



## **AGENDA**

Greater Asheville Regional Airport Authority Regular Meeting  
Friday, February 13, 2015, 8:30 a.m.  
Conference Room at Administrative Offices

NOTICE TO THE PUBLIC: The Airport Authority welcomes comments from the public on any agenda item. Comments are received prior to the Board's discussion of the agenda item. Comments are limited to five minutes. If you wish to comment on an agenda item, please deliver a request card (available in the meeting room) to the Clerk to the Board prior to the agenda item being called by the Chair.

- I. CALL TO ORDER
- II. WELCOME OF NEW BOARD MEMBER – MATTHEW BURRIL
- III. PRESENTATIONS: None
- IV. FINANCIAL REPORT ([document](#))
- V. CONSENT ITEMS:
  - A. Approval of the Greater Asheville Regional Airport Authority January 9, 2015 Regular Meeting Minutes ([document](#))
  - B. Approval of the Greater Asheville Regional Airport Authority January 9, 2015 Closed Session Minutes
  - C. Approval of Amendment to the FY14/15 Budget ([document](#))
- VI. OLD BUSINESS:
  - A. Ground Transportation Discussion
- VII. NEW BUSINESS:
  - A. Approve Contract for Construction of Airfield Re-development Project – Phase II ([document](#))



- B. Extending and Updating the Passenger Processing System ([document](#))

VIII. DIRECTOR'S REPORT:

- A. Standard Parking Amendment
- B. Contract Change Order
- C. Contingency Transfers

IX. INFORMATION SECTION:

(Staff presentations will not be made on these items. Staff will be available to address questions from the Board.)

- A. December 2014 Traffic Report ([document](#))
- B. December 2014 Monthly Financial Report ([document](#))
- C. February 2015 Development/Project Status Report ([document](#))
- D. Airport Facilities Review for Fourth Quarter ([document](#))
- E. Potential Board Items for the Next Regular Meeting:
  - Preliminary FY15/16 Budget

X. AUTHORITY MEMBER REPORTS

- A. Strategic Working Meeting

XI. PUBLIC AND TENANTS' COMMENTS

XII. CALL FOR NEXT MEETING

XIII. CLOSED SESSION:

Pursuant to Subsections 143-318.11(a) (3) and (4) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege and to Discuss Matters Relating to the Location and/or Expansion of Industries or Other Businesses in the Area Served by the Authority, Including Agreement on a Tentative List of Economic Development Incentives that may be Offered by the Authority in Negotiations.



#### XIV. ADJOURNMENT

*This agenda of the Greater Asheville Regional Airport Authority is provided as a matter of convenience to the public. It is not the official agenda. Although every effort is made to provide complete and accurate information in this agenda, the Greater Asheville Regional Airport Authority does not warrant or guarantee its accuracy or completeness for any purpose. The agenda is subject to change before and/or during the Board meeting.*

**Asheville Regional Airport  
Executive Summary  
December-14**

**AIRPORT ACTIVITY**

	Month	Variance to Prior Year	Calendar Year to Date	Variance to Prior Year
<b>Passenger Enplanements</b>	31,145	4.3%	378,124	11.5%
<b>Aircraft Operations</b>				
Commercial	1,239	(5.5%)	16,053	(6.2%)
Scheduled Flights	533	(5.8%)		
Flight Cancellations	4			
Seats	39,908	1.5%	466,123	2.6%
Load Factor	78.0%	2.7%	81.1%	8.7%
General Aviation	2,650	(6.7%)	45,914	11.4%
Military	433	26.2%	6,893	49.9%

**FINANCIAL RESULTS**

	Month	Variance to Budget	Fiscal Year to Date	Variance to Budget
<b>Operating Revenues</b>	\$ 755,016	1.8%	\$ 4,773,649	9.5%
<b>Operating Expenses</b>	636,629	(12.5%)	3,423,271	(13.8%)
<b>Net Operating Revenues before Depreciation</b>	<u>\$ 118,387</u>	752.3%	<u>\$ 1,350,378</u>	245.3%
<b>Net Non-Operating Revenues</b>	<u>\$ 235,601</u>	45.3%	<u>\$ 1,578,010</u>	31.7%
<b>Grants:</b>				
FAA AIP Grants	\$ 22,581		\$ 7,071,963	
NC Dept of Transportation Grants	-		-	
Total	<u>\$ 22,581</u>		<u>\$ 7,071,963</u>	

**CASH**

Restricted	\$ 3,486,121
Designated for O&M Reserve	3,881,467
Designated for Emergency Repair	650,000
Unrestricted, Undesignated	6,959,095
Total	<u>\$ 14,976,683</u>

**RECEIVABLES PAST DUE**

	Total	1-30 Days	31-60 Days	Over 60 Days
Advertising Customers	14,125	4,000	2,700	7,425
Delta Airlines	31,895	29,837	192	1,867
Landmark Aviation	380	-	255	125
US Airways	487	104	37	346
Miscellaneous	39,049	10,541	11,983	16,526
Total	<u>\$ 85,936</u>	<u>\$ 44,482</u>	<u>\$ 15,167</u>	<u>\$ 26,288</u>
% of Total Receivables	<u>25.90%</u>			

Note: Excludes balances paid subsequent to month-end.

**REVENUE BONDS PAYABLE**

Rental Car Facilities Taxable Revenue Bond, Series 2007	
Original Amount	\$ 4,750,000
Current Balance	\$ 1,852,919

**CAPITAL EXPENDITURES**

Annual Budget	\$ 25,676,196
Year-to-Date Spending	\$ 8,139,978

**REGULAR MEETING  
GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY  
January 9, 2015**

The Greater Asheville Regional Airport Authority ("Authority") met on Friday, January 9, 2015 at 8:30 a.m. in the Conference Room at the Authority's Administrative Offices, Asheville Regional Airport ("Airport"), 61 Terminal Drive, Suite 1, Asheville, NC 28732.

**MEMBERS PRESENT:** Robert C. Roberts, Chair; Jeffrey A. Piccirillo; Andrew T. Tate; K. Ray Bailey; and William L. Moyer

**MEMBERS ABSENT:** None

**STAFF AND LEGAL COUNSEL PRESENT:** Cindy Rice, Authority Legal Counsel; Lew Bleiweis, Executive Director; Michael Reisman, Deputy Executive Director of Development and Operations; Kevan Smith, Chief of Public Safety; David Nantz, Director of Operations; Tina Kinsey, Director of Marketing and Public Relations; Royce Holden, IT Director; Janet Burnette, Director of Finance and Accounting; and Ellen Heywood, Clerk to the Board

**ALSO PRESENT:** Nancy Marstall, WNC Pilots Association; Mike Darcangelo, Avcon, Inc.; Steve Cottle; Stevens Transportation; Eva Ritchey, The Trolley Company; Jason Walls, Duke Energy; Scott Sewell, Charah; Charles Price, Charah; Steadman Sugg, Duke Energy; Nicole Manke, Delta Airport Consultants, Inc.; Joseph Canton, Asheville Airport Connect; Marc Hunt, City of Asheville; Mike Cronin, Asheville Citizen-Times; Bill Modlin, Mercury Transportation

**CALL TO ORDER:** The Chair welcomed everyone in attendance and called the meeting to order at 8:30 a.m.

**PRESENTATIONS:** None

**FINANCIAL REPORT:** The Director informed the Board that the financial reports for both October and November were included in the agenda package but that only the November report would be reviewed. The Director reported on the airport activity for November which included enplanements, aircraft operations and general aviation activity. Mrs. Burnette reported on the financial activity for the month of November.

**CONSENT ITEMS:** The Chair remarked that Consent Item B, Approval of the Greater Asheville Regional Airport Authority December 12, 2014 Closed Session Minutes would be reviewed in closed session.

The Director informed the Board that it had recently come to his attention that it would be necessary that he attend a meeting with Allegiant in May and this was the reason for the change of the May Board meeting to May 15th.

**A. Approval of the Greater Asheville Regional Airport Authority December 12, 2014 Regular Meeting Minutes:**

**C. Approval of Revised Greater Asheville Regional Airport Authority Board 2015 Schedule:**

Mr. Tate moved to approve Consent Items A and C. Mr. Bailey seconded the motion and it carried unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**A. Approval to Unseal Closed Session Minutes:** The Director reminded the Board that a policy was approved by the Board in 2011 to review closed session minutes each year for possible unsealing. The Director advised the Board that there were two sets of minutes that are of a business matter that have come to fruition and are no longer of a confidential nature.

Mr. Bailey moved to unseal those portions of Closed Session minutes as designated and recommended by the Executive Director. Mr. Piccirillo seconded the motion and it carried unanimously.

**DIRECTOR'S REPORT:** The Director advised the Board that the Buncombe County Commissioners have appointed Matthew Burril to the Board. The County Commissioners also appointed K. Ray Bailey to the Asheville Regional Airport Authority.

The Chair reported that a resignation letter had been received from Douglas Tate due to his relocation to South Carolina. The Chair has reached out to the City of Asheville for a new appointment to be made.

**A. Update on Retaining Wall:** The Director informed the Board that the process for the retaining wall along Ferncliff Park Drive began earlier in 2014. All necessary documents were filed with Buncombe County to obtain a variance for the wall due to its height and the way it was to be constructed (vertically straight vs. terraced), and also a

permit for building the wall in a floodplain area. While the wall was being built, temporary storm drains were put in place until something permanent could be constructed behind the wall once the wall was completed. Heavy rainfall on December 23<sup>rd</sup> resulted in blockage of some of the temporary drainage systems. Water encroached behind the wall causing erosion and collapse of parts of the north and south ends of the wall on December 24<sup>th</sup>. The wall, designed by civil engineers, has a sound design and the specifications were incorporated into the bid documents for a contractor to build. The North Carolina Department of Environment and Natural Resources (DENR) had made several inspections and found the site, up to that point, in compliance with storm water regulations. The Director called the Board's attention to a copy of a letter from Tensar International, the subcontractor for Thalle Construction, which outlined the repair procedures for the wall over the next few months. The Director reported that the contractor has been taking some panels down and stabilizing the wall until the building permit from Buncombe County is obtained. When the wall failed, two drainage pipes that take water under Ferncliff Park Drive to retention ponds became clogged with silt. Those have since been unclogged and some additional temporary slope drains have been installed to catch rain that cascades over that area to carry it to the retention ponds. DENR visited the site shortly after the failure and issued a violation for silt deposits on the west side of Ferncliff Park Drive. A wetland restoration plan is being put together and will be submitted to DENR. The additional storm water drains that are temporary are being closely monitored. Permanent storm water controls will keep this from happening again, but the contractor needs to wait until the wall is finished before this can take place. This was an unforeseen event that the contractor and staff addressed quickly and transparently.

Mr. Moyer questioned when the repairs were expected to be completed. The Director responded that it was expected to take 6 to 8 weeks from the end of January.

Mr. Bailey asked if a permit for the repairs was required. The Director stated that the airport has the variance and the permit to build in the floodplain. The contractor failed to get a construction permit to build the wall, so the contractor has applied to the County for the permit. The County has put a stop to any type of restoration other than stabilizing the wall until the permits are in hand.

The Chair inquired if the measures that have been taken to repair the wall to this point were adequate to withstand another major rain storm. The Director responded that the unstable wall panels were removed and the additional temporary measures the contractor has installed has withstood the heavy rainfall that has fallen recently.

**INFORMATION SECTION:** No comments

**CLOSED SESSION:** At 9:00 a.m. Mr. Piccirillo moved to go into Closed Session pursuant to Subsections 143-318.11(a)(3) and (4) of the General Statutes of North Carolina to Consult with Legal Counsel in Order to Preserve the Attorney-Client Privilege and to Discuss Matters Relating to the Location and/or Expansion of Industries or Other Businesses in the Area Served by the Authority, Including Agreement on a Tentative List of Economic Development Incentives that may be Offered by the Authority in Negotiations. Mr. Bailey seconded the motion and it carried unanimously.

The Director left the meeting at 10:07 a.m.

Open Session resumed at 10:07 a.m.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY JANUARY 9, 2015**

**CLOSED SESSION MINUTES:** Mr. Piccirillo moved to seal the minutes for the Closed Session just completed and to withhold such Closed Session minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Moyer seconded the motion and it carried unanimously.

**GREATER ASHEVILLE REGIONAL AIRPORT AUTHORITY DECEMBER 12, 2014**

**CLOSED SESSION MINUTES:** Mr. Piccirillo moved to approve the minutes for the December 12, 2014 Closed Session and to seal and withhold such minutes from public inspection so long as public inspection would frustrate the purpose or purposes thereof. Mr. Bailey seconded the motion and it carried unanimously.

**AUTHORITY MEMBERS REPORTS:**

**A. 2015 Goals:** The Chair stated that since there are new Board Members it would be beneficial to have a Board strategic planning session in the spring. Goals can be discussed at that time.

The Chair advised the Board that Mr. Jason Walls from Duke Energy was available to answer any questions the Board may have regarding the coal ash project. Mr. Tate and Mr. Moyer requested the opportunity to review the original agreement between the Authority and Charah for the fill project since none of the current Board Members were seated on the Board when the original agreement was approved. The Chair requested Mr. Walls give a general update on the overall project.

Mr. Walls informed the Board that the fill project has been ongoing since 2008 and introduced Mr. Charles Price, CEO and President of Charah, and Scott Sewell, Vice President of Operations for Charah. Mr. Walls stated that the current phase is on target



to be completed in the middle of 2015 and this will provide a significant area of development for the airport. Mr. Walls further stated that during their last session, the General Assembly passed regulations around coal ash and Duke Energy continues to look for ways to safely reuse the coal ash. Duke Energy continues to be grateful for the partnership with the airport.

Mr. Moyer inquired if the requirements for the method of storing coal ash has changed since the project began in 2008. Mr. Price responded that there have not been any changes, and that the standards that were in place in 2008 continue in place at the current time. Michael Reisman stated that Charah has gone above and beyond what the EPA currently requires. Mr. Walls commented that at the December 2014 Board meeting, the Board gave approval to move forward with the Area 2 fill project provided the EPA did not rule the coal ash to be hazardous waste. Mr. Walls informed the Board that the EPA did give their ruling, and coal ash maintains a non-hazardous classification.

**PUBLIC AND TENANTS' COMMENTS:** Ms. Eva Ritchey thanked the Board for their continued interest in the ground transportation issue and stated that a letter from the North Carolina Limousine Association would be sent to the Board Members the following week.

Mr. Steve Cottle thanked the Board for continuing the discussion on the ground transportation issues and stated that he looked forward to discussing these issues further at the February Board Meeting.

**CALL FOR NEXT MEETING:** The Chair stated that the regular meeting will be held on February 13, 2015.

**ADJOURNMENT:** Mr. Moyer moved to adjourn the meeting at 10:19 a.m. Mr. Bailey seconded the motion and it carried unanimously.

Respectfully submitted,

Ellen Heywood  
Clerk to the Board

Approved:

Robert C. Roberts  
Chair



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## MEMORANDUM

TO: Members of the Airport Authority

FROM: Janet Burnette, Director of Finance and Accounting

DATE: February 13, 2015

### ITEM DESCRIPTION – Consent Item C

Approval of Amendment to the FY14/15 Budget

### BACKGROUND

Given that our FY14/15 budget was prepared using estimates available in February, 2014, we need to amend our FY14/15 budget to update some of those estimates.

The FY14/15 budget included an estimated amount of capital carry-over for projects not expected to be completed by June 30, 2014. Now that we have determined the actual spending on these projects for FY13/14, we need a budget amendment to increase the authorized capital carry-over and the related revenues by \$291,340 to the actual amounts needed for FY14/15. This includes increasing the capital carry-over for the ARFF Facility Design project by \$41,450, the ARFF Facility Construction project by \$615,093, and the Airfield Redevelopment-Phase 1 project by \$411,419. The Airfield Redevelopment-Bid Package 1 project will be decreased by \$776,622. Budgeted AIP Entitlements will be decreased by \$737,245, budgeted AIP Discretionary Funds will be increased by \$411,419, budgeted NC DOT Grants will be increased by \$615,093, and budgeted Transfer from Authority Cash and Investments will be increased by \$2,073. The majority of the \$2,073 Transfer from Authority Cash and Investments will be recoverable from future years' Passenger Facility Charge collections.

In addition, we budgeted annual salary adjustments in the Administration Department. At the beginning of the fiscal year, we determined the actual amounts of these salary adjustments by employee, and we need to amend the FY14/15 budget to account for these adjustments in the appropriate departments.

We recommend that the Airport Authority Board amend the FY14/15 budget as outlined below.

Consent – Item C



**ISSUES**

None.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

The budget amendment will increase both FY14/15 budgeted revenues and expenditures by \$291,340 to provide for the changes outlined above. The net increase in Transfers from GARAA Cash is \$2,073.

**RECOMMENDED ACTION**

It is respectfully requested that the Airport Authority Board resolve to amend the FY14/15 budget by adopting the following budget ordinance amendment:

BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the appropriations as follows:

**EXPENDITURES:**

	<u>Decrease</u>	<u>Increase</u>
Administrative Department	\$80,491	
Development Department		\$8,067
Executive Department		\$3,334
Finance Department		\$6,136
Guest Services Department		\$3,835
Information Technology Department		\$11,284
Marketing Department		\$5,776
Operations Department		\$29,231
Public Safety Department		\$12,828
Carry-over Capital Expenditures		\$291,340
Totals	\$80,491	\$371,831



This will result in a net increase of \$291,340 in the appropriations. Revenues will be revised as follows:

**REVENUES:**

	<u>Decrease</u>	<u>Increase</u>
Federal Grants – AIP Entitlement Funds	\$737,245	
Federal Funds – AIP Discretionary Funds		\$411,419
NC Department of Transportation Grants		\$615,093
Transfer from GARAA Cash		\$2,073
Totals	<u>\$737,245</u>	<u>\$1,028,585</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 13th day of February, 2015.

