$1,557,045 to provide for the changes outlined above. The net increase in Transfers from GARAA Cash is \$349,836.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to amend the FY13/14 budget by adopting the following budget ordinance amendment:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

Section 1. To amend the appropriations as follows:

EXPENDITURES:

	<u>Decrease</u>	<u>Increase</u>
Administrative Department	\$52,083	
Development Department		\$4,696
Executive Department		\$431
Finance Department		\$5,161
Guest Services Department		\$4,048
Information Technology Department	\$2,923	
Marketing Department	\$5,030	
Operations Department		\$17,631
Public Safety Department		\$28,069
Carry-over Capital Expenditures		\$1,557,045
Totals	\$60,036	\$1,617,081



This will result in a net increase of \$1,557,045 in the appropriations. Revenues will be revised as follows:

REVENUES:

	<u>Decrease</u>	<u>Increase</u>
Federal Grants – AIP Entitlement Funds		\$1,177,506
Federal Funds – AIP Discretionary Funds	\$435,599	
NC Department of Transportation Grants		\$465,302
Transfer from GARAA Cash		\$349,836
Totals	<u>\$435,599</u>	<u>\$1,992,644</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 9th day of August, 2013.

David Hillier, Chair

Attested by:

Ellen Heywood, Clerk to the Board



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, Executive Director

DATE: August 9, 2013

ITEM DESCRIPTION – New Business Item A

Approval of Airline Incentives for Allegiant Air

BACKGROUND

Allegiant Air (Allegiant) began service at Asheville Regional Airport in November 2011 with two weekly flights to Sanford – Orlando, Florida. With the success of the Sanford – Orlando flights, Allegiant added service to Ft. Lauderdale last November and Tampa/St. Pete in June. Allegiant has been extremely pleased with the success of the Asheville – Florida routes.

Tina Kinsey and I have had recent conversations with Allegiant about adding Punta Gorda/Ft. Myers service. Our initial discussions led us to believe that this new service may only be seasonal from November through May. This additional location will round out all of Allegiant's current Florida markets.

On July 30, 2013, Allegiant made a public announcement that Allegiant will begin Punta Gorda/Ft. Myers (PGD) service on November 2, 2013 with two flights per week. Nothing was mentioned about seasonal or year-round service.

Based on the possibility of seasonal service, and in accordance with the Authority's Air Service Incentive Policy, staff would like to offer Allegiant up to \$50,000 for marketing and advertising of this new service; and airport related fee waivers, excluding PFCs, for a one-year period as directly related to the PGD service. If the service is yearly without any hiatus, an additional \$100,000 in marketing and advertising money will be provided pending budget funding availability.

New Business – Item A



ISSUES

The Authority's policies currently provide for airline incentives to be offered for new airline service to AVL's top 20 markets. PGD does not fall within this range. Staff is seeking approval for incentives despite the fact that PGD is not within the top 20 air service markets.

ALTERNATIVES

None

FISCAL IMPACT

Staff would like to officially offer Allegiant an incentive package in the amount up to \$50,000 for seasonal PGD service marketing and advertising, waived rents and fees (totaling approximately \$41,000) for up to one year of service for this specific service route. Total incentive package is worth approximately \$91,000 with direct expenditures being approximately \$50,000. Funds are currently in the budget for this type of business development. Should the service be yearly without hiatus, an additional \$100,000 marketing and advertising money along with the appropriate waived fees will be provided. The total incentive package for yearly service will be approximately \$220,000.

RECOMMENDED ACTION

It is respectfully requested that the Authority Board resolve to (1) approve airline incentives with Allegiant Air for AVL- PGD service as described above; and (2) authorize the Executive Director to execute the necessary documents.



MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael A. Reisman, A.A.E.
Deputy Executive Director, Development and Operations

DATE: August 9, 2013

ITEM DESCRIPTION – New Business Item B

Approval of Agreement for Relocation of LLWAS Tower with Federal Aviation Administration

BACKGROUND

The Federal Aviation Administration (FAA) owns and operates several Low Level Wind Shear Alert System (LLWAS) towers which are strategically located around the Asheville Regional Airport. These towers provide real time information to AVL air traffic controllers concerning wind conditions such as the existence of wind shear, which is common in this area.

One existing LLWAS tower located west of the airfield, sits on private property. This site has been under a month to month lease between the FAA and landowner for several years. The landowner desires that the tower be removed from his property, or, at least relocated to another location that does not interfere with his ability to develop this site in the future. Additionally, this tower could have a negative impact on the protection of airspace surrounding the temporary runway. Airport staff has been providing information between the FAA and landowner in a goodwill effort, to ensure that both parties are able to achieve their goals, while maintaining the presence of this important safety related facility for the airport.

ISSUES

The FAA still needs to identify an alternate suitable site for the LLWAS tower, and negotiate a lease agreement for the new site, if not on airport owned property. Due to budgetary constraints and sequestration issues, the FAA is unable to fund this project in



the near future, and has requested that the Airport Authority fund it initially, with the FAA reimbursing the costs over an expected five year period.

ALTERNATIVES

The FAA could elect to maintain the facility in its current location, which may require condemnation of the property by the federal government. This alternative would not serve the existing and future needs of the Authority in terms of maintaining working relationships with its neighbors.

FISCAL IMPACT

The FAA estimates the relocation to cost up to \$200,000.00. The Authority would be reimbursed by the FAA on either a monthly or annual basis over an expected five year period.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve entering into an agreement with the FAA for funding and reimbursement of costs associated with the relocation of the LLWAS tower, not to exceed \$200,000, should the circumstances warrant it; and (2) authorize the Executive Director to negotiate an agreement for same and execute the necessary documents.



MEMORANDUM

TO: Members of the Airport Authority

FROM: Lew Bleiweis, A.A.E., Executive Director

DATE: August 9, 2013

ITEM DESCRIPTION – Information Section Item A

June, 2013 Traffic Report – Asheville Regional Airport

SUMMARY

June 2013 overall passenger traffic numbers were up 12.4% compared to the same period last year. Passenger traffic numbers reflect a 14.5% increase in passenger enplanements from June 2012. Enplanements for the Fiscal Year totaled 321,324 which is an 11.9% decrease over last fiscal year.

AIRLINE PERFORMANCE

Allegiant Airlines: Year over Year passenger enplanements for Allegiant in June 2013 were up by 289.8%. There were no flight cancellations for the month.

Delta Airlines: Delta's June 2013 enplanements increased by 7.4% compared to June 2012. There were three (3) flight cancellations for the month.

United Airlines: In June 2013, United Airlines saw a decrease in enplanements by 17.3% over the same period last year. There were no flight cancellations for the month.

US Airways: US Airways' June 2013 passenger enplanements represent an 8.8% increase over the same period last year. There were eleven (11) flight cancellations for the month.

Monthly Traffic Report Asheville Regional Airport

June 2013



Category	Jun 2013	Jun 2012	Percentage Change	*CYTD-2013	*CYTD-2012	Percentage Change	*MOV12-2013	*MOV12-2012	Percentage Change
Passenger Traffic									
Enplaned	33,219	29,018	14.5%	147,907	152,228	-2.8%	313,353	356,098	-12.0%
Deplaned	<u>33,912</u>	<u>30,722</u>	10.4%	<u>147,891</u>	<u>151,852</u>	-2.6%	<u>312,213</u>	<u>353,777</u>	-11.7%
Total	67,131	59,740	12.4%	295,798	304,080	-2.7%	625,566	709,875	-11.9%
Aircraft Operations									
Airlines	426	300	42.0%	2,290	1,736	31.9%	4,245	3,862	9.9%
Commuter /Air Taxi	<u>1,280</u>	<u>1,408</u>	-9.1%	5,824	7,000	-16.8%	13,017	15,828	-17.8%
Subtotal	<u>1,706</u>	<u>1,708</u>	-0.1%	<u>8,114</u>	<u>8,736</u>	-7.1%	<u>17,262</u>	<u>19,690</u>	-12.3%
General Aviation	3,600	4,096	-12.1%	17,207	18,644	-7.7%	37,754	38,757	-2.6%
Military	<u>372</u>	<u>422</u>	-11.8%	<u>2,078</u>	<u>2,197</u>	-5.4%	<u>4,468</u>	<u>4,266</u>	4.7%
Subtotal	<u>3,972</u>	<u>4,518</u>	-12.1%	<u>19,285</u>	<u>20,841</u>	-7.5%	<u>42,222</u>	<u>43,023</u>	-1.9%
Total	5,678	6,226	-8.8%	27,399	29,577	-7.4%	59,484	62,713	-5.1%
Fuel Gallons									
100LL	8,185	16,597	-50.7%	65,127	74,526	-12.6%	155,287	170,577	-9.0%
Jet A (GA)	126,973	127,960	-0.8%	496,602	464,110	7.0%	1,126,547	1,121,744	0.4%
Subtotal	<u>135,158</u>	<u>144,557</u>	-6.5%	<u>561,729</u>	<u>538,636</u>	4.3%	<u>1,281,834</u>	<u>1,292,321</u>	-0.8%
Jet A (A/L)	<u>245,109</u>	<u>208,461</u>	17.6%	<u>1,074,919</u>	<u>1,219,587</u>	-11.9%	<u>2,173,719</u>	<u>2,939,008</u>	-26.0%
Total	380,267	353,018	7.7%	1,636,648	1,758,223	-6.9%	3,455,553	4,231,329	-18.3%

*CYTD = Calendar Year to Date and *Mov12 = Moving Twelve Months.

Monday, July 29, 2013

Airline Enplanements, Seats, and Load Factors

Asheville Regional Airport

June 2013



	Jun 2013	Jun 2012	Percentage Change	*CYTD-2013	*CYTD-2012	Percentage Change
AirTran Airways						
Enplanements	0	0	#Num!	0	306	-100.0%
Seats	0	0	#Num!	0	468	-100.0%
Load Factor	#Num!	#Num!	#Type!	#Num!	65.4%	#Type!
Allegiant Air						
Enplanements	4,412	1,132	289.8%	17,381	7,293	138.3%
Seats	4,836	1,200	303.0%	19,452	7,800	149.4%
Load Factor	91.2%	94.3%	-3.3%	89.4%	93.5%	-4.4%
Continental Airlines						
Enplanements	0	0	#Num!	0	2,419	-100.0%
Seats	0	0	#Num!	0	5,100	-100.0%
Load Factor	#Num!	#Num!	#Type!	#Num!	47.4%	#Type!
Delta Air Lines						
Enplanements	13,929	12,973	7.4%	63,041	64,380	-2.1%
Seats	17,836	15,300	16.6%	92,243	80,750	14.2%
Load Factor	78.1%	84.8%	-7.9%	68.3%	79.7%	-14.3%
United Airlines						
Enplanements	4,269	5,160	-17.3%	15,877	22,200	-28.5%
Seats	4,950	6,090	-18.7%	20,950	29,425	-28.8%
Load Factor	86.2%	84.7%	1.8%	75.8%	75.4%	0.4%
US Airways						
Enplanements	10,609	9,753	8.8%	51,608	55,630	-7.2%
Seats	14,285	13,024	9.7%	81,217	79,836	1.7%
Load Factor	74.3%	74.9%	-0.8%	63.5%	69.7%	-8.8%

Monday, July 29, 2013

*CTYD = Calendar Year to Date and *Mov12 = Moving Twelve Months.

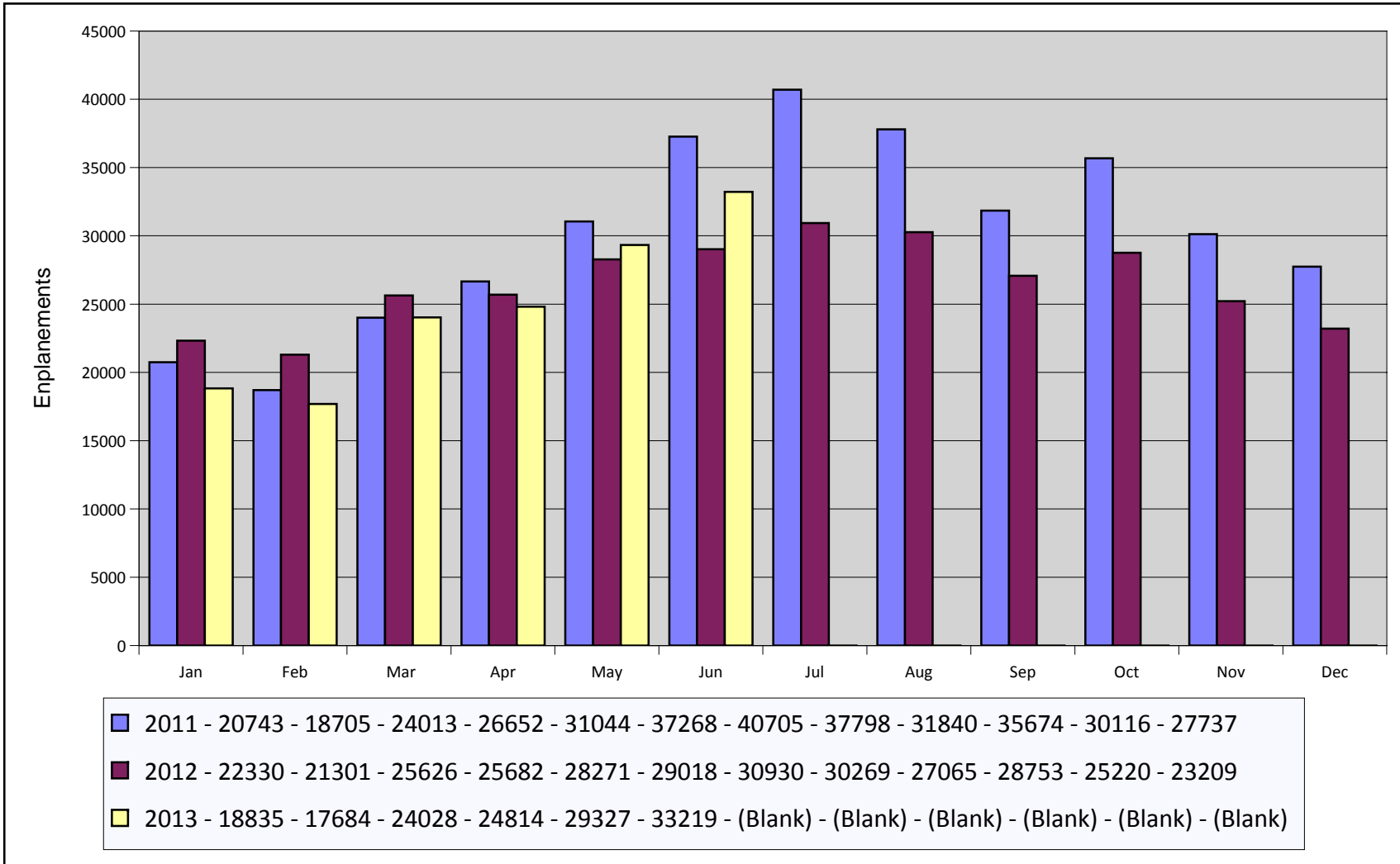
	Jun 2013	Jun 2012	Percentage Change	*CYTD-2013	*CYTD-2012	Percentage Change
Totals						
Enplanements	33,219	29,018	14.5%	147,907	152,228	-2.8%
Seats	41,907	35,614	17.7%	213,862	203,379	5.2%
Load Factor	79.3%	81.5%	-2.7%	69.2%	74.8%	-7.6%