\_\_\_\_\_  
Robert C. Roberts, Chair

Attested by:

\_\_\_\_\_  
Ellen Heywood, Clerk to the Board



## **MEMORANDUM**

TO: Members of the Airport Authority

FROM: Michael A. Reisman, A.A.E.  
Deputy Executive Director, Development and Operations

DATE: February 13, 2015

### **ITEM DESCRIPTION – New Business Item A**

Approve Contract for Construction of Airfield Re-development Project – Phase II

### **BACKGROUND**

The Airport Board has previously established a \$64M budget for construction of the Airfield Re-development Project, which is to be bid and constructed over four primary phases. The first phase, known as Bid Package 1, including site preparation, drainage structures, and construction of a retaining wall associated with the taxiway/temporary runway, was previously awarded and undertaken. Funding associated with this portion of construction was also used towards engineering and land acquisition costs. Phase I construction is presently close to completion.

Phase II of construction on the Airfield Re-development Project includes structural base, asphalt paving, electrical systems and navigational aids for the taxiway/temporary runway. Upon completion of this phase of construction, the temporary runway will be commissioned and operational. Funding associated with this portion of construction will also be used towards engineering services and land acquisition costs.

Phase II construction (Bid Package 2) was publicly advertised on December 19<sup>th</sup>, 2014. In addition to the public advertisement, several contractors known to be capable of bidding a project of this size and nature were contacted directly. A pre-bid meeting was held on January 12<sup>th</sup>, 2015 with all interested parties, and a follow up site inspection was conducted with contractors on January 16<sup>th</sup>, 2015. Sealed bids were received and opened on January 30<sup>th</sup>, 2015. The bid tabulation is included with this Board Memo.

New Business – Item A



The responsive low bid, by Harrison Construction Company, Division of APAC Atlantic, Inc., was submitted in the amount of \$12,204,519.00, plus \$71,365.00 for Bid Alternate 2 (Relocate Staging Area), and the addition of a \$160,000.00 allowance for the relocation of the Low Level Wind Shear Alert System (LLWAS) Tower. Bid Alternate 1 was a deduction for the exclusion of certain underground pipe, but will remain in the project and is therefore not used. The total amount submitted including the bid alternate and allowance is therefore \$12,435,884.00. An additional 5 percent allowance for miscellaneous costs and potential overages during construction is recommended for this project, bringing the total estimated cost of construction to \$13,057,678.00.

## **ISSUES**

None.

## **ALTERNATIVES**

None.

## **FISCAL IMPACT**

Total estimated expenses of \$13,057,678.00 will be funded with \$2,560,480.00 in AIP Entitlement Funds, \$6,500,000.00 in AIP Discretionary Funds, \$2,550,123.00 in PFC Current Approval funds, and \$1,447,075.00 in Airport Fund Balance. The total amount is \$307,555.00 over the amount included in the 2014/2015 fiscal year budget, resulting in the Budget Amendment included below.

To date, expenses incurred on the Airfield Re-development Project total \$12,161,881.00, which include engineering related services, and other miscellaneous costs for various permits, reviews, and government fees. The remaining balance of the \$64M budget is \$51,838,119.00.

## **RECOMMENDED ACTION**

It is respectfully requested that the Airport Authority Board resolve to (1) approve the Airfield Re-development construction project – Bid Package 2, with Harrison Construction Company, Division of APAC Atlantic, Inc. in the amount of \$13,057,678.00 (\$12,435,884.00 plus 5 percent allowance of \$621,794.00); (2) authorize the Executive Director to execute the necessary documents; and (3) amend the FY2014/2015 budget by adopting the following budget ordinance amendment:



BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the appropriations as follows:

**EXPENDITURES:**

	<u>Decrease</u>	<u>Increase</u>
Capital Improvements		\$307,555
Totals	<u>\$0</u>	<u>\$307,555</u>

This will result in a net increase of \$307,555 in the appropriations. Revenues will be revised as follows:

**REVENUES:**

	<u>Decrease</u>	<u>Increase</u>
Transfer from GARAA Cash		\$307,555
Totals	<u>\$0</u>	<u>\$307,555</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 13<sup>th</sup> day of February, 2015.

\_\_\_\_\_  
 Robert C. Roberts, Chair

Attested by:

\_\_\_\_\_  
 Ellen Heywood, Clerk to the Board

**Greater Asheville Regional Airport Authority - Bid Tabulation**

Project Name: **Airfield Redevelopment Bid Package 2 - Temporary Runway 17-35 Paving, Lighting & NAVAIDS**

Date/Time: **Friday, January 30, 2015**

	Company Name & Address	Acknowledgement of Addendum(s)	Bid Bond	Base Bid	Bid Alt 1	Bid Alt 2	Allowance	Grand Total (Less Alt 1)
1	Harrison Construction Company/ Co of APAC-Atlantic, Inc. 1188 Smokey Park Highway Candler, NC 28715	Yes	Yes	\$12,204,519.00	-\$104,309.00	\$71,365.00	\$160,000.00	\$12,435,884.00
2	Rogers Group, Inc. 1819 Asheville Highway Hendersonville, NC 28791	Yes	Yes	\$12,372,448.00	-\$133,567.00	\$52,000.00	\$160,000.00	\$12,584,448.00
3	GLF Construction Corporation 31 College Place, Bldg D, Suite 304 Asheville, NC 28801	Yes	Yes	\$12,710,750.40	-\$65,895.00	\$25,000.00	\$160,000.00	\$12,895,750.40
4								
	Engineer's Estimate							\$11,793,794.00

The bid summary is certified to be true and correct to the best of my knowledge.

M.A. Reisman Date: 2-4-15  
 Michael A. Reisman, Deputy Executive Director, Development & Operations  
 Greater Asheville Regional Airport Authority





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## **MEMORANDUM**

TO: Members of the Airport Authority

FROM: Royce Holden, Director of Information Technology

DATE: February 13, 2015

### **ITEM DESCRIPTION - New Business Item B**

Extending and Updating the Passenger Processing System

### **BACKGROUND**

In 2009, as part of the terminal renovation plan, the Authority implemented AirIT's Extended Airline System Environment (EASE) at the ticket counters and gates. This system delivers optimized airport terminal flexibility by enabling any airline, any position, anytime passenger processing capabilities. Since its inception, the airlines that have taken advantage of the EASE system include Vision Airlines, American, AirTran, Allegiant, and Delta Airlines. The airport investment in the system today is approximately \$294,000.

### **ISSUES**

The EASE system currently is comprised of one server and 12 workstations, including barcode scanners, continuous-feed paper printers, boarding pass and bag tag paper stock and printers, and specialized keyboards with credit card readers. This equipment is used to process thousands of passengers each month. Equipment is near end-of-life (EOL) and the existing EASE 2.x platform software is already EOL (not being updated anymore). A refresh of equipment and software is in order.

Initially, in the FY15 budget, the Information Technology Department budgeted \$30,300 as a capital project to replace some of the equipment in a phased approach. However, the scope changed due to Allegiant service needing additional gate space, where a phased approach would not work due to existing technology limitations.

The technology for EASE 2.X, created prior to 2009 has been enhanced and re-engineered over the past few years to EASE V3. Additionally, the workstations are Windows XP which had an EOL in April 2014, after 12 years of Microsoft support.

New Business – Item B



The server hardware structure will be improved to support anticipated additional airlines on the system. This includes moving from one server with one point of failure, to a clustered virtualized server environment where if one fails, the other one will continue to run as normal with little to no disruption of service. Future savings of time and money will be realized due to the nature of EASE V3's true "Any Airline, Any Resource" system.

This refresh and upgrade will provide an additional 7 workstation setups at the gates, giving the airport true "Any Airline, Any Resource" capability at all 7 gates. Each gate has 2 workstations, one for passenger processing and one for airline operations, a standard/best practice at airports in the U.S.

## **ALTERNATIVES**

To stay on EASE 2.X, and incur additional configuration changes to add additional airlines. No upgrade possible to Windows 7 as EASE 2.X does not support it. Security issues are a concern with viruses and malware. With the additions of other airlines and gates, the system would be over taxed and slow, including one point of failure with no clustered environment.

## **FISCAL IMPACT**

The expenses associated with upgrading and expanding the EASE system to provide a fully functional "Any Airline, Any Resource" system at the gates and ticket counters, including 7 new workstations and a redundant virtual server solution are \$90,927.92 plus \$6,364.95 tax and \$564.99 for shipping, for a grand total of \$97,857.86. This expense includes all hardware, software, installation and configuration labor and travel. A total of \$30,300 is currently budgeted in this year's capital budget. The \$67,557.86 difference will be taken from fund balance.

## **RECOMMENDED ACTION**

It is respectfully requested that the Airport Authority Board resolve to (1) approve the upgrade to EASE V3, including all hardware, software, and labor for a cost not to exceed \$97,857.86; (2) authorize the Executive Director to execute the necessary documents; and (3) to amend the FY 14/15 budget by adopting the following budget ordinance amendment:



BE IT ORDAINED by the Greater Asheville Regional Airport Authority that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

**Section 1.** To amend the appropriations as follows:

**EXPENDITURES:**

	<u>Decrease</u>	<u>Increase</u>
Renewal and Replacement	\$0	\$67,558
Totals	<u>\$0</u>	<u>\$67,558</u>

This will result in a net increase of \$67,558 in the appropriations. To provide the additional revenue for the above, revenues will be revised as follows:

**REVENUES:**

	<u>Decrease</u>	<u>Increase</u>
Transfer from GARAA		
Cash/Investments	\$0	\$67,558
Totals	<u>\$0</u>	<u>\$67,558</u>

**Section 2.** Copies of this budget amendment shall be furnished to the Clerk to the Greater Asheville Regional Airport Authority, and to the Budget Officer and to the Finance Officer for their direction.

Adopted this 13<sup>th</sup> day of February, 2015.

\_\_\_\_\_  
 Robert C. Roberts, Chair

Attested by:

\_\_\_\_\_  
 Ellen M. Heywood, Clerk to the Board



## **MEMORANDUM**

TO: Members of the Airport Authority  
FROM: Lew Bleiweis, A.A.E., Executive Director  
DATE: February 13, 2015

### **ITEM DESCRIPTION – Information Section Item A**

December, 2014 Traffic Report – Asheville Regional Airport

### **SUMMARY**

December 2014 overall passenger traffic numbers were up 4.6% compared to the same period last year. Passenger traffic numbers reflect a 4.3% increase in passenger enplanements from December 2013. Enplanements for Fiscal Year to Date total 215,794 which is a 10.3% increase over the same period last year.

### **AIRLINE PERFORMANCE**

Allegiant Airlines: Year over Year passenger enplanements for Allegiant in December 2014 were up by 43.0%. There were no flight cancellations for the month.

Delta Airlines: Delta's December 2014 enplanements decreased by 1.3% compared to December 2013. There were no flight cancellations for the month.

United Airlines: In December 2014, United Airlines saw a decrease in enplanements by 4.2% over the same period last year. There were no flight cancellations for the month.

US Airways: US Airways' December 2014 passenger enplanements represent an 11.4% decrease over the same period last year. There were four (4) flight cancellations for the month.

# Monthly Traffic Report Asheville Regional Airport

December 2014



Category	Dec 2014	Dec 2013	Percentage Change	*CYTD-2014	*CYTD-2013	Percentage Change	*MOV12-2014	*MOV12-2013	Percentage Change
<b>Passenger Traffic</b>									
Enplaned	31,145	29,870	4.3%	378,124	338,999	11.5%	378,124	338,999	11.5%
Deplaned	<u>31,063</u>	<u>29,616</u>	4.9%	<u>378,301</u>	<u>339,024</u>	11.6%	<u>378,301</u>	<u>339,024</u>	11.6%
<b>Total</b>	<b>62,208</b>	<b>59,486</b>	<b>4.6%</b>	<b>756,425</b>	<b>678,023</b>	<b>11.6%</b>	<b>756,425</b>	<b>678,023</b>	<b>11.6%</b>
<b>Aircraft Operations</b>									
Airlines	510	477	6.9%	5,768	5,131	12.4%	5,768	5,131	12.4%
Commuter /Air Taxi	<u>729</u>	<u>834</u>	-12.6%	10,285	11,988	-14.2%	10,285	11,988	-14.2%
<b>Subtotal</b>	<u>1,239</u>	<u>1,311</u>	-5.5%	<u>16,053</u>	<u>17,119</u>	-6.2%	<u>16,053</u>	<u>17,119</u>	-6.2%
General Aviation	2,650	2,841	-6.7%	45,914	41,233	11.4%	45,914	41,233	11.4%
Military	<u>433</u>	<u>343</u>	26.2%	<u>6,893</u>	<u>4,599</u>	49.9%	<u>6,893</u>	<u>4,599</u>	49.9%
<b>Subtotal</b>	<u>3,083</u>	<u>3,184</u>	-3.2%	<u>52,807</u>	<u>45,832</u>	15.2%	<u>52,807</u>	<u>45,832</u>	15.2%
<b>Total</b>	<b>4,322</b>	<b>4,495</b>	<b>-3.8%</b>	<b>68,860</b>	<b>62,951</b>	<b>9.4%</b>	<b>68,860</b>	<b>62,951</b>	<b>9.4%</b>
<b>Fuel Gallons</b>									
100LL	8,532	5,244	62.7%	152,141	155,253	-2.0%	152,141	155,253	-2.0%
Jet A (GA)	67,271	75,367	-10.7%	1,221,158	1,119,106	9.1%	1,221,158	1,119,106	9.1%
<b>Subtotal</b>	<u>75,803</u>	<u>80,611</u>	-6.0%	<u>1,373,299</u>	<u>1,274,359</u>	7.8%	<u>1,373,299</u>	<u>1,274,359</u>	7.8%
Jet A (A/L)	<u>187,910</u>	<u>202,328</u>	-7.1%	<u>2,483,306</u>	<u>2,423,235</u>	2.5%	<u>2,483,306</u>	<u>2,423,235</u>	2.5%
<b>Total</b>	<b>263,713</b>	<b>282,939</b>	<b>-6.8%</b>	<b>3,856,605</b>	<b>3,697,594</b>	<b>4.3%</b>	<b>3,856,605</b>	<b>3,697,594</b>	<b>4.3%</b>

\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.

Friday, January 23, 2015

# Airline Enplanements, Seats, and Load Factors

## Asheville Regional Airport

December 2014



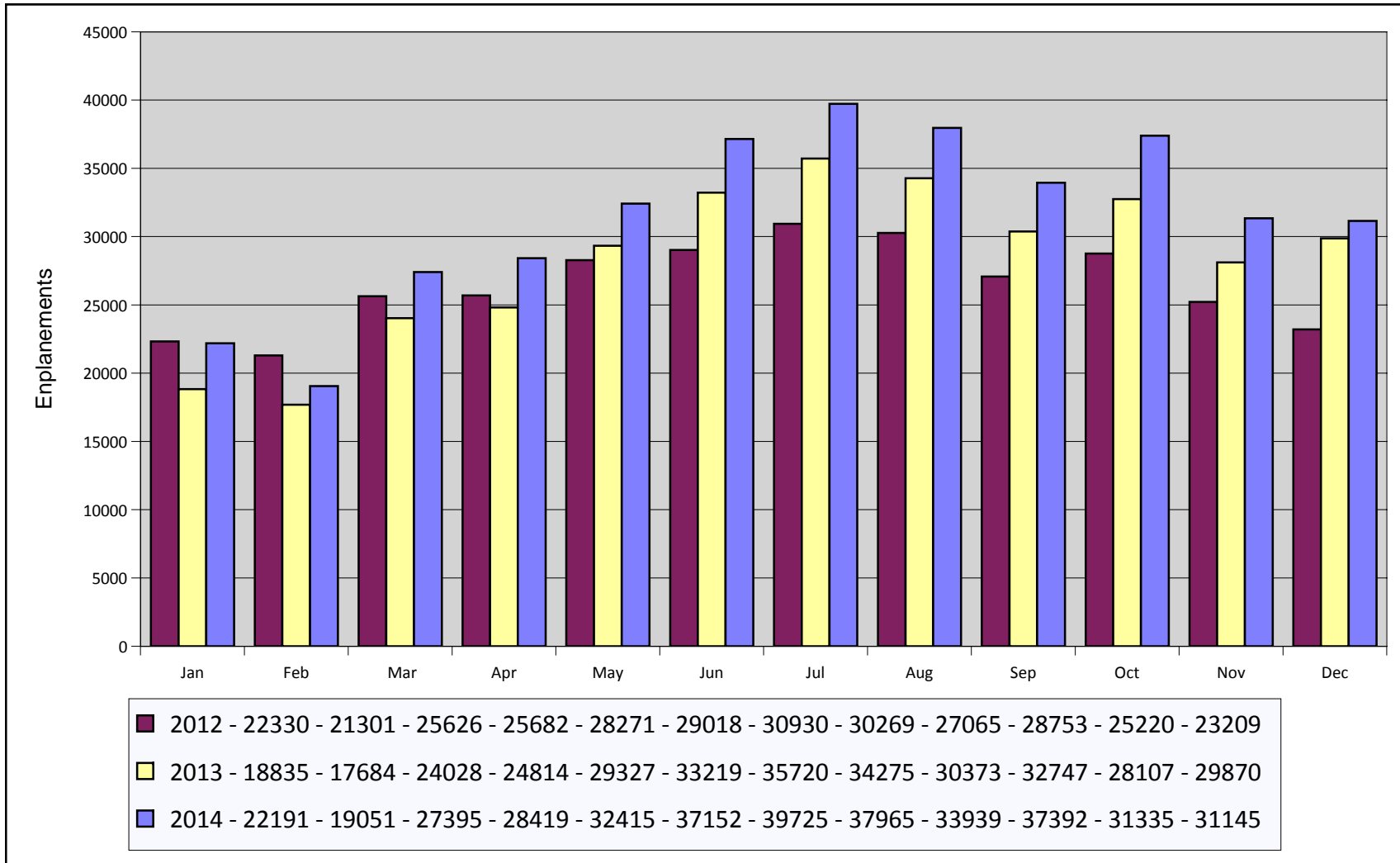
	Dec 2014	Dec 2013	Percentage Change	*CYTD-2014	*CYTD-2013	Percentage Change
<b>Allegiant Air</b>						
Enplanements	8,932	6,248	43.0%	89,776	47,507	89.0%
Seats	10,600	7,824	35.5%	102,241	54,048	89.2%
Load Factor	84.3%	79.9%	5.5%	87.8%	87.9%	-0.1%
<b>Delta Air Lines</b>						
Enplanements	10,535	10,674	-1.3%	138,822	141,072	-1.6%
Seats	13,277	13,152	1.0%	172,757	185,727	-7.0%
Load Factor	79.3%	81.2%	-2.2%	80.4%	76.0%	5.8%
<b>United Airlines</b>						
Enplanements	2,688	2,806	-4.2%	40,607	37,604	8.0%
Seats	3,298	3,350	-1.6%	47,658	49,332	-3.4%
Load Factor	81.5%	83.8%	-2.7%	85.2%	76.2%	11.8%
<b>US Airways</b>						
Enplanements	8,990	10,142	-11.4%	108,919	112,816	-3.5%
Seats	12,733	14,976	-15.0%	143,467	165,208	-13.2%
Load Factor	70.6%	67.7%	4.3%	75.9%	68.3%	11.2%
<b>Totals</b>						
Enplanements	31,145	29,870	4.3%	378,124	338,999	11.5%
Seats	39,908	39,302	1.5%	466,123	454,315	2.6%
Load Factor	78.0%	76.0%	2.7%	81.1%	74.6%	8.7%

# Airline Flight Completions Asheville Regional Airport December 2014



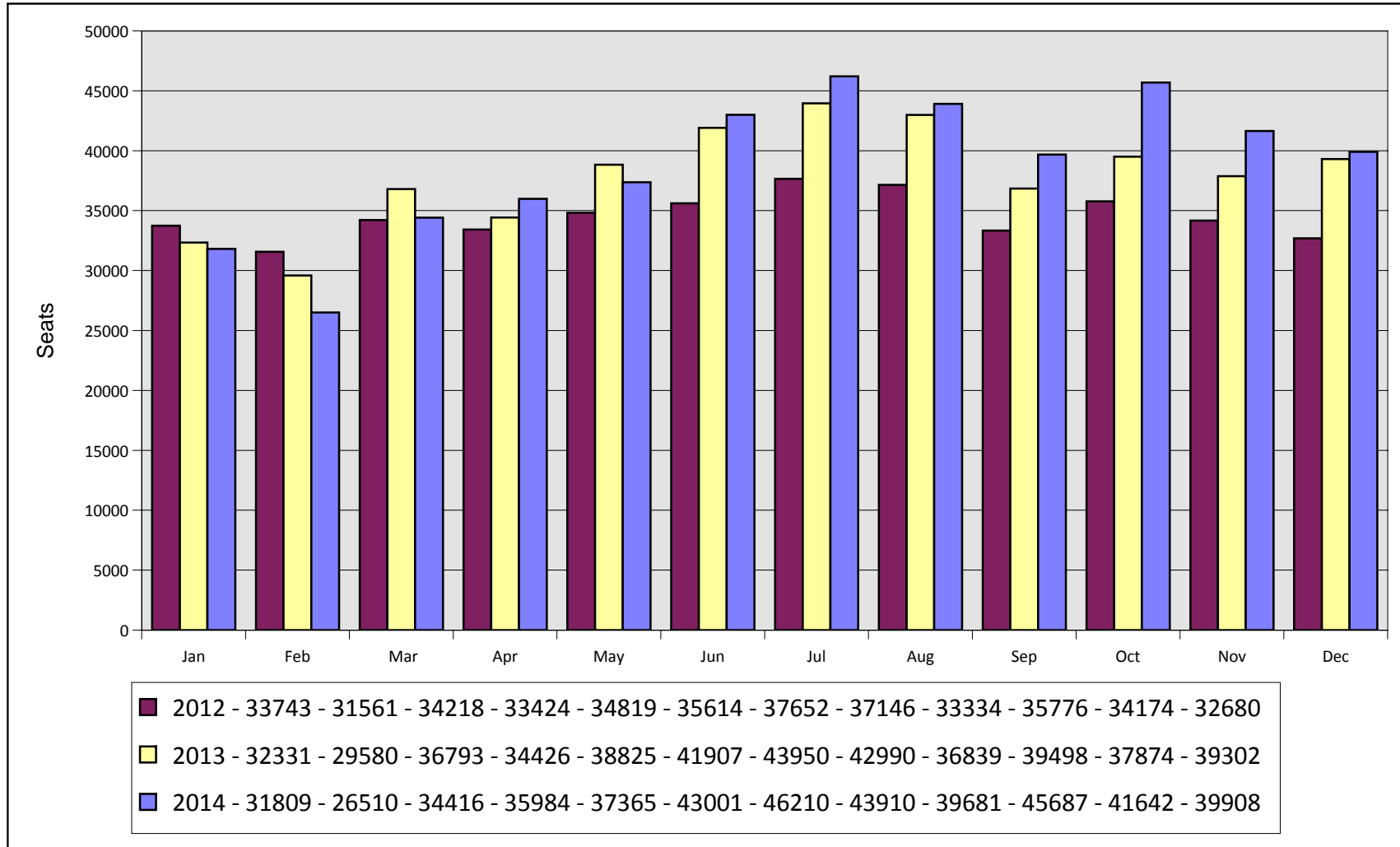
Airline	Scheduled Flights	Field	Cancellations Due To			Total Cancellations	Percentage of Completed
			Mechanical	Weather	Other		
Allegiant Air	62	0	0	0	0	0	100.0%
Delta Air Lines	174	0	0	0	0	0	100.0%
United Airlines	65	0	0	0	0	0	100.0%
US Airways	232	0	4	0	0	4	98.3%
<b>Total</b>	<b>533</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>99.2%</b>

# Monthly Enplanements By Year Asheville Regional Airport

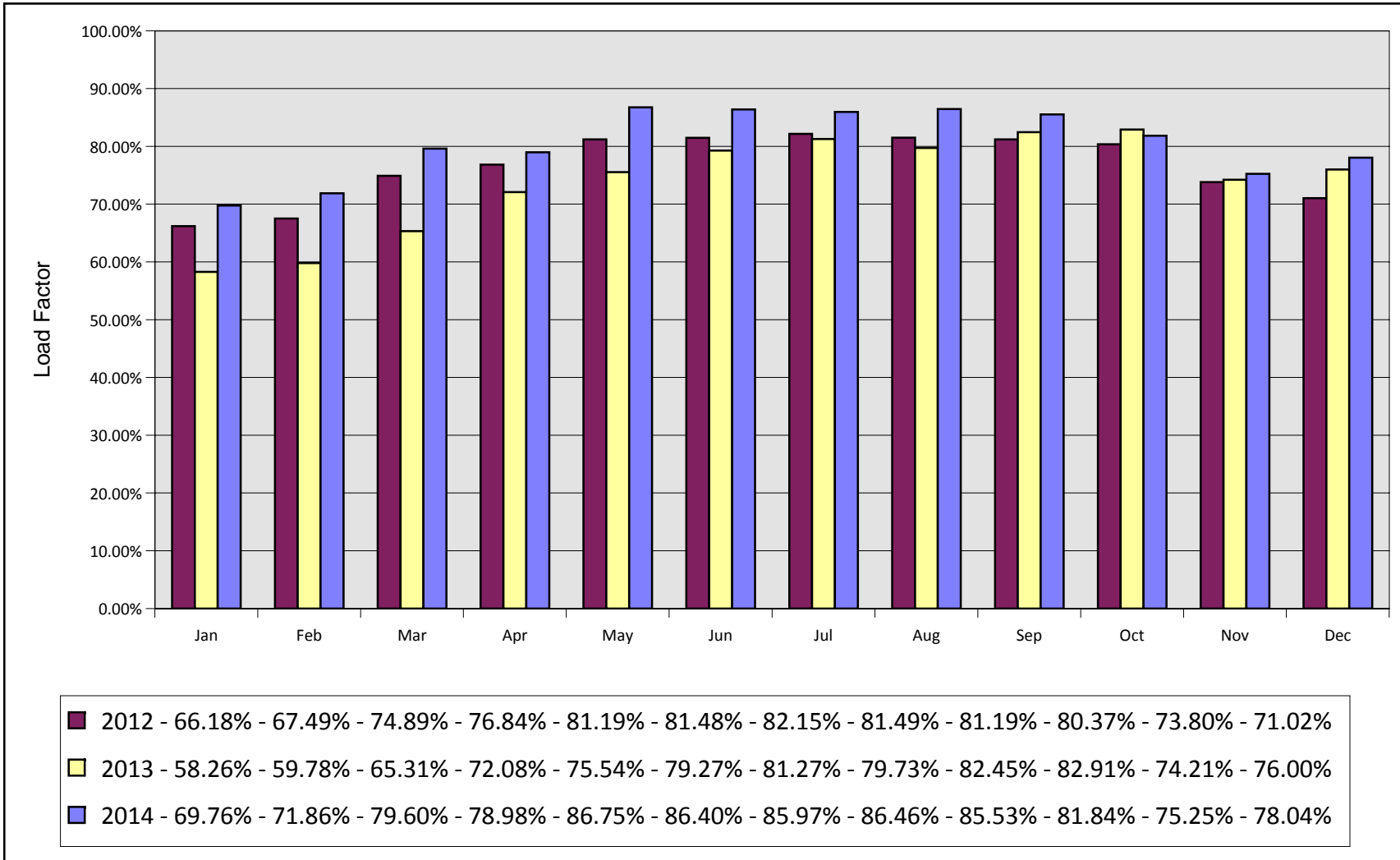




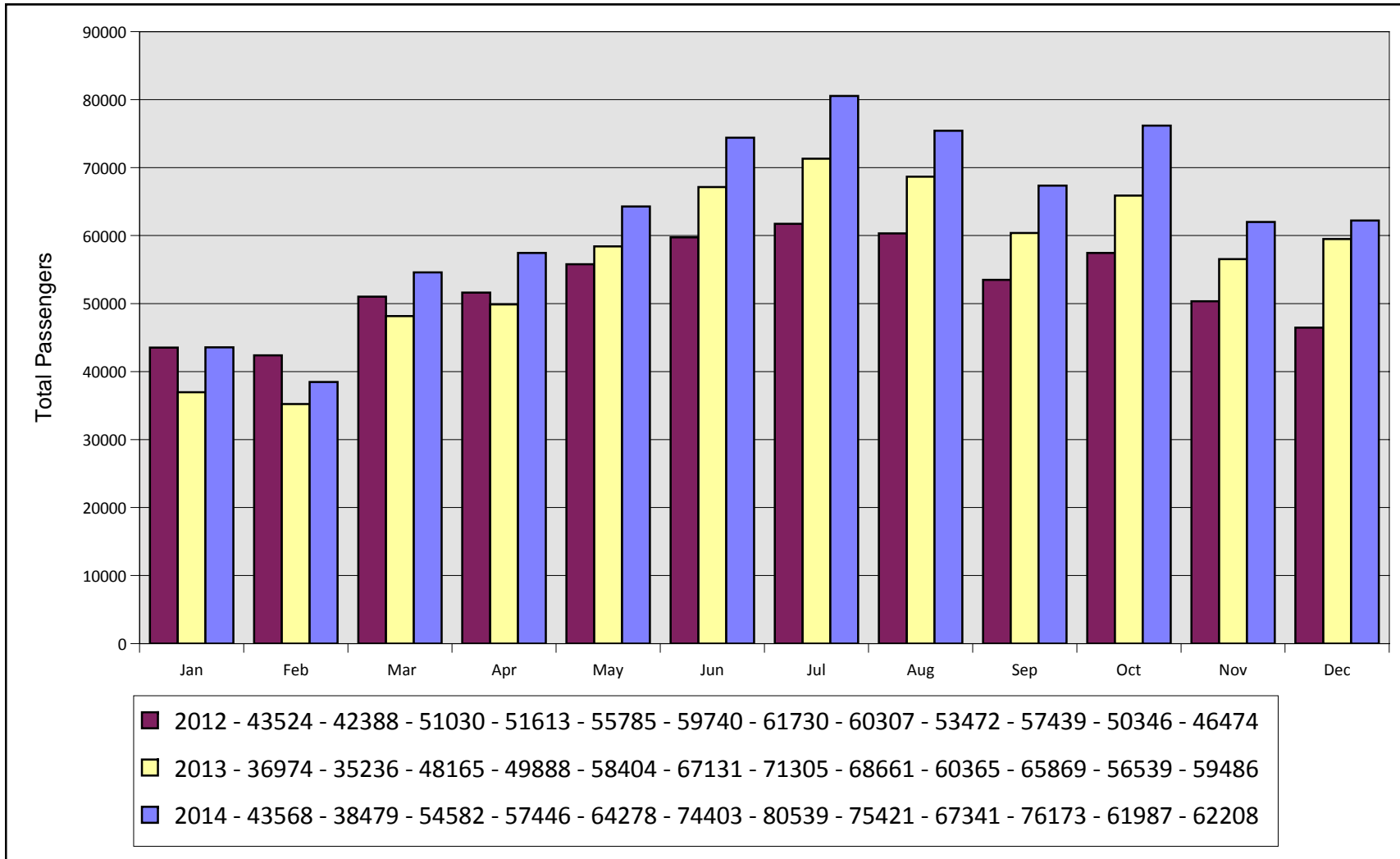
# Monthly Seats By Year Asheville Regional Airport



# Monthly Load Factors By Year Asheville Regional Airport

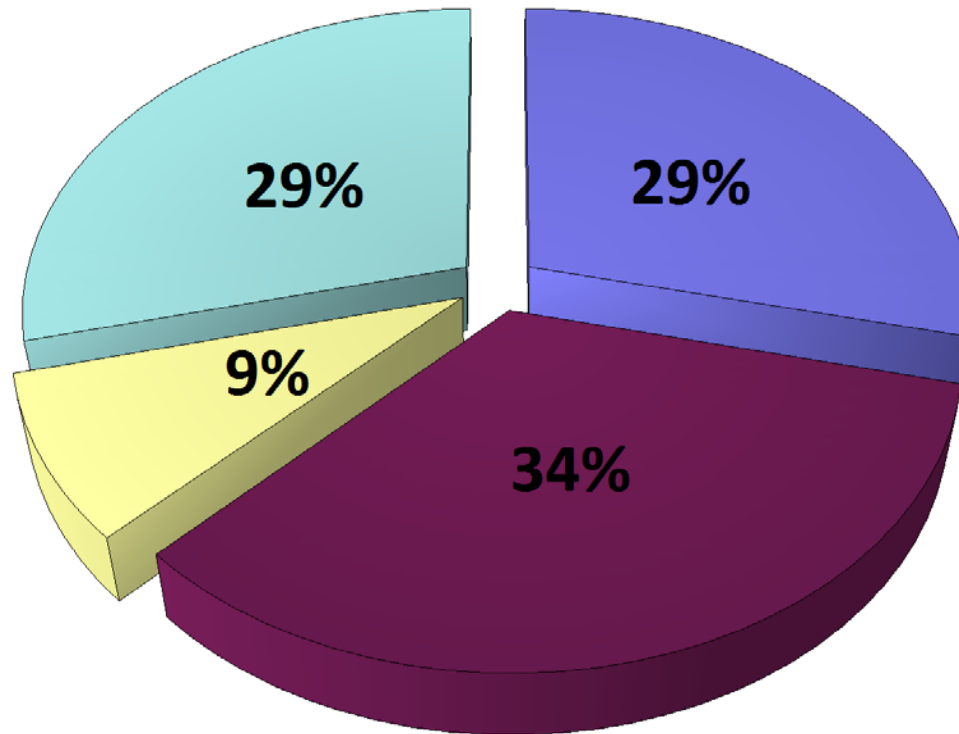


# Total Monthly Passengers By Year Asheville Regional Airport

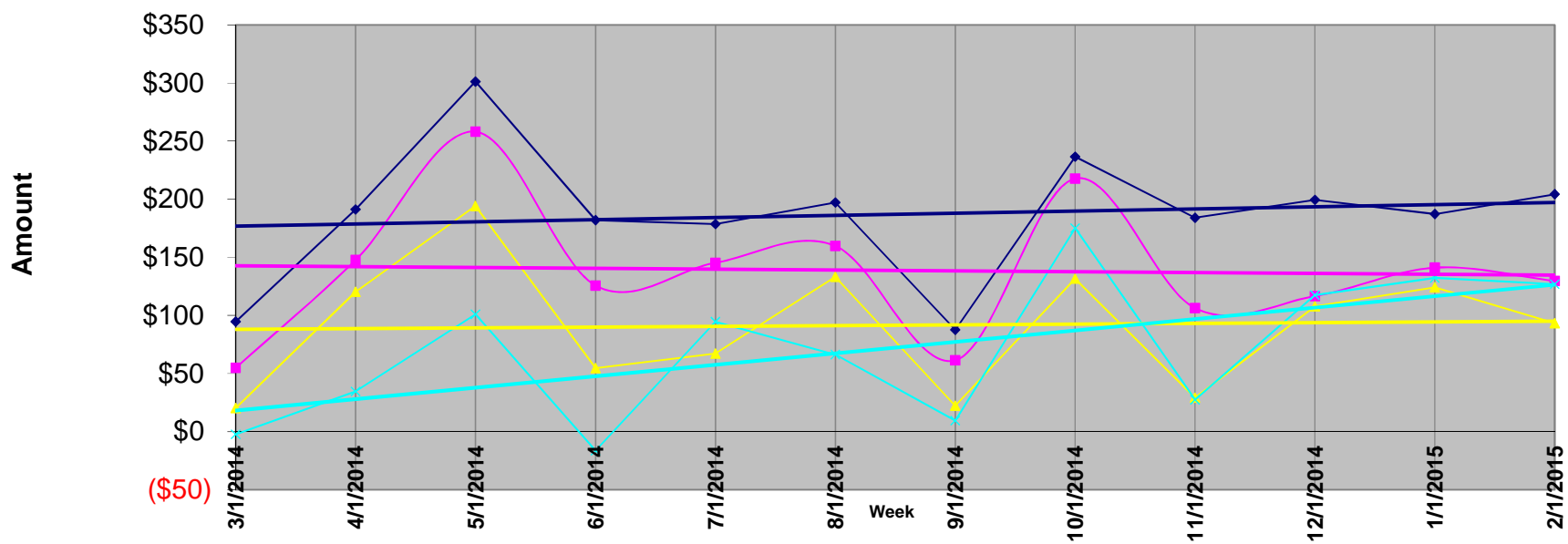


# Airline Market Share Analysis (Enplanements) Asheville Regional Airport

Report Period From December 2014 Through December 2014



## AVL Average Airfare Differences 21 Day Advance Purchase, 3 Day Stay



◆ ATL     
 ◆ CLT     
 ◆ GSP     
 ◆ TRI     
 — Linear (ATL)     
 — Linear (CLT)     
 — Linear (GSP)     
 — Linear (TRI)