Airline Flight Completions Asheville Regional Airport June 2013

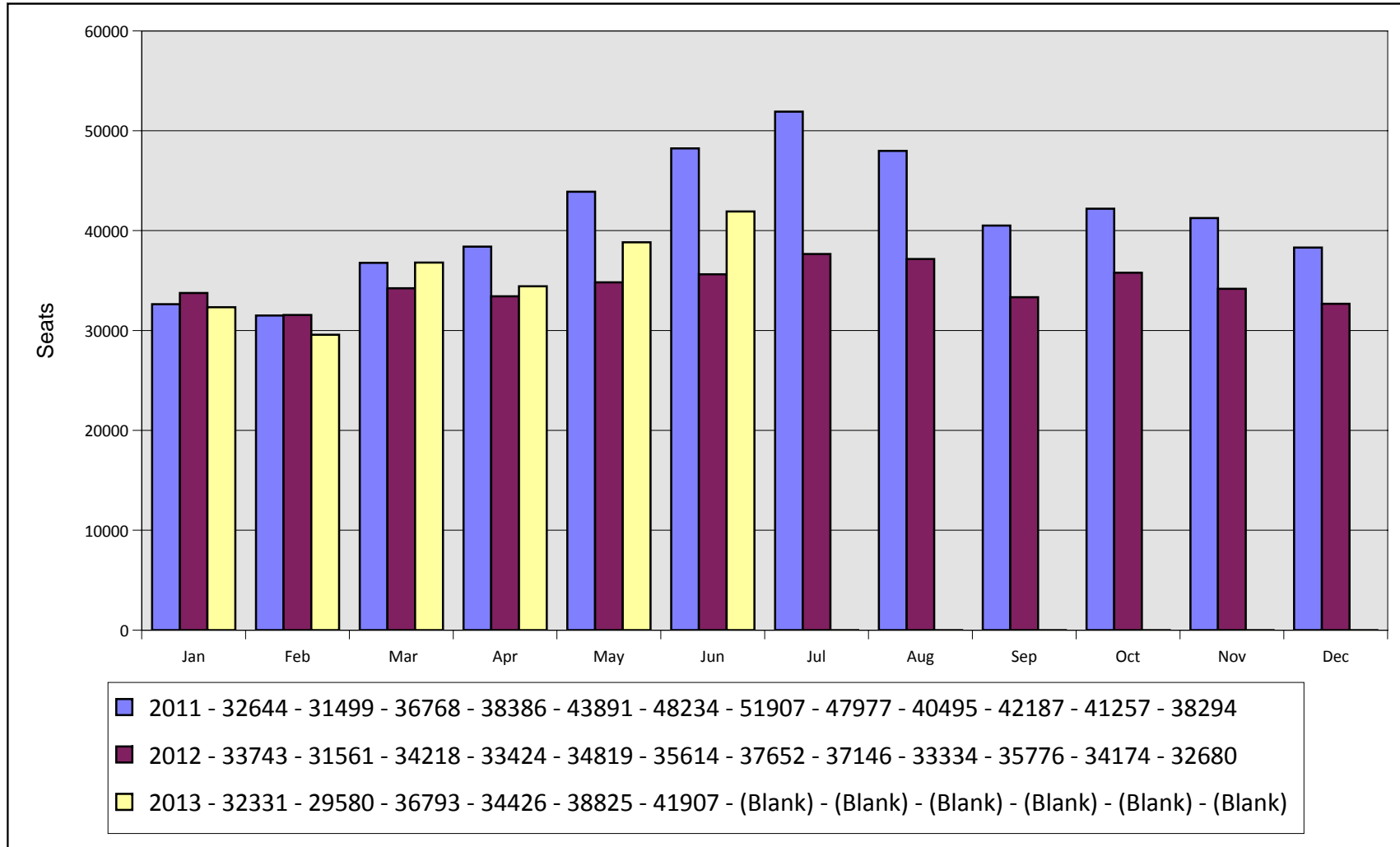


Airline	Scheduled Flights	Field	Cancellations Due To			Total Cancellations	Percentage of Completed
			Mechanical	Weather	Other		
Allegiant Air	30	0	0	0	0	0	100.0%
Delta Air Lines	327	0	1	2	0	3	99.1%
United Airlines	105	0	0	0	0	0	100.0%
US Airways	272	0	11	0	0	11	96.0%
Total	734	0	12	2	0	14	98.1%

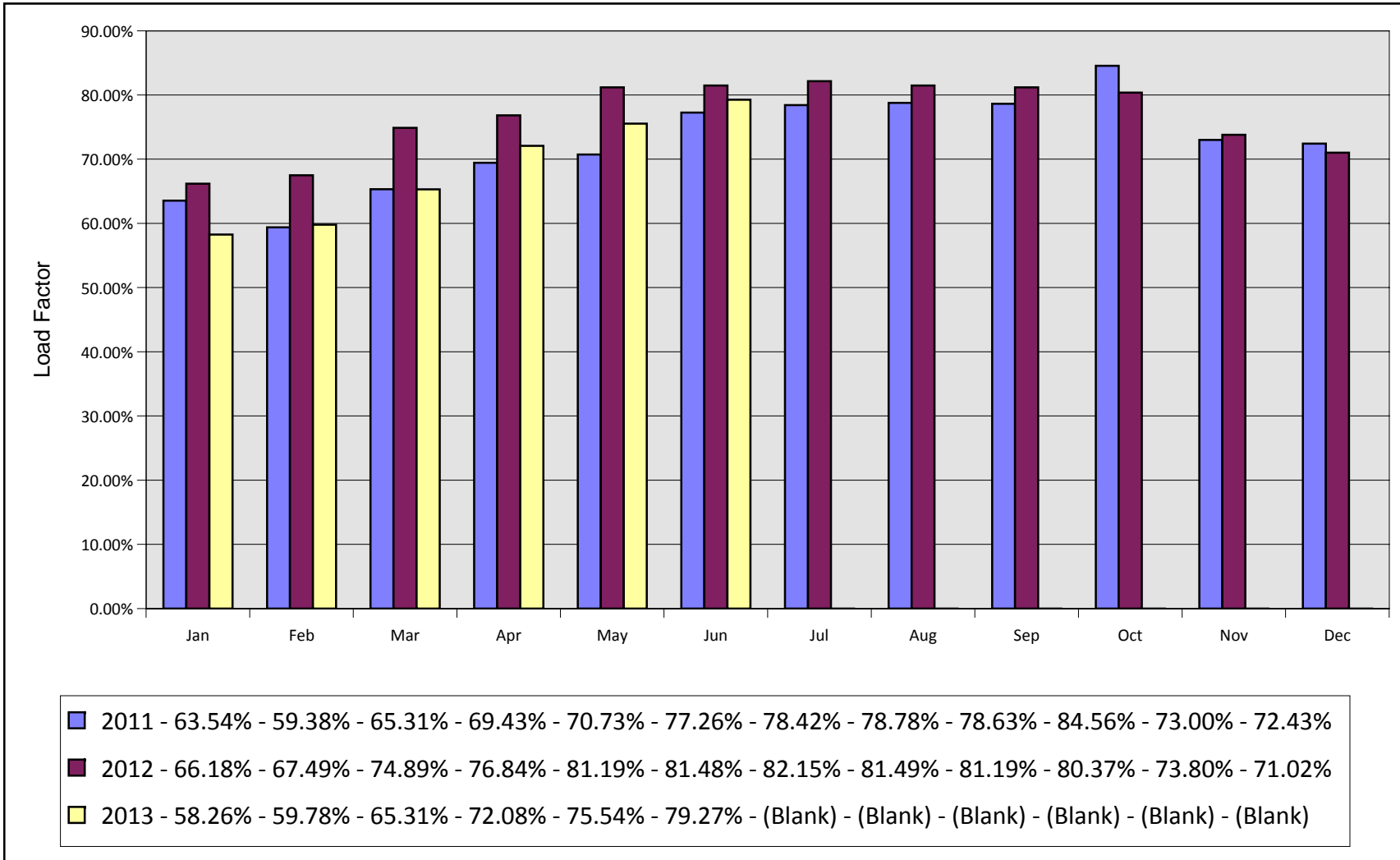
Monthly Enplanements By Year Asheville Regional Airport



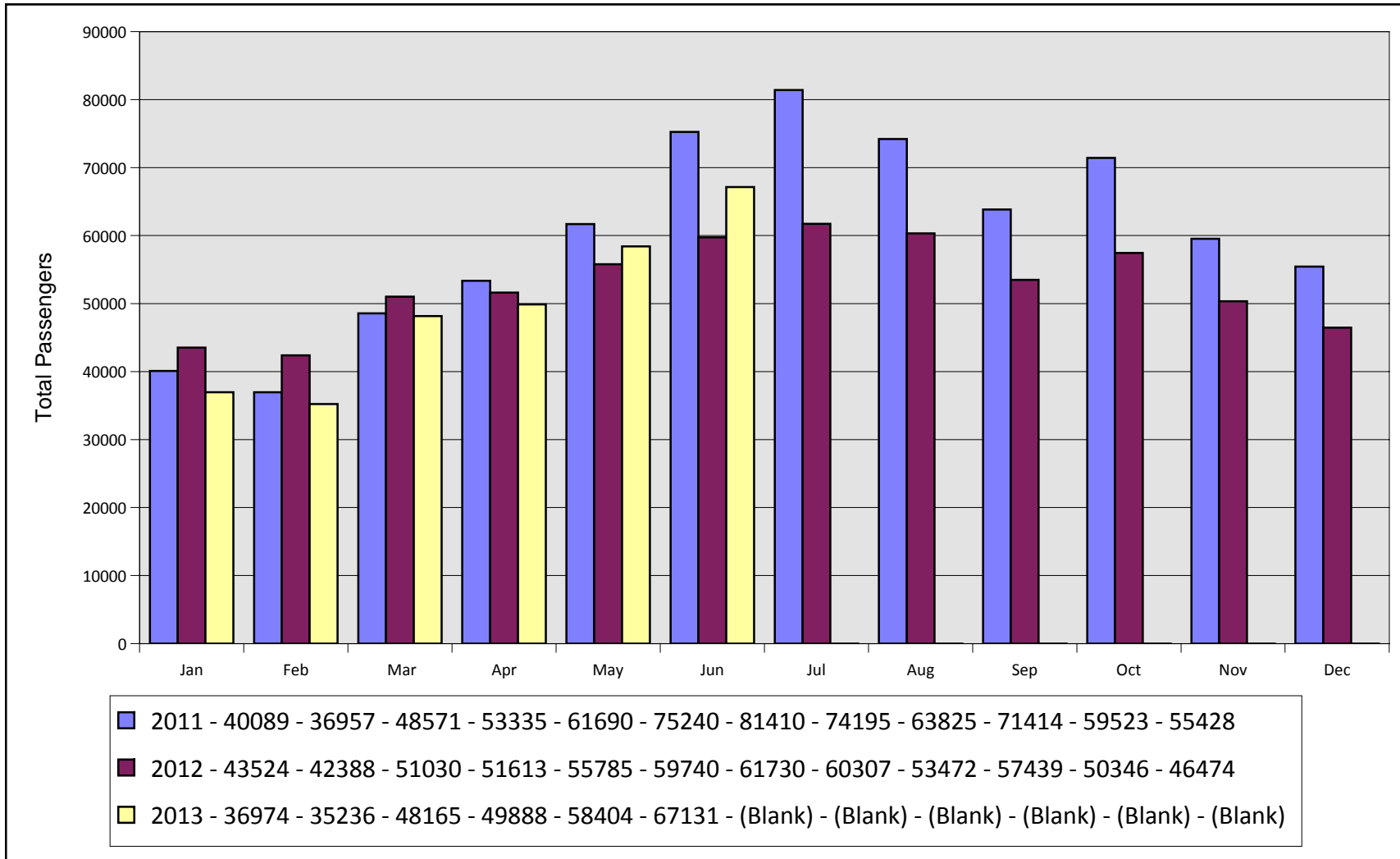
Monthly Seats By Year Asheville Regional Airport