**Asheville Regional Airport**  
**Sample airfares as of 2/1/15**  
**21 Day Advance Purchase, 3 day Stay**

							<u>Difference in Fares</u>				
		<u>ASHEVILLE</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	
ABQ	Albuquerque	\$497	\$364	\$379	\$401	\$469	\$133	\$118	\$96	\$28	
ATL	Atlanta	\$314		\$402	\$317	\$364	\$314	(\$88)	(\$3)	(\$50)	
AUS	Austin	\$437	\$252	\$364	\$359	\$337	\$185	\$73	\$78	\$100	
BWI	Baltimore	\$460	\$222	\$198	\$252	\$285	\$238	\$262	\$208	\$175	
BOS	Boston	\$495	\$286	\$197	\$358	\$337	\$209	\$298	\$137	\$158	
ORD	Chicago	\$286	\$194	\$268	\$242	\$276	\$92	\$18	\$44	\$10	
CVG	Cincinnati	\$422	\$300	\$428	\$550	\$289	\$122	(\$6)	(\$128)	\$133	
CLE	Cleveland	\$315	\$304	\$345	\$285	\$285	\$11	(\$30)	\$30	\$30	
DFW	Dallas	\$277	\$147	\$305	\$295	\$337	\$130	(\$28)	(\$18)	(\$60)	
DEN	Denver	\$520	\$214	\$424	\$373	\$358	\$306	\$96	\$147	\$162	
DTW	Detroit	\$520	\$296	\$405	\$393	\$310	\$224	\$115	\$127	\$210	
FLL	Fort Lauderdale	\$418	\$192	\$341	\$321	\$276	\$226	\$77	\$97	\$142	
RSW	Ft. Myers	\$472	\$192	\$345	\$344	\$279	\$280	\$127	\$128	\$193	
BDL	Hartford	\$468	\$304	\$297	\$359	\$337	\$164	\$171	\$109	\$131	
IAH	Houston	\$438	\$220	\$357	\$330	\$274	\$218	\$81	\$108	\$164	
IND	Indianapolis	\$638	\$209	\$260	\$358	\$288	\$429	\$378	\$280	\$350	
JAX	Jacksonville	\$652	\$224	\$297	\$384	\$285	\$428	\$355	\$268	\$367	
MCI	Kansas City	\$534	\$222	\$319	\$330	\$337	\$312	\$215	\$204	\$197	
LAS	Las Vegas	\$479	\$287	\$370	\$449	\$412	\$192	\$109	\$30	\$67	
LAX	Los Angeles	\$602	\$326	\$454	\$451	\$473	\$276	\$148	\$151	\$129	
MHT	Manchester	\$492	\$314	\$234	\$350	\$337	\$178	\$258	\$142	\$155	
MEM	Memphis	\$457	\$391	\$311	\$403	\$280	\$66	\$146	\$54	\$177	
MIA	Miami	\$277	\$192	\$341	\$441	\$337	\$85	(\$64)	(\$164)	(\$60)	
MKE	Milwaukee	\$556	\$222	\$281	\$335	\$340	\$334	\$275	\$221	\$216	
MSP	Minneapolis/Saint Pau	\$382	\$297	\$411	\$353	\$337	\$85	(\$29)	\$29	\$45	
BNA	Nashville	\$408	\$356	\$196	\$387	\$283	\$52	\$212	\$21	\$125	
MSY	New Orleans	\$404	\$228	\$274	\$436	\$377	\$176	\$130	(\$32)	\$27	

LGA	New York	\$501	\$252	\$312	\$374	\$279	\$249	\$189	\$127	\$222
EWR	Newark	\$430	\$312	\$337	\$360	\$337	\$118	\$93	\$70	\$93
MCO	Orlando	\$464	\$114	\$277	\$331	\$276	\$350	\$187	\$133	\$188
PHL	Philadelphia	\$312	\$222	\$329	\$428	\$285	\$90	(\$17)	(\$116)	\$27
PHX	Phoenix	\$507	\$300	\$473	\$410	\$299	\$207	\$34	\$97	\$208
PIT	Pittsburgh	\$456	\$222	\$311	\$272	\$285	\$234	\$145	\$184	\$171
PDX	Portland	\$663	\$442	\$333	\$662	\$604	\$221	\$330	\$1	\$59
PVD	Providence	\$492	\$316	\$294	\$365	\$357	\$176	\$198	\$127	\$135
RDU	Raleigh/Durham	\$535	\$192	\$369	\$420	\$295	\$343	\$166	\$115	\$240
RIC	Richmond	\$460	\$224	\$373	\$246	\$288	\$236	\$87	\$214	\$172
STL	Saint Louis	\$442	\$224	\$281	\$272	\$285	\$218	\$161	\$170	\$157
SLC	Salt Lake City	\$592	\$355	\$504	\$410	\$461	\$237	\$88	\$182	\$131
SAT	San Antonio	\$470	\$296	\$341	\$434	\$394	\$174	\$129	\$36	\$76
SAN	San Diego	\$589	\$359	\$494	\$498	\$494	\$230	\$95	\$91	\$95
SFO	San Francisco	\$541	\$359	\$420	\$466	\$474	\$182	\$121	\$75	\$67
SRQ	Sarasota/Bradenton	\$372	\$212	\$280	\$356	\$340	\$160	\$92	\$16	\$32
SEA	Seattle	\$601	\$424	\$454	\$465	\$511	\$177	\$147	\$136	\$90
SYR	Syracuse	\$547	\$398	\$373	\$566	\$364	\$149	\$174	(\$19)	\$183
TPA	Tampa	\$352	\$192	\$345	\$335	\$276	\$160	\$7	\$17	\$76
YYZ	Toronto	\$532	\$462	\$469	\$361	\$440	\$70	\$63	\$171	\$92
DCA	Washington DC	\$430	\$222	\$218	\$254	\$285	\$208	\$212	\$176	\$145
IAD	Washington DC	\$460	\$154	\$218	\$257	\$285	\$306	\$242	\$203	\$175
PBI	West Palm Beach	\$467	\$214	\$341	\$372	\$279	\$253	\$126	\$95	\$188

\*These sample airfares were available 2/1/15, based on a 21 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your travel agent or visit specific airline or airline booking websites. Airfares are subject to change without notice - and lower airfares are often not available on all dates. Please see our "Low Fares" section on our web site for any last minute airfare specials.

\$204      \$130      \$93      \$127

**Average Fare difference**

**Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.**

**Asheville Regional Airport**  
**Sample airfares as of 2/1/15**  
**0 Day Advance Purchase, 3 day Stay**

							<u>Difference in Fares</u>				
		<u>ASHEVILLE</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	<u>ATLANTA</u>	<u>CHARLOTTE</u>	<u>GREENVILLE</u>	<u>TRI-CITIES</u>	
ABQ	Albuquerque	\$1,584	\$513	\$840	\$1,354	\$755	\$1,071	\$744	\$230	\$829	
ATL	Atlanta	\$350		\$779	\$536	\$398	\$350	(\$429)	(\$186)	(\$48)	
AUS	Austin	\$655	\$491	\$507	\$1,230	\$658	\$164	\$148	(\$575)	(\$3)	
BWI	Baltimore	\$563	\$370	\$299	\$767	\$516	\$193	\$264	(\$204)	\$47	
BOS	Boston	\$655	\$494	\$297	\$661	\$658	\$161	\$358	(\$6)	(\$3)	
ORD	Chicago	\$400	\$254	\$427	\$948	\$519	\$146	(\$27)	(\$548)	(\$119)	
CVG	Cincinnati	\$455	\$503	\$674	\$1,029	\$611	(\$48)	(\$219)	(\$574)	(\$156)	
CLE	Cleveland	\$497	\$542	\$439	\$419	\$516	(\$45)	\$58	\$78	(\$19)	
DFW	Dallas	\$608	\$282	\$583	\$735	\$641	\$326	\$25	(\$127)	(\$33)	
DEN	Denver	\$1,079	\$290	\$817	\$813	\$747	\$789	\$262	\$266	\$332	
DTW	Detroit	\$1,019	\$579	\$986	\$665	\$565	\$440	\$33	\$354	\$454	
FLL	Fort Lauderdale	\$625	\$326	\$373	\$910	\$658	\$299	\$252	(\$285)	(\$33)	
RSW	Ft. Myers	\$625	\$344	\$475	\$785	\$658	\$281	\$150	(\$160)	(\$33)	
BDL	Hartford	\$971	\$488	\$459	\$757	\$658	\$483	\$512	\$214	\$313	
IAH	Houston	\$647	\$411	\$540	\$763	\$656	\$236	\$107	(\$116)	(\$9)	
IND	Indianapolis	\$855	\$281	\$435	\$525	\$516	\$574	\$420	\$330	\$339	
JAX	Jacksonville	\$845	\$344	\$451	\$821	\$516	\$501	\$394	\$24	\$329	
MCI	Kansas City	\$1,435	\$617	\$459	\$1,536	\$661	\$818	\$976	(\$101)	\$774	
LAS	Las Vegas	\$819	\$655	\$663	\$1,298	\$1,352	\$164	\$156	(\$479)	(\$533)	
LAX	Los Angeles	\$1,381	\$497	\$769	\$1,069	\$951	\$884	\$612	\$312	\$430	
MHT	Manchester	\$652	\$604	\$277	\$662	\$661	\$48	\$375	(\$10)	(\$9)	
MEM	Memphis	\$560	\$652	\$441	\$1,439	\$514	(\$92)	\$119	(\$879)	\$46	
MIA	Miami	\$608	\$511	\$373	\$714	\$658	\$97	\$235	(\$106)	(\$50)	
MKE	Milwaukee	\$1,323	\$594	\$381	\$632	\$661	\$729	\$942	\$691	\$662	
MSP	Minneapolis/Saint Paul	\$983	\$643	\$1,116	\$1,567	\$1,055	\$340	(\$133)	(\$584)	(\$72)	
BNA	Nashville	\$458	\$641	\$444	\$1,075	\$514	(\$183)	\$14	(\$617)	(\$56)	
MSY	New Orleans	\$625	\$338	\$459	\$1,554	\$658	\$287	\$166	(\$929)	(\$33)	



LGA	New York	\$977	\$771	\$605	\$822	\$658	\$206	\$372	\$155	\$319
EWR	Newark	\$798	\$530	\$699		\$658	\$268	\$99	\$798	\$140
MCO	Orlando	\$563	\$294	\$599	\$1,044	\$661	\$269	(\$36)	(\$481)	(\$98)
PHL	Philadelphia	\$416	\$642	\$451	\$699	\$516	(\$226)	(\$35)	(\$283)	(\$100)
PHX	Phoenix	\$839	\$336	\$997	\$820	\$828	\$503	(\$158)	\$19	\$11
PIT	Pittsburgh	\$559	\$416	\$441	\$533	\$516	\$143	\$118	\$26	\$43
PDX	Portland	\$1,242	\$695	\$854	\$2,673		\$547	\$388	(\$1,431)	\$1,242
PVD	Providence	\$655	\$601	\$307	\$661	\$658	\$54	\$348	(\$6)	(\$3)
RDU	Raleigh/Durham	\$675	\$341	\$524	\$816	\$516	\$334	\$151	(\$141)	\$159
RIC	Richmond	\$563	\$349	\$575	\$857	\$519	\$214	(\$12)	(\$294)	\$44
STL	Saint Louis	\$560	\$344	\$281	\$758	\$516	\$216	\$279	(\$198)	\$44
SLC	Salt Lake City	\$1,152	\$558	\$933	\$935	\$851	\$594	\$219	\$217	\$301
SAT	San Antonio	\$659	\$494	\$489	\$779	\$747	\$165	\$170	(\$120)	(\$88)
SAN	San Diego	\$1,491	\$1,037	\$1,855		\$1,814	\$454	(\$364)	\$1,491	(\$323)
SFO	San Francisco	\$1,650	\$805	\$774		\$951	\$845	\$876	\$1,650	\$699
SRQ	Sarasota/Bradenton	\$705	\$435	\$475	\$1,077	\$658	\$270	\$230	(\$372)	\$47
SEA	Seattle	\$1,515	\$762	\$858		\$951	\$753	\$657	\$1,515	\$564
SYR	Syracuse	\$625	\$615	\$485	\$826	\$661	\$10	\$140	(\$201)	(\$36)
TPA	Tampa	\$685	\$341	\$475	\$631	\$658	\$344	\$210	\$54	\$27
YYZ	Toronto	\$746	\$1,553	\$1,204	\$1,093	\$703	(\$807)	(\$458)	(\$347)	\$43
DCA	Washington DC	\$863	\$697	\$317	\$648	\$519	\$166	\$546	\$215	\$344
IAD	Washington DC	\$863	\$641	\$433	\$1,248	\$516	\$222	\$430	(\$385)	\$347
PBI	West Palm Beach	\$625	\$344	\$373	\$746	\$658	\$281	\$252	(\$121)	(\$33)

\*These sample airfares were available 2/1/15, based on a 0 day advance purchase and a 3 day stay. Other restrictions may apply. To obtain the most up-to-date pricing information for your travel needs, please contact your travel agent or visit specific airline or airline booking websites. Airfares are subject to change without notice - and lower airfares are often not available on all dates. Please see our "Low Fares" section on our web site for any last minute airfare specials.

\$297      \$219      (\$45)      \$141

**Average Fare difference**

**Blue highlighted numbers represent fare differentials in excess of \$35 for GSP, \$70 for CLT, \$100 for ATL, and \$35 for TRI.**

Schedule Weekly Summary Report for all nonstop Passenger (All) flights from AVL for travel February 2015 vs. February 2014

Mktg AI	Orig	Dest	Miles	Feb 2015		Feb 2014		Diff		Percent Diff	
				Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	39	3,089	46	2,894	(7)	195	(15.2%)	6.7%
DL	AVL	ATL	164	39	3,089	46	2,894	(7)	195	(15.2%)	6.7%
G4	AVL	FLL	660	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PBI	620	2	354	0	0	2	354		
G4	AVL	PGD	588	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PIE	518	2	354	0	0	2	354		
G4	AVL	SFB	465	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	660	2	332	2	332	0	0	0.0%	0.0%
G4	PBI	AVL	620	2	354	0	0	2	354		
G4	PGD	AVL	588	2	332	2	332	0	0	0.0%	0.0%
G4	PIE	AVL	518	2	354	0	0	2	354		
G4	SFB	AVL	465	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	536	7	350	7	350	0	0	0.0%	0.0%
UA	ORD	AVL	536	7	350	7	350	0	0	0.0%	0.0%
US	AVL	CLT	92	46	2,538	47	2,642	(1)	(104)	(2.1%)	(3.9%)
US	CLT	AVL	92	46	2,538	47	2,642	(1)	(104)	(2.1%)	(3.9%)
TOTAL				204	15,362	212	13,764	(8)	1,598	(3.8%)	11.6%

Schedule Weekly Summary Report for all nonstop Passenger (All) flights from AVL for travel March 2015 vs. March 2014

Mktg AI	Orig	Dest	Miles	Mar 2015		Mar 2014		Diff		Percent Diff	
				Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	41	3,457	45	2,969	(4)	488	(8.9%)	16.4%
DL	AVL	ATL	164	41	3,457	45	2,969	(4)	488	(8.9%)	16.4%
G4	AVL	FLL	660	3	531	2	332	1	199	50.0%	59.9%
G4	AVL	PBI	620	2	354	0	0	2	354		
G4	AVL	PGD	588	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PIE	518	2	354	2	332	0	22	0.0%	6.6%
G4	AVL	SFB	465	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	660	3	531	2	332	1	199	50.0%	59.9%
G4	PBI	AVL	620	2	354	0	0	2	354		
G4	PGD	AVL	588	2	332	2	332	0	0	0.0%	0.0%
G4	PIE	AVL	518	2	354	2	332	0	22	0.0%	6.6%
G4	SFB	AVL	465	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	536	14	700	14	700	0	0	0.0%	0.0%
UA	ORD	AVL	536	14	700	14	700	0	0	0.0%	0.0%
US	AVL	CLT	92	48	2,655	46	2,590	2	65	4.3%	2.5%
US	CLT	AVL	92	48	2,655	46	2,590	2	65	4.3%	2.5%
TOTAL				228	17,430	226	15,174	2	2,256	0.9%	14.9%

Schedule Weekly Summary Report for nonstop Passenger (All) flights from AVL for travel April 2015 vs. April 2014

Mktg AI	Orig	Dest	Miles	Apr 2015		Apr 2014		Diff		Percent Diff	
				Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats	Ops/Week	Seats
DL	ATL	AVL	164	38	3,205	46	3,209	(8)	(4)	(17.4%)	(0.1%)
DL	AVL	ATL	164	38	3,182	46	3,209	(8)	(27)	(17.4%)	(0.8%)
DL	AVL	DTW	470	0	0	7	350	(7)	(350)	(100.0%)	(100.0%)
DL	DTW	AVL	470	0	0	7	350	(7)	(350)	(100.0%)	(100.0%)
G4	AVL	FLL	660	2	354	3	498	(1)	(144)	(33.3%)	(28.9%)
G4	AVL	PBI	620	2	354	0	0	2	354		
G4	AVL	PGD	588	2	332	2	332	0	0	0.0%	0.0%
G4	AVL	PIE	518	3	531	3	498	0	33	0.0%	6.6%
G4	AVL	SFB	465	2	332	2	332	0	0	0.0%	0.0%
G4	FLL	AVL	660	2	354	3	498	(1)	(144)	(33.3%)	(28.9%)
G4	PBI	AVL	620	2	354	0	0	2	354		
G4	PGD	AVL	588	2	332	2	332	0	0	0.0%	0.0%
G4	PIE	AVL	518	3	531	3	498	0	33	0.0%	6.6%
G4	SFB	AVL	465	2	332	2	332	0	0	0.0%	0.0%
UA	AVL	ORD	536	21	1,050	14	700	7	350	50.0%	50.0%
UA	ORD	AVL	536	21	1,050	14	700	7	350	50.0%	50.0%
US	AVL	CLT	92	48	2,655	40	2,296	8	359	20.0%	15.6%
US	CLT	AVL	92	48	2,655	40	2,267	8	388	20.0%	17.1%
TOTAL				236	17,603	234	16,401	2	1,202	0.9%	7.3%



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## MEMORANDUM

TO: Members of the Airport Authority

FROM: Janet Burnette, Director of Finance & Accounting

DATE: February 13, 2015

### ITEM DESCRIPTION – Information Section Item B

Asheville Regional Airport – Explanation of Extraordinary Variances  
Month of December, 2014 (Month 6 of FY2015)

### SUMMARY

Operating Revenues for the month of December were \$755,016, 1.84% over budget. Operating Expenses for the month were \$636,629, 12.49% under budget. As a result, Net Operating Revenues before Depreciation were \$104,497 over budget. Net Non-Operating Revenues were \$235,601, 45.27% over budget.

Year-to-date Operating Revenues were \$4,773,649, 9.49% over budget. Year-to-date Operating Expenses were \$3,423,271, 13.75% below budget. Year-to-date Net Operating Revenues before Depreciation were \$959,345 over budget. Net Non-Operating Revenues for the year were \$1,578,010, 31.69% over budget.

### REVENUES

Significant variations to budget for December were:

Concessions	\$ 4,897	20.13%	Enplanements over budget.
Auto Parking	\$48,596	23.65%	Enplanements over budget.
Landing Fees	(\$37,120)	-44.66%	Budget included deicing costs which were not used.
Passenger Facility Charges	\$71,970	75.36%	Enplanements over budget & PFC's budgeted conservatively.

Information Section – Item B



## **EXPENSES**

Significant variations to budget for December were:

Professional Services	\$14,763	99.31%	Timing of Professional Services.
Other Contractual Services	(\$32,851)	(51.72%)	Timing of Contractual Services
Promotional Activities	\$10,121	245.66%	Timing of Promotional Activities
Advertising, Printing & Binding	(\$17,215)	(76.10%)	Timing of Advertising spending.
Operating Supplies	(\$17,211)	(58.78%)	Timing of Operating Supplies purchases.
Books, Publications, etc.	\$8,674	671.36%	Timing of Books, Publications and Memberships.

## **STATEMENT OF NET ASSETS**

Significant variations to prior month were:

Cash and Cash Equivalents – Cash and Cash Equivalents decreased by \$1,437k mainly due to spending on the Airfield Redevelopment project.

Construction in Progress – Construction in Progress increased by \$242k mainly due to spending on the Airfield Redevelopment project.

Property and Equipment, Net – Property and Equipment, Net decreased by \$383k for the current month's depreciation.

**ASHEVILLE REGIONAL AIRPORT  
INVESTMENT AND INTEREST INCOME SUMMARY  
As of December 31, 2014**

<b><u>Institution:</u></b>	<b><u>Interest Rate</u></b>	<b><u>Investment Amount</u></b>	<b><u>Monthly Interest</u></b>
Bank of America - Operating Account	0.20%	\$ 2,076,179	519
First Citizens - Money Market Account	0.05%	6,385,207	271
NC Capital Management Trust - Cash Portfolio		17,173	0
NC Capital Management Trust - Term Portfolio		3,011,803	480
Petty Cash		200	
 <b><u>Restricted Cash:</u></b>			
Wells Fargo - CFC Revenue Account	0.00%	582,970	0
Bank of America - PFC Revenue Account	0.20%	2,903,151	495
 <b>Total</b>		 <b><u>\$ 14,976,683</u></b>	 <b><u>\$ 1,765</u></b>

**Investment Diversification:**

Banks	80%
NC Capital Management Trust	20%
Commercial Paper	0%
Federal Agencies	0%
US Treasuries	0%
	<u>100%</u>

**ASHEVILLE REGIONAL AIRPORT**  
**STATEMENT OF CHANGES IN FINANCIAL POSITION**  
**For the Month Ended December 31, 2014**

	<b>Current Month</b>	<b>Prior Period</b>
<b>Cash and Investments Beginning of Period</b>	<b>\$ 16,414,519</b>	<b>\$ 17,372,941</b>
Net Income/(Loss) Before Capital Contributions	(29,053)	93,783
Depreciation	383,041	383,041
Decrease/(Increase) in Receivables	43,745	(1,129,616)
Increase/(Decrease) in Payables	(1,596,500)	16,036
Decrease/(Increase) in Prepaid Expenses	18,465	18,465
Decrease/(Increase) in Fixed Assets	(237,028)	(1,994,699)
Principal Payments of Bond Maturities	(43,087)	(42,880)
Capital Contributions	22,581	1,697,448
<b>Increase(Decrease) in Cash</b>	<b>(1,437,836)</b>	<b>(958,422)</b>
<b>Cash and Investments End of Period</b>	<b>\$ 14,976,683</b>	<b>\$ 16,414,519</b>

**Asheville Regional Airport**  
**Detailed Statement of Revenue, Expenses and Changes in Net Assets**  
**For the Month Ending December 31, 2014**

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>Annual Budget</u>
<b>Operating Revenue:</b>									
Terminal Space Rentals - Non Airline	\$18,179	\$18,178	\$1	0.01%	\$108,120	\$108,114	\$6	0.01%	\$217,195
Terminal Space Rentals - Airline	111,218	111,733	(515)	(0.46%)	722,603	686,998	35,605	5.18%	1,300,000
Concessions	29,226	24,329	4,897	20.13%	194,722	150,474	44,248	29.41%	300,965
Auto Parking	254,096	205,500	48,596	23.65%	1,556,386	1,282,500	273,886	21.36%	2,519,725
Rental Car - Car Rentals	111,542	112,240	(698)	(0.62%)	681,359	673,440	7,919	1.18%	1,346,884
Rental Car - Facility Rent	50,416	51,227	(811)	(1.58%)	296,843	300,560	(3,717)	(1.24%)	604,289
Commercial Ground Transportation	1,090	350	740	211.43%	14,530	6,575	7,955	120.99%	37,700
Landing Fees	46,005	83,125	(37,120)	(44.66%)	295,566	320,750	(25,184)	(7.85%)	566,500
FBO'S	78,942	79,924	(982)	(1.23%)	495,665	492,219	3,446	0.70%	978,105
Building Leases	9,509	13,157	(3,648)	(27.73%)	73,525	80,378	(6,853)	(8.53%)	159,341
Land Leases	1,204	2,117	(913)	(43.13%)	9,074	12,702	(3,628)	(28.56%)	25,438
Other Leases/Fees	43,589	39,502	4,087	10.35%	325,256	245,372	79,884	32.56%	491,800
<b>Total Operating Revenue</b>	<b>\$755,016</b>	<b>\$741,382</b>	<b>\$13,634</b>	<b>1.84%</b>	<b>\$4,773,649</b>	<b>\$4,360,082</b>	<b>\$413,567</b>	<b>9.49%</b>	<b>\$8,547,942</b>
<b>Operating Expenses:</b>									
Personnel Services	\$383,691	\$423,403	(\$39,712)	(9.38%)	\$2,088,027	\$2,312,892	(\$224,865)	(9.72%)	\$4,731,849
Professional Services	29,628	14,865	14,763	99.31%	90,220	92,820	(2,600)	(2.80%)	187,400
Accounting & Auditing	3,175	-	3,175	100.00%	7,600	6,200	1,400	22.58%	15,000
Other Contractual Services	30,665	63,516	(32,851)	(51.72%)	361,987	364,280	(2,293)	(0.63%)	685,198
Travel & Training	8,419	11,067	(2,648)	(23.93%)	58,199	64,688	(6,489)	(10.03%)	149,695
Communications & Freight	6,664	5,764	900	15.61%	39,264	34,584	4,680	13.53%	69,166
Utility Services	44,918	45,454	(536)	(1.18%)	210,824	241,972	(31,148)	(12.87%)	487,648
Rentals & Leases	946	976	(30)	(3.07%)	5,950	5,856	94	1.61%	11,716
Insurance	17,191	18,808	(1,617)	(8.60%)	101,813	112,848	(11,035)	(9.78%)	225,700
Repairs & Maintenance	23,637	24,216	(579)	(2.39%)	129,562	206,300	(76,738)	(37.20%)	366,050
Advertising, Printing & Binding	5,407	22,622	(17,215)	(76.10%)	58,987	94,232	(35,245)	(37.40%)	205,650
Promotional Activities	14,241	4,120	10,121	245.66%	36,812	43,420	(6,608)	(15.22%)	99,515
Other Current Charges & Obligations	8,553	9,915	(1,362)	(13.74%)	45,115	42,490	2,625	6.18%	81,000
Office Supplies	706	833	(127)	(15.25%)	4,393	4,998	(605)	(12.10%)	10,000
Operating Supplies	12,069	29,280	(17,211)	(58.78%)	111,897	207,774	(95,877)	(46.14%)	326,336
Books, Publications, Subscriptions & Meml	9,966	1,292	8,674	671.36%	19,118	15,662	3,456	22.07%	36,010
Contingency	0	11,111	(11,111)	(100.00%)	0	33,333	(33,333)	(100.00%)	100,000
Emergency Repair	-	6,250	(6,250)	(100.00%)	-	37,500	(37,500)	(100.00%)	75,000
Business Development	36,753	34,000	2,753	8.10%	53,503	47,200	6,303	13.35%	300,000
<b>Total Operating Expenses</b>	<b>\$636,629</b>	<b>\$727,492</b>	<b>(\$90,863)</b>	<b>(12.49%)</b>	<b>\$3,423,271</b>	<b>\$3,969,049</b>	<b>(\$545,778)</b>	<b>(13.75%)</b>	<b>\$8,162,933</b>

**Asheville Regional Airport**  
**Detailed Statement of Revenue, Expenses and Changes in Net Assets**  
**For the Month Ending December 31, 2014**

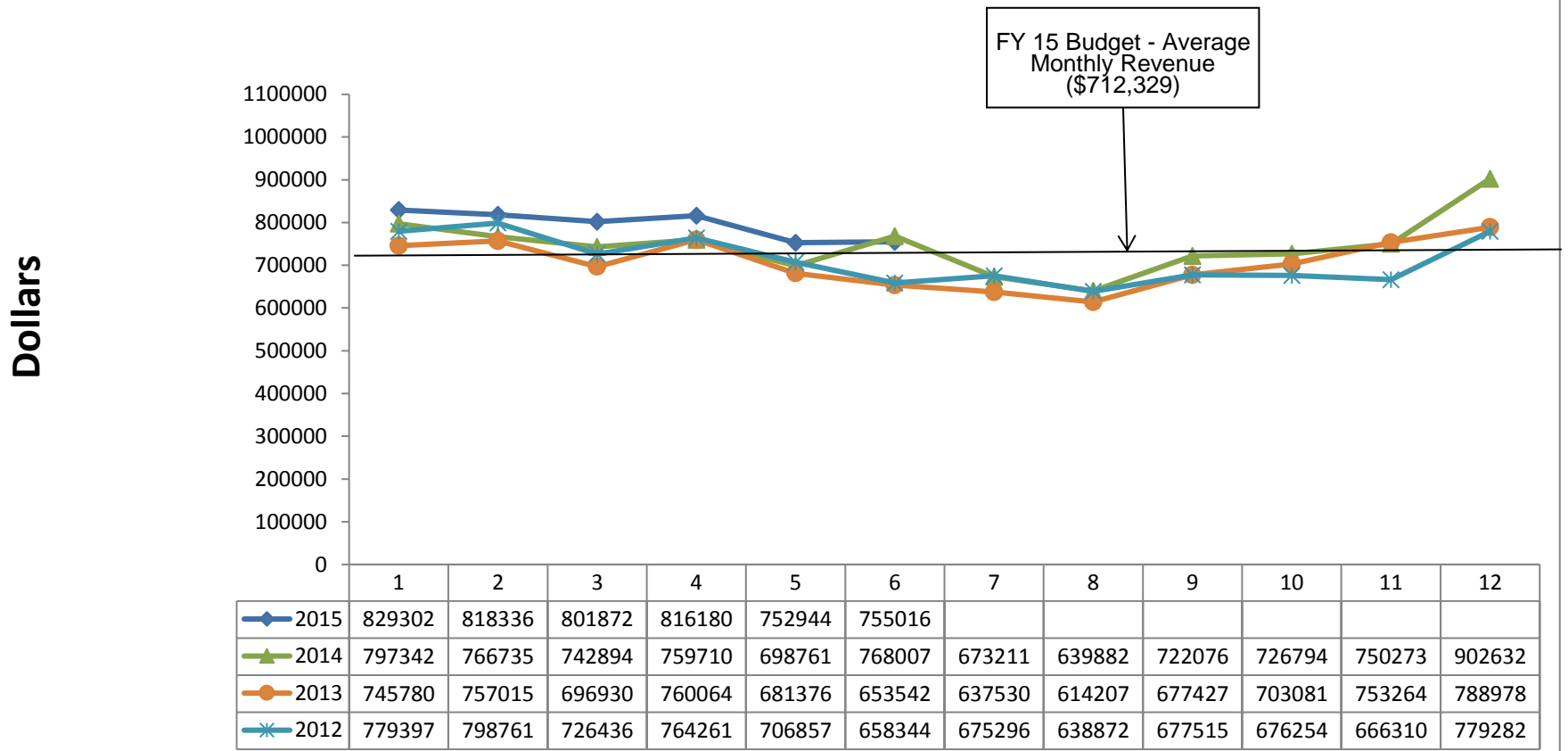
	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance \$</u>	<u>Variance %</u>	<u>Annual Budget</u>
<b>Operating Revenue before Depreciation</b>	\$118,387	\$13,890	\$104,497	752.32%	\$1,350,378	\$391,033	\$959,345	245.34%	\$385,009
Depreciation	383,041	-	\$383,041	100.00%	2,298,246	-	\$2,298,246	100.00%	-
<b>Operating Income(Loss) Before Non-Operating Revenue and Expenses</b>	(\$264,654)	\$13,890	(\$278,544)	(2,005.36%)	(\$947,868)	\$391,033	(\$1,338,901)	(342.40%)	\$385,009
<b>Non-Operating Revenue and Expense</b>									
Customer Facility Charges	\$80,776	\$74,000	\$6,776	9.16%	\$702,240	\$591,750	\$110,490	18.67%	\$ 1,075,000
Passenger Facility Charges	167,470	95,500	71,970	75.36%	928,031	653,500	274,531	42.01%	1,325,000
Interest Revenue	1,765	1,833	(68)	(3.71%)	10,974	10,998	(24)	(0.22%)	22,000
Interest Expense	(9,148)	(9,148)	-	0.00%	(57,973)	(57,973)	-	0.00%	(108,461)
Reimbursable Cost Revenues	13,159	17,833	(4,674)	(26.21%)	73,324	106,998	(33,674)	(31.47%)	214,000
Reimbursable Cost Expenses	(13,159)	(17,833)	4,674	(26.21%)	(73,324)	(106,998)	33,674	(31.47%)	(214,000)
Gain/Loss on Disposal of Assets	(5,262)	0	(5,262)	0.00%	(5,262)	0	(5,262)	0.00%	-
<b>Non-Operating Revenue-Net</b>	\$235,601	\$162,185	\$73,416	45.27%	\$1,578,010	\$1,198,275	\$379,735	31.69%	\$2,313,539
<b>Income (Loss) Before Capital Contributions</b>	(\$29,053)	\$176,075	(\$205,128)	(116.50%)	\$630,142	\$1,589,308	(\$959,166)	(60.35%)	\$2,698,548
<b>Capital Contributions</b>	\$22,581	\$0	\$22,581	100.00%	\$7,071,963	\$0	\$7,071,963	100.00%	\$0
<b>Increase in Net Assets</b>	(\$6,472)	\$176,075	(\$182,547)	(103.68%)	\$7,702,105	\$1,589,308	\$6,112,797	384.62%	\$2,698,548