Monthly Load Factors By Year Asheville Regional Airport

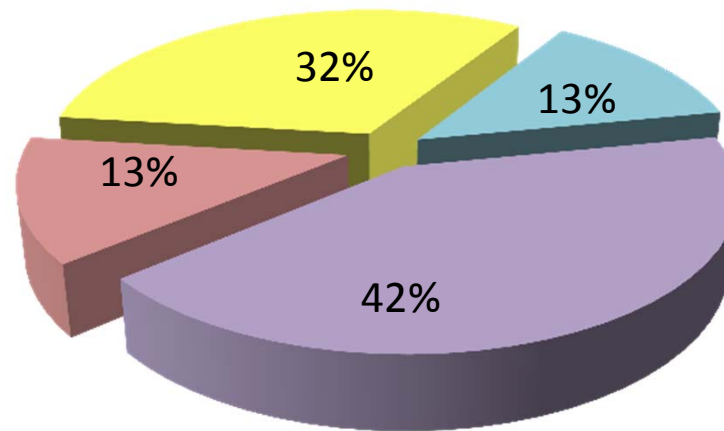


Total Monthly Passengers By Year Asheville Regional Airport

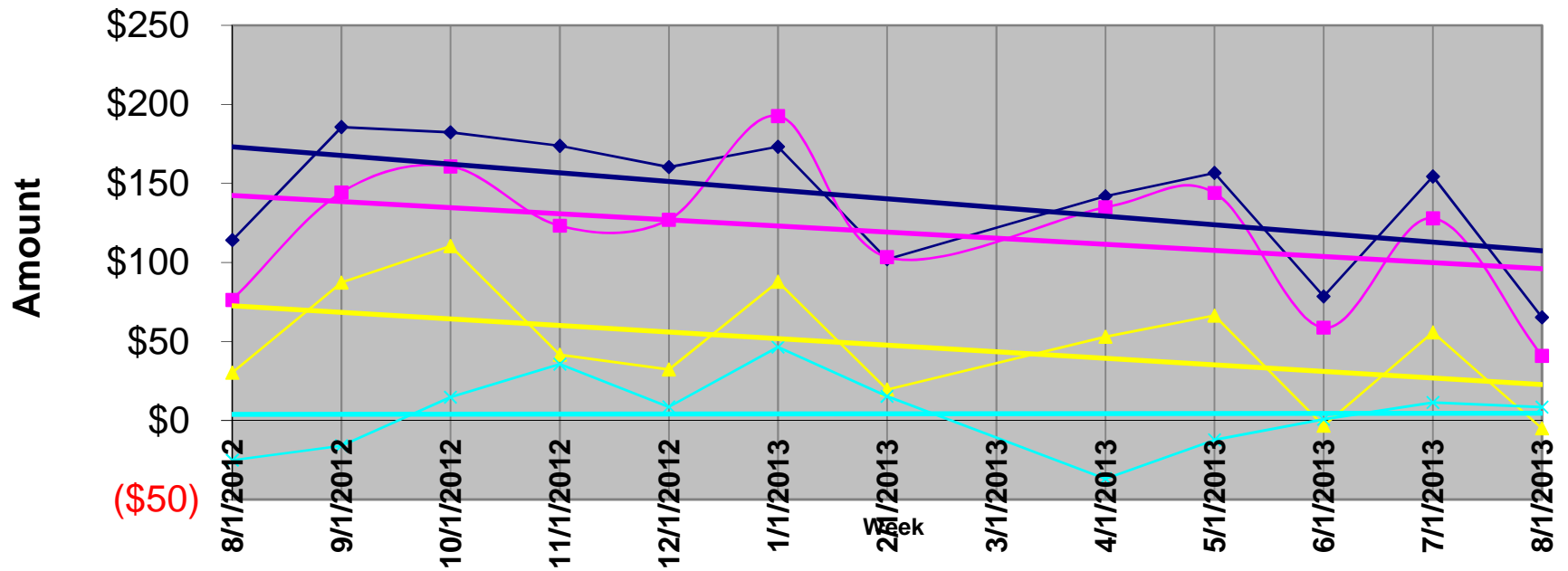


Airline Market Share Analysis (Enplanements) Asheville Regional Airport

Report Period From June 2013 Through June 2013



AVL Average Airfare Differences 21 Day Advance Purchase, 3 Day Stay



◆ ATL
 ■ CLT
 ▲ GSP
 × TRI
 — Linear (ATL)
 — Linear (CLT)
 — Linear (GSP)
 — Linear (TRI)

Asheville Regional Airport
Sample airfares as of 8/1/13
21 Day Advance Purchase, 3 day Stay

							<u>Difference in Fares</u>			
		<u>ASHEVILLE</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>
ABQ	Albuquerque	\$393	\$406	\$374	\$429	\$501	(\$13)	\$19	(\$36)	(\$108)
ATL	Atlanta	\$318		\$290	\$283	\$288	\$318	\$28	\$35	\$30
AUS	Austin	\$373	\$313	\$198	\$428	\$335	\$60	\$175	(\$55)	\$38
BWI	Baltimore	\$314	\$249	\$190	\$216	\$369	\$65	\$124	\$98	(\$55)
BOS	Boston	\$360	\$351	\$260	\$376	\$404	\$9	\$100	(\$16)	(\$44)
ORD	Chicago	\$295	\$286	\$334	\$282	\$356	\$9	(\$39)	\$13	(\$61)
CVG	Cincinnati	\$307	\$258	\$352	\$358	\$356	\$49	(\$45)	(\$51)	(\$49)
CLE	Cleveland	\$350	\$338	\$406	\$269	\$324	\$12	(\$56)	\$81	\$26
DFW	Dallas	\$370	\$259	\$308	\$337	\$394	\$111	\$62	\$33	(\$24)
DEN	Denver	\$470	\$347	\$473	\$398	\$453	\$123	(\$3)	\$72	\$17
DTW	Detroit	\$405	\$295	\$372	\$388	\$334	\$110	\$33	\$17	\$71
FLL	Fort Lauderdale	\$357	\$233	\$322	\$377	\$277	\$124	\$35	(\$20)	\$80
RSW	Ft.Myers	\$357	\$317	\$316	\$464	\$277	\$40	\$41	(\$107)	\$80
BDL	Hartford	\$373	\$307	\$346	\$376	\$370	\$66	\$27	(\$3)	\$3
IAH	Houston	\$452	\$313	\$436	\$338	\$343	\$139	\$16	\$114	\$109
IND	Indianapolis	\$327	\$262	\$289	\$428	\$362	\$65	\$38	(\$101)	(\$35)
JAX	Jacksonville	\$340	\$236	\$310	\$444	\$340	\$104	\$30	(\$104)	\$0
MCI	Kansas City	\$354	\$333	\$299	\$392	\$341	\$21	\$55	(\$38)	\$13
LAS	Las Vegas	\$452	\$354	\$356	\$457	\$438	\$98	\$96	(\$5)	\$14
LAX	Los Angeles	\$488	\$384	\$497	\$502	\$515	\$104	(\$9)	(\$14)	(\$27)
MHT	Manchester	\$373	\$371	\$338	\$379	\$373	\$2	\$35	(\$6)	\$0
MEM	Memphis	\$368	\$249	\$369	\$359	\$346	\$119	(\$1)	\$9	\$22
MIA	Miami	\$392	\$288	\$300	\$412	\$408	\$104	\$92	(\$20)	(\$16)
MKE	Milwaukee	\$350	\$284	\$304	\$402	\$338	\$66	\$46	(\$52)	\$12
MSP	Minneapolis/Saint Pat	\$397	\$333	\$360	\$431	\$383	\$64	\$37	(\$34)	\$14
BNA	Nashville	\$319	\$357	\$296	\$205	\$277	(\$38)	\$23	\$114	\$42
MSY	New Orleans	\$338	\$221	\$299	\$358	\$324	\$117	\$39	(\$20)	\$14
LGA	New York	\$293	\$283	\$239	\$287	\$364	\$10	\$54	\$6	(\$71)

EWR	Newark	\$313	\$317	\$258	\$328	\$389	(\$4)	\$55	(\$15)	(\$76)
MCO	Orlando	\$317	\$227	\$251	\$287	\$277	\$90	\$66	\$30	\$40
PHL	Philadelphia	\$286	\$353	\$344	\$305	\$350	(\$67)	(\$58)	(\$19)	(\$64)
PHX	Phoenix	\$384	\$373	\$405	\$434	\$334	\$11	(\$21)	(\$50)	\$50
PIT	Pittsburgh	\$324	\$285	\$300	\$358	\$324	\$39	\$24	(\$34)	\$0
PDX	Portland	\$698	\$506	\$554	\$710	\$650	\$192	\$144	(\$12)	\$48
PVD	Providence	\$372	\$337	\$202	\$376	\$338	\$35	\$170	(\$4)	\$34
RDU	Raleigh/Durham	\$324	\$201	\$284	\$392	\$324	\$123	\$40	(\$68)	\$0
RIC	Richmond	\$324	\$266	\$334	\$352	\$278	\$58	(\$10)	(\$28)	\$46
STL	Saint Louis	\$324	\$284	\$304	\$376	\$353	\$40	\$20	(\$52)	(\$29)
SLC	Salt Lake City	\$584	\$441	\$452	\$557	\$513	\$143	\$132	\$27	\$71
SAT	San Antonio	\$363	\$293	\$254	\$434	\$383	\$70	\$109	(\$71)	(\$20)
SAN	San Diego	\$534	\$427	\$495	\$533	\$475	\$107	\$39	\$1	\$59
SFO	San Francisco	\$486	\$413	\$491	\$494	\$440	\$73	(\$5)	(\$8)	\$46
SRQ	Sarasota/Bradenton	\$301	\$315	\$316	\$297	\$360	(\$14)	(\$15)	\$4	(\$59)
SEA	Seattle	\$707	\$536	\$653	\$655	\$508	\$171	\$54	\$52	\$199
SYR	Syracuse	\$373	\$333	\$354	\$393	\$369	\$40	\$19	(\$20)	\$4
TPA	Tampa	\$307	\$281	\$311	\$339	\$340	\$26	(\$4)	(\$32)	(\$33)
YYZ	Toronto	\$448	\$540	\$492	\$513	\$488	(\$92)	(\$44)	(\$65)	(\$40)
DCA	Washington DC	\$337	\$304	\$214	\$231	\$350	\$33	\$123	\$106	(\$13)
IAD	Washington DC	\$334	\$330	\$214	\$215	\$350	\$4	\$120	\$119	(\$16)
PBI	West Palm Beach	\$357	\$233	\$322	\$377	\$277	\$124	\$35	(\$20)	\$80

*These sample airfares were available 8/1/13, based on a 21 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your travel agent or visit specific airline or airline booking websites. Airfares are subject to change without notice - and lower airfares are often not available on all dates. Please see our "Low Fares" section on our web site for any last minute airfare specials.

\$65 \$41 (\$5) \$8

Average Fare difference

Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.

Asheville Regional Airport
Sample airfares as of 8/1/13
0 Day Advance Purchase, 3 day Stay

							<u>Difference in Fares</u>			
		<u>ASHEVILLE</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>
ABQ	Albuquerque	\$683	\$597	\$926	\$995	\$919	\$86	(\$243)	(\$312)	(\$236)
ATL	Atlanta	\$568		\$958	\$551	\$604	\$568	(\$390)	\$17	(\$36)
AUS	Austin	\$670	\$718	\$637	\$826	\$663	(\$48)	\$33	(\$156)	\$7
BWI	Baltimore	\$560	\$494	\$444	\$329	\$753	\$66	\$116	\$231	(\$193)
BOS	Boston	\$653	\$523	\$361	\$779	\$659	\$130	\$292	(\$126)	(\$6)
ORD	Chicago	\$473	\$556	\$650	\$488	\$724	(\$83)	(\$177)	(\$15)	(\$251)
CVG	Cincinnati	\$472	\$549	\$771	\$745	\$476	(\$77)	(\$299)	(\$273)	(\$4)
CLE	Cleveland	\$573	\$514	\$926	\$442	\$536	\$59	(\$353)	\$131	\$37
DFW	Dallas	\$660	\$670	\$1,088	\$540	\$914	(\$10)	(\$428)	\$120	(\$254)
DEN	Denver	\$673	\$567	\$1,101	\$893	\$996	\$106	(\$428)	(\$220)	(\$323)
DTW	Detroit	\$702	\$592	\$687	\$687	\$652	\$110	\$15	\$15	\$50
FLL	Fort Lauderdale	\$620	\$512	\$643	\$709	\$659	\$108	(\$23)	(\$89)	(\$39)
RSW	Ft.Myers	\$640	\$536	\$569	\$719	\$619	\$104	\$71	(\$79)	\$21
BDL	Hartford	\$1,005	\$743	\$540	\$719	\$1,001	\$262	\$465	\$286	\$4
IAH	Houston	\$656	\$582	\$826	\$422	\$934	\$74	(\$170)	\$234	(\$278)
IND	Indianapolis	\$1,049	\$515	\$362	\$683	\$1,018	\$534	\$687	\$366	\$31
JAX	Jacksonville	\$1,003	\$411	\$539	\$1,035	\$1,015	\$592	\$464	(\$32)	(\$12)
MCI	Kansas City	\$650	\$585	\$375	\$797	\$596	\$65	\$275	(\$147)	\$54
LAS	Las Vegas	\$813	\$811	\$623	\$1,087	\$809	\$2	\$190	(\$274)	\$4
LAX	Los Angeles	\$1,186	\$738	\$758	\$1,158	\$1,056	\$448	\$428	\$28	\$130
MHT	Manchester	\$663	\$555	\$436	\$779	\$659	\$108	\$227	(\$116)	\$4
MEM	Memphis	\$749	\$506	\$1,041	\$744	\$749	\$243	(\$292)	\$5	\$0
MIA	Miami	\$623	\$520	\$727	\$825	\$659	\$103	(\$104)	(\$202)	(\$36)
MKE	Milwaukee	\$706	\$474	\$429	\$779	\$1,157	\$232	\$277	(\$73)	(\$451)
MSP	Minneapolis/Saint Paul	\$917	\$634	\$955	\$893	\$840	\$283	(\$38)	\$24	\$77
BNA	Nashville	\$479	\$546	\$520	\$329	\$588	(\$67)	(\$41)	\$150	(\$109)
MSY	New Orleans	\$620	\$552	\$545	\$679	\$619	\$68	\$75	(\$59)	\$1
LGA	New York	\$480	\$538	\$734	\$436	\$629	(\$58)	(\$254)	\$44	(\$149)