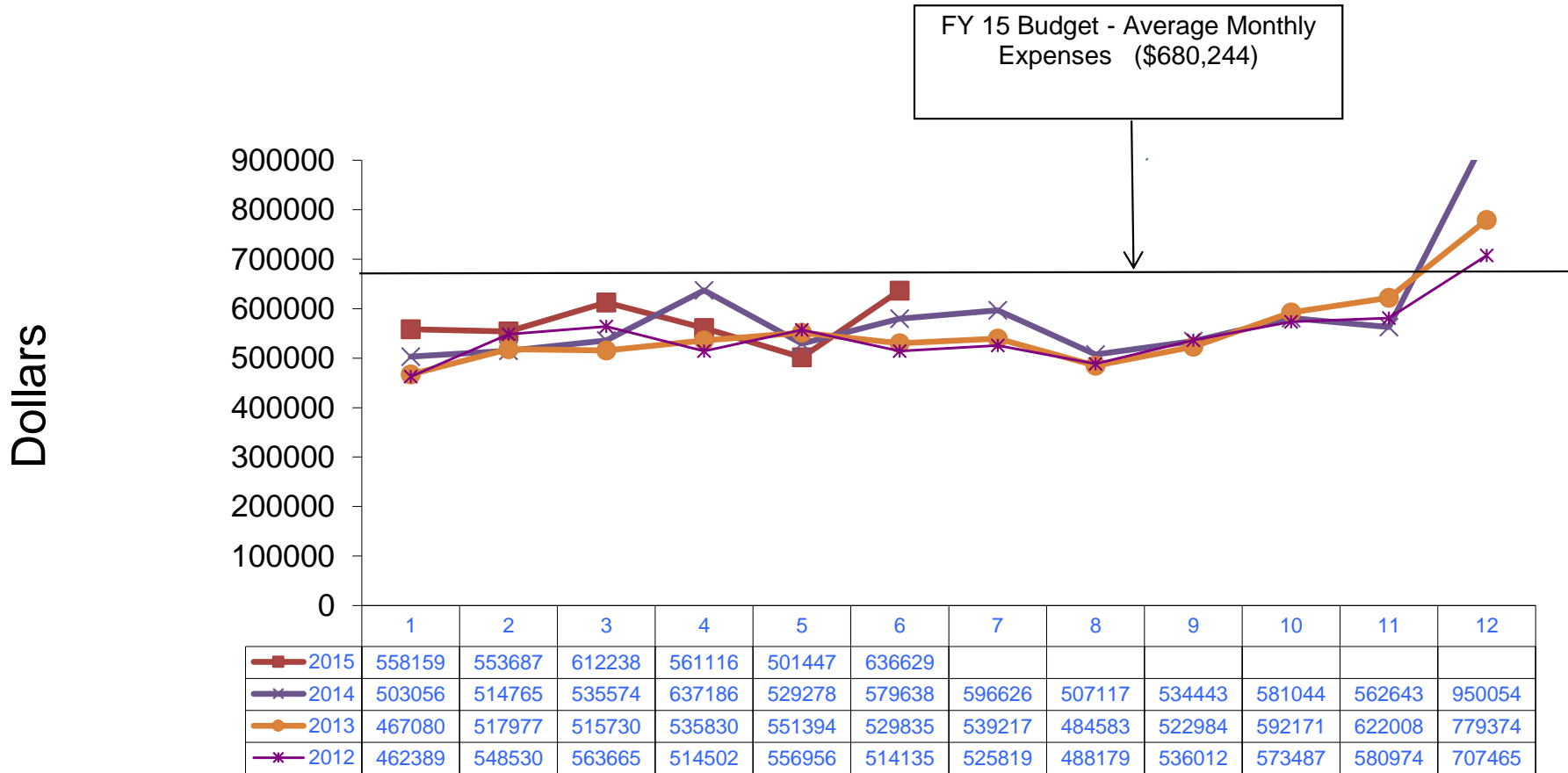
**ASHEVILLE REGIONAL AIRPORT  
STATEMENT OF FINANCIAL POSITION  
As of December 31, 2014**

	<b>Current Month</b>	<b>Last Month</b>
<b><u>ASSETS</u></b>		
<b>Current Assets:</b>		
<b>Unrestricted Net Assets:</b>		
Cash and Cash Equivalents	\$11,490,562	\$13,200,082
Accounts Receivable	106,462	178,139
Passenger Facility Charges Receivable	275,000	275,000
Refundable Sales Tax Receivable	184,317	178,967
Grants Receivable	9,288,903	9,266,322
Prepaid Expenses	110,275	128,740
Total Unrestricted Assets	21,455,519	23,227,250
<b>Restricted Assets:</b>		
Cash and Cash Equivalents	3,486,121	3,214,437
Total Restricted Assets	3,486,121	3,214,437
 Total Current Assets	 24,941,640	 26,441,687
<b>Noncurrent Assets:</b>		
Construction in Progress	17,160,555	16,918,265
Property and Equipment - Net	57,100,439	57,488,743
Total Noncurrent Assets	74,260,994	74,407,008
	\$99,202,634	\$100,848,695
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>Current Liabilities:</b>		
<b>Payable from Unrestricted Assets:</b>		
Accounts Payable & Accrued Liabilities	\$2,277,599	\$3,926,179
Customer Deposits	10,425	10,425
Unearned Revenue	325,222	273,140
Construction Contract Retainages	211,456	211,456
Revenue Bond Payable - Current	533,550	530,988
Total Payable from Unrestricted Assets	3,358,252	4,952,188
 Total Current Liabilities	 3,358,252	 4,952,188
<b>Noncurrent Liabilities:</b>		
Other Postemployment Benefits	927,340	927,340
Compensated Absences	401,620	401,620
Net Pension Obligation-LEO Special Separation Allowance	(28,163)	(28,163)
Revenue Bond Payable - Noncurrent	1,319,369	1,365,018
Total Noncurrent Liabilities	2,620,166	2,665,815
 Total Liabilities	 5,978,418	 7,618,003
<b>Net Assets:</b>		
Invested in Capital Assets	72,408,075	72,511,002
Restricted	3,486,121	3,214,437
Unrestricted	17,330,020	17,505,253
Total Net Assets	93,224,216	93,230,692
	\$99,202,634	\$100,848,695

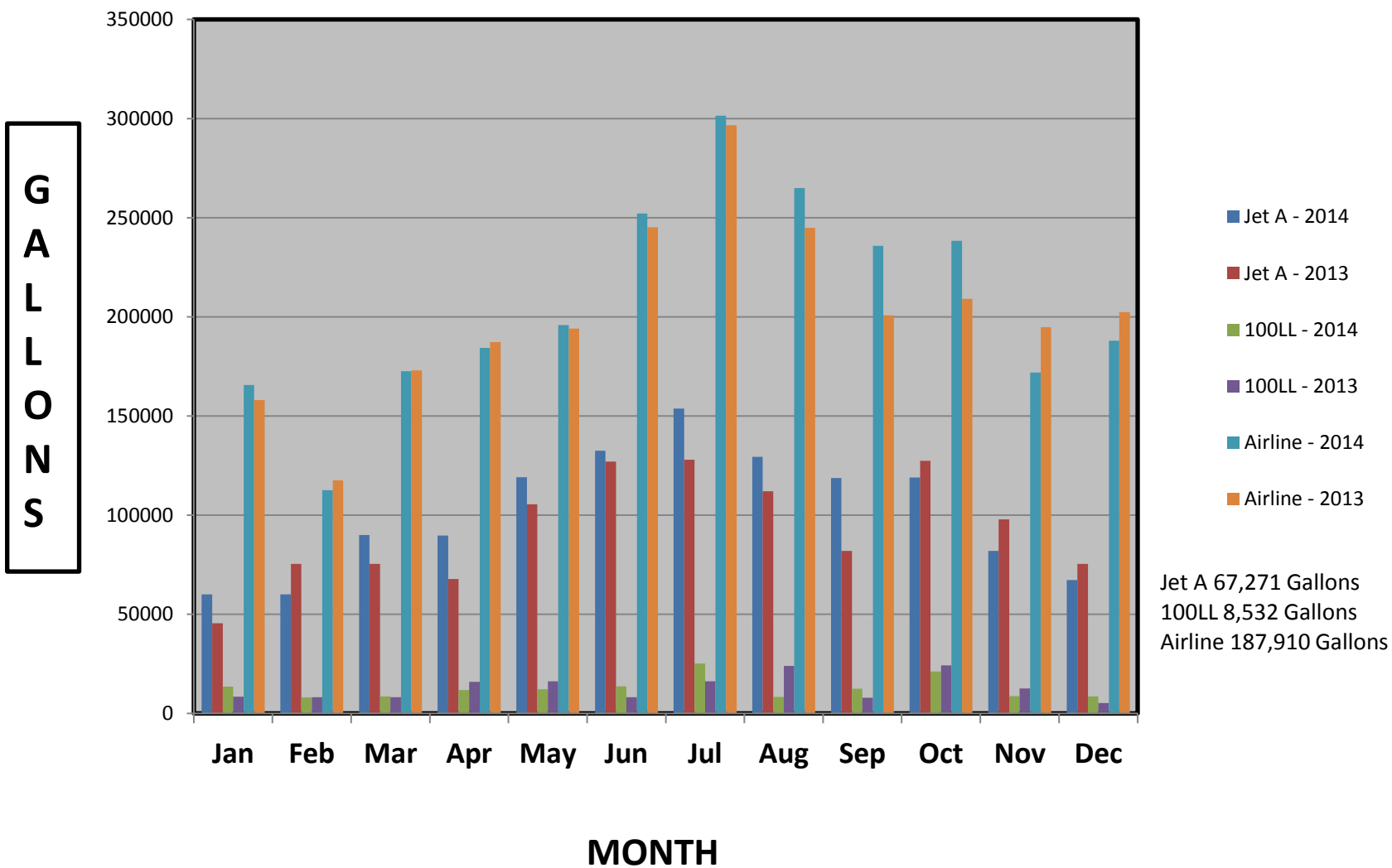
# ASHEVILLE REGIONAL AIRPORT Annual Operating Revenue by Month December 2014



# ASHEVILLE REGIONAL AIRPORT Annual Operating Expenses by Month December 2014



**ASHEVILLE REGIONAL AIRPORT  
FUEL SALES - GALLONS  
December 2014**



Design Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2015)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2015)	Start Date	End Date	Current Project Status (as of 02/01/2015)
1	Airfield Re-Development Project	Budget for the complete project							\$64,000,000.00	17.7%	\$11,304,089.94			All Engineer contracts and expenses will be inclusive of budget.
1A	Airfield Re-Development Project	Phase I - Design Services	RS&H	\$447,983.00	N/A	N/A	\$0.00	0.00%	(Overall total included in above number)	75%	\$335,582.73	Dec-12	Sep-14	Bid Package 2 review is complete and advertised.
1B	Airfield Re-Development Project	Phase II - Design Services and Project Management.	RS&H	\$1,842,318.00	N/A	N/A	\$0.00	0.00%	(Overall total included in above number)	42.4%	\$781,772.17	Jun-13	Dec-15	Project Management work continues.
1C	Airfield Re-Development Project	Phase III and IV - Design Services and Project Management.	RS&H	\$2,399,826.00	N/A	N/A	\$0.00	0.00%	(Overall total included in above number)	0.0%	\$0.00	Dec-14	Dec-15	Preliminary plans for BP3 are in development.
1D	Airfield Re-Development Project	Temporary Runway/Taxiway Design	AVCON	\$1,837,826.00	N/A	N/A	\$0.00	0.00%	(Overall total included in above number)	83%	\$1,532,773.70	Mar-13	Dec-14	Bid Package 2 bid opening scheduled for Jan 30, 2015
1E	Airfield Re-Development Project	New Runway Design	AVCON	\$1,902,676.06	N/A	N/A	\$0.00	0.00%	(Overall total included in above number)	0.0%	\$0.00	Mar-13	Mar-14	Preliminary plans for BP3 are in development.
1F	Airfield Re-Development Project	Miscellaneous and Administrative Expenses			N/A	N/A	\$0.00	0.00%	(Overall total included in above number)		\$2,328,029.93	Jan-13	Dec-17	Misc., Admin., \$642K FAA Reimbursable expenses and land acquisition costs of 1.5M are included in this figure.

Construction Phase														
Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2015)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2015)	Start Date	End Date	Current Project Status (as of 02/01/2015)
1	Westside Phase 2	Construction for the Westside Project to level land utilizing engineered ash to fill and top with soil embankment/cap for future development.	AVCON	\$349,732.00	Charah	N/A	\$0.00	0.00%	\$349,732.00* (project expenses are being reimbursed by Charah through a separate agreement)	72%	\$254,307.00	Feb-11	Jul-15	Work continues as weather permits.
2	Westside Area 3	Construction for the Westside Project to level land utilizing engineered ash to fill and top with soil embankment/cap for future development.	AVCON	\$278,060.00	Charah	N/A	\$0.00	0.00%	\$278,060 * (project expenses are being reimbursed by Charah through a separate agreement)	72.6%	\$213,366.92	Mar-13	Jul-15	Area 3 ash placement will continue in North cells, weather permitting.
3	Area 2	Construction for the Ash Fill on the NE for future development.	AVCON	\$466,140.00	Charah	N/A	\$0.00	0.00%	\$466,140 * (project expenses are being reimbursed by Charah through a separate agreement)	0%	\$1,777.65	Dec-14	May-17	Area 2 ash placement is scheduled to begin in early February 2015.
4	ARFF Facility Construction	Design, Project Management and Construction of a new Aircraft Rescue Fire Fighting Building.	LPA/BAKER	\$541,409.00	Goforth Builders Inc.	\$4,122,500.00	\$179,094.86	4.3%	\$543,409.00 (Design) & \$4,534,750.00 (Construction)	99%	\$4,936,117.18	Jun-13	Aug-14	Few punch list items remain. Final documentation in process for close out.

**Asheville Regional Airport  
Project Report - February 2015**

Project Number	Project Name	Project Description	Professional Services Consultant	Professional Services Contract	General Contractor	Original Construction Contract	Change Orders (thru 02/01/2015)	Percent of Original Contract	Board Approved Project Cost	Percent Complete	Expensed to Date (thru 02/01/2015)	Start Date	End Date	Current Project Status (as of 02/01/2015)
5	Temporary Runway 17-35 Site Preparation and Grading	Site preparation, drainage and retaining wall construction for new temporary runway/taxiway.	RS&H and AVCON, Inc.	Amount included in Phase 1 Design Fees	Thalle Construction Company, Inc.	\$8,856,193.00	\$0.00	0.00%	\$9,741,812.30	53%	\$5,928,980.32	Jun-14	Dec-14	Retaining wall work, fence installation and final grading continue, weather permitting. Final punch list review is scheduled for January 30, 2015
6	Runway 17-35 Demolition, Site Preparation and Grading	Construction of new temporary runway - parallel taxiway B	RS&H and AVCON, Inc.	Amount included in Phase 3 Design Fees	TBD	\$0.00	\$0.00	0.00%	\$0.00	0%	\$0.00	Jan-15	Dec-15	Bid opening is scheduled on January 30, 2015.
7	Entryway Improvements	Replacement entrance sign, landscaping and road sign placement due to NCDOT project in front of airport.	Delta Airports Inc.	\$84,507.00	Young and McQueen Construction	\$414,725.00	\$0.00	0.00%	\$84,507.00 (Design) & \$434,725.00 (Construction)	65% (Percentage is only for Design)	\$61,482.23	Nov-14	Feb-15	Parking lot islands have been removed, paved and marked for vehicles to park and is open. Landscaping and duct work continue.

*\*\*Amounts are based on invoices received and processed through Development.\*\**

# *Airportsurvey.com*



**AVL**

Airport Facilities Review For 4th Quarter 2014

# Welcome

- Welcome to the Airportsurvey.com Airport Facilities Review for the recent quarter, a complimentary data set provided to Airportsurvey.com participating airports
- The following slides provide non-weighted scores and ratings based on an independent survey of air travelers
- Note that passenger responses are based on perception, rather than objective assessment
- Value Added Services available from Canmark include:
  - Report analysis
  - Statistical testing
  - Air carrier responses
  - Non-facility responses
  - Tailored comparison sets
  - Passenger demographics
  - Sample size enhancement
  - Targeted and customized reporting
  - Custom survey questions and content

No representations are made as to the completeness or accuracy of information contained herein. Airport facility raw data is available upon request.

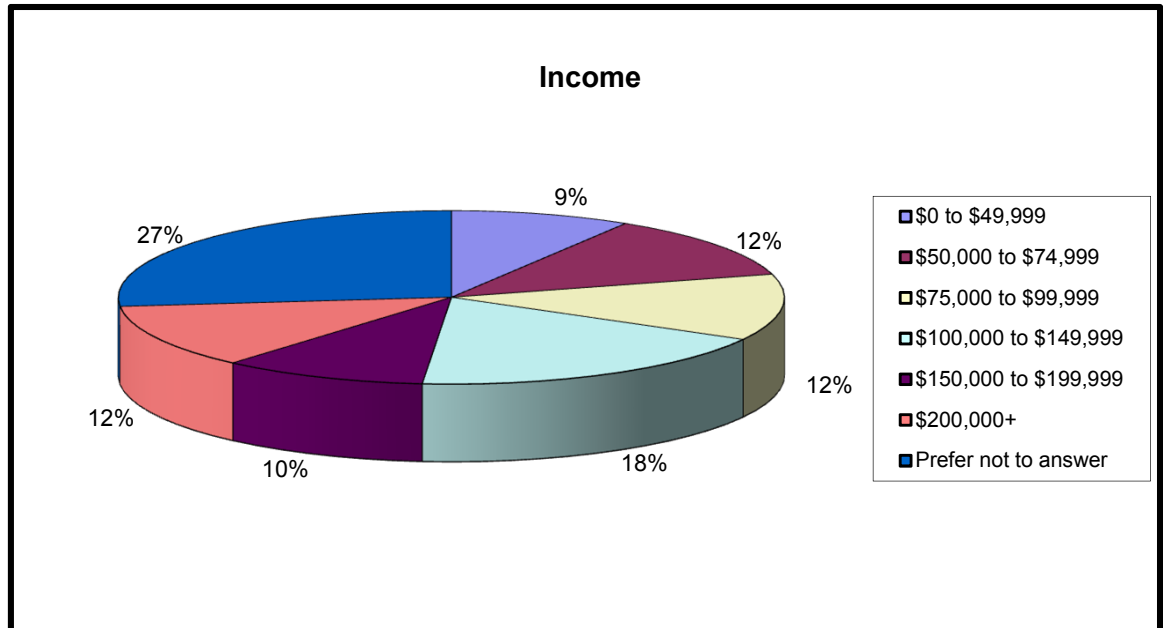
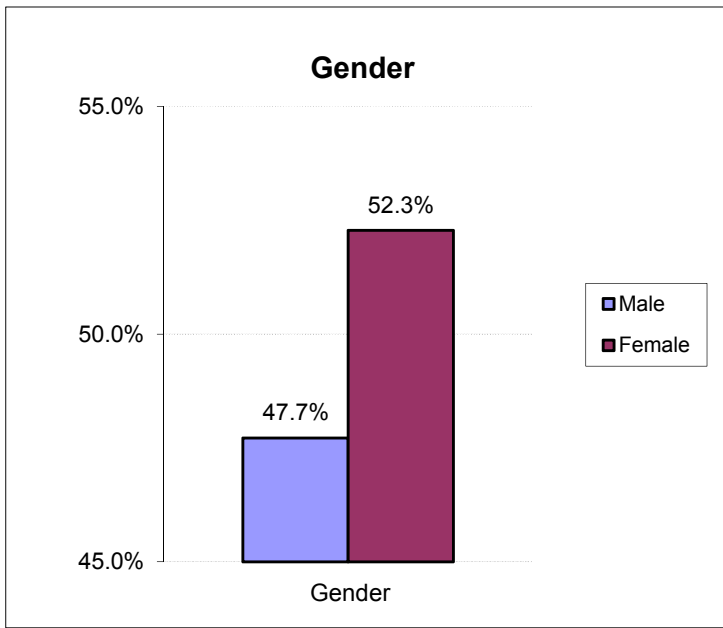
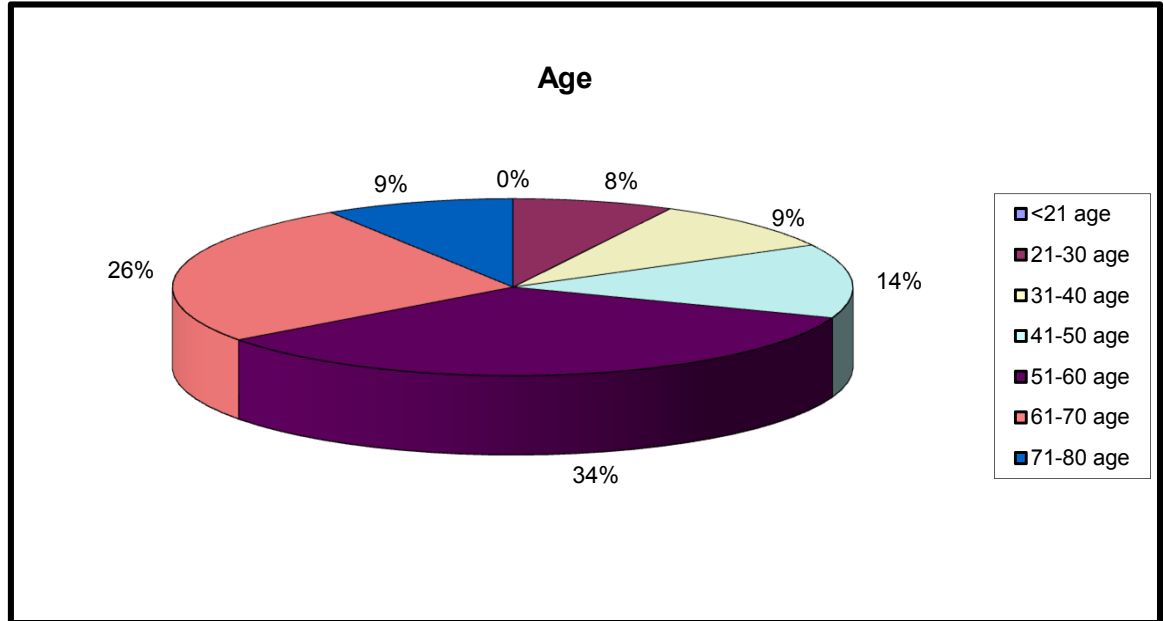
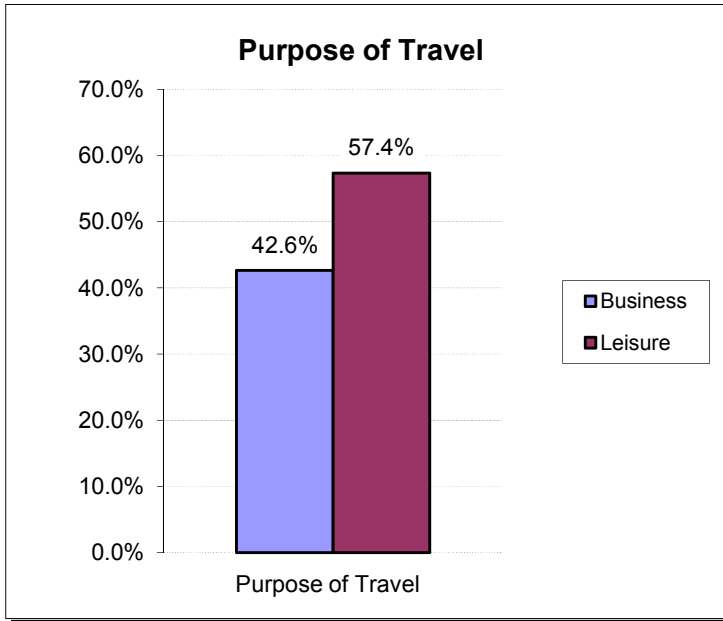


# Overview

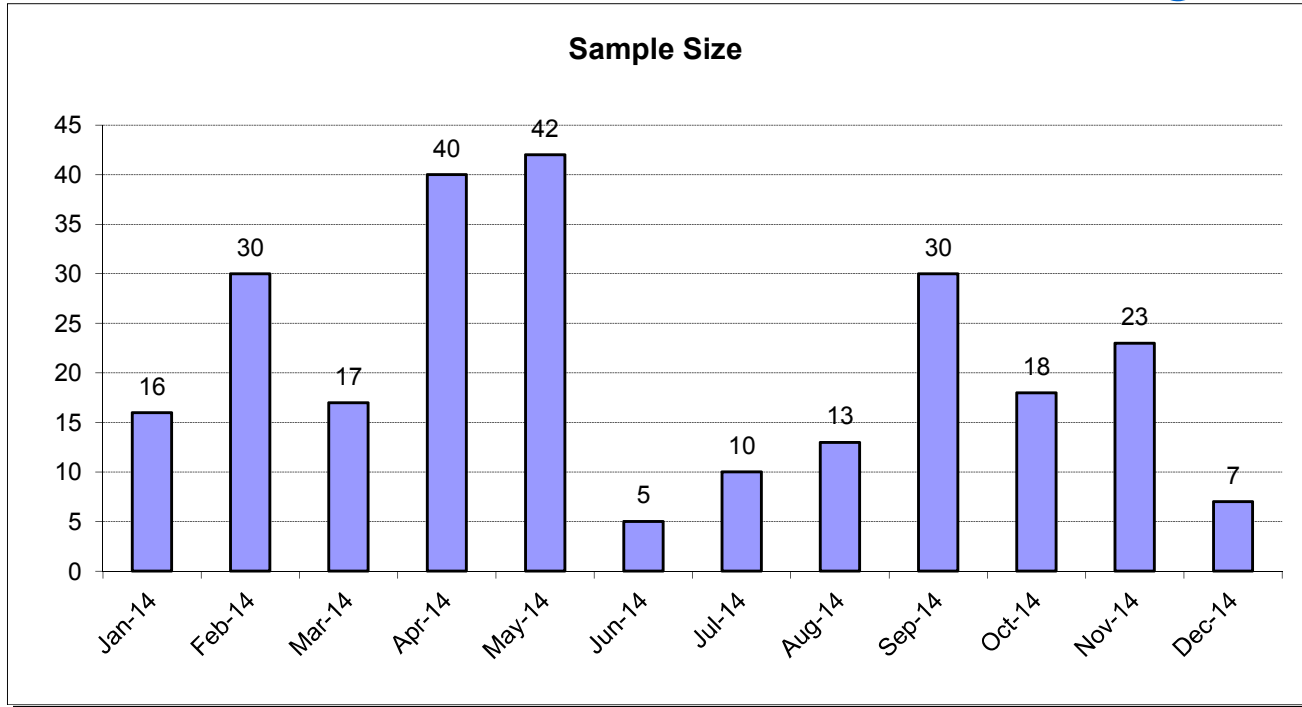
- ***Airportsurvey.com*** is an ongoing, all-inclusive online passenger satisfaction survey program from Canmark Research Center
- Invitations to take the survey are distributed at select airports across the country
- Over 30 airports participate
- Each survey invitation card is single-use, and must reference an actual flight
- Survey distribution occurs approximately three days per month
- Response scale is 1 through 5: Poor, Fair, Good, Very Good, Excellent
- Survey participants have a chance to win round-trip airline tickets
- Response rates vary from 10% to 20% based on location
- Facilities attributes are scored according to check-in airport
- Airports are grouped into three tiers according to DOT originating revenue\*

\*Updated 4rd Quarter 2012

# Passenger Demographics



# General Findings



**Sample is clustered around airport invitation distribution dates.**

**Sample reflects passengers intercepted at arrival airports who rated check-in airport.**

Overall	AVL	Similar	+/-	Pct
Availability of parking	4.30	4.30	0.00	0.0%
Cost of parking	4.05	4.21	(0.16)	-3.9%
Clear, easy to follow signs	3.66	4.30	(0.64)	-17.4%
Cleanliness	4.21	4.21	0.00	0.1%
*Restrooms	4.43	4.30	0.13	3.0%
**Availability of Restrooms	4.38	4.29	0.09	2.1%
**Cleanliness of Restrooms	4.34	4.22	0.11	2.6%
Concessions / restaurants	3.57	3.68	(0.12)	-3.3%
Transportation to your gate / concourse / terminal	4.39	4.03	0.35	8.0%
Security: Wait time at checkpoint	4.34	4.27	0.07	1.6%
Security: Professionalism of personnel	4.45	4.32	0.13	2.9%
Security: Confidence in airport security procedures	4.29	4.14	0.15	3.5%

**Statistical means testing not performed on results**

\* General restroom facilities question discontinued March 2014  
 \*\* New restroom facilities questions added April 2014

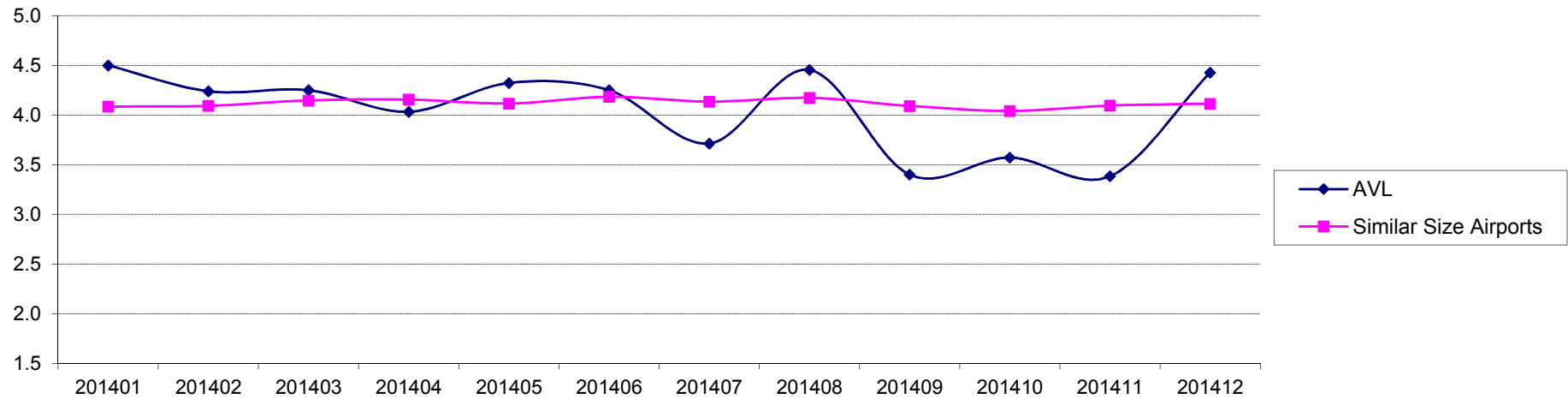
<b>AVL</b>	<b>251</b>
<b>Responses</b>	

# Overall Satisfaction with Airport Facilities

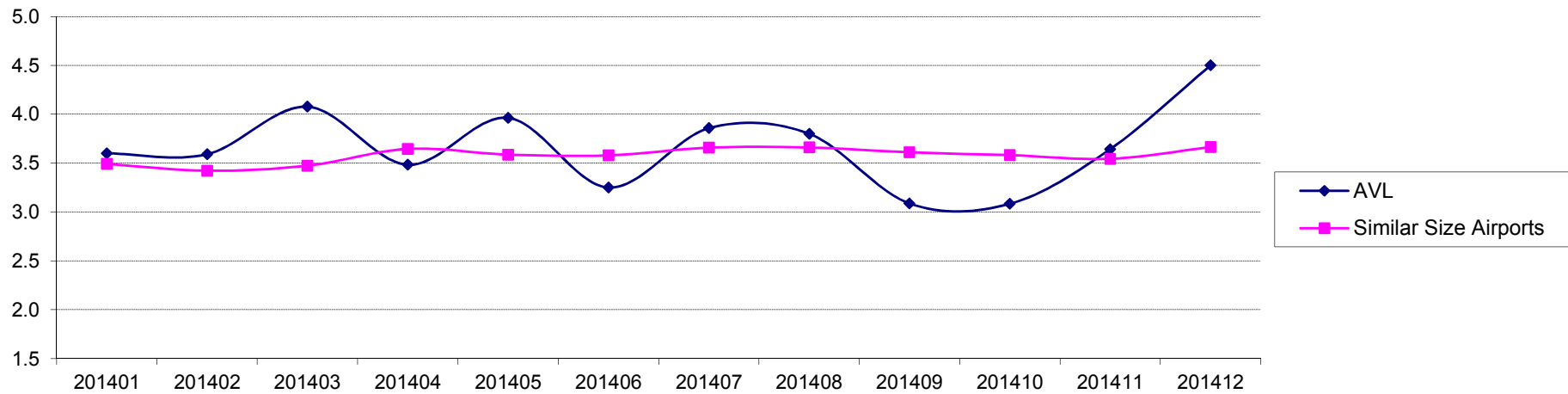


# Parking Satisfaction

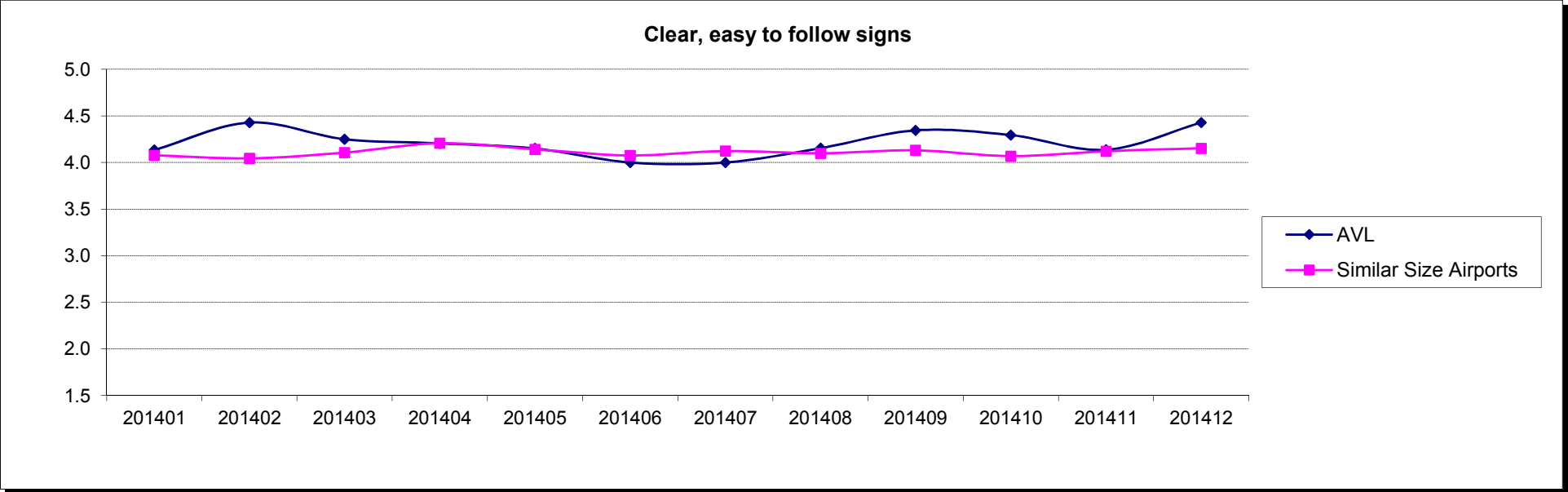
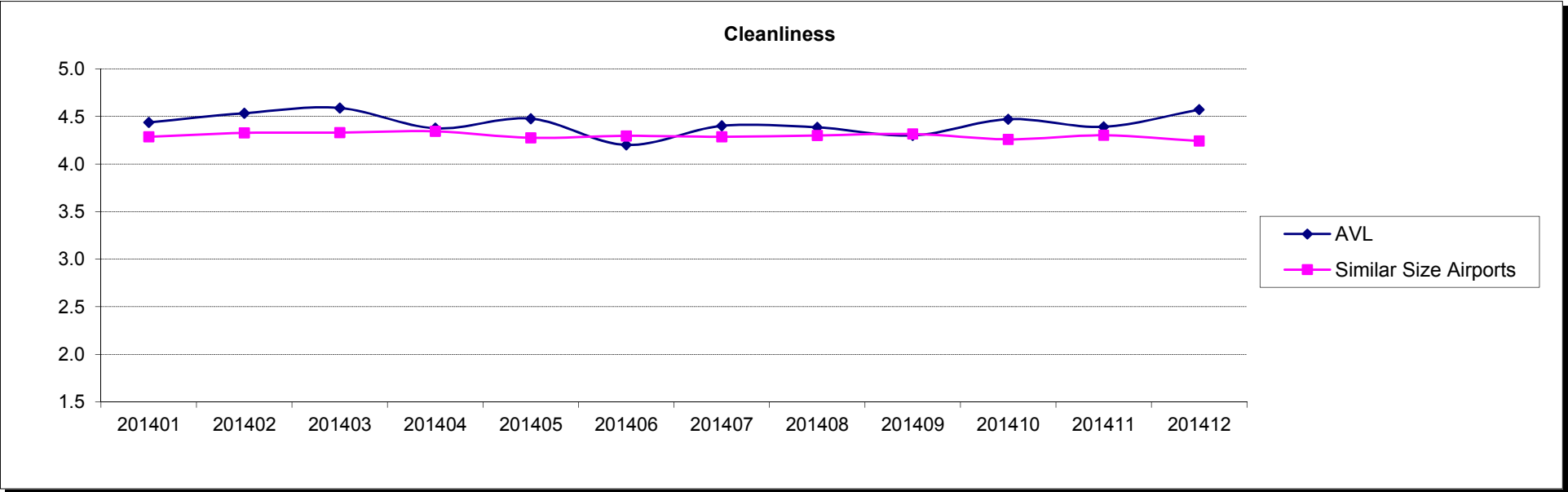
## Availability of parking