EWR	Newark	\$442	\$562	\$774	\$596	\$596	(\$120)	(\$332)	(\$154)	(\$154)
MCO	Orlando	\$560	\$428	\$620	\$349	\$619	\$132	(\$60)	\$211	(\$59)
PHL	Philadelphia	\$640	\$833	\$695	\$421	\$540	(\$193)	(\$55)	\$219	\$100
PHX	Phoenix	\$813	\$925	\$648	\$1,075	\$809	(\$112)	\$165	(\$262)	\$4
PIT	Pittsburgh	\$560	\$517	\$361	\$583	\$536	\$43	\$199	(\$23)	\$24
PDX	Portland	\$843	\$781	\$722	\$1,032	\$833	\$62	\$121	(\$189)	\$10
PVD	Providence	\$660	\$555	\$525	\$779	\$596	\$105	\$135	(\$119)	\$64
RDU	Raleigh/Durham	\$954	\$523	\$525	\$707	\$948	\$431	\$429	\$247	\$6
RIC	Richmond	\$560	\$562	\$675	\$685	\$436	(\$2)	(\$115)	(\$125)	\$124
STL	Saint Louis	\$560	\$544	\$444	\$617	\$536	\$16	\$116	(\$57)	\$24
SLC	Salt Lake City	\$819	\$730	\$1,426	\$1,039	\$969	\$89	(\$607)	(\$220)	(\$150)
SAT	San Antonio	\$653	\$509	\$532	\$797	\$663	\$144	\$121	(\$144)	(\$10)
SAN	San Diego	\$823	\$695	\$678	\$1,025	\$809	\$128	\$145	(\$202)	\$14
SFO	San Francisco	\$1,123	\$766	\$632	\$1,220	\$829	\$357	\$491	(\$97)	\$294
SRQ	Sarasota/Bradenton	\$683	\$550	\$569	\$1,039	\$689	\$133	\$114	(\$356)	(\$6)
SEA	Seattle	\$843	\$667	\$748	\$997	\$829	\$176	\$95	(\$154)	\$14
SYR	Syracuse	\$633	\$556	\$440	\$835	\$636	\$77	\$193	(\$202)	(\$3)
TPA	Tampa	\$623	\$509	\$637	\$981	\$619	\$114	(\$14)	(\$358)	\$4
YYZ	Toronto	\$750	\$966	\$1,123	\$814	\$684	(\$216)	(\$373)	(\$64)	\$66
DCA	Washington DC	\$573	\$490	\$855	\$525	\$544	\$83	(\$282)	\$48	\$29
IAD	Washington DC	\$572	\$526	\$828	\$515	\$569	\$46	(\$256)	\$57	\$3
PBI	West Palm Beach	\$620	\$482	\$693	\$943	\$629	\$138	(\$73)	(\$323)	(\$9)

\$113 \$11 (\$56) (\$31)

Average Fare difference

*These sample airfares were available 8/1/13, based on a 0 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your travel agent or visit specific airline or airline booking websites. Airfares are subject to change without notice - and lower airfares are often not available on all dates. Please see our "Low Fares" section on our web site for any last minute airfare specials.

Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.

Schedule Weekly Summary Report for all nonstop Passenger (All) flights from AVL for travel August 2013 vs. August 2012

Mktg Al	Travel Period			Aug 2013		Aug 2012		Diff		Percent Diff	
	Orig	Dest	Miles	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	59	3,440	57	2,850	2	590	3.5%	20.7%
DL	AVL	ATL	164	59	3,440	55	2,750	4	690	7.3%	25.1%
DL	AVL	DTW	470	14	700	8	400	6	300	75.0%	75.0%
DL	AVL	LGA	599	7	350	8	400	(1)	(50)	(12.5%)	(12.5%)
DL	DTW	AVL	470	14	700	8	400	6	300	75.0%	75.0%
DL	LGA	AVL	599	7	350	8	400	(1)	(50)	(12.5%)	(12.5%)
G4	AVL	FLL	660	2	332	0	0	2	332		
G4	AVL	PIE	518	1	166	0	0	1	166		
G4	AVL	SFB	465	2	332	2	300	0	32	0.0%	10.7%
G4	FLL	AVL	660	2	332	0	0	2	332		
G4	PIE	AVL	518	1	166	0	0	1	166		
G4	SFB	AVL	465	2	332	2	300	0	32	0.0%	10.7%
UA	AVL	EWR	583	7	350	7	350	0	0	0.0%	0.0%
UA	AVL	IAH	834	0	0	7	350	(7)	(350)	(100.0%)	(100.0%)
UA	AVL	ORD	536	16	800	16	800	0	0	0.0%	0.0%
UA	EWR	AVL	583	7	350	7	350	0	0	0.0%	0.0%
UA	IAH	AVL	834	0	0	7	350	(7)	(350)	(100.0%)	(100.0%)
UA	ORD	AVL	536	16	800	16	800	0	0	0.0%	0.0%
US	AVL	CLT	92	63	3,477	56	2,787	7	690	12.5%	24.8%
US	AVL	DCA	384	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
US	AVL	PHL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
US	CLT	AVL	92	63	3,477	56	2,787	7	690	12.5%	24.8%
US	DCA	AVL	384	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
US	PHL	AVL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
TOTAL				342	19,894	324	16,574	18	3,320	5.6%	20.0%

Schedule Weekly Summary Report for all nonstop Passenger (All) flights from AVL for travel September 2013 vs. September 2012

Mktg Al	Travel Period			Sep 2013		Sep 2012		Diff		Percent Diff	
	Orig	Dest	Miles	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	54	3,120	55	3,289	(1)	(169)	(1.8%)	(5.1%)
DL	AVL	ATL	164	54	3,190	55	3,289	(1)	(99)	(1.8%)	(3.0%)
DL	AVL	DTW	470	7	350	7	350	0	0	0.0%	0.0%
DL	DTW	AVL	470	7	350	7	350	0	0	0.0%	0.0%
G4	AVL	FLL	660	2	332	0	0	2	332		
G4	AVL	PIE	518	2	332	0	0	2	332		
G4	AVL	SFB	465	2	332	2	300	0	32	0.0%	10.7%
G4	FLL	AVL	660	2	332	0	0	2	332		
G4	PIE	AVL	518	2	332	0	0	2	332		
G4	SFB	AVL	465	2	332	2	300	0	32	0.0%	10.7%
UA	AVL	EWR	583	7	350	7	350	0	0	0.0%	0.0%
UA	AVL	ORD	536	16	800	16	800	0	0	0.0%	0.0%
UA	EWR	AVL	583	7	350	7	350	0	0	0.0%	0.0%
UA	ORD	AVL	536	16	800	16	800	0	0	0.0%	0.0%
US	AVL	CLT	92	52	3,011	52	2,702	0	309	0.0%	11.4%
US	AVL	PHL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
US	CLT	AVL	92	52	3,011	52	2,702	0	309	0.0%	11.4%
US	PHL	AVL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
TOTAL				284	17,324	280	15,682	4	1,642	1.4%	10.5%

Schedule Weekly Summary Report for all nonstop Passenger (All) flights from AVL for travel October 2013 vs. October 2012

Mktg Al	Travel Period			Oct 2013		Oct 2012		Diff		Percent Diff	
	Orig	Dest	Miles	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	53	3,322	56	3,339	(3)	(17)	(5.4%)	(0.5%)
DL	AVL	ATL	164	53	3,322	56	3,339	(3)	(17)	(5.4%)	(0.5%)
DL	AVL	DTW	470	7	350	7	350	0	0	0.0%	0.0%
DL	DTW	AVL	470	7	350	7	350	0	0	0.0%	0.0%
G4	AVL	FLL	660	2	332	0	0	2	332		
G4	AVL	PIE	518	3	498	0	0	3	498		
G4	AVL	SFB	465	2	332	2	300	0	32	0.0%	10.7%
G4	FLL	AVL	660	2	332	0	0	2	332		
G4	PIE	AVL	518	3	498	0	0	3	498		
G4	SFB	AVL	465	2	332	2	300	0	32	0.0%	10.7%
UA	AVL	EWR	583	7	350	7	350	0	0	0.0%	0.0%
UA	AVL	IAH	834	0	0	2	100	(2)	(100)	(100.0%)	(100.0%)
UA	AVL	ORD	536	14	700	16	800	(2)	(100)	(12.5%)	(12.5%)
UA	EWR	AVL	583	7	350	7	350	0	0	0.0%	0.0%
UA	IAH	AVL	834	0	0	2	100	(2)	(100)	(100.0%)	(100.0%)
UA	ORD	AVL	536	14	700	16	800	(2)	(100)	(12.5%)	(12.5%)
US	AVL	CLT	92	54	3,226	61	3,135	(7)	91	(11.5%)	2.9%
US	AVL	PHL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
US	CLT	AVL	92	54	3,226	61	3,135	(7)	91	(11.5%)	2.9%
US	PHL	AVL	503	0	0	1	50	(1)	(50)	(100.0%)	(100.0%)
TOTAL				284	18,220	304	16,848	(20)	1,372	(6.6%)	8.1%



MEMORANDUM

TO: Members of the Airport Authority

FROM: Vickie Thomas, Director of Finance & Accounting

DATE: August 9, 2013

ITEM DESCRIPTION – Information Section Item B

Asheville Regional Airport – Explanation of Extraordinary Variances
Month of June, 2013 (Month 12 of FY-2013)

SUMMARY

Operating Revenues for the month of June were \$788,978, 9.38% over budget. Operating Expenses for the month were \$690,634, 17.78% under budget. As a result, Net Operating Revenues before Depreciation were \$217,025 over budget. Net Non-Operating Revenues and Expenses were a net expense of \$106,805, 177.12% under budget.

Year-to-date Operating Revenues were \$8,469,201, 2.46% over budget. Year-to-date Operating Expenses were \$6,569,446, 16.07% below budget. Year-to-date Net Operating Revenues before Depreciation were \$1,461,664 over budget. Net Non-Operating Revenues and Expenses for the year were \$1,816,275, .90% over budget.

REVENUES

Significant variations to budget for June were:

Concessions	\$12,747	68.15%	Percentage fee earned over MAG on Departure Media advertising contract through 6/30/13.
Auto Parking	\$35,292	17.53%	Enplanements over budget.
Customer Facility Charges	\$25,515	30.42%	Enplanements over budget & CFCs budgeted conservatively.
Passenger Facility Charges	\$90,001	136.19%	Enplanements over budget and June PFC collections by airlines higher than normal.

Information Section – Item B



EXPENSES

Significant variations to budget for June were:

Personnel Services	(\$88,394)	(21.68%)	3 vacant positions & lower than budgeted year-end adjustments for accrued vacation & sick pay.
Repairs & Maintenance	\$43,140	246.80%	Timing of Repairs & Maintenance spending.
Advertising, Printing & Binding	\$15,715	68.55%	Timing of Advertising, Printing & Binding spending.
Operating Supplies	\$13,799	50.92%	Timing of Operating Supplies spending.
Contingency	(\$140,582)	(100.00%)	No Contingency spending.
Loss on Disposal of Assets	(\$361,571)	(100.00%)	Year-end write off of 3 Regional Boarding Ramps that were replaced in FY13 by 3 new Passenger Boarding Bridges.

STATEMENT OF NET ASSETS

Significant variations to prior month were:

Construction in Progress – Construction in Progress increased by \$502k with the ARFF Facility Construction and Airfield Redevelopment projects getting underway.

Property and Equipment, Net – Property and Equipment, Net decreased by \$793k due to \$431k of current month's depreciation and the \$362k net book value of the Regional Boarding Ramps being written off.

Accounts Payable & Accrued Liabilities – Accounts Payable & Accrued Liabilities increased by \$576k mainly due to construction invoices for the ARFF Facility Construction and Airfield Redevelopment projects.

**ASHEVILLE REGIONAL AIRPORT
INVESTMENT AND INTEREST INCOME SUMMARY
As of June 30, 2013**

<u>Institution:</u>	<u>Interest Rate</u>	<u>Investment Amount</u>	<u>Monthly Interest</u>
Bank of America - Operating Account	0.20%	\$ 6,727,854	1,111
First Citizens - Money Market Account	0.10%	6,378,933	542
NC Capital Management Trust - Cash Portfolio		17,170	1
NC Capital Management Trust - Term Portfolio		3,007,296	263
Petty Cash		200	
 <u>Restricted Cash:</u>			
Wells Fargo - CFC Revenue Account	0.00%	320,443	0
Bank of America - PFC Revenue Account	0.20%	557,295	88
 Total		 <u>\$ 17,009,191</u>	 <u>\$ 2,004</u>

Investment Diversification:

Banks	82%
NC Capital Management Trust	18%
Commercial Paper	0%
Federal Agencies	0%
US Treasuries	0%
	<u>100%</u>

ASHEVILLE REGIONAL AIRPORT
STATEMENT OF CHANGES IN FINANCIAL POSITION
For the Month Ended June 30, 2013

	Current Month	Prior Period
Cash and Investments Beginning of Period	\$ 16,741,828	\$ 16,774,510
Net Income/(Loss) Before Capital Contributions	(439,572)	(103,676)
Depreciation	431,111	431,111
Decrease/(Increase) in Receivables	(423,025)	91,397
Increase/(Decrease) in Payables	586,399	(249,320)
Decrease/(Increase) in Prepaid Expenses	15,972	19,238
Decrease/(Increase) in Fixed Assets	(140,475)	(182,111)
Principal Payments of Bond Maturities	(39,511)	(39,321)
Capital Contributions	276,463	
Increase(Decrease) in Cash	267,362	(32,682)
Cash and Investments End of Period	\$ 17,009,191	\$ 16,741,828

Asheville Regional Airport
Detailed Statement of Revenue, Expenses and Changes in Net Assets

For the Month Ending June 30, 2013

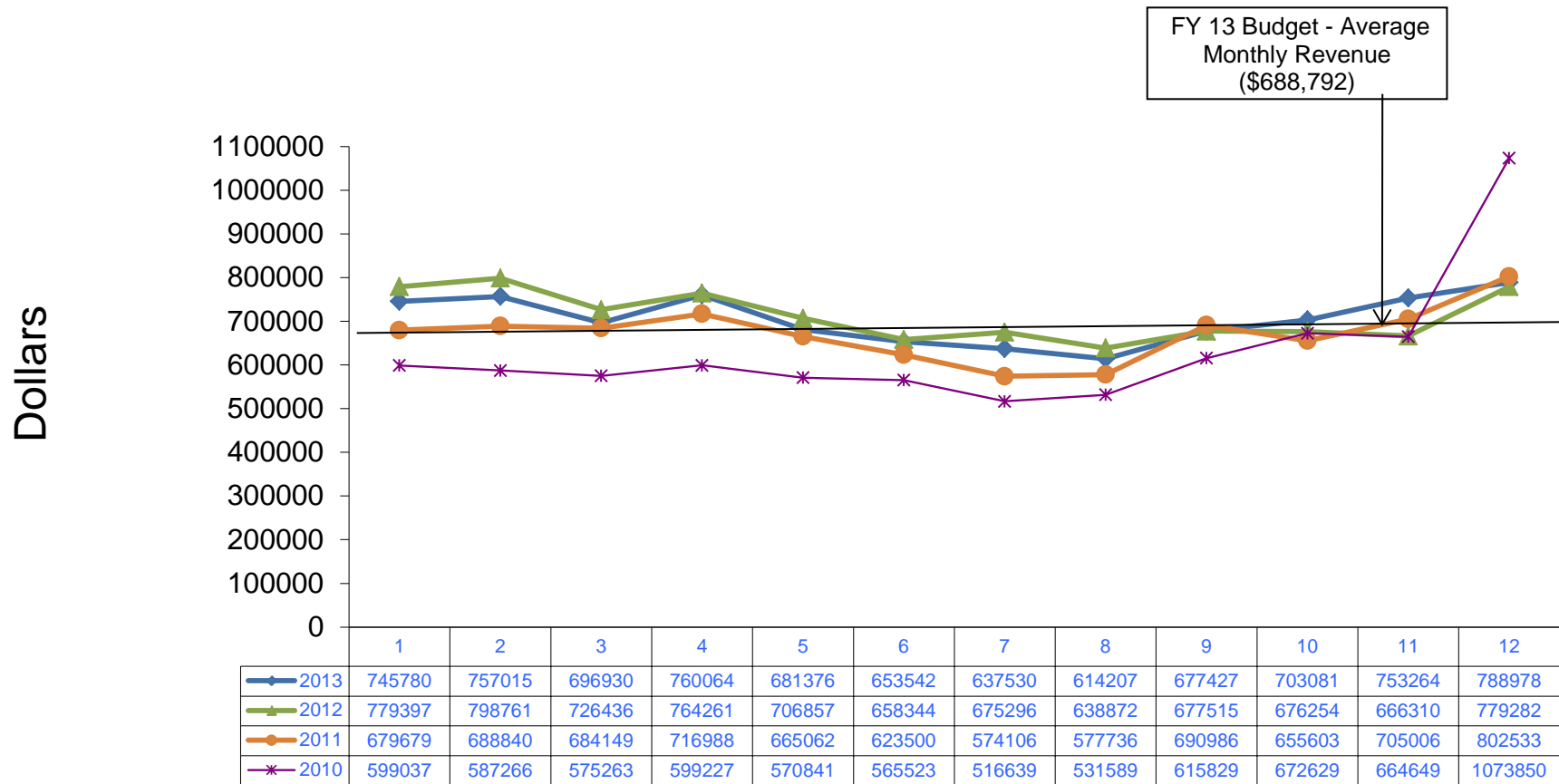
	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>Annual Budget</u>
Operating Revenue:									
Terminal Space Rentals - Non Airline	\$17,554	\$17,562	(\$8)	(0.05%)	\$209,756	\$209,756	\$0	0.00%	\$209,756
Terminal Space Rentals - Airline	120,089	111,170	8,919	8.02%	1,274,685	1,290,000	(15,315)	(1.19%)	1,290,000
Concessions	31,452	18,705	12,747	68.15%	241,514	189,975	51,539	27.13%	189,975
Auto Parking	236,618	201,326	35,292	17.53%	2,504,264	2,415,800	88,464	3.66%	2,415,800
Rental Car - Car Rentals	121,574	112,767	8,807	7.81%	1,457,553	1,356,230	101,323	7.47%	1,356,230
Rental Car - Facility Rent	49,769	48,611	1,158	2.38%	574,649	558,145	16,504	2.96%	558,145
Commercial Ground Transportation	17,995	17,000	995	5.85%	42,655	32,000	10,655	33.30%	32,000
Landing Fees	56,608	62,313	(5,705)	(9.16%)	573,009	617,000	(43,991)	(7.13%)	617,000
FBO'S	82,697	81,812	885	1.08%	969,942	961,840	8,102	0.84%	961,840
Building Leases	11,494	11,669	(175)	(1.50%)	130,596	140,017	(9,421)	(6.73%)	140,017
Land Leases	2,099	2,056	43	2.09%	25,047	24,716	331	1.34%	24,716
Other Leases/Fees	41,029	36,297	4,732	13.04%	465,531	470,022	(4,491)	(0.96%)	470,022
Total Operating Revenue	\$788,978	\$721,288	\$67,690	9.38%	\$8,469,201	\$8,265,501	\$203,700	2.46%	\$8,265,501
Operating Expenses:									
Personnel Services	\$319,360	\$407,754	(\$88,394)	(21.68%)	\$3,875,785	\$4,129,995	(\$254,210)	(6.16%)	\$4,129,995
Professional Services	25,323	25,129	194	0.77%	167,273	251,400	(84,127)	(33.46%)	251,400
Accounting & Auditing	-	2,600	(2,600)	(100.00%)	12,400	15,000	(2,600)	(17.33%)	15,000
Other Contractual Services	64,555	57,359	7,196	12.55%	664,729	722,408	(57,679)	(7.98%)	722,408
Travel & Training	11,029	13,685	(2,656)	(19.41%)	130,614	187,240	(56,626)	(30.24%)	187,240
Communications & Freight	6,074	6,327	(253)	(4.00%)	68,037	72,348	(4,311)	(5.96%)	72,348
Utility Services	38,903	40,690	(1,787)	(4.39%)	369,161	453,509	(84,348)	(18.60%)	453,509
Rentals & Leases	1,562	1,622	(60)	(3.70%)	13,592	15,020	(1,428)	(9.51%)	15,020
Insurance	15,981	16,750	(769)	(4.59%)	193,294	201,308	(8,014)	(3.98%)	201,308
Repairs & Maintenance	60,620	17,480	43,140	246.80%	391,178	389,400	1,778	0.46%	389,400
Advertising, Printing & Binding	38,640	22,925	15,715	68.55%	175,095	200,692	(25,597)	(12.75%)	200,692
Promotional Activities	6,232	4,185	2,047	48.91%	96,568	103,100	(6,532)	(6.34%)	103,100
Other Current Charges & Obligations	6,763	7,386	(623)	(8.43%)	68,506	82,680	(14,174)	(17.14%)	82,680
Office Supplies	952	1,015	(63)	(6.21%)	7,944	12,175	(4,231)	(34.75%)	12,175
Operating Supplies	40,900	27,101	13,799	50.92%	171,805	372,618	(200,813)	(53.89%)	372,618
Books, Publications, Subscriptions & Meml	3,452	1,943	1,509	77.66%	34,622	41,435	(6,813)	(16.44%)	41,435
Contingency	0	140,582	(140,582)	(100.00%)	0	177,082	(177,082)	(100.00%)	177,082
Emergency Repair	17,587	10,000	7,587	75.87%	81,892	100,000	(18,108)	(18.11%)	100,000
Business Development	32,701	35,436	(2,735)	(7.72%)	46,951	300,000	(253,049)	(84.35%)	300,000
Total Operating Expenses	\$690,634	\$839,969	(\$149,335)	(17.78%)	\$6,569,446	\$7,827,410	(\$1,257,964)	(16.07%)	\$7,827,410

Operating Revenue before Depreciation	\$98,344	(\$118,681)	\$217,025	(182.86%)	\$1,899,755	\$438,091	\$1,461,664	333.64%	\$438,091
Depreciation	431,111	-	431,111	100.00%	5,173,335	-	5,173,335	100.00%	-
Operating Income(Loss) Before Non-Operating Revenue and Expenses	(\$332,767)	(\$118,681)	(\$214,086)	180.39%	(\$3,273,580)	\$438,091	(\$3,711,671)	(847.24%)	\$438,091
Non-Operating Revenue and Expense									
Customer Facility Charges	\$109,399	\$83,884	\$25,515	30.42%	\$1,045,279	\$900,000	\$145,279	16.14%	\$ 900,000
Passenger Facility Charges	156,087	66,086	90,001	136.19%	1,237,175	1,050,000	187,175	17.83%	1,050,000
Interest Revenue	2,004	1,250	754	60.32%	32,193	15,000	17,193	114.62%	15,000
Interest Expense	(12,724)	(12,724)	-	0.00%	(165,014)	(165,014)	-	0.00%	(165,014)
Reimbursable Cost Revenues	23,449	29,163	(5,714)	(19.59%)	139,957	350,000	(210,043)	(60.01%)	350,000
Reimbursable Cost Expenses	(23,449)	(29,163)	5,714	(19.59%)	(139,957)	(350,000)	210,043	(60.01%)	(350,000)
Gain/Loss on Disposal of Assets	(361,571)	-	(361,571)	100.00%	(333,358)	-	(333,358)	100.00%	
Non-Operating Revenue-Net	(\$106,805)	\$138,496	(\$245,301)	(177.12%)	\$1,816,275	\$1,799,986	\$16,289	0.90%	\$1,799,986
Income (Loss) Before Capital Contributions	(\$439,572)	\$19,815	(\$459,387)	(2,318.38%)	(\$1,457,305)	\$2,238,077	(\$3,695,382)	(165.11%)	\$2,238,077
Capital Contributions	\$276,463	\$0	\$276,463	100.00%	\$1,571,108	\$0	\$1,571,108	100.00%	\$0
Increase in Net Assets	(\$163,109)	\$19,815	(\$182,924)	(923.16%)	\$113,803	\$2,238,077	(\$2,124,274)	(94.92%)	\$2,238,077

ASHEVILLE REGIONAL AIRPORT
STATEMENT OF FINANCIAL POSITION
As of June 30, 2013

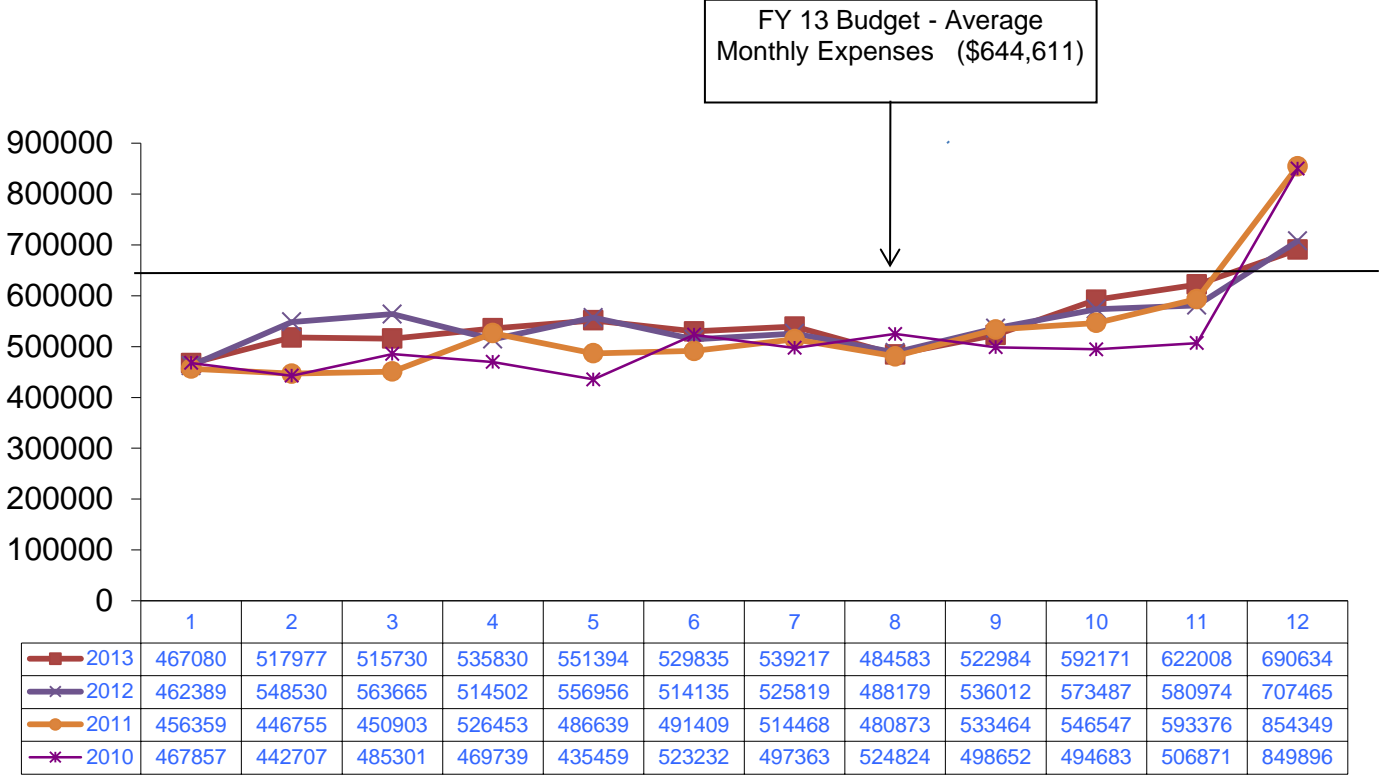
	Current Month	Last Month
<u>ASSETS</u>		
Current Assets:		
Unrestricted Net Assets:		
Cash and Cash Equivalents	\$16,131,453	\$15,995,423
Accounts Receivable	494,882	362,825
Passenger Facility Charges Receivable	228,600	151,000
Refundable Sales Tax Receivable	94,283	81,029
Grants Receivable	255,288	55,173
Prepaid Expenses	10,509	26,481
Total Unrestricted Assets	17,215,015	16,671,931
Restricted Assets:		
Cash and Cash Equivalents	877,738	746,405
Total Restricted Assets	877,738	746,405
Total Current Assets	18,092,753	17,418,336
Noncurrent Assets:		
Construction in Progress	4,934,499	4,432,453
Property and Equipment - Net	60,431,438	61,224,120
Total Noncurrent Assets	65,365,937	65,656,573
	\$83,458,690	\$83,074,909
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities:		
Payable from Unrestricted Assets:		
Accounts Payable & Accrued Liabilities	\$1,071,012	\$495,224
Customer Deposits	1,675	1,675
Unearned Revenue	136,205	169,730
Construction Contract Retainages	11,356	0
Revenue Bond Payable - Current	489,269	486,919
Total Payable from Unrestricted Assets	1,709,517	1,153,548
Total Current Liabilities	1,709,517	1,153,548
Noncurrent Liabilities:		
Other Postemployment Benefits	769,875	769,875
Compensated Absences	379,579	346,796
Net Pension Obligation-LEO Special Separation Allowance	(43,831)	(43,831)
Revenue Bond Payable - Noncurrent	2,108,357	2,150,218
Total Noncurrent Liabilities	3,213,980	3,223,058
Total Liabilities	4,923,497	4,376,606
Net Assets:		
Invested in Capital Assets	62,756,955	63,019,436
Restricted	877,738	746,405
Unrestricted	14,900,500	14,932,462
Total Net Assets	78,535,193	78,698,303
	\$83,458,690	\$83,074,909