## Cost of parking

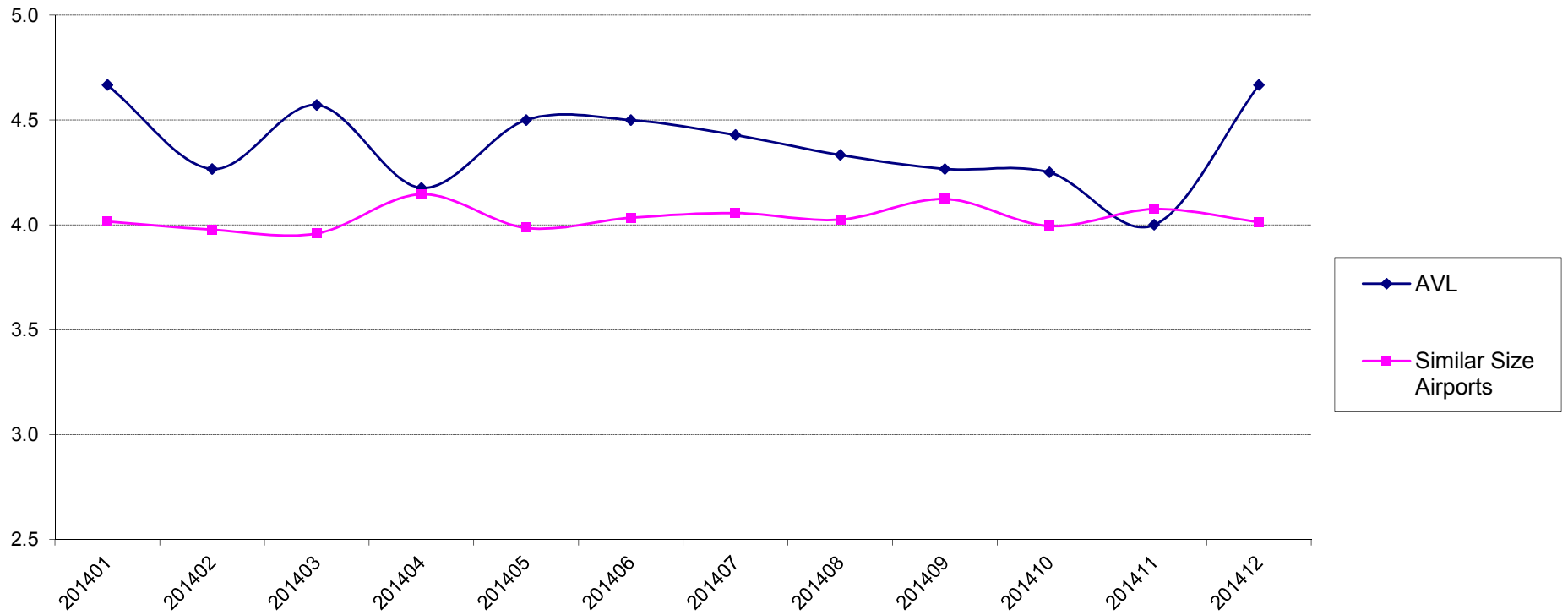


# Cleanliness and Signage

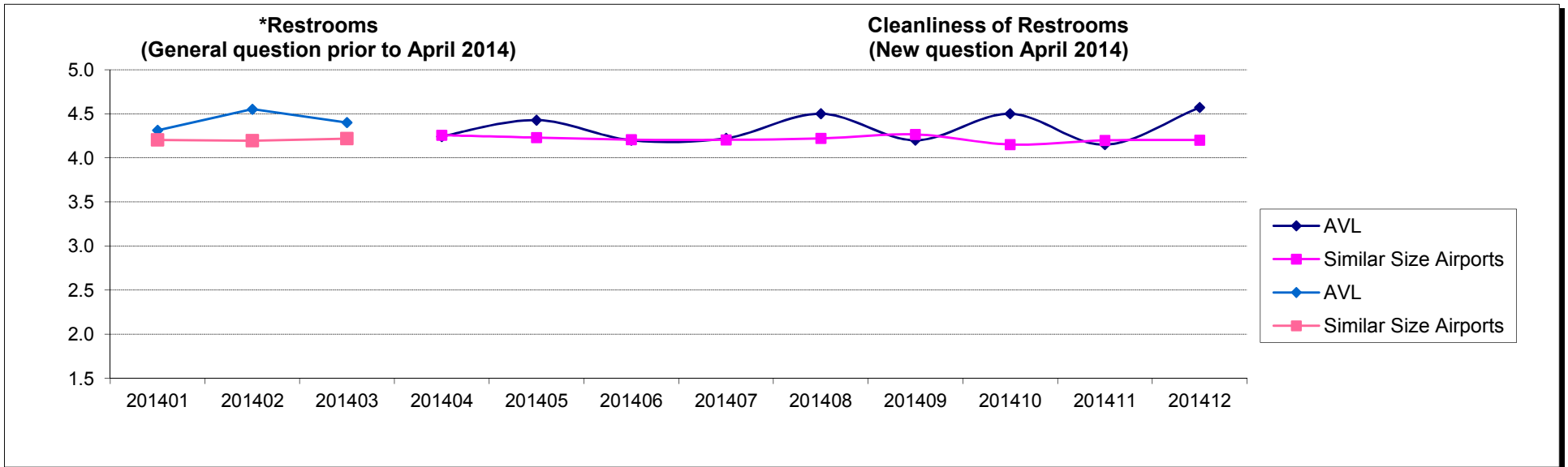
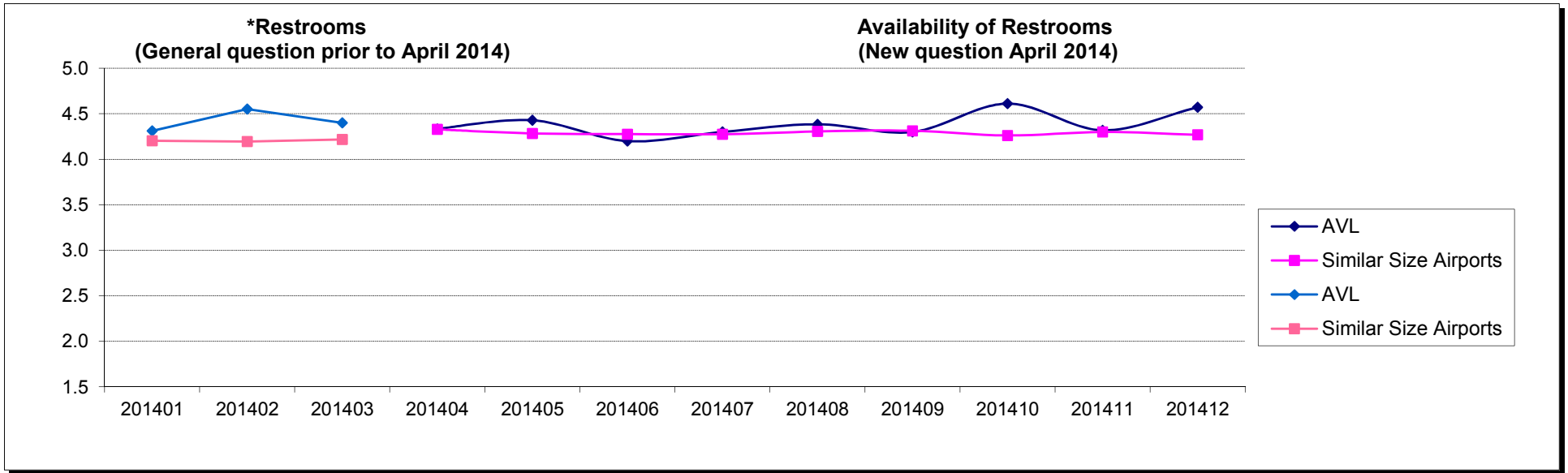


# Concessions

Concessions/Restaurants



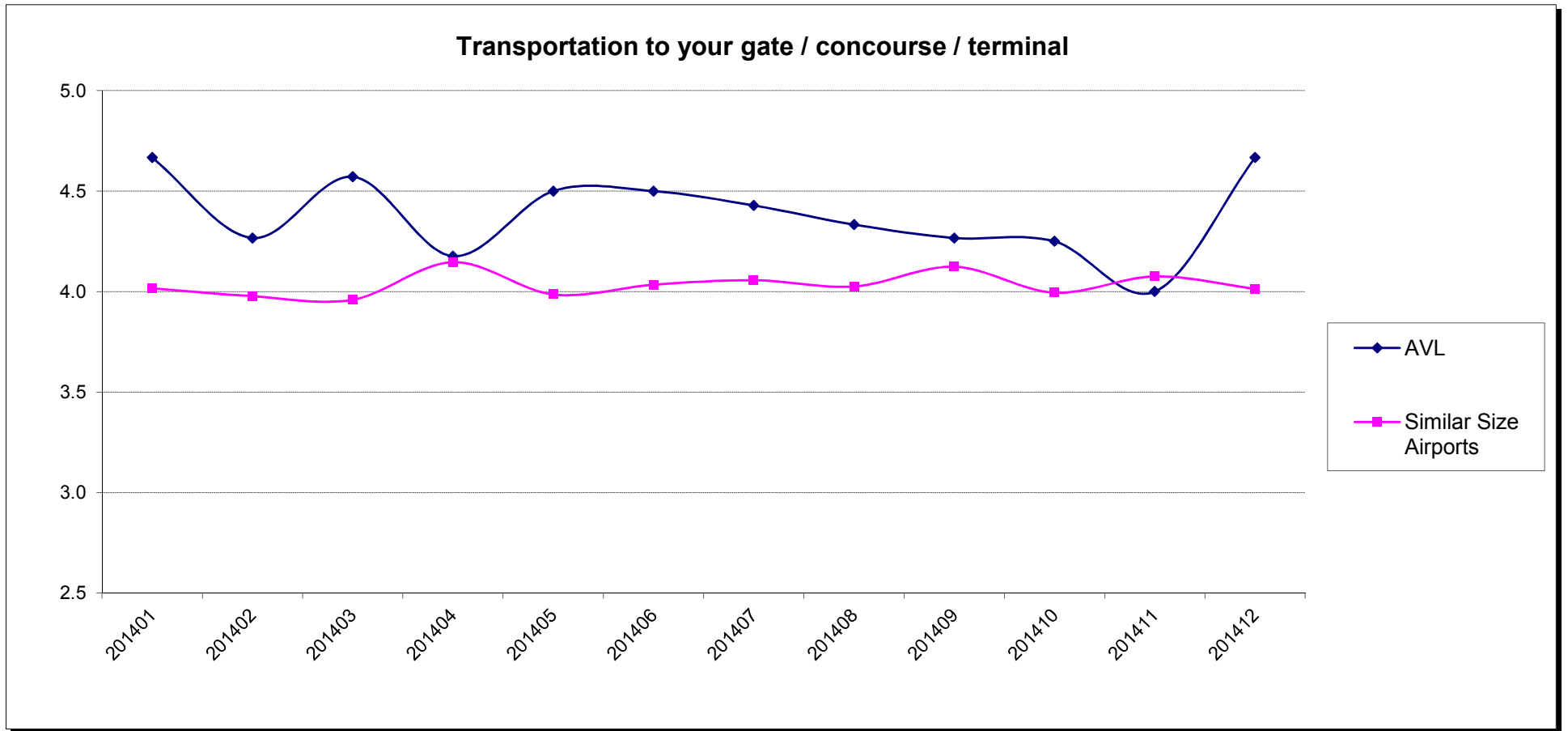
# Restrooms



\* General restroom facilities question split into more specific attributes April 2014

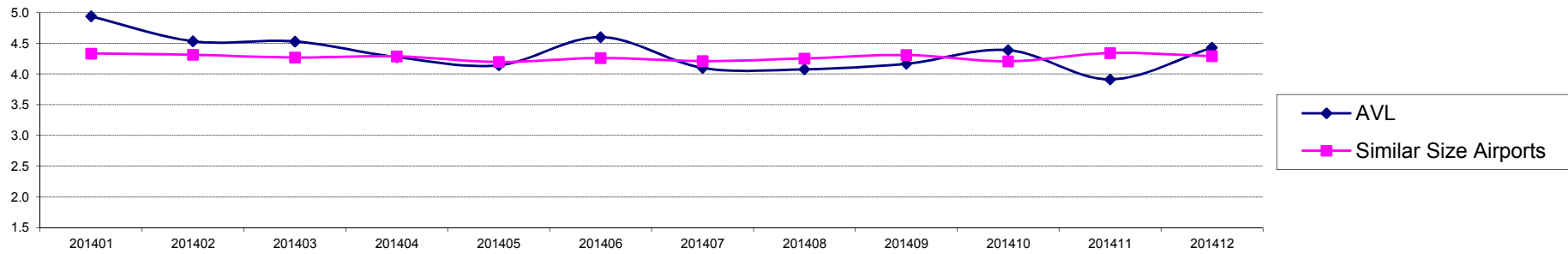


# Transportation to Departure Gate

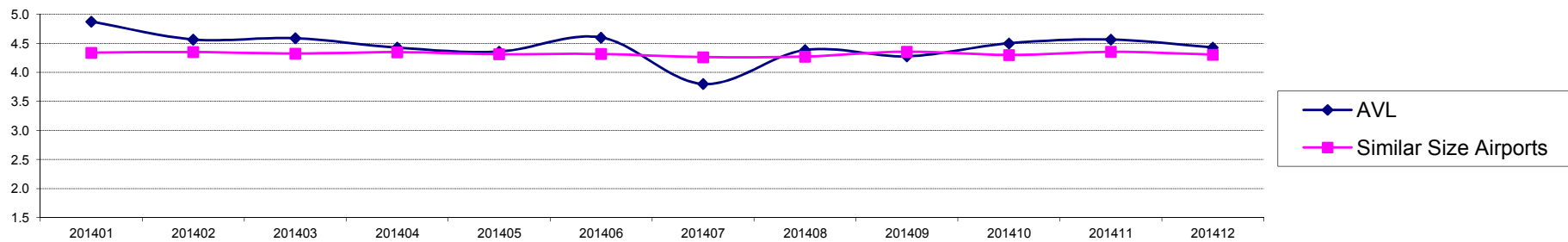


# Airport Security

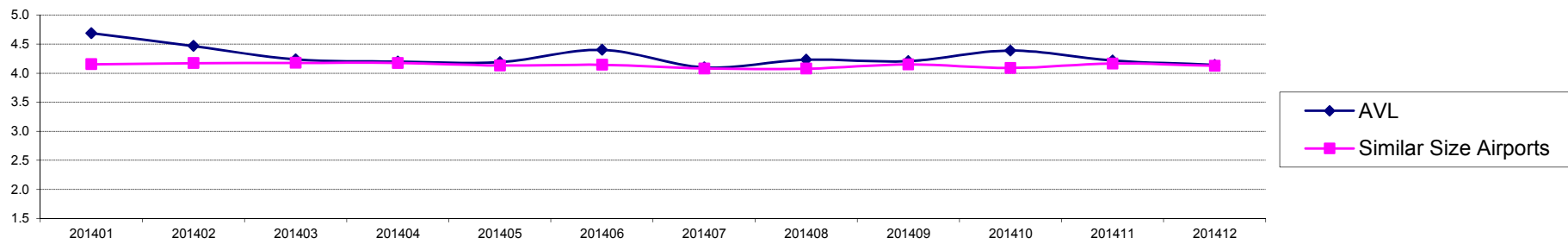
Security: Wait time at checkpoint



Security: Professionalism of security personnel



Security: Confidence in airport security procedures



# Appendix A - Geographic Breakdown of Respondents

AL	4	PA	2
AR	1	SC	1
AZ	4	TN	1
CA	6	TX	7
CO	2	VA	4
FL	15	WA	2
GA	2	WI	5
HI	1	ASIA	3
ID	1	CANADA	1
IL	1	EUROPE	1
IN	1	MEXICO	1
LA	1		
MA	4		
MD	2		
ME	1		
MI	6		
MO	1		
MT	2		
NC	132		
ND	1		
NH	2		
NM	1		
NY	8		
OH	4		
OK	1		
OR	3		

Note: Only includes passengers who indicated state of residence

# Appendix B - About Canmark

- Since 1993 Canmark Technologies has combined market research, programming, and technical expertise with thoughtful attention to client needs. Our problem-solving orientation has earned the respect of business clients and market researchers across North America.
- With an experienced staff of technical experts and project managers specializing in various fields of data capture and manipulation, programming and software development, web design and scripting, Canmark is able to leverage superior technology and know-how to support projects of all types and scope in the most cost-effective manner possible.
- Areas of expertise include survey development and delivery, project and data management services, requirements gathering, data sampling, paper and web forms management, custom lasering and printing, distribution logistics, data processing, custom programming for data cleansing, reporting and data analysis, and project consulting.
- We stand ready to meet your data needs, if you have any questions, please do not hesitate to contact us.

# Appendix C - Contacts

Paul Isaacs, President  
pisaacs@canmarktech.com  
1-877-441-2057, ext. 11