ASHEVILLE REGIONAL AIRPORT Annual Operating Revenue by Month June 2013



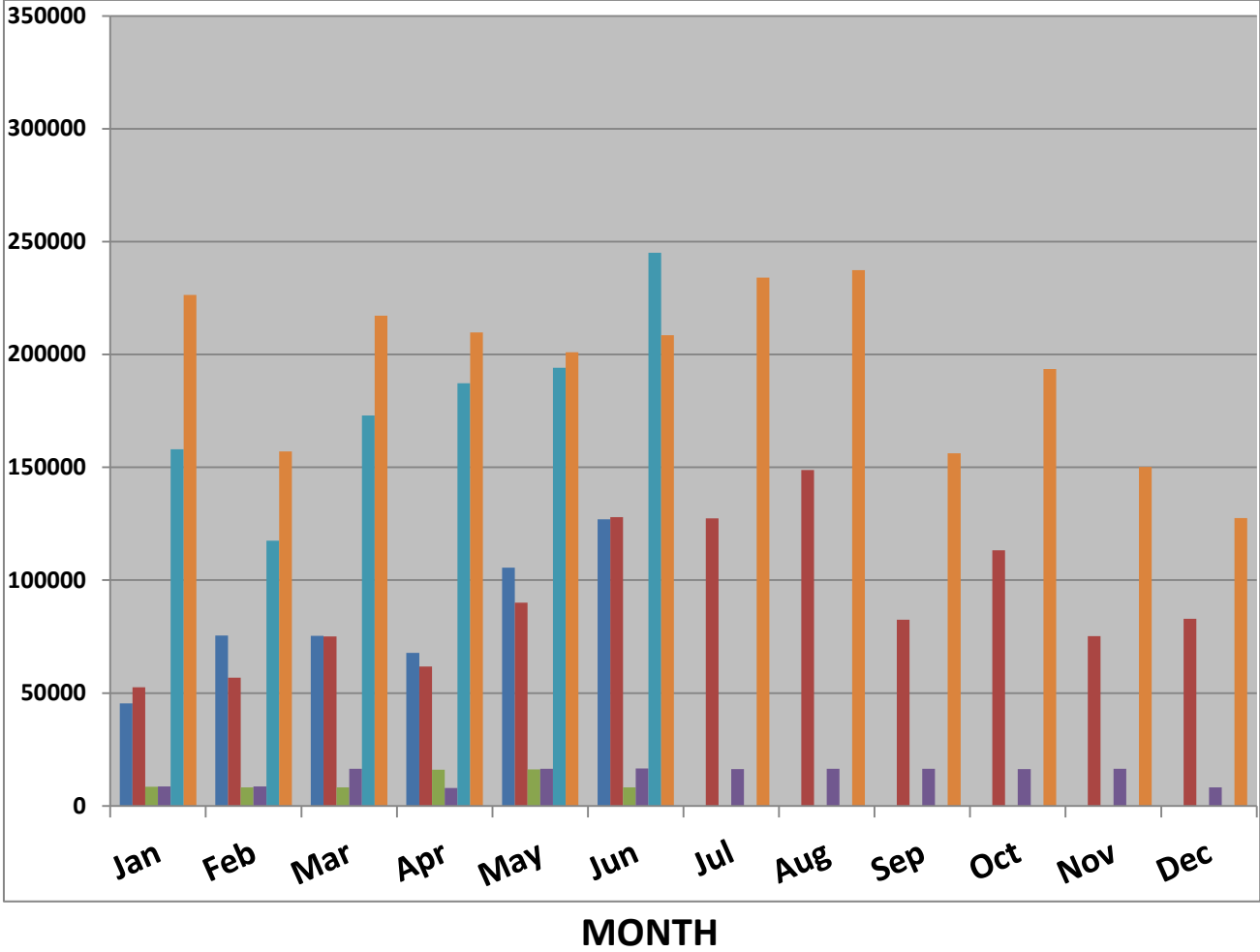
ASHEVILLE REGIONAL AIRPORT Annual Operating Expenses by Month June 2013

Dollars



ASHEVILLE REGIONAL AIRPORT FUEL SALES - GALLONS June 2013

G
A
L
L
O
N
S



- Jet A - 2013
- Jet A - 2012
- 100LL - 2013
- 100LL - 2012
- Airline - 2013
- Airline - 2012

JetA 126,973 Gallons
 100LL 8,185 Gallons
 Airline 245,109 Gallons

Planning Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 08/01/2013)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 08/01/2013)	Start Date	End Date	Current Project Status (as of 08/01/2013)
Design Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 08/01/2013)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 08/01/2013)	Start Date	End Date	Current Project Status (as of 08/01/2013)
1	Airport Master Plan	To update and bring current the plans for development and improvements to promote growth at the airport	Delta Airport Consultants	\$832,500.00	N/A	N/A	\$26,000.00	3.00%	\$858,500.00	99%	\$852,821.25	Sep-11	Mar-13	Awaiting FAA approval of Airport Layout Plan.
2	Airfield Re-Development Project	Phase I - Design Services	RS&H	\$447,983.00	N/A	N/A	\$0.00	0.00%	\$64,000,000.00	0.30%	\$324,624.02	Feb-13	Mar-14	Phase I Preliminary design continues with the review of 30% submittal plans for Runway and Taxiway.
2A	Airfield Re-Development Project	Phase II - Design Services and Project Management.	RS&H	\$1,842,318.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	0.00%	\$0.00	Jun-13	Dec-15	Phase II Project Management Services have been approved.
2B	Airfield Re-Development Project	Temporary Runway/Taxiway Design	AVCON	\$1,837,826.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	0.30%	\$111,485.79	Mar-13	Mar-14	Preliminary 30% plans will be reviewed for any changes/corrections.
2C	Airfield Re-Development Project	New Runway Design	Michael Baker Engineering Inc.	\$2,299,934.00	N/A	N/A	\$0.00	0.00%	<i>(Overall total included in above number)</i>	0.30%	\$125,010.80	Mar-13	Mar-14	Preliminary 30% plans will be reviewed for any changes/corrections.
Construction Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 08/01/2013)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 08/01/2013)	Start Date	End Date	Current Project Status (as of 08/01/2013)
1	Westside Phase 2	Construction for the Westside Project to level land utilizing engineered ash to fill and top with soil embankment/cap for future development.	AVCON	\$349,732.00	Charah	N/A	\$0.00	0.00%	\$349,732.00* <i>(project expenses are being reimbursed by Charah through a separate agreement)</i>	70%	\$229,700.55	Feb-11	Jul-15	Ash fill will continue weather permitting.
2	Westside Area 3	North section on West of the Airfield needs to be developed to accommodate new temporary runway.	AVCON	\$278,060.00	Charah	N/A	\$0.00	0.00%	\$278,060 * <i>(project expenses are being reimbursed by Charah through a separate agreement)</i>	6%	\$14,926.99	Mar-13	Jul-15	Wildlife fence work continues with installation of mow strip. Sediment basin construction is 95% complete.
3	ARFF Facility Construction	Design, Project Management and Construction of a new Aircraft Rescue Fire Fighting Building.	LPA/BAKER	\$543,409.00	Goforth Builders Inc.	\$4,122,500.00	\$66,829.58	1.60%	\$541,409.00 (Design) & \$4,534,750.00 (Construction)	11.0%	\$605,697.68	Mar-13	May-14	Construction continues with the near completion of the Triturator Facility relocation. ARFF building foundation has begun with plumbing expected to be installed beginning of August, weather permitting.

Amounts are based on invoices received and processed through Development.

Airportsurvey.com



AVL

Airport Facilities Review For 2nd Quarter 2013

Welcome

- Welcome to the Airportsurvey.com Airport Facilities Review for the recent quarter, a complimentary data set provided to Airportsurvey.com participating airports
- The following slides provide non-weighted scores and ratings based on an independent survey of air travelers
- Note that passenger responses are based on perception, rather than objective assessment
- Value Added Services available from Canmark include:
 - Report analysis
 - Statistical testing
 - Air carrier responses
 - Non-facility responses
 - Tailored comparison sets
 - Passenger demographics
 - Sample size enhancement
 - Targeted and customized reporting
 - Custom survey questions and content

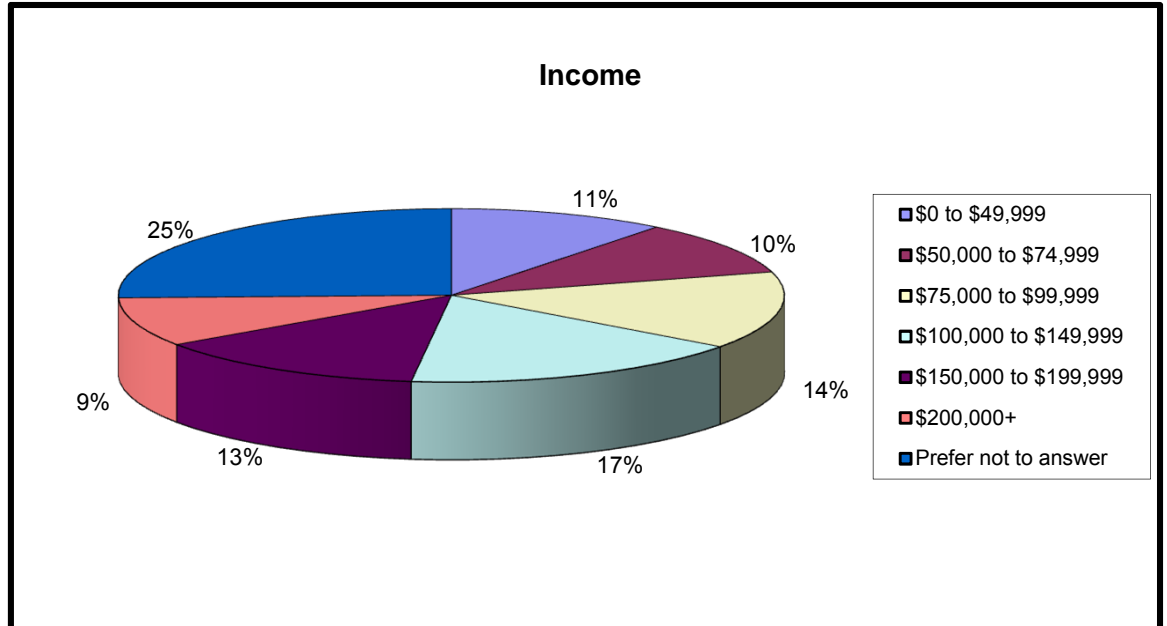
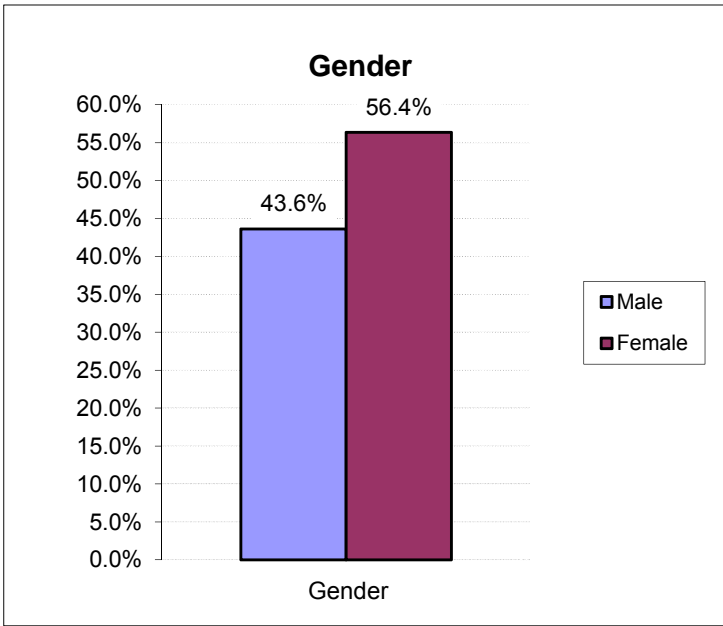
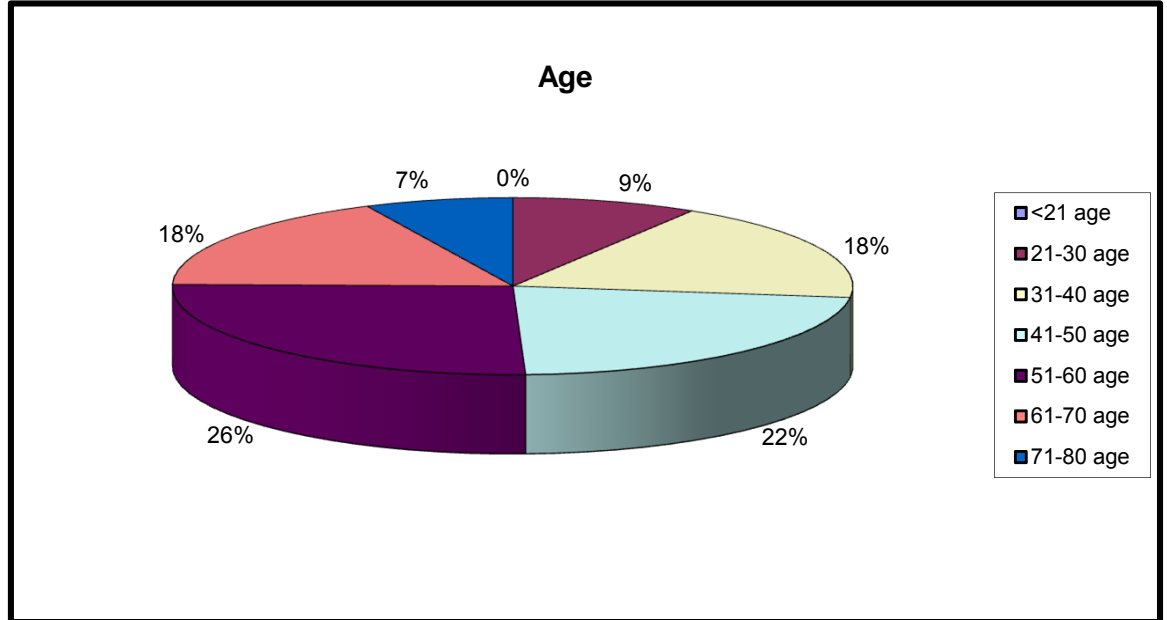
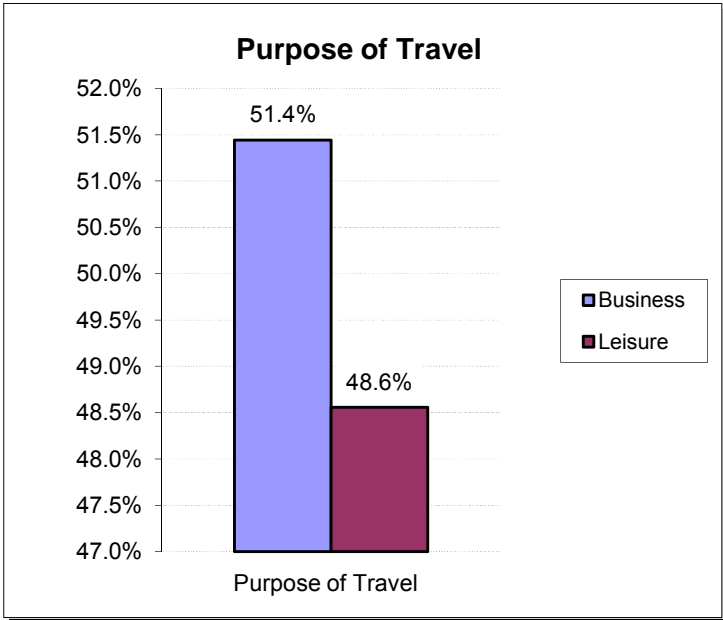
No representations are made as to the completeness or accuracy of information contained herein. Airport facility raw data is available upon request.

Overview

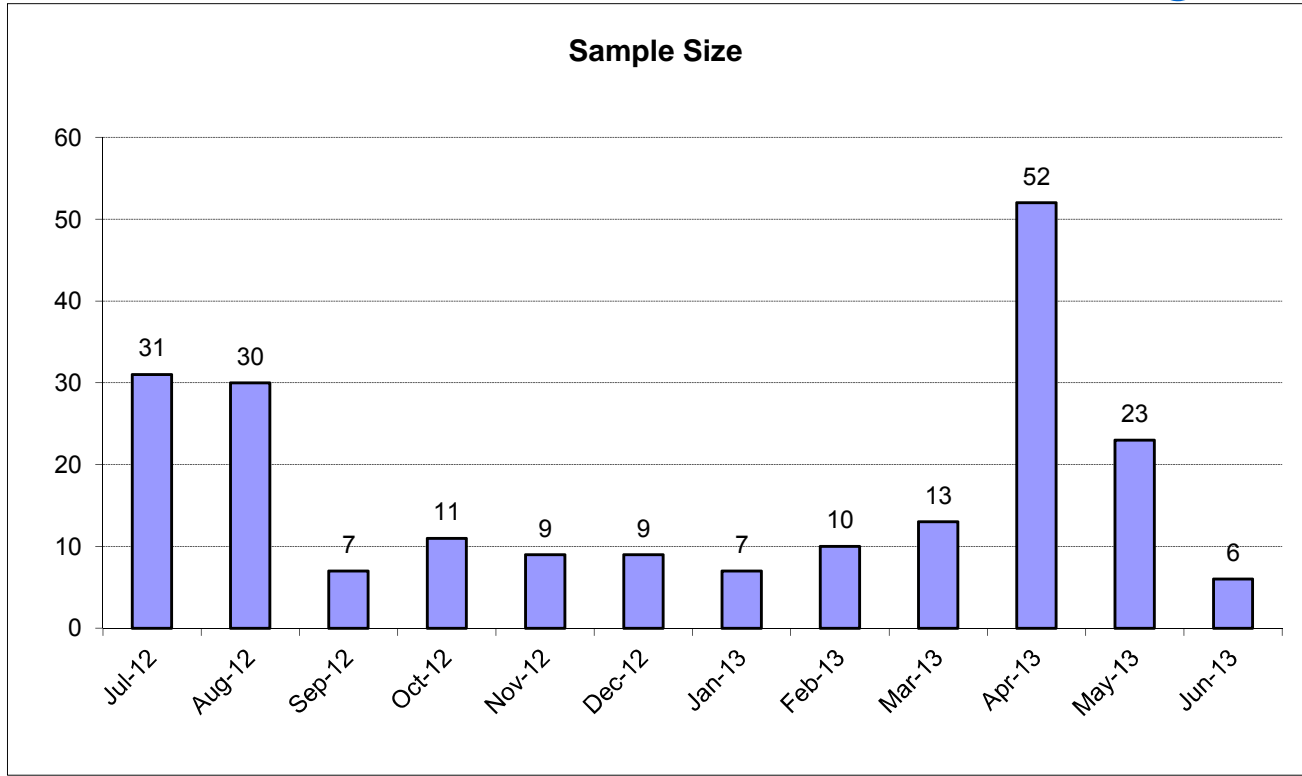
- ***Airportsurvey.com*** is an ongoing, all-inclusive online passenger satisfaction survey program from Canmark Research Center
- Invitations to take the survey are distributed at select airports across the country
- Over 30 airports participate
- Each survey invitation card is single-use, and must reference an actual flight
- Survey distribution occurs approximately three days per month
- Response scale is 1 through 5: Poor, Fair, Good, Very Good, Excellent
- Survey participants have a chance to win round-trip airline tickets
- Response rates vary from 10% to 20% based on location
- Facilities attributes are scored according to check-in airport
- Airports are grouped into three tiers according to DOT originating revenue*

*Updated 4rd Quarter 2012

Passenger Demographics



General Findings



Sample is clustered around airport invitation distribution dates.

Sample reflects passengers intercepted at arrival airports who rated check-in airport.

	AVL	Similar	+/-	Pct
Overall	4.36	4.21	0.15	3.5%
Availability of parking	4.25	4.13	0.13	3.0%
Cost of parking	3.43	3.48	(0.05)	-1.5%
Clear, easy to follow signs	4.32	4.05	0.27	6.4%
Cleanliness	4.49	4.30	0.19	4.2%
Restrooms	4.41	4.16	0.25	5.7%
Concessions / restaurants	3.70	3.61	0.09	2.4%
Transportation to your gate / concourse / terminal	4.43	3.97	0.46	10.5%
Security: Wait time at checkpoint	4.49	4.18	0.31	6.8%
Security: Professionalism of personnel	4.53	4.25	0.28	6.1%
Security: Confidence in airport security procedures	4.35	4.07	0.28	6.5%

Statistical means testing not performed on results

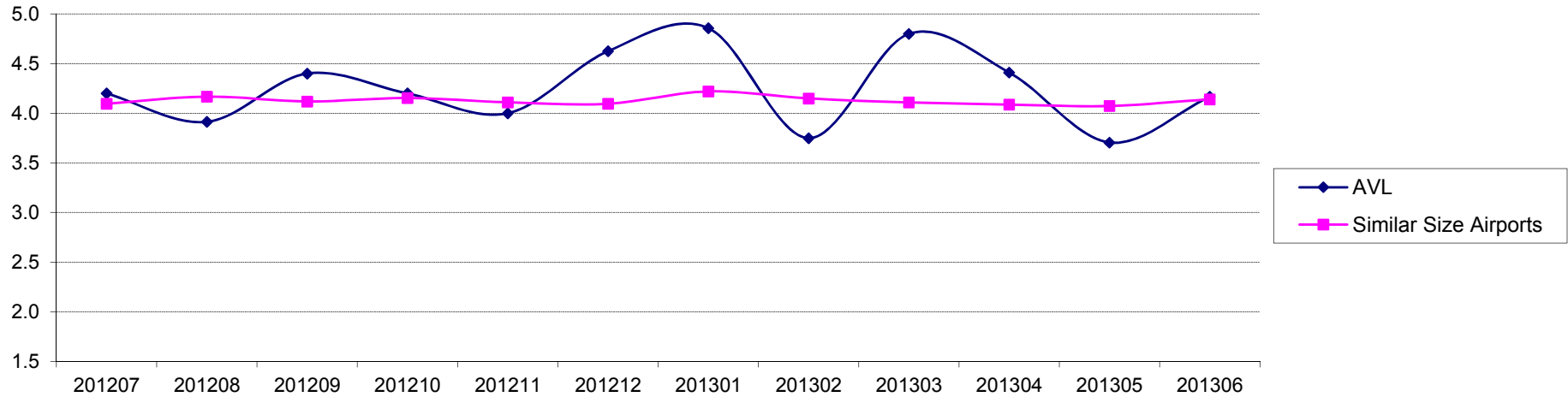
AVL	
Responses	208

Overall Satisfaction with Airport Facilities

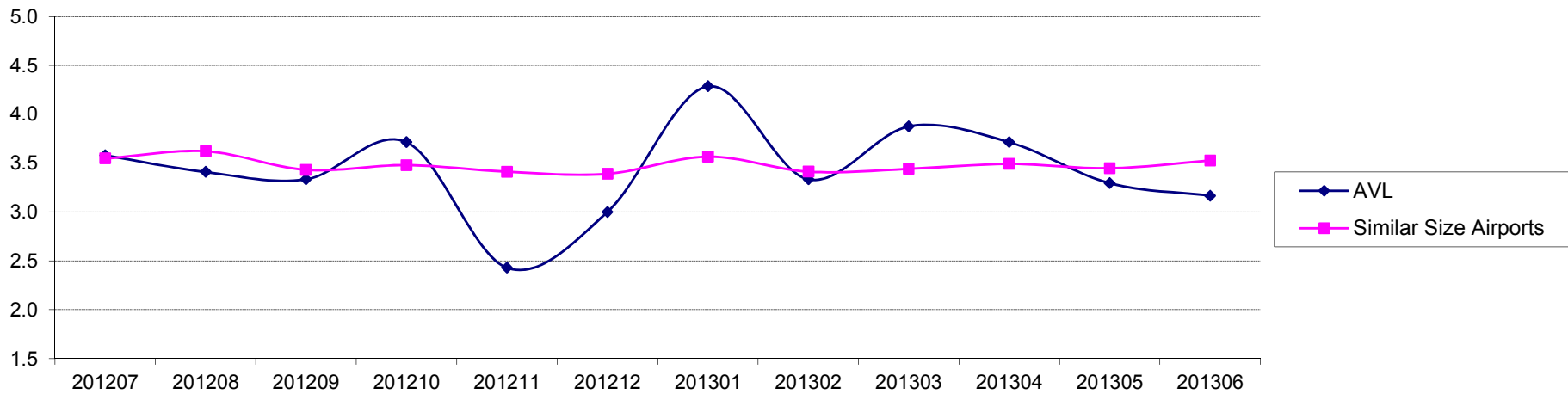


Parking Satisfaction

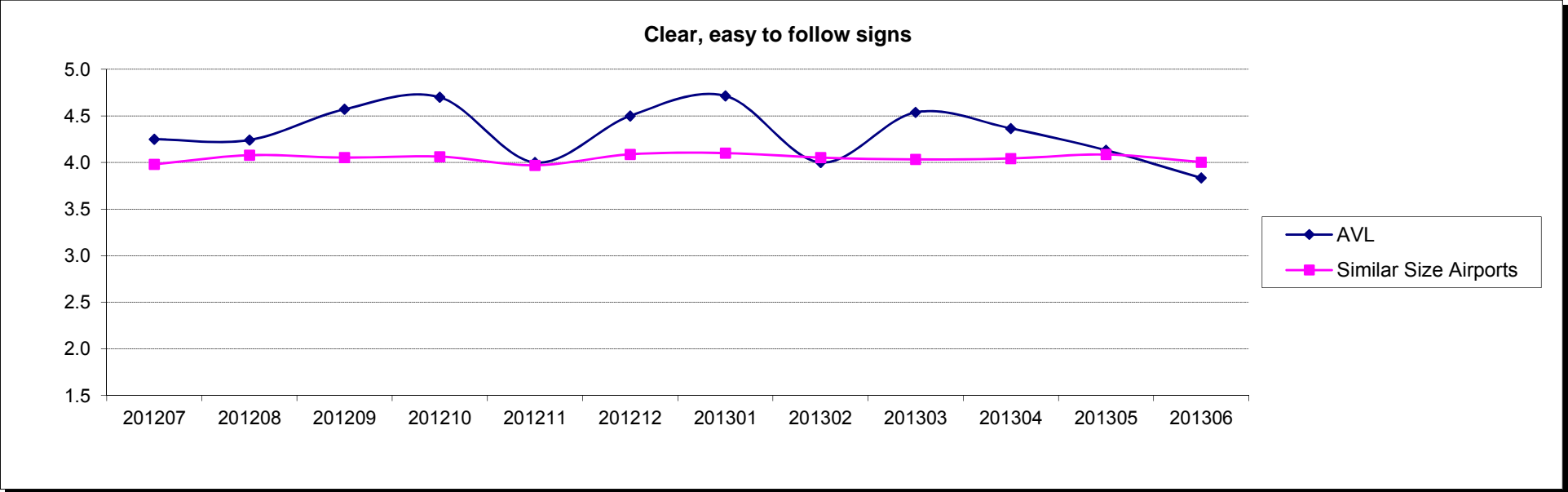
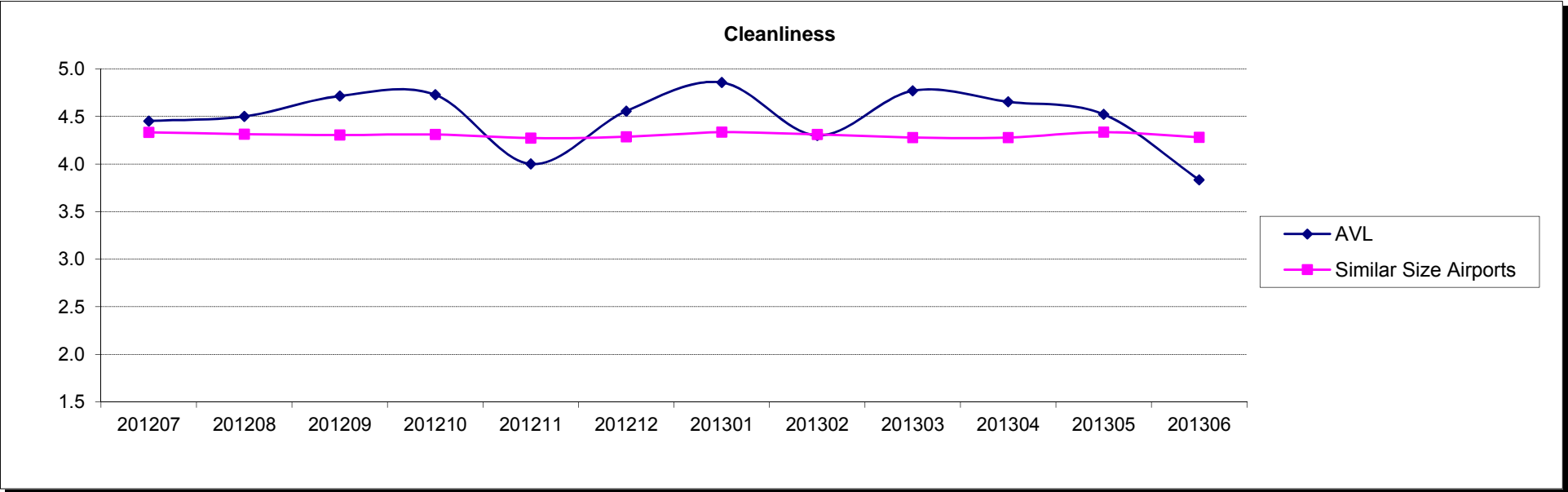
Availability of parking



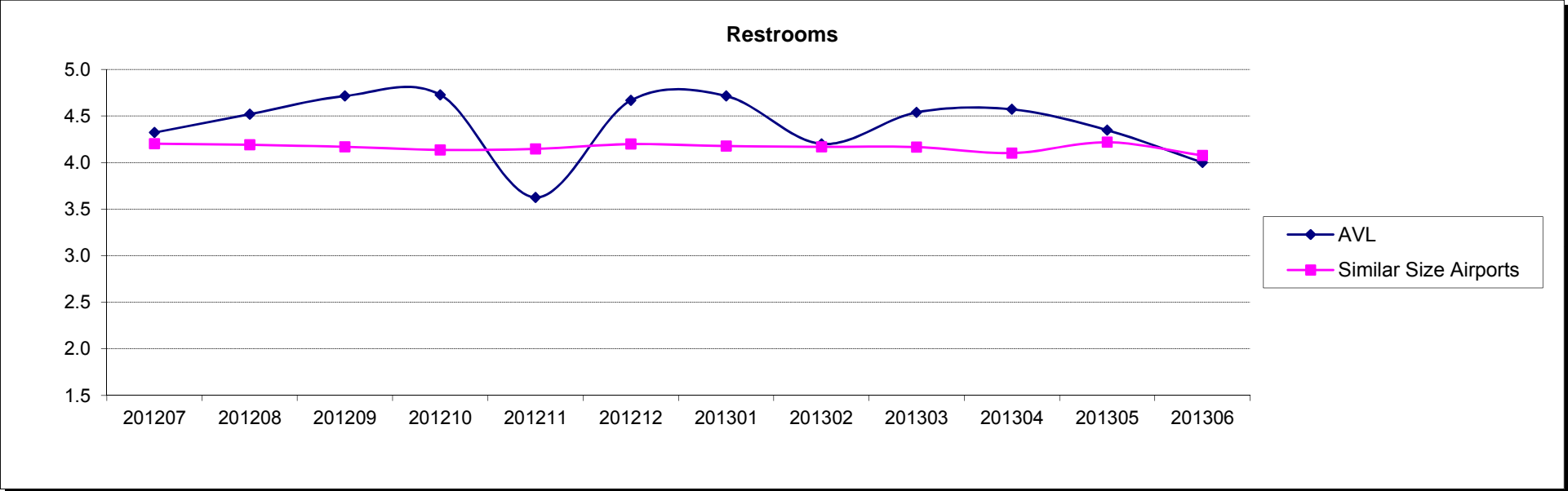
Cost of parking



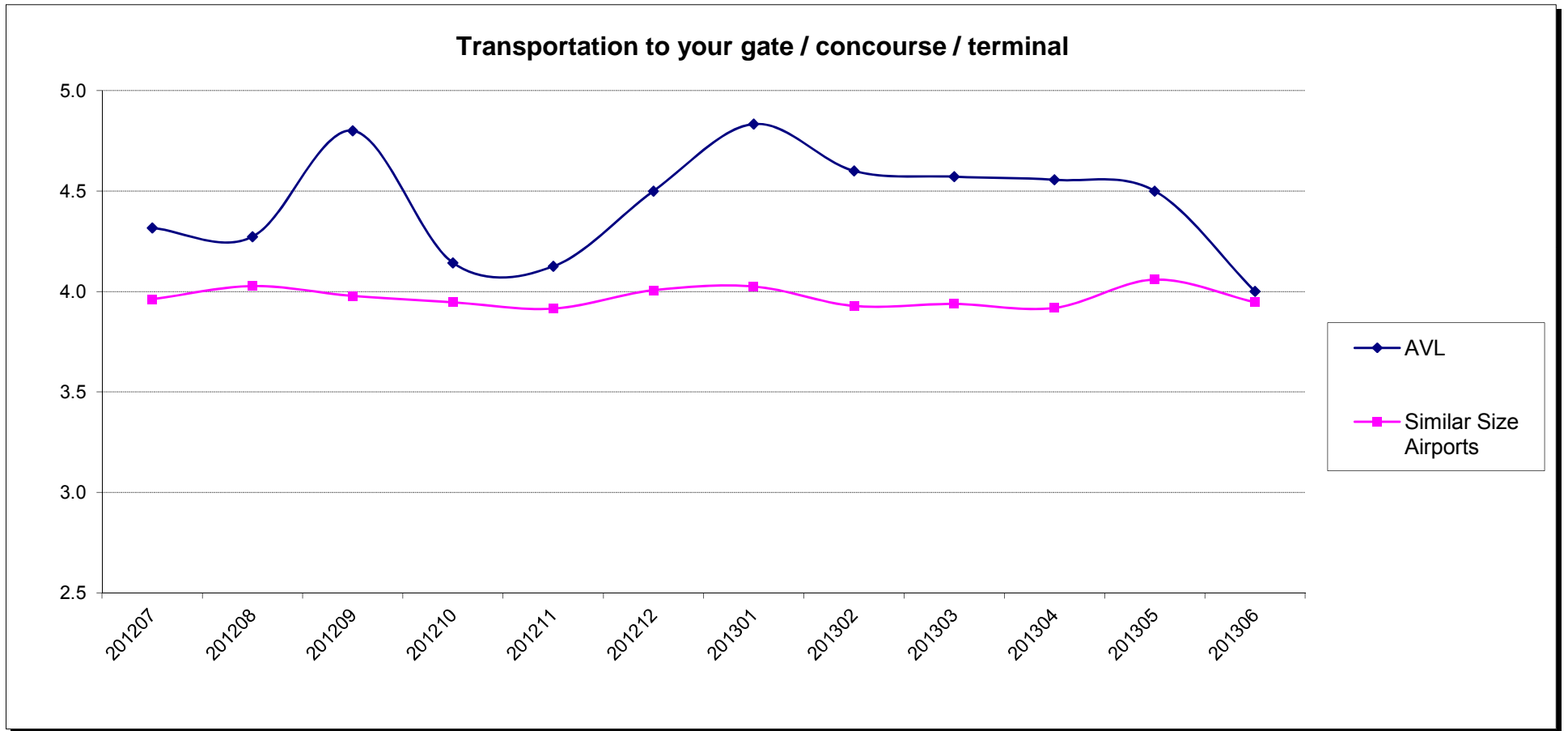
Cleanliness and Signage



Concessions and Restrooms

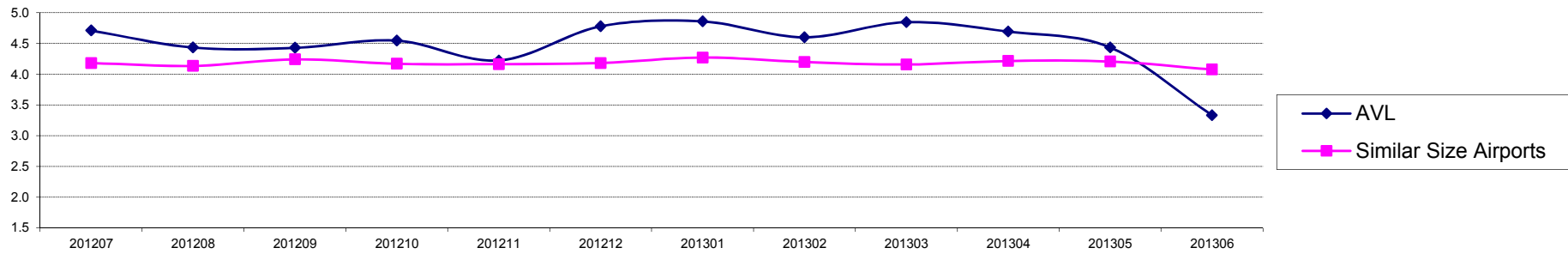


Transportation to Departure Gate

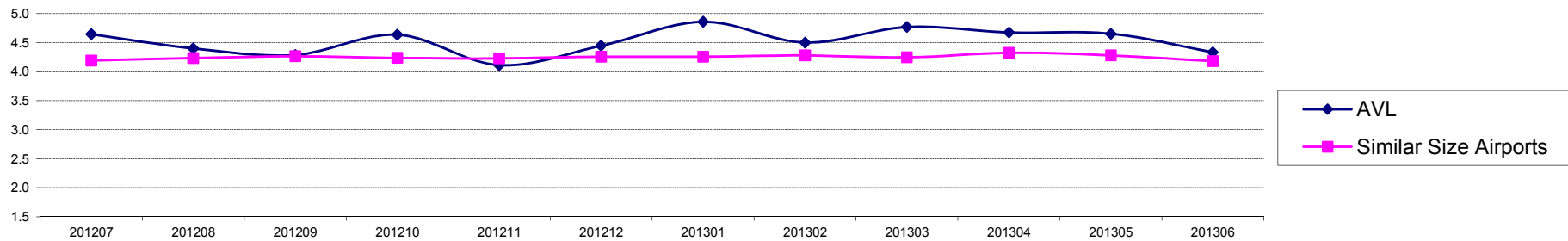


Airport Security

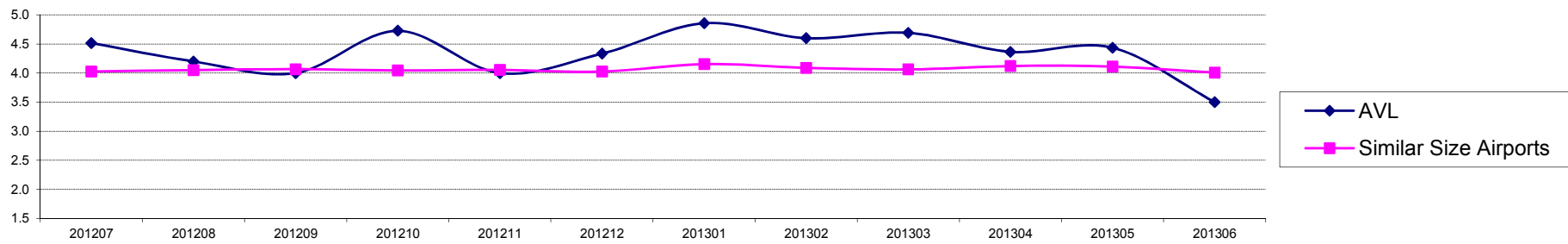
Security: Wait time at checkpoint



Security: Professionalism of security personnel



Security: Confidence in airport security procedures



Appendix A - Geographic Breakdown of Respondents

AK	2	TX	3
CA	8	UT	2
CO	1	VA	2
DE	1	VT	1
FL	11	WA	2
ID	1	WI	1
IL	2	WY	1
IN	1	ASIA	1
KS	1	CANADA	2
LA	1		
MA	1		
MD	2		
ME	1		
MI	4		
MN	4		
MO	2		
MS	1		
NC	124		
NE	2		
NJ	2		
NY	6		
OH	1		
OK	1		
PA	5		
SC	1		
TN	1		

Note: Only includes passengers who indicated state of residence

Appendix B - About Canmark

- Since 1993 Canmark Technologies has combined market research, programming, and technical expertise with thoughtful attention to client needs. Our problem-solving orientation has earned the respect of business clients and market researchers across North America.
- With an experienced staff of technical experts and project managers specializing in various fields of data capture and manipulation, programming and software development, web design and scripting, Canmark is able to leverage superior technology and know-how to support projects of all types and scope in the most cost-effective manner possible.
- Areas of expertise include survey development and delivery, project and data management services, requirements gathering, data sampling, paper and web forms management, custom lasering and printing, distribution logistics, data processing, custom programming for data cleansing, reporting and data analysis, and project consulting.
- We stand ready to meet your data needs, if you have any questions, please do not hesitate to contact us.

Appendix C - Contacts

Paul Isaacs, President
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1-877-441-2057, ext. 11

